

ENCLOSURE 1

REFERENCES

- (a) DoD 5110.4-M, "Manual for Written Material," March 2, 2004 (hereby cancelled)
- (b) DoD Directive 5105.53, "Director of Administration and Management (DA&M)," February 26, 2008
- (c) DoD Directive 5110.4, "Washington Headquarters Services (WHS)," October 19, 2001
- (d) DoD Instruction 5330.2, "Specifications for DoD Letterheads," February 13, 1984 (hereby cancelled)
- (e) DoD 5200.1-R, "Information Security Program," January 14, 1997
- (f) DoD 5200.1-PH, "DoD Guide to Marking Classified Documents," April 1, 1997
- (g) National Archives and Records Administration, "Marking Classified National Security Information," current edition<sup>1</sup>
- (h) Executive Order 13526, "Classified National Security Information," December 29, 2009
- (i) Executive Secretary of the Department of Defense, "Military Assistant and Executive Officer Handbook," current edition<sup>2</sup>
- (j) Congressional Quarterly Press, "Congressional Staff Directory," current edition<sup>3</sup>
- (k) U.S. Government Printing Office, "U.S. Government Style Manual," current edition<sup>4</sup>
- (l) Merriam-Webster Inc., "Merriam-Webster's New Collegiate Dictionary," current edition<sup>5</sup>
- (m) University of Chicago Press, "The Chicago Manual of Style," current edition<sup>6</sup>
- (n) Director of Administration and Management Memorandum, "Listing of Addressees and Addressing DoD Memorandums," March 22, 2010<sup>7</sup>

<sup>1</sup> Available at <http://www.archives.gov/isoo/training/marketing-booklet.pdf>

<sup>2</sup> Available to authorized users at <https://ca.dtic.mil/execsec/handbook/index.html>

<sup>3</sup> Available for purchase at <http://library.cqpress.com>

<sup>4</sup> Available at <http://www.gpoaccess.gov/stylemanual/index.html>

<sup>5</sup> Available at <http://www.merriam-webster.com/dictionary.htm>

<sup>6</sup> Available for purchase at <http://www.chicagomanualofstyle.org/home.html>

<sup>7</sup> Available at <http://www.dtic.mil/whs/esd/cmd/index.htm>