



Department of Defense **INSTRUCTION**

NUMBER 5105.45
December 26, 2013

USD(P&R)

SUBJECT: Uniformed Services University of the Health Sciences (USUHS)

References: See Enclosure 1

1. **PURPOSE.** This instruction reissues DoD Instruction (DoDI) 5105.45 (Reference (a)) in accordance with the authority in DoD Directive (DoDD) 5124.02 (Reference (b)) to assign responsibilities, prescribe procedures, and update the mission, organization and management, and functions of the USUHS, pursuant to chapter 104 of Title 10, United States Code (Reference (c)).

2. **APPLICABILITY.** This instruction applies to:

a. OSD, the Military Departments, the Office of the Chairman of the Joint Chiefs of Staff and the Joint Staff, the Combatant Commands, the Office of the Inspector General of the Department of Defense, the Defense Agencies, the DoD Field Activities, and all other organizational entities within the DoD (referred to collectively in this instruction as the “DoD Components”).

b. The Commissioned Corps of the Public Health Service, under agreement with the Department of Health and Human Services, and the Commissioned Corps of the National Oceanic and Atmospheric Administration, under agreement with the Department of Commerce.

3. **MISSION.** The mission of the USUHS is to train, educate, and prepare uniformed services health professionals, officers, and leaders to directly support the Military Health System, the National Security and National Defense Strategies of the United States, and the readiness of the Military Services as well as the missions of the other uniformed services.

4. **ORGANIZATION AND MANAGEMENT.** USUHS is an organizational entity reporting to the Assistant Secretary of Defense for Health Affairs (ASD(HA)), pursuant to DoDD 5136.01 (Reference (d)) under the authority, direction, and control of the Under Secretary of Defense for Personnel and Readiness (USD(P&R)) pursuant to Reference (b). The USUHS consists of:

a. A President, USUHS, appointed by the Secretary of Defense (SecDef) pursuant to section 2113 (b) of Reference (c), who is the chief executive officer of the USUHS.

b. A Board of Regents established by section 2113a of Reference (c), operated pursuant to DoDI 5105.04 (Reference (e)) and consisting of appointed members pursuant to section 2113a (b) of Reference (c).

c. Subordinate organizational elements established by the President, USUHS, within assigned resources.

5. RESPONSIBILITIES. See Enclosure 2.

6. FUNCTIONS AND PROCEDURES. See Enclosure 3.

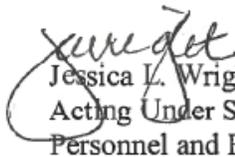
7. RELEASABILITY. **Unlimited**. This instruction is approved for public release and is available on the Internet from the DoD Issuances Website at <http://www.dtic.mil/whs/directives>.

8. EFFECTIVE DATE. This instruction:

a. Is effective December 26, 2013.

b. Must be reissued, cancelled, or certified current within 5 years of its publication in accordance with DoDI 5025.01 (Reference (f)).

c. Will expire effective December 26, 2023 and be removed from the DoD Issuances Website if it hasn't been reissued or cancelled in accordance with Reference (f).


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ENCLOSURE 1

REFERENCES

- (a) DoD Instruction 5105.45, "Uniformed Services University of the Health Sciences (USUHS)," January 22, 2007 (hereby cancelled)
- (b) DoD Directive 5124.02, "Under Secretary of Defense for Personnel and Readiness (USD(P&R))," June 23, 2008
- (c) Chapter 104 of Title 10, United States Code
- (d) DoD Directive 5136.01, "Assistant Secretary of Defense for Health Affairs (ASD(HA))," September 30, 2013
- (e) DoD Instruction 5105.04, "Department of Defense Federal Advisory Committee Management Program," August 6, 2007
- (f) DoD Instruction 5025.01, "DoD Directives Program," September 26, 2012, as amended

ENCLOSURE 2

RESPONSIBILITIES

1. USD(P&R). The USD(P&R) has overall responsibility for operation and oversight of the USUHS.

2. ASD(HA). Under the authority, direction, and control of the USD(P&R), the ASD(HA):

a. Exercises authority, direction, and control over the USUHS; develops policies and procedures for its operation and oversight; and implements such policies and procedures pursuant to Reference (d).

b. Exercises the authorities over the USUHS vested in the SecDef by Reference (c), except:

(1) The authority to appoint the President, USUHS, which resides with the SecDef.

(2) The authority to establish salary schedules and other related benefits for faculty and staff is subject to the approval of the Principal Deputy Under Secretary of Defense for Personnel and Readiness.

(3) The authorities reserved to the SecDef, the USD(P&R), and the Director of Administration and Management pursuant to Reference (e).

3. DoD COMPONENT HEADS. The DoD Component heads will coordinate with the ASD(HA) on all matters relating to USUHS mission and functions.

ENCLOSURE 3

FUNCTIONS AND PROCEDURES

1. FUNCTIONS. In accomplishing the mission described in section 3 above the signature of this instruction, the USUHS:

a. Provides high quality educational programs in medicine and other health sciences and grants applicable degrees pursuant to sections 2113(e) and 2113(f) of Reference (c).

b. Ensures the consistent development of sound qualities (including professionalism, ethics, leadership, and commitment) in USUHS students to prepare them for exemplary careers as health professionals and leaders, thus ensuring continuity in the health care provided to the DoD, the uniformed services, and others.

c. Conducts medical readiness training and continuing medical education for members of the uniformed services and others in the health professions.

d. Conducts health sciences research consistent with the academic mission of the USUHS.

e. Conducts research and development activities related to the biological effects of ionizing radiation and other specified functions through the Armed Forces Radiobiology Research Institute.

f. Conducts additional activities as directed by the ASD(HA), or higher authorities, to further the DoD health mission.

2. PROCEDURES. In accomplishing the functions of the USUHS described in section 1 of this enclosure, the following procedures will be applied by the individuals specified; those procedures listed in paragraph 2c of this enclosure will also be applied.

a. ASD(HA)

(1) Recommends to the USD(P&R) policies and procedures to ensure the effective execution of USUHS programs and activities, and implements such recommendations, if directed. This action includes, but is not limited to, the development of regulations and participation in the Planning, Programming, Budgeting, and Execution process, including establishing a joint table of distribution for personnel.

(2) Ensures the Board of Regents assists in an advisory capacity to the SecDef; USD(P&R); ASD(HA); and the President, USUHS on matters concerning the operation of the USUHS, particularly academic affairs and management.

(3) Establishes USUHS performance goals to assist in strategic planning and characterize accomplishment of the USUHS mission.

(4) Defines performance metrics to measure achievement of USUHS goals.

(5) Consults regularly with the Surgeons General of the uniformed services and the Joint Staff Surgeon concerning USUHS goals and objectives and progress in meeting them.

(6) Facilitates the provision of legal advice and services for the USUHS by the Director, Defense Legal Services Agency.

b. President, USUHS

(1) Offers educational programs leading to a Doctor of Medicine or other degrees in the health professions that meet the standards of applicable and recognized accrediting, licensing, and certifying agencies, and should confer such degrees after considering the recommendations of faculty.

(2) Develops and administers policies and procedures on the academic affairs of the F. Edward Hébert School of Medicine, the USUHS Graduate School of Nursing, the USUHS Postgraduate Dental College, and other programs, to accomplish the mission of the USUHS as defined in section 3 above the signature of this instruction.

(3) Selects an officer to serve in the position of professor of military, naval, or air science pursuant to section 2113 (c)(3) of Reference (c).

(4) Communicates, consults, and coordinates directly with appropriate representatives of the DoD Components, other Executive departments and agencies, and members of the public, as appropriate, on matters related to USUHS functions, programs, or activities. Communications to the Commanders of the Combatant Commands will normally be transmitted through the Chairman of the Joint Chiefs of Staff.

(5) Consults regularly with the Surgeons General of the uniformed services and the Joint Staff Surgeon concerning USUHS goals and objectives and progress in meeting them.

(6) Ensures consistent accreditation requirements for independence of academic institutions from direct political intervention.

(7) Makes use of established facilities and services in the DoD and other government agencies, when possible, to avoid duplication and achieve maximum efficiency and economy.

c. Funding Requirements. Funding requirements for the USUHS will be resourced in the Program Objective Memorandum of the Defense Health Program for incorporation into the Budget Estimate Submission and President's Budget submissions.

GLOSSARY

ABBREVIATIONS AND ACRONYMS

ASD(HA)	Assistant Secretary of Defense for Health Affairs
DoDD	DoD Directive
DoDI	DoD Instruction
SecDef	Secretary of Defense
USD(P&R)	Under Secretary of Defense for Personnel and Readiness
USUHS	Uniformed Services University of the Health Sciences