

2. THE HMIS PUBLICATIONS

The HMIS database is published on an annual basis each November with cumulative updates **issued** every three months after the annual publication (February, May, and August). The primary output is in the form of microfiche at a 48:1 reduction ratio and contains data on all items listed in the HMIS database. The microfiche publication is issued in two versions. One version, publication number DoD 6050.5-LR, contains all of the HMIS safety, health, and transportation data, including any data that the manufacturer considers proprietary (limited rights). In the second version, publication number DoD 6050.5-L, all proprietary data are removed from the entries. (See "Proprietary" in Appendix B for the identification of those data.) A third publication, DoD 6050.5-L-1, contains information on the proper disposal of hazardous items.

DOD 6050.5-LR U.S. GOVT USE ONLY BASIC	5910-00-198-9757	NOV 84	44																																
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DOD 6050.5-L CUM UPDATE	8010-00-286-7744	AUG 84	24																																
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HMIS basic package and cumulative update.

OBTAINING HMIS PUBLICATIONS

There are three groups of HMIS users: DoD users, users from other Government agencies, and private sector users. Each user group obtains copies of the microfiche through a specific source:

- o DoD users should contact their focal points -- identified in Appendix A.
- o Other Federal agency users:
 - A. Active participants in HMIS (i.e., you provide Material Safety Data Sheets (**MSDSS**) for input into **HMIS**) should contact their focal points as identified in Appendix A.
 - B. Nonactive participants (i.e., you receive HMIS but do not assist in maintaining the system) can either order direct from the Superintendent of Documents (see private sector users below) or should contact:

Defense Logistics Agency
ATT: DLA-SCT
Cameron Station
Alexandria, VA 22304-6100
AUTOVON 284-4228
Commercial (202)274-4228

- o Private sector users should contact:

Superintendent of Documents
Government Printing Office
Code D HMIS
Washington, DC 20402
Commercial Telephone (202)275-3331

The subscription stock number is 908-005-00000-7. The 1986 subscription rate (for DoD 6050.5-L) is \$35.00 for domestic subscribers; \$43.75 in Canada. The subscription price is subject to change every December. The limited rights publication (DOD **6050.5-LR**), which contains proprietary information, is not available through the Government Printing Office.

WHAT TO KEEP, WHAT TO THROW AWAY

shortly after November, you will receive a new basic set of HMIS microfiche. Properly dispose of all the old HMIS microfiche that you have in your files. Upon receipt of your first cumulative update, place it in the file with your basic package. Since the cumulative update contains complete cross-references, throw away the cross-references in your basic package. **Approximately** three months later, you will receive the second cumulative update. Throw away all of the first cumulative update (including the cross-references) -- BE SURE TO KEEP THE BASIC PACKAGE: Follow the same process when you

receive the third update. It's now a year later and you receive a new basic package; the microfiche receipt/discard cycle starts again.

Nonactive Federal agencies can become active participants by contacting the Defense Logistics Agency (**DLA**) at the address listed On page 2-2. Active participants benefit through attendance at regular focal point meetings. These meetings provide a means for discussing HMIS user needs and suggesting changes to the system. Furthermore, active participation means that all of the hazardous materials used by your agency will be input into the **HMIS**. In short, to become an active participant your agency must be willing to provide information on the materials it uses and to collaborate on changes under consideration to the HMIS system.