



Department of Defense DIRECTIVE

NUMBER 5200.33

June 24, 2002

ASD(C3I)

SUBJECT: Defense Courier Service (DCS)

- References: (a) DoD Directive 5200.33, subject as above, December 7, 1994 (hereby canceled)
- (b) Title 10, United States Code
 - (c) [DoD 5025.1-M](#), "DoD Directives System Procedures," August 15, 1994
 - (d) DoD 7000.14-R, "Department of Defense Financial Management Regulation," Volume 15, "Security Assistance Policy and Procedures," March 18, 1993
 - (e) through (g), see enclosure 1

1. REISSUANCE AND PURPOSE

This Directive:

1.1. Reissues reference (a) to update policy and responsibilities for the Defense Courier Service (DCS) under reference (b).

1.2. Continues the designation of the Secretary of the Air Force (SecAF) as the "DoD Executive Agent" for the DCS, which is further delegated to the Commander, Air Mobility Command (CDR, AMC), who is subject to the authority, direction, and control of the Secretary of the Air Force.

1.3. Continues to authorize the publication of DoD 5200.33-R consistent with reference (c).

2. APPLICABILITY AND SCOPE

This Directive applies to:

2.1. The Office of the Secretary of Defense, the Military Departments, the Chairman of the Joint Chiefs of Staff, the Combatant Commands, the Office of the Inspector General of the Department of Defense, the Defense Agencies, the DoD Field Activities, and all other organizational entities in the Department of Defense (hereafter referred to collectively as "the DoD Components").

2.2. Non-DoD Agencies and Activities of the U.S. Government, U.S. Government contractors, foreign governments, and the North Atlantic Treaty Organization (NATO) that are seeking to use the services of the DCS.

3. POLICY

It is DoD policy that:

3.1. The DCS shall establish, staff, operate, and maintain an international network of couriers and courier stations for the expeditious, cost-effective, and secure transmission of qualified classified documents and material. In all instances, the security of documents or material shall be the primary objective.

3.2. The DoD Components and contractors, to the maximum extent possible, shall use the services of the DCS for transmission of qualified classified documents or material requiring escort or courier.

3.3. The DCS users shall ensure that only qualified classified material or shipments coordinated in advance with the Headquarters, DCS, are entered into the DCS system. Qualified and prohibited material are delineated in enclosure 2.

3.4. Outside the United States, qualified material shall be transported by the DCS only to or from those locations where the DCS shall have:

3.4.1. An established operational presence in support of U.S. Armed Forces.

3.4.2. A reasonable assurance that DCS material shall not be subject to search and seizure by foreign customs or other foreign officials. (The DCS transfers materials to the Department of State (DoS) for final delivery in foreign countries when that material is subject to search and seizure.)

3.5. Requests for expanding DCS service to other areas outside the United States shall be approved by the Assistant Secretary of Defense for Command, Control, Communications, and Intelligence (ASD(C3I)).

3.6. DCS support during contingencies or hostilities shall be provided in accordance with requirements of the Chairman of the Joint Chiefs of Staff and the Commanders of the Combatant Commands.

3.7. The DCS system shall provide "two person control" only for that nuclear command and control material delineated in guidance issued by the Chairman of the Joint Chiefs of Staff.

3.8. The Commander, DCS, shall be an officer (O-6 position) with selection made by the CDR, AMC. The normal tour of duty for that position shall be 3 years.

4. RESPONSIBILITIES

4.1. The Assistant Secretary of Defense for Command, Control, Communications, and Intelligence shall:

4.1.1. Provide security policy and oversee implementing procedural guidance for the DCS operation through issuance of DoD Instructions, Regulations, and other guidance, as required.

4.1.2. Authorize exceptions to this Directive. That authority may be delegated to a single designee one level below that of the Office of the Secretary of Defense Principal Staff Assistant responsible for DoD courier policy.

4.2. The Secretary of the Air Force shall:

4.2.1. Serve as the DoD Executive Agent responsible for the DCS.

4.2.2. Re-delegate the management of the DCS within the Department of the Air Force to the CDR, AMC.

4.3. The Heads of the DoD Components shall:

4.3.1. Coordinate their courier requirements and priorities with the DCS, including requirements of their contractors and Foreign Military Sales (FMS), consistent with DoD 7000.14-R (reference (d)).

4.3.2. Program and budget for requirements and reimburse the DCS for all services provided, including special delivery services.

4.3.3. Provide support in emergency situations to DCS couriers necessary to safeguard DCS shipments, in accordance with DoD Instruction 4000.19 (reference (e)).

4.3.4. Assess the responsiveness of the DCS to their operational needs and advise the CDR, AMC of any problem areas.

4.4. The Secretaries of the Military Departments shall:

4.4.1. Ensure that qualified personnel are assigned expeditiously to carry out the DCS mission.

4.4.2. In coordination with the DCS, and in accordance with reference (g), provide, support, and maintain courier stations at locations determined to be consistent with mission requirements.

4.5. The Commander, Air Mobility Command, subject to the authority, direction, and control of the Secretary of the Air Force as the DoD Executive Agent for the Defense Courier Service shall:

4.5.1. Exercise the authority of that Combatant Command over the DCS.

4.5.2. Coordinate DCS operations with the other Combatant Commands and Defense Agencies.

4.5.3. Keep the ASD(C3I) informed, through the Chairman of the Joint Chiefs of Staff, of significant matters about DCS activities.

4.5.4. Provide advice and recommendations on responsibilities assigned to the DCS.

4.5.5. Establish program and budget requirements for normal operations and support costs on the DCS as part of the AMC Transportation Working Capital Fund.

4.5.6. Provide for movement of qualified DCS material during war, contingencies, and other emergencies in accordance with priorities established with supported activities.

4.6. The Commanders of the Combatant Commands shall:

4.6.1. Coordinate with host-nation officials to develop and implement procedures for the protection of DCS material from search and seizure by their customs or other Agency officials.

4.6.2. During wartime or contingency situations, identify priorities for material destined to his or her Combatant Command based on mission and operational requirements, and shall ensure that the DCS is accorded airlift priority to meet those requirements.

4.7. The Heads of the Non-DoD U.S. Government Departments and Agencies that use the Defense Courier Service shall:

4.7.1. Coordinate their courier requirements and priorities, including requirements of their sponsored contractors and the FMS, consistent with DoD 7000.14-R (reference (d)).

4.7.2. Provide support, in their respective fields of responsibility, to the Commander, DCS, as required to carry out the assigned mission of the DCS.

4.7.3. Assess the responsiveness of the DCS to their operational needs and advise the ASD(C3I) of any problem areas.

4.7.4. Budget for, and reimburse the DCS for, the services it provides, in accordance with 31 U.S.C. 1535 (reference (f)) unless otherwise provided by statute.

5. EFFECTIVE DATE

This Directive is effective immediately.



Paul Wolfowitz
Deputy Secretary of Defense

Enclosures - 2

- E1. References, continued
- E2. Qualified and Prohibited Material

E1. ENCLOSURE 1

REFERENCES, continued

- (e) [DoD Instruction 4000.19](#), "Interservice, and Intragovernmental Support," August 9, 1995
- (f) Section 1535 of title 31, United States Code
- (g) Section 812 of title 21, United States Code

E2. ENCLOSURE 2
QUALIFIED AND PROHIBITED MATERIAL

E2.1. QUALIFIED MATERIAL

The following categories of material qualify for DCS handling:

E2.1.1. DoD Material

E2.1.1.1. TOP SECRET information.

E2.1.1.2. Classified Cryptographic and Communications Security material.

E2.1.1.3. Classified Cryptologic material.

E2.1.1.4. Cryptographic keying material designated and marked "CRYPTO" by the National Security Agency.

E2.1.1.5. Sensitive Compartmented Information.

E2.1.1.6. Air and Spaceborne imagery material classified SECRET or higher.

E2.1.1.7. Controlled Cryptographic Items (CCI) for shipment when no other means of secure transportation is available.

E2.1.1.8. FMS material, if otherwise qualified.

E2.1.1.9. Any U.S. classified material that shall not be transmitted in U.S. custody by any other means.

E2.1.1.10. Single Integrated Operational Plan material and SECRET or more highly classified operational and/or targeting support material.

E2.1.1.11. End of Cruise Data Packages.

E2.1.1.12. SECRET collateral material for Intelligence Community customers to addresses to which they also are shipping other material that qualifies under this subparagraph.

E2.1.1.13. Technical Surveillance Countermeasures material.

E2.1.2. Other Qualified Material

E2.1.2.1. DoS-accompanied diplomatic courier pouches.

E2.1.2.2. Material of other U.S. Government Agencies, as in subparagraphs E2.1.1.1. through E2.1.1.9., above.

E2.1.2.3. NATO material, as in subparagraphs E2.1.1.1. through E2.1.1.8., above.

E2.1.2.4. Material of foreign governments, when used for combined operations, as in subparagraphs E2.1.1.1. through E2.1.1.7., above.

E2.1.2.5. Material of Federal Government Contractors, when specifically provided for in their contracts, as in subparagraphs E2.1.1.1. through E2.1.1.9., above.

E2.2. PROHIBITED MATERIAL

The following material is not authorized for entry into the DCS system, regardless of classification or other qualifying criteria:

E2.2.1. Contraband, including controlled substances (particularly narcotics and dangerous drugs), as defined in Section 812 of 21 U.S.C. (reference (g)).

E2.2.2. Explosives, ammunition, firearms, and their components.

E2.2.3. Radioactive material, etiological, or other material hazardous to personnel.

E2.2.4. Flammables.

E2.2.5. Liquids.

E2.2.6. Batteries (prohibited from air shipments by the Federal Aviation Administration or international regulations), except as coordinated with the Commander, DCS, in advance.

E2.2.7. Currency, military payment certificates, bonds, securities, precious metals, jewels, postage stamps, or other negotiable instruments.