THE DoD ISSUANCE NUMBERING SYSTEM

1. BASIC NUMBERING SYSTEM. The Chief, Directives Division (DD), under the Director, Washington Headquarters Services, assigns numbers to DoD issuances based on the established subject groups and sub groups provided in the enclosure, and the recommendations of DoD Component heads with equity in a particular issuance.

   a. DoD Directives (DoDDs) and DoD Instructions (DoDIs). The basic number is in Arabic numerals and consists of a 4-digit number representing a major subject group and its subgroup, followed by a decimal point and a 2-digit sequential number of the subgroup. For example:

      (1) DoDI 5025.01 is in the major subject group “5000 – Acquisition, Administrative Management, Organizational Charters, Security, Public Affairs, and Legislative Affairs.”

      (2) The number “25” represents the subgroup “5000-5099 – Acquisition and Administrative Management.”

      (3) The number “.01” indicates that this is the first issuance assigned to that subgroup.

   b. DoD Manuals (DoDMs). DoDMs are assigned the same number series as the DoDD or DoDI they implement when practicable. For DoDMs exceeding 100 pages in length, which are separated into volumes, each volume retains the same manual number, with the addition of a dash and volume number in Arabic numerals at the end, e.g.:


   c. Administrative Instructions (AIs). AIs are not identified by subject. They are numbered sequentially beginning with the three digits Arabic numeral 001.

   d. Directive-type Memorandums (DTMs). DTMs are numbered sequentially beginning with the year in which issued, followed by the Arabic numeral for that DTM; e.g., for the first DTM issued in calendar year 2008, “DTM-08-001.”

2. NUMBERING NEW ISSUANCES

   a. DoDDs and DoDIs. The OSD Components initiating new directives and instructions propose a 4-digit major group and subgroup number from the list in the enclosure. Initiating Components should coordinate the proposed group and subgroup number with other components with equity in the issuance. When submitting the issuance to DD for precoordination edit, the e-mail requesting review should justify the final group/subgroup recommendation and include any comments made by other components. DD assigns a 2-digit alphabetic descriptor for the subgroup, rather than a sequential number, for use throughout the coordination and approval process. The 2-digit sequential number of the subgroup is added by DD when the issuance is approved and signed.

Updated April 7, 2016
b. **AIs and DTMs.** DD assigns a temporary number to the DTM during precoordination review and a final number when the AI or DTM is signed.

3. **NUMBERING REISSUANCES.** Reissuances retain the same number as the original issuance. Numbers will not be reused for any other purpose.

4. **DoDDs THAT ASSIGN EXECUTIVE AGENTS (EAs).** The suffix “E” is added at the end of the number for all DoDDs that assign EAs.

5. **CLASSIFIED AND FOR OFFICIAL USE ONLY (FOUO) ISSUANCES.** The abbreviation of the highest overall security classification within the issuance precedes the issuance number: “C-” for Confidential, “S-” for Secret, and “TS-” for Top Secret. “O-” precedes the number of FOUO issuances.
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ENCLOSURE

MAJOR SUBJECT GROUPS AND SUBGROUPS

1000 MANPOWER AND PERSONNEL (CIVILIAN, MILITARY, AND RESERVE)
2000 INTERNATIONAL AND FOREIGN AFFAIRS
3000 PLANS AND OPERATIONS, COMMAND AND CONTROL, RESEARCH AND DEVELOPMENT, AND INTELLIGENCE
4000 LOGISTICS, NATURAL RESOURCES, AND ENVIRONMENT
5000 ACQUISITION, ADMINISTRATIVE MANAGEMENT, ORGANIZATIONAL CHARTERS, SECURITY, PUBLIC AFFAIRS, AND LEGISLATIVE AFFAIRS
6000 HEALTH
7000 BUDGET, FINANCE, AUDITS, AND RELATED INFORMATION CONTROL
8000 INFORMATION MANAGEMENT AND INFORMATION TECHNOLOGY

1000-1999 MANPOWER AND PERSONNEL (CIVILIAN, MILITARY, AND RESERVE)

1000-1099 General

1000 General
1005 Honors and Ceremonies
1010 Drug and Alcohol Abuse
1015 Morale, Welfare, and Recreation
1020 Equal Opportunity
1025 Education and Training
1030 Criminal Justice

1100-1199 Manpower

1100 General
1110 National Requirements
1115 Availability and Procurement
1120 Department of Defense Requirements
1125 Utilization
1130 Scientific and Technical Personnel
1135 Labor Relations
1140 Allocations
1145 Qualitative Distribution
1200-1299 Reserve Forces

1200 General
1205 Personnel
1215 Training and Education
1225 Facilities and Equipment
1235 Mobilization and Active Duty
1240 Demobilization
1241 Benefits and Eligibility
1250 National Committees

1300-1399 Military Personnel

1300 General
1304 Recruitment, Induction, Enlistment, and Reenlistment
1308 Physical and Mental Standards
1310 Classification and Designation
1312 Occupational Analysis
1315 Assignment and Rotation
1320 Advancement and Promotion
1322 Training and Education
1325 Performance and Discipline
1327 Leave and Liberty
1330 Morale, Welfare, and Recreation
1332 Retirement and Separation
1334 Uniforms
1336 Records and Forms
1338 Clothing, Food, and Housing
1340 Pay and Allowances
1341 Benefits and Eligibility
1342 Dependents
1344 Personal Affairs
1348 Awards and Decorations
1350 Equal Opportunity
1352 Retired Regular and Reserve
1354 Union Activities

1400-1499 Civilian Personnel

1400 General
1401 Nonappropriated Funds
1402 Recruitment, Examination, Selection, and Employment
1403 Senior Executive Service and General Schedule 16 through 18
1404 Placement, Promotion, Demotion, Transfer, Reassignment, and Reemployment
1412 Retirement
1416 Salary and Wages
1418 Allowances and Differentials
1422 Hours of Work and Overtime
1424  Leave
1426  Employee Relations
1430  Education and Training
1432  Awards, Suggestions, and Incentives
1438  Health and Safety
1440  Equal Opportunity
1442  Special Categories
1444  Records and Forms

2000-2999 INTERNATIONAL AND FOREIGN AFFAIRS

2000-2099 General

2000  General
2010  North Atlantic Treaty Organization
2030  Trade Control and Agreements
2060  Arms Control, Disarmament, and Verifications

2100-2199 Military Assistance and Sales

2100  General
2110  Military Assistance
2140  Military Sales

2200-2299 Democracy, Peacekeeping, and Human Rights

2200  General
2205  Humanitarian and Civic Assistance

2300-2399 Customs Of War

2300  General
2305  Law of War
2310  Prisoners of War/Missing in Action

3000-3999 PLANS AND OPERATIONS, RESEARCH AND DEVELOPMENT, INTELLIGENCE, AND COMPUTER LANGUAGE

3000-3199 Plans and Operations

3000  Plans and Operations
3001  Personnel Accounting
3002  Personnel Recovery
3003  DoD Support to Civil Search and Rescue
3005  Mobilization
3020  Crisis Management and Emergency Preparedness
3025  Civil Defense, Civil Disturbances, and Evacuations
3100  International Cooperation
3110  Logistics
3115  Intelligence
3145  Biological and Chemical Defense
3150  Nuclear Weapons Systems

3200-3299 Research and Development
3200  General
3201  Laboratories
3210  Research Grants
3216  Biological Research
3222  Electromagnetic Compatibility and Electronic Warfare
3224  Equipment and Supplies

3300-3399 Intelligence
3300  General
3305  Education and Training
3325  Intelligence Collection

3400-3499 Computer Language
3400  General
3405  Programming Languages
3410  Artificial Intelligence

3500-3599 Space Systems and Programs
3500  General

3600-3699 Information Operations
3600  General
3601  Organization
3604  Military Deception
3605  Electronic Warfare
3606  Operations Security
3607  Military Information Support Operations
3608  Force Development
3609  Intelligence Support
3610  Electromagnetic Spectrum Operations (EMSO)
3700-3799 Command and Control Capabilities

3700 General
3710 National
3720 Joint
3730 Nuclear
3740 Configuration Management
3750 Enterprise Architecture
3760 Continuity
3770 Management and Governance
3780 Technology
3790 Secure Command Communications

4000-4999 LOGISTICS, NATURAL RESOURCES, AND ENVIRONMENT

4000-4099 Logistics

4000 Logistic Support
4005 Industrial Preparedness

4100-4199 Materiel and Property Management

4100 Commercial Activities
4105 Procurement
4120 Standards
4140 Materiel Management and Control
4145 Storage
4151 Materiel Maintenance
4155 Quality Assurance and Control
4161 Personal and Military Property
4165 Real Property
4170 Conservation
4180 Energy

4200-4299 Production and Acquisition

4200 General
4205 Contractual Assistance
4210 Materials
4220 Petroleum Products
4245 Acquisition Management and Production
4270 Construction
4400-4499 Priority and Urgency

4400    General
4410    Procedures and Instructions

4500-4599 Transportation

4500    Management
4515    Utilization
4525    Postal Services
4540    Movement Control

4600-4699 Communications and Electronics

4600    Countermeasures
4630    Facilities
4640    Telephone and Telecommunications
4650    Radio
4660    Communications Security

4700-4799 Natural Resources and Environment

4700    General
4705    Water
4710    Preservations
4715    Environmental Security

5000-5999 ACQUISITION, ADMINISTRATIVE MANAGEMENT, ORGANIZATIONAL CHARTERS, SECURITY, PUBLIC AFFAIRS, AND LEGISLATIVE AFFAIRS

5000-5099 Acquisition and Administrative Management

5000    General
5010    Management Programs
5015    Records Management
5025    DoD Issuances, Administrative Procedures and Regulatory
5030    Interagency Relations
5035    Contributions/Solicitations
5040    Audiovisual Activities
5045    Correspondence

5100-5199 Organizational Charters

5100    General
5101    Executive Agents
5105    Secretary of Defense
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5106 Inspector General of the Department of Defense
5110 Washington Headquarters Services
5111 Under Secretary of Defense for Policy, Director of Net Assessment
5118 Under Secretary of Defense (Comptroller)/Chief Financial Officer, Department of Defense
5122 Assistant to the Secretary of Defense for Public Affairs
5124 Under Secretary of Defense for Personnel and Readiness
5125 Assistant Secretary of Defense for Reserve Affairs
5134 Under Secretary of Defense for Acquisition, Technology, and Logistics
5136 Assistant Secretary of Defense for Health Affairs
5141 Director of Operational Test and Evaluation
5142 Assistant Secretary of Defense for Legislative Affairs
5143 Under Secretary of Defense for Intelligence
5144 DoD Chief Information Officer
5145 General Counsel of the Department of Defense
5148 Assistant to the Secretary of Defense for Intelligence Oversight
5149 Coordinators and Advisors
5158 Joint Chiefs of Staff

5200-5299 Security

5200 General
5205 Special Programs
5210 Personnel, Facilities, and Classification Guides
5215 Computer Security
5220 Industrial Security
5230 Information Disclosure
5240 Counterintelligence
5250 Signature Support

5300-5399 Office and Administrative Services

5305 Space
5330 Printing and Copying
5335 Supplies and Equipment

5400-5499 Public Affairs

5400 General
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5500-5599 Legislative Affairs

5500 General
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6130  Evaluation, Review Boards, and Councils

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6200  General
6205  Immunization
6230  Hygiene and Sanitation
6310  Treatment and Hospitalization

6400-6499 Special Fields

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6420  Medical Intelligence
6430  Boards
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6465  Pathology
6480  Blood
6485  Infections and Diseases
6490  Mental Health
6495  Assault Prevention

7000-7999 BUDGET, FINANCE, AUDITS, AND INFORMATION CONTROL

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7000  General
7040  Financial Management
7041  Cost and Economic Information
7045  Program Management
7050  Investigation and Inspection
7060  International Balance of Payments Program

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7100  General
7150  Public Works

7200-7299 Appropriations Accounting and Control

7200  General
7220  Obligations, Expenditure, and Cost Accounting
7230  Reimbursements
7250  Reprogramming
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7280  Special Funds
7290  Military Assistance

7300-7399 Disbursements and Receipts
7300  General
7310  Accountability
7330  Payrolls and Pay Allotments
7360  Foreign Financial Operations

7400-7499 Revolving Funds
7400  General
7410  Industrial Funds
7420  Stock Funds
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7700-7799 Information Resources Management
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7920  Automated Information Systems
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8000-8099 Defense Information Management

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8140 Knowledge/Skills-Based Workforce
8150 Performance Measures and Assessment Activities
8160 Asset Inventory Management and Visibility
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8510  Information Assurance Certification and Accreditation
8520  Key and Identity Management (Public Key Infrastructure, Key Management Infrastructure, Electronic Key Management System)
8521  Biometrics
8530  Computer Network Defense
8531  Vulnerability Management (e.g., Information Assurance Vulnerability Alert)
8540  Interconnectivity/Multiple Security Levels (e.g., SECRET and Below Interoperability)
8550  Network/Web
8551  Ports, Protocols, and Services
8560  Assessments (e.g., Red Teaming, TEMPEST Testing and Monitoring)
8570  Education, Training, Awareness
8580  Other Information Assurance (e.g., Information Assurance in Acquisition, Operational Test and Evaluation)
8581  Information Assurance for Space Systems
8582  Information Assurance in the Acquisition System
8590  Critical Infrastructure Protection

8900-8999 Information Collection

8900  General
8910  Information Requirements