EAKER AIR FORCE BASE

RESTORATION ADVISORY BOARD

GUIDELINES AND OPERATING PROCEDURES

I. MISSION:

The Eaker Air Force Base Restoration Advisory Board, hereafter referred to as the RAB, or Board, is an independent body consisting of a balance of diverse interests affected by Eaker AFB activities. The primary mission of the RAB is to provide a forum to refine and further develop issues related to environmental restoration activities at Eaker Air Force Base. Members will provide informed recommendations to the BRAC Cleanup Team, hereafter referred to as the BCT, at Eaker AFB. The BCT is composed of the Air Force Base Conversion Agency, Operating Location "J", BRAC Environmental Coordinator (BEC) and a representative from USEPA - Region VI, and the Arkansas Department of Pollution Control and Ecology. The scope of the RAB is to review past environmental activities at the facility and their remediation, including associated costs and benefits.

II. AUTHORITY:

The RAB will:

- Act in it's own behalf, independent of any other organization, governmental or non- governmental;
- Identify community concerns;
- Provide a means of informing the general public and community about RAB activities;
- Serve as a focal point to collect questions and concerns from the public and make them known to the BCT;
- Develop procedures to disseminate information to the public, report to the public, and promote public involvement;
- Draw up groundrules/operating procedures and review them on an annual basis.

III. SCOPE OF WORK:

In focusing on environmental restoration, the RAB will consider all restoration activities on all property impacted by Eaker AFB and provide advice to the BCT on issues related to:

- Identifying proposed, site specific clean-up activities and projects;
- Reviewing progress and providing status to constituents on those activities/projects;
- Providing information and perspectives on clean-up priorities; and
- Addressing important issues related to clean-up, such as, land use, level of clean-up and strategies, acceptable risk, lease operations, and waste management and technology development issues related to environmental restoration.

The RAB will maintain diversity and balance in regard to gender, age, race/ethnicity, type of employment, neighborhood, expertise, income, and education levels. Members are expected to attend and actively participate in regular meetings and to read and be prepared to comment on documents and proposals.

The RAB shall establish a volunteer membership rotation schedule that will maintain the balance and diversity necessary for a successful RAB and encourage new individuals to participate on the Board. Members of the RAB will fill any vacancies as they occur, seeking suggested candidates from others as needed. When vacancies occur, members will ensure that diversity and stakeholder categories are maintained on the Board as a whole.

Members on the initial Board of Eaker AFB shall serve terms of one or two years, to be determined by lot. Terms thereafter will be for two years with one-half of the Board being replaced with new members each year. The RAB will exist until environmental cleanup is completed at Eaker AFB.

If a RAB member finds it necessary to resign or is removed from the Board, the Membership Committee will solicit input from the affected stakeholder category and will submit to the entire Board a list of three possible replacement candidates, keeping in mind the overall diversity of the Board and minimum stakeholder requirements. The Board, as a whole, will accept one of the three recommendations by consensus to fill the unexpired term. The new member will be eligible for nomination to a full term at the end of the interim term. Vacancies should be filled within 60 days.

Members will be eligible to serve no more than two terms. Members whose terms are not expiring will be sent a letter annually asking them to renew their commitment to the Board. This will inform the Board of the membership needs for the coming year.

The RAB is a dynamic organization and expansion of the membership roster to meet the current community requirements is anticipated as required. Nominations will be reviewed and approved by the entire RAB.

B. PERMANENT MEMBERS:

Permanent standing members of the RAB (**NOT** subject to rotation or term limits above) are:

- BCT Members (AFBCA/OL-J BRAC Environmental Coordinator, USEPA Region VI representative, ADPC&E representative)
- AFBCA/OL-J Site Manager
- B-GRAA Executive Director
- AFBCA/OL-J Base Transition Officer (if different from Site Manager above)
- B-GRAA Environmental Scientist
- SHPO Representative
- Native American Representative

VI. DISQUALIFICATION:

Three unexcused absences in any twelve (12) month period may be considered a resignation from the RAB. Whether absences are excused or unexcused will be determined by the Membership Committee.

Definition: "Unexcused" shall mean "No advance notice given".

Three consecutive unexcused absences shall mandate an immediate review of the member in question being initiated by the Chairman of the Membership Committee. The Membership Committee will make a recommendation to the RAB Co-Chairmen on action(s) (if any) to be taken

Continued

X. AGREEMENT:

DoD Co-Chairman	Date	Community Co-Chairman	Date
USEPA Region VI	Date	ADPC&E	Date
OL-J Site Manager	Date	B-GRAA Executive Director	Date
Arkansas SHPO	Date	Native American Representative	Date
Jacob Adelowo	Date	Andy Bevill	Date
Jerry Bohannon	Date	Ann Bush	Date
Howard Cameron	Date	Jimmy W. Connell	Date
Booker T. W. Dargan	Date	Mike Davis	Date
Jean Dixon	Date	Jeffrey S. Ellebrecht	Date
J.D. Harris	Date	L.D. (Buck) Harris	Date
Marion L. Haynes	Date	Tony Hodge	Date
Mary K. Lipsey	Date	Alvin L. McGill	Date
Johnnie M. Porter	Date	Sam Scruggs	Date
Jacky Glen Skelton	Date	Tom Thompson	Date
Chris Tompkins	Date	Dave Wallace	Date
June Welborn	Date	C.W. Widener	Date
Bill Wyatt	Date	B-GRAA Environmental Specialist	Date
Name	Date	Name	Date