UNIT MAIL CLERK'S RECEIPT FOR FUNDS AND PURCHASE RECORD	DATE	NUMBER

RECEIVED FROM			
LAST NAME - FIRST NAME - MIDDLE INITIAL	GRADE	SSN	ORGANIZATION

FOR			ITEM(S) PURCHASED			
CHECK APPLICABLE BOX(S)	AMOUNT		CHECK APPLICABLE BOX(S)	VALUE OF PURCHASES	DOLLARS	CENTS
☐ MONEY ORDERS ☐ ENVELOPES	DOLLARS	CENTS	☐ MONEY ORDERS ☐ ENVELOPES			
☐ STAMPS ☐ OTHER *(Specify)* _____			☐ STAMPS ☐ OTHER *(Specify)* _____	AMOUNT DUE PURCHASER		

SIGNATURE OF UNIT MAIL CLERK	RECEIVED ITEM(S) AND AMOUNT DUE	
	DATE	SIGNATURE OF PURCHASER

DD Form 1118, MAR 56

Adobe Professional 7.0

Reset