# RECEIPT FOR UNUSED TRANSPORTATION REQUESTS AND/OR TICKETS, INCLUDING UNUSED MEAL TICKETS

| 1. TO *(Name of Traveler: Last, First, Middle Initial)* | 2. DATE |
|---|---|
| | |

3. RECEIPT OF THE FOLLOWING IS HEREBY ACKNOWLEDGED

## A. CARRIER'S TICKETS

| NAME OF ISSUING CARRIER (1) | TICKET FORM AND NO. (2) | ISSUED FOR TYPE OF TRANSPORTATION OR ACCOMMODATIONS (3) | CLASS (4) | FROM (5) | TO (6) |
|---|---|---|---|---|---|
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| VIA (7) | DATE AND HOUR SPACE CANCELLED (8) | PROCURED IN EXCHANGE FOR T/R (9) | ISSUED AT (10) |
|---|---|---|---|
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(11) POINTS BETWEEN WHICH UNUSED *(If punched)*

(12) REASONS FOR RETURN OR NONUSE

| | COACH CLASS USED | OWN ACCOM. PURCH. | NEW T/R ISSUED |
|---|---|---|---|
| RETURN OF PULLMAN TICKETS | | | |
| NONUSE OF PARLOR OR SLEEPING CAR REQUESTS | | | |

(13) BAGGAGE *(If ticket punched)*

| NO. PIECES CHECKED | FROM | TO | WEIGHT *(Approx.)* |
|---|---|---|---|
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## B. TRANSPORTATION REQUESTS

| T/R NO. (1) | ISSUED FOR (2) | FROM (3) | TO (4) | ISSUED AT (5) |
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## C. MEAL TICKETS

(1) UNUSED MEAL TICKET NUMBERS

## D. VALUE OF DOCUMENTS

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## E. AUTHORITY FOR ISSUANCE

| (1) AUTHORITY | (2) DATE | (3) P/A | (4) INSTALLATION | (5) COST CHARGE CREDIT |
|---|---|---|---|---|
| | | | | ☐ YES ☐ NO |

(6) TRANSPORTATION OFFICER

| (a) TYPED NAME | (b) GRADE | (c) SIGNATURE | (d) DATE SIGNED |
|---|---|---|---|
| | | | |

**DISTRIBUTION: 1 & 2 - TRAVELER. 3 - FOUSA. 4 - FILE. 5 - ISSUING OFFICER** *(When required).* **6 - FISCAL OFFICER** *(When required).*