



Department of Defense **INSTRUCTION**

NUMBER 5010.35
September 28, 2007

USD(C)/CFO

SUBJECT: Defense Resources Management Institute (DRMI)

- References:**
- (a) DoD Directive 5010.35, subject as above, February 7, 2003 (hereby canceled)
 - (b) Acting Deputy Secretary of Defense Memorandum, "DoD Directives Review – Phase II," July 13, 2005
 - (c) DoD Directive 5118.3, "Under Secretary of Defense (Comptroller) USD(C)/Chief Financial Officer (CFO), Department of Defense," January 6, 1997
 - (d) DoD Directive 5105.18, "DoD Committee Management Program," February 8, 1999
 - (e) through (k), see Enclosure 1

1. REISSUANCE AND PURPOSE

This Instruction:

- 1.1. Reissues Reference (a) as a DoD Instruction, in accordance with the guidance in Reference (b) and the authority in Reference (c).
- 1.2. Reassigns DRMI program responsibility from the Director, Administration and Management, to the Under Secretary of Defense (Comptroller)/DoD Chief Financial Officer (USD(C)/DoD CFO).
- 1.2. Establishes policy and updates responsibilities for the DRMI.
- 1.3. Continues to authorize and update the composition of the Policy Guidance Council of the DRMI, consistent with Reference (d).
- 1.4. Updates the appropriation source of the DRMI.

2. APPLICABILITY AND SCOPE

2.1. This Instruction applies to the Office of the Secretary of Defense, the Military Departments, the Office of the Chairman of the Joint Chiefs of Staff, the Combatant Commands, the Defense Agencies, the Office of the Inspector General of the Department of Defense, the DoD Field Activities, and all other organizational entities within the Department of Defense (hereafter referred to collectively as the "DoD Components").

2.2. This Instruction does not apply to professional military education and training, or civilian institution degree programs, except for those specifically concerned with resource allocation and management functions provided by the DRMI.

3. MISSION

The DRMI provides integrated, professional education to selected military and civilian personnel involved in resource allocation and management functions subject to DoD Directive 5010.16 (Reference (e)).

4. POLICY

It is DoD policy that the DRMI shall:

4.1. Conduct resource management courses that enhance the understanding, competence, and capabilities of U.S. military and civilian personnel involved in the development, operation, or maintenance of DoD and other Government management systems. Emphasis shall be placed on analytical concepts and techniques drawn from the disciplines of management decision theory, economics, and quantitative methods, as they apply to the allocation and utilization of financial, logistic, and manpower resources.

4.2. Provide such courses for foreign countries and international agencies as may be requested in accordance with applicable laws and regulations, and as may be justified on the basis of benefit to the U.S. Government, subject to the approval of the Under Secretary of Defense for Policy (USD(P)).

4.3. Encourage and maintain a program of research on defense resource management methods and processes, and on defense resource management education.

4.4. Develop understanding and improve competence in analysis and decision-making techniques, as they apply to the allocation and utilization of resources.

4.5. Develop knowledge and understanding of the concepts, applications, and techniques of resource management systems.

5. ORGANIZATION AND MANAGEMENT

5.1. The DRMI is a joint entity of the Department of Defense, operating under the overall supervision of the USD(C)/DoD CFO, and the management direction of the Policy Guidance Council, and shall consist of the following:

5.1.1. A Director, who shall be designated by the Secretary of the Navy.

5.1.2. An Executive Director, who shall be designated from the civilian faculty.

5.1.3. Students, comprising civilian and military personnel, selected from nominations of the DoD Components, international agencies, and foreign countries.

5.1.4. Other subordinate positions and elements as established by the Director, within authorized resources.

5.2. The DRMI Policy Guidance Council shall:

5.2.1. Consist of the USD(C)/DoD CFO, the USD(P), the Under Secretary of Defense for Personnel and Readiness (USD(P&R)), the Director, Program Analysis and Evaluation.

5.2.2. Be chaired by the USD(C)/DoD CFO.

6. RESPONSIBILITIES

6.1. The USD(C)/DoD CFO shall:

6.1.1. Exercise overall supervision over the DRMI, consistent with DoD Directive 5118.3 (Reference (f)), and ensure that the Director, DRMI shall:

6.1.1.1. Conduct courses of study in resource management.

6.1.1.2. Conduct research on resource management education.

6.1.1.3. Disseminate current resource management information assembled or developed at the DRMI.

6.1.1.4. Provide consultant services to the DoD Components on resource management matters.

6.1.1.5. Maintain liaison with the DRMI Policy Guidance Council representatives.

6.1.1.6. Provide consultant services to foreign governments, as required, through Foreign Military Sales procedures, subject to appropriate approval.

6.1.2. Chair the DRMI Policy Guidance Council, which shall:

6.1.2.1. Provide policy, curricula, research, and consultation guidance for the operation of the DRMI.

6.1.2.2. Conduct annual course reviews, in accordance with the guidelines established by Reference (e).

6.2. The USD(P&R) shall include the DRMI annual budget as a separate line item in the budget and financial plan of the Department of Defense Human Resources Activity (DHRA). The Director, DHRA shall budget for, and finance, those expenses incident to the operation of the DRMI, including salaries of assigned civilian personnel, except as follows:

6.2.1. The pay, allowances, and permanent-change-of-station travel expenses of military personnel detailed to assist in the management and operation of the DRMI, including instructors, shall be borne by the DoD Components to which the personnel are assigned.

6.2.2. The pay, allowances, and temporary duty travel and per diem costs of military and DoD civilian personnel attending the DRMI as students shall be borne by the sponsoring or parent organization.

6.2.3. Courses for non-DoD personnel shall be provided under resource constraints on a reimbursable basis. Reimbursement for foreign military and civilian nationals shall be in accordance with DoD 5105.38-M and DoD 7000.14-R, Volume 15 (References (g) and (h)). Tuition fees shall be assessed for other Federal Agencies, in accordance with DoD Instruction 4000.19 (Reference (i)), and for non-Federal organizations in accordance with DoD 7000.14-R, Volume 11A, Chapter 4 (Reference (j)). Student costs such as travel, per diem, and subsistence shall be borne by the sponsoring organization.

6.2.4. Facilities and their maintenance shall be the responsibility of the Navy according to paragraph 6.4.

6.3. The USD(P), with the assistance of the Defense Security Cooperation Agency, and consistent with section 5151 of title 22, United States Code (also referred to as the Foreign Assistance Act of 1961, as amended) (Reference (k)), and section 2778 (also referred to as the Arms Control Export Act of 1976, as amended) of Reference (k), shall review proposals for courses to be provided to foreign countries and international agencies.

6.4. The Secretary of the Navy, as the DoD Executive Agent of the DRMI, in accordance with Reference (c) shall:

6.4.1. Provide and maintain facilities essential to the operation of the DRMI.

6.4.2. Provide administrative and logistic support to the DRMI (on a reimbursable basis).

6.4.3. Designate the Director and an Executive Director of the DRMI.

6.5. The Heads of the DoD Components shall:

6.5.1. Nominate students to attend the DRMI through a single Component office.

6.5.2. Utilize DRMI student allocations to the best possible advantage.

6.5.3. Provide military or civilian personnel for the DRMI staff and faculty, as requested by the Chairperson of the DRMI Policy Guidance Council.

6.5.4. Participate in the curriculum review process when requested.

7. EFFECTIVE DATE

This Instruction is effective immediately.



Tina W. Jonas
Under Secretary of Defense (Comptroller)
and Chief Financial Officer

Enclosures - 1

E1. References, continued

E1. ENCLOSURE 1

REFERENCES, continued

- (e) DoD Directive 5010.16, "Defense Management Education and Training Program," July 28, 1972
- (f) DoD Directive 5118.3, "Under Secretary of Defense (Comptroller)(USD(C)/Chief Financial Officer (CFO), Department of Defense," January 6, 1997
- (g) DoD 5105.38-M, "Security Assistance Management Manual (SAMM)," October 3, 2003
- (h) DoD 7000.14-R, "Department of Defense Financial Management Regulation," Volume 15, "Security Assistance Policy and Procedures," August 2004
- (i) DoD Instruction 4000.19, "Interservice and Intergovernmental Support," August 9, 1995
- (j) DoD 7000.14-R, "Department of Defense Financial Management Regulation," Volume 11A, "Reimbursable Operations, Policy and Procedures," Chapter 4, "User Charges," March 11, 1997
- (k) Sections 2151 and 2778 of title 22, United States Code