



**DOD 4145.19-R**

**STORAGE AND WAREHOUSING  
FACILITIES AND SERVICES**

**DEPARTMENT OF DEFENSE**

**JUNE 1978**

**HEADQUARTERS, DEPARTMENT OF THE ARMY  
WASHINGTON, DC**

15 June 1978

**FOREWORD**

This regulation is issued under the directional authority of the Assistant Secretary of Defense (Manpower, Reserve Affairs and Logistics (ASD MRA&L)) in compliance with Department of Defense Directive 4145.19, "Storage and Warehousing Facilities and Services," dated August 13, 1975. The provisions of this Regulation apply to the Military Departments and the Defense Logistics Agency, worldwide. Heads of these DOD Components may issue supplementary instructions only when necessary to provide for unique requirements within their respective Components.

This regulation is effective immediately.

**BERNARD W. ROGERS**  
*General, United States Army*  
*Chief of Staff*

Official:

**J. C. PENNINGTON**  
*Brigadier General, United States Army*  
*The Adjutant General*

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## REFERENCES

- (a) DoD Directive 4145.19, "Storage and Warehousing Facilities and Services," August 13, 1975
- (b) [DoD Directive 4140.25](#), "Management of Petroleum Products," December 22, 1972
- (c) DoD Instruction 7220.17, "Cost Accounting for Central Supply Management, Industrial Preparedness and Terminal Operations," December 22, 1966
- (d) [DoD Directive 4100.15](#), "Commercial or Industrial Activities," July 8, 1971
- (e) [DoD Directive 4165.6](#), "Real Property; Acquisition, Management and Disposal," December 22, 1976
- (f) DoD Directive 4165.20, "Utilization and Retention of Real Property," August 29, 1973
- (g) Joint Regulation AR 740-30/NAVSUPINST 4450.19/AFR 67-73/MCO 4450.9/DSAR 4145.26, "Commercial Warehouse Service Plan for Department of Defense Agencies," administered by DLA under [DoD Directive 5105.22](#), January 5, 1977
- (h) [DoD Instruction 7041.3](#), "Economic Analysis and Program Evaluation for Resource Management," October 18, 1972
- (i) DoD Instruction 4165.12, "Prior Approval of Real Property Actions," July 23, 1973
- (j) DoD Instruction 4145.5, "Storage Space Management Report (DD Form 805)," May 10, 1974
- (k) DoD Directive 4000.19, "Basic Policies and Principles for Interservice, Interdepartmental and Interagency Support," March 27, 1972
- (l) DoD Directive 7410.4, "Regulations Governing Industrial Fund Operations," September 25, 1972
- (m) [DoD Instruction 5030.53](#), "Reimbursement for GSA Space, Services and Facilities," October 25, 1977

## DL1. DEFINITIONS

DL1.1.1. Common Use. Storage space and warehousing services provided by one DoD Component on a common basis for another DoD Component. This includes space and services common serviced (without reimbursement), or cross-serviced (with reimbursement), and space licensed or permitted.

DL1.1.2. Warehousing Services. Receipt, issue, physical inventory, storage, and other functions as identified in DoD Instruction 7220.17 (reference (c)).

## C1. CHAPTER 1

### STORAGE AND WAREHOUSING FACILITIES AND SERVICES

#### C1.1. PURPOSE

This Regulation implements DoD Directive 4145.19 (reference (a)), promulgates general policies, and delineates responsibilities concerning storage and warehousing facilities and services.

#### C1.2. GENERAL

C1.2.1. The contents of this Regulation are augmented by the DoD 4145.19-R series of Regulations that provide other guidance concerning storage and warehousing, as follows:

<u>Number</u>	<u>Title</u>
(1) DoD 4145.19-R-1	"Storage and Materials Handling"
(2) DoD 4145.19-R-2	"Storage and Materials Handling Standard Methods"
(3) DoD 4145.19-R-3	"Storage Modernization"

C1.2.2. Procedures to be followed in cross-servicing storage and warehousing services between DoD and civilian agencies of the Government are contained in Appendix 2 to this Regulation.

C1.2.3. Appendix 3 contains a listing of DoD Military Service/Agency directives/publications that implement DoD Directives/Instructions referenced in section C1.1., above.

#### C1.3. APPLICABILITY AND SCOPE

C1.3.1. The provisions of this Regulation apply to the Military Departments and the Defense Logistics Agency (DLA) (hereafter referred to as "DoD Components"), worldwide. The term "Military Services," as used herein, refers to the Army, the Navy, the Air Force, and the Marine Corps.

C1.3.2. Its provisions encompass storage and warehousing facilities and services for all DoD installations, except for bulk petroleum, oils, lubricants (POL) facilities and services that are governed by DoD Directive 4140.25 (reference(b)) and temporary storage facilities associated with cargo terminal (throughput) operations.

C1.3.3. The schedule of services and charges in Appendix 1 applies to all DoD installations, except for bulk POL facilities, for facilities associated with cargo terminal operations, and as stated in paragraphs C1.4.13., and C1.4.14., below.

#### C1.4. POLICY

C1.4.1. Optimum utilization and common use shall be made of existing DoD storage facilities to help minimize overall storage and distribution costs. Storage/warehousing facilities retained in standby for mobilization shall be made available and utilized in the most efficient and effective manner during peacetime. Unless a compelling reason to the contrary exists, use of facilities of DoD Components shall be considered before the establishment or expansion of storage and warehousing facilities is undertaken.

C1.4.2. When DoD storage facilities are not available to meet established requirements, the necessary facilities shall be acquired by whichever of the following methods is most feasible and economical, consistent with DoD Directives 4100.15, 4165.6, 4165.20 (references (d), (e), and (f)), Joint Regulation AR 740-30 (reference (g)), DoD Instruction 7041.3 (reference (h)), and paragraph C1.4.6., below, as appropriate:

C1.4.2.1. Arranging with Federal Civilian Agency for the use of a facility or portion thereof.

C1.4.2.2. Using commercial warehousing services under the DoD Commercial Warehouse Service Plan.

C1.4.2.3. Leasing non-Government-owned facilities.

C1.4.2.4. Constructing new facilities.

C1.4.2.5. Purchasing facilities.

C1.4.3. Sufficient storage facilities shall be retained to meet mobilization requirements after considering the capacity available for Federal Civilian Agencies and commercial facilities.

C1.4.4. When material is destined to a point (either within or outside the continental United States) where U.S. Government storage space is not available, commercial facilities shall be used when they:

C1.4.4.1. Meet the operational requirements; and

C1.4.4.2. Cost less than diverting the material to available U.S. Government storage space at another location.

C1.4.5. Continuing storage and warehousing modernization programs shall be established to optimize productivity, efficiency, and responsiveness, as prescribed by DoD 4145.19-R-3. When applicable, economic analysis as set forth in DoD Instruction 7041.3 (reference (h)) shall be used to ensure that cost vs. benefits of all alternatives are considered in arriving at investment and operating decisions.

C1.4.6. Prior to initiating action to acquire or dispose of a storage facility, the approval of the ASD(MRA&L) shall be obtained in accordance with the provision of DoD Instruction 4165.12 (reference (i)).

C1.4.7. Diversion of covered storage space reported on DD Form 805, "Storage Space Management Report," in consonance with DoD Instruction 4145.5 (reference (j)), is authorized when it is the most practical means of satisfying an essential requirement. However, diversion of more than 40,000 gross square feet at one installation during 1 fiscal year shall require prior approval by the ASD(MRA&L). This is not intended to restrict the temporary use (not exceeding 120 days) of a facility for another purpose in the event of an emergency, provided this is accomplished without structural change.

C1.4.8. Compatible criteria and planning factors shall be used for determining storage space requirements to meet approved DoD programs for both peacetime and emergency conditions. Such requirements shall be projected for a minimum of 5 years.

C1.4.9. Controls shall be established to ensure effective utilization of materials handling equipment (MHE) and storage aids to help minimize of handling and processing material as outlined in DoD 4145.19-R-1.

C1.4.10. A system shall be established for the maintenance and exchange of storage space information among DoD Components to ensure visibility of available storage space assets, utilizing the information submitted in accordance with DoD Instruction 4145.5 (reference (j)). The guidelines for exchanging storage space information, as required, will be incorporated in Chapter 2, DoD 4145.19-R-1.

C1.4.11. The DoD Component operating a storage facility normally shall furnish all personnel, supplies, and equipment required when providing common servicing or cross servicing for other DoD Components. When special requirements exist, such

requirements shall be clearly stipulated in the agreement. The DoD Component providing storage space and/or warehousing services to others shall provide such space and/or services on an equal priority with its own.

C1.4.12. Storage space and/or associated warehousing services, except for that provided in support of property disposal operations, shall be furnished to other DoD Components on a common-service basis, provided that the requirements do not exceed the existing capability of the servicing activity or involve significant, unbudgeted costs.

C1.4.12.1. In the latter event, space and/or services shall be furnished on a cross-servicing basis until such time as the servicing activity can program the requirements, normally the next fiscal year. Storage space and/or warehousing services provided in support of property disposal operations shall be furnished on a cross-servicing basis.

C1.4.12.2. The provision of storage space and/or associated warehousing services on cross-servicing basis to other DoD Components shall be in accordance with the provisions of DoD Directive 4000.19 (reference (k)).

C1.4.12.3. When the storage space and/or associated warehousing services are furnished on a common service basis by an industrially funded activity, the costs shall be charged to a support allotment funded by the operating account of the activity's parent Military Service or Agency.

C1.4.13. Ordinarily, the applicable rates in Appendix 1 shall be used when the storage space and/or warehousing services are provided to DoD Components on a cross-servicing basis. Reimbursements in these cases shall be made monthly. However, other charges may be negotiated to cover actual or estimated costs when:

C1.4.13.1. Charges in Appendix 1 are inequitable.

C1.4.13.2. Charges are determined by an industrially funded activity in accordance with DoD Directive 7410.4 (reference (l)).

C1.4.13.3. A cost accounting system is in operation that uniformly applies costs to jobs or tasks involved.

C1.4.13.4. When storage/warehousing space is furnished by a host to a tenant user/operator under a permit or license agreement and the tenant user/operator provides his own warehousing services.

C1.4.14. Cross servicing between Federal Civilian Agencies and DoD Components shall be conducted in accordance with the provisions of the DoD/GSA Agreement contained in Appendix 2. The provisions of DoD Instruction 5030.53 (reference (m)) do not apply under these conditions.

C1.4.14.1. When cross servicing to Federal Civilian Agencies by DoD Components is involved, charges normally will be based upon the rates in Appendix 1. However, special rates may be negotiated to cover actual or estimated costs for large, bulk lots of material (except for strategic and critical materials for which special rates are provided in Attachment 3 of Appendix 2) when the applicable rates appear inequitable because:

C1.4.14.1.1. Services normally performed will not be required.

C1.4.14.1.2. Additional services will be required, subject to the approval of the Assistant Secretary of Defense (Comptroller) (ASD(C)).

C1.4.14.2. When a request for reducing the applicable rate(s) is received from a Federal Civilian Agency, the servicing DoD Component shall forward, through channels, the formal request with an analysis of the validity and reasonableness thereof and recommendation to the ASD(C).

C1.4.14.3. DoD Components shall not delay or refuse to provide storage space and housing services to authorized Federal Civilian Agencies that request reductions in the standard rates prior to approval.

C1.4.15. Storage facilities for which there is no current or projected requirement shall be inactivated, with emphasis toward inactivation of complete installations rather than portions of several installations. Such facilities shall not be continued in operation because of prior commitments or occupancy by other than a DoD Component. If serverable, excess storage facilities and supporting land shall be reported to the General Services Administration (GSA) for screening with other Federal Agencies. Inactivated facilities shall be reassigned, diverted to other uses, or held in standby, pending disposition or use for mobilization purposes pursuant to reference (e). Prior to initiating action to dispose of storage facility housing Service/Agency-owned materiel, or change its structure, or environmental characteristics (security, temperature/humidity control, etc.), the Military Service holding title to the material stored in the facility shall be notified.

## C1.5. RESPONSIBILITIES

C1.5.1. The ASD (MRA&L) is responsible for establishing policy guidance to DoD Components concerning the efficient and effective use of DoD storage and warehousing resources.

C1.5.2. The ASD(C) is responsible for establishing charges for cross-servicing storage space and warehousing services.

C1.5.3. The Department of the Army is responsible for:

C1.5.3.1. Developing, publishing, and maintaining, in coordination with the other DoD Components concerned, the DoD 4145.19-R series of regulations that will implement this Regulation and providing such other guidance concerning storage and warehousing as is considered appropriate.

C1.5.3.2. Evaluating and coordinating proposed revisions to the DoD 4145.19-R series of regulations that are developed internally or received from other DoD Components, and furnishing a copy of all revision proposals to the ASD(MRA&L). This responsibility includes:

C1.5.3.2.1. Resolving where possible those issues that concern procedural matters not affecting policy.

C1.5.3.2.2. Referring matters affecting policy, or irreconcilable procedural issues, together with divergent comments, to the ASD(MRA&L) for decision.

C1.5.3.2.3. Publishing and distributing approved changes to the DoD 4145.19-R series of regulations.

C1.5.3.3. Disposing of records regarding the DoD 4145.19-R series of regulations and changes thereto.

C1.5.4. To assist the ASD (MRA&L) in carrying out the responsibilities in a above, a DoD Storage and Warehousing Policy Committee has been established with the following membership and mission:

C1.5.4.1. The ASD(MRA&L) or his designee serves as Chairman and the DoD Components shall designate a Committee member from the staff office having primary responsibility for warehousing matters at the DoD Component level.

C1.5.4.2. This Committee is responsible for:

C1.5.4.2.1. Informing the ASD(MRA&L) as to the adequacy and effectiveness of DoD storage and warehousing policies; and

C1.5.4.2.2. Submitting recommended revision to such policies.

C1.5.5. All DoD Components shall:

C1.5.5.1. Disseminate DoD 4145.19-R series of regulations to the operating level for compliance.

C1.5.5.2. Forward suggested changes in policies and procedures to the Department of the Army for preparation and coordination of revisions.

## AP1. APPENDIX 1

SCHEDULE OF CHARGES FOR CROSS-SERVICING IN STORAGE; ACTIVITIES OF  
DoD COMPONENTS FOR WAREHOUSING FACILITIES AND SERVICES

Item No.	Classification	Rates per short ton	
		Unloading, checking, sorting and placing in storage	Withdrawal, checking and loading
	<b>Bulk and Case Lots</b>		
I	Equipment not in containers (vehicles, boats, cranes, guns, aircraft, etc.)	\$12.75	\$17.50
II	Rigid containers (barrels, boxes, cartons, crates, drums):		
	a. Palletized material -----	6.00	9.40
	b. Nonpalletized material -----	15.00	18.75
III	Nonrigid containers (bags, bales, bundles) -----	13.75	19.40
IV	Ammunition, explosives, toxics -----	12.50	17.50
V	Perishable subsistence not in containers (carcass meat, etc.) -----	6.25	8.75
VI	Bin and loose issue (excludes services covered by Items VII through XIII below) -----	\$ 1.80 per line item	
VII	Preservation and packaging (time and material) -----	10.50 per man-hour	
VIII	Packing, strapping, and marking (time and material) -----	10.10 per man-hour	
IX	Inventory -----	9.10 per man-hour	
X	Special security -----	8.00 per man-hour	
XI	Care of material in storage -----	9.10 per man-hour	
XII	Cyclic inspection -----	9.10 per man-hour	
XIII	Miscellaneous labor (not related to the categories listed above) NOTE: The above rates are based on bulk quantity operations and include amounts for essential documentation incident to each service performed.	9.10 per man-hour	
XIV	Use of occupied space:		
	a. Heated or controlled humidity warehouse -----	\$ .73 per gross square ft per annum	
	b. Refrigerated warehouse -----	1.53 per gross square ft per annum	
	c. Flammable warehouse -----	.73 per gross square ft per annum	
	d. Unheated warehouse -----	.58 per gross square ft per annum	
	e. Shed -----	.58 per gross square ft per annum	
	f. Open -----	.12 per gross square ft per annum	
	g. Igloo -----	.58 per gross square ft per annum	
	h. Magazine -----	.58 per gross square ft per annum	
XV	Machine tools and industrial metal working equipment:		
	a. Unloading, checking, sorting, and placing in storage -----	\$10.40 per man-hour	
	b. Withdrawal, checking, and loading -----	11.20 per man-hour plus direct cost of materials	
	c. Preservation and packaging -----	11.80 per man-hour plus direct cost of materials	
	d. Inspection and testing -----	10.20 per man-hour plus direct cost of materials	

## AP2. APPENDIX 2

### AGREEMENT BETWEEN THE DEPARTMENT OF DEFENSE AND THE GENERAL SERVICES ADMINISTRATION (GSA) ON INTERAGENCY CROSS-SERVICING IN STORAGE ACTIVITIES WITHIN THE UNITED STATES

#### AP2.1. PURPOSE

This agreement prescribes procedures to be followed in cross-servicing storage and warehousing services between the Department of Defense and Federal Civilian Agencies of the Government.

#### AP2.2. APPLICABILITY AND SCOPE

AP2.2.1. The provisions of this agreement apply to all Government storage activities within the United States, except those activities concerned with the storage and handling of bulk fuels.

AP2.2.2. The services covered by this agreement include, but are not limited to, the following:

AP2.2.2.1. Unloading of carriers' equipment; checking, sorting, placing material in storage, and documentation.

AP2.2.2.2. Withdrawing material from storage; checking, marking, weighing, loading of carriers' equipment, documentation and internal switching.

AP2.2.2.3. Use of storage space.

AP2.2.2.4. Care and packaging of stored material.

#### AP2.3. CANCELLATION

The "Agreement Between the Department of Defense and the General Services Administration on Interagency Cross-Servicing in Storage Activities Within the United States," July 8, 1969, is hereby canceled.

#### AP2.4. CHARGES

Normally, charges for services rendered will be based upon the standard rates established by the Department of Defense or the Federal Civilian Agency for internal use. However, special rates may be negotiated to cover actual or estimated costs for large, bulk lots of material (except for strategic and critical materials, for which special rates are provided in Attachment 3, Appendix 2) when the applicable rates appear inequitable, subject to the approval of Assistant Secretary of Defense (Comptroller) for the Department of Defense and appropriate program officials for the Federal Civilian Agencies.

#### AP2.5. POLICY

To the extent feasible, the Department of Defense and the Federal Civilian Agencies will make available to each other on a reimbursable basis storage and warehousing services that each may require from time to time.

#### AP2.6. RESPONSIBILITIES

AP2.6.1. The Agency operating a facility will furnish all personnel, supplies, and equipment required for the receipt, storage, care, handling, and shipment of material. However, the requesting Agency may furnish technical personnel on either an Intermittent or continuing basis as required and agreed upon and have the right to inspect material in storage upon prior arrangements with the operating Agency.

AP2.6.2. The requesting Agency will be responsible for accountability, traffic management on both inbound and outbound shipments, payment of all transportation costs, and for claims for loss or damage incident to transportation. The Agency operating the facility rendering the storage and warehousing services will furnish such documentary evidence as is available to support any loss or damage claims.

#### AP2.7. REQUESTS FOR SERVICES

##### AP2.7.1. General - Other Than Strategic and Critical Materials

AP2.7.1.1. Requests for storage and warehousing services should be made in writing and, to the maximum extent, should be submitted at least 30 days in advance of the scheduled date when the material is to be placed in storage. However, when expediency demands, shorter notice may be given and, in emergencies, requests and

acceptance may be by any available means of communication. In such emergencies confirmation will be made In writing within 10 days.

AP2.7.1.2. Federal Civilian Agencies will submit all requests directly to the DoD Component concerned. (See Attachment 1, Appendix 2 for contact points within each DoD Component.)

AP2.7.1.3. DoD Components will submit all requests directly to the Federal Civilian Agency concerned. (See Attachment 2, Appendix 2 for contact points within Federal Civilian Agencies.)

AP2.7.1.4. Where applicable and feasible, each request for services will include the following information as a minimum:

AP2.7.1.4.1. Designation of requesting Agency.

AP2.7.1.4.2. Description of material, including special storage and handling requirements, if any.

AP2.7.1.4.3. Type of package, if any (box, case, crate, palletized unit loads, etc.).

AP2.7.1.4.4. Dimensions of package.

AP2.7.1.4.5. Weight per package (pounds).

AP2.7.1.4.6. Total number of packages.

AP2.7.1.4.7. Type of space required (heated, unheated, refrigerated, etc.).

AP2.7.1.4.8. Any special care desired of material in storage.

AP2.7.1.4.9. Shipper, method of shipment (rail, motor carrier, etc.) and point of origin.

AP2.7.1.4.10. Originating carrier if storage-in-transit is desired.

AP2.7.1.4.11. Rate of delivery in carloads or truckloads per day or week as applicable and the date initial delivery can be expected.

AP2.7.1.4.12. Rate of withdrawals per day or week, if applicable.

AP2.7.1.4.13. The storage location desired, either by specific facility or "vicinity" (city, State, etc.), as applicable.

AP2.7.1.4.14. Accounting classification of funds of ordering Agency to be charged for services and the name and address of the office to which claims for reimbursement are to be forwarded.

AP2.7.1.4.15. Name and address of the accounting office of the ordering Agency to which notice of receipt of material should be sent.

AP2.7.1.4.16. Records to be maintained and reports to be rendered by the storing Agency.

AP2.7.1.4.17. Period during which services will be required.

AP2.7.1.5. A request for services constitutes an order that will be the basis for obligation of funds of the requesting activity, and when accepted by a Government Agency will constitute an anticipated reimbursement. Arrangements incident to the furnishing of services may be handled directly by the activities concerned.

#### AP2.7.2. Strategic and Critical Materials

AP2.7.2.1. In making requests for services incident to the storage and handling of stockpile materials, the procedures set forth in the Strategic and Critical Materials Storage Manual will apply.

AP2.7.2.2. The GSA will furnish annual estimates to the DoD Components of stockpile tonnages to be handled and space required for the storage of strategic and critical materials. In addition, GSA will furnish current forecasts quarterly that will constitute valid orders upon the DoD Components.

AP2.7.2.3. Special projects will be handled in accordance with paragraph AP2.A3.1.4. of Attachment 3.

#### AP2.8. REIMBURSEMENT

Billing and reimbursement for services rendered will be made not less frequently than quarterly, nor more frequently than monthly. The Federal Civilian Agency or the DoD Component rendering services will establish the frequency and method of billing and collection.

AP2.9. INACTIVATION OR DISPOSAL OF FACILITIES

In the event it becomes necessary for the Department of Defense or a Federal Civilian Agency to inactivate or dispose of a facility used under the terms of this agreement, the Agency owning the material agrees to assume responsibility for the care of its property or to remove the property to another location. The Agency owning the material will be given at least 90 days' notice as to the plans with respect to the in activation or disposal of the facility being utilized.

AP2.10. EFFECTIVE DATE

These rates and the provisions of this agreement are effective as of April 1, 1977. An effective date for each change will be established.

DEPARTMENT OF DEFENSE

Acting Assistant Secretary of Defense (Installations and Logistics)

Date \_\_\_\_\_

GENERAL SERVICES ADMINISTRATION

Acting Deputy Administrator

Date \_\_\_\_\_

Attachments - 3

AP2.A1. Addresses of Department of Defense Contact Points

AP2.A2. Addresses of Federal Civilian Agency Contact Points

AP2.A3. Schedule of Services and Charges for Strategic and Critical Material  
Stockpile Operations

AP2.A1. ATTACHMENT 1 TO APPENDIX 2

AGREEMENT BETWEEN THE DEPARTMENT OF DEFENSE AND THE GENERAL  
SERVICES ADMINISTRATION (GSA) ON INTERAGENCY CROSS SERVICING IN  
STORAGE ACTIVITIES

ADDRESSES OF DEPARTMENT OF DEFENSE CONTACT POINTS

DEPARTMENT OF THE ARMY

Deputy Chief of Staff (Logistics)  
DALO-SMS-R  
Washington, DC 20310

DEPARTMENT OF THE NAVY

Naval Supply Systems Command  
Storage Branch, Code SUP 0321  
Washington, DC 20376

Commandant of the Marine Corps  
Deputy Chief of Staff for Installations  
and Logistics (LMP)  
Washington, DC 20380

DEPARTMENT OF THE AIR FORCE

Transportation Support and Services Division  
Directorate of Transportation  
Deputy Chief of Staff, System & Logistics  
Washington, DC 20330

DEFENSE LOGISTICS AGENCY

Depot Operations Division  
Directorate of Supply Operations  
Alexandria, VA 22314

AP2.A2. ATTACHMENT 2 TO APPENDIX 2

ADDRESSES OF FEDERAL CIVILIAN AGENCY CONTACT POINTS

General Services Administration  
Assistant Commissioner, Office of Customer Service and Support  
Federal Supply Service  
Washington, DC 20406

Department of Agriculture  
Director, Office of Operations  
Washington, DC 20250

Department of Commerce  
Director, Office of Administrative Services and Procurement  
Washington, DC 20230

U.S. Information Agency  
Chief, Administrative Services Division  
Washington, DC 20547

Tennessee Valley Authority  
Director of Property and Supply  
Chattanooga, Tennessee 37401

Postal Service  
General Manager, Supply Management Division  
Washington, DC 20260

Department of Treasury  
Director, Office of Administrative Programs  
Washington, DC 20420

Veterans' Administration  
Director, Supply Service  
Department of Medicine & Surgery  
Washington, DC 20420

Department of the Interior  
Director, Office of Management Services  
Office of the Administrative Assistant Secretary  
Washington, DC 20240

Department of Justice  
Chief, Administrative Services,  
Programs & Security Staff  
Office of Management & Finance  
Washington, DC 20530

Energy Research and Development Administration  
Director, Division of Procurement  
Washington, DC 20545

AP2.A3. ATTACHMENT 3 TO APPENDIX 2

SCHEDULE OF SERVICES AND CHARGES FOR STRATEGIC AND CRITICAL  
MATERIAL STOCKPILE OPERATIONS

AP2.A3.1.1. Fixed rates for storage in terms of gross square feet of space allocated for covered or controlled storage and gross square feet of space occupied for open storage are established as follows:

<u>Type of Storage</u>	<u>Rate Per Sq. Ft. Per Annum</u>
Heated or controlled humidity.	73cts
All other covered space.	55cts
Open Space.	15cts

The above rates are based on costs of the following functions:

AP2.A3.1.1.1. Storage supervision and support.

AP2.A3.1.1.2. Security.

AP2.A3.1.1.3. Fire protection.

AP2.A3.1.1.4. Utilities.

AP2.A3.1.1.5. Janitorial services.

AP2.A3.1.1.6. Internal transportation (operation and minor maintenance of motor vehicles and railroad switching).

AP2.A3.1.1.7. Maintenance of building and grounds, except major repairs.

AP2.A3.1.1.8. Administrative functions (mail and messenger services, fiscal and payroll activities, document processing, reporting and Inventory control activities).

AP2.A3.1.2. Fixed rates for handling in terms of short tons are established for each of the following major commodity groups:

<u>Commodity Group</u>	<u>Rate per Short Ton</u>
Ore	\$2.17
Bars, ingots, rods, pigs, and other primary forms of metal.	\$6.11
Materials in containers such as bags, boxes, crates, drums and bales except rubber and mica.	\$6.96
Rubber	\$14.16
Mica	\$30.27

The above rates are based on the following elements of costs:

AP2.A3.1.2.1. Direct civilian labor, plus 29 percent for leave and personnel benefits.

AP2.A3.1.2.2. Operations of materials handling equipment (MHE), at established hourly rates (these rates include the cost of gas and oil consumed and minor maintenance, but exclude repairs and depreciation).

AP2.A3.1.2.3. Materials consumed for such activities as dunnage, blocking, bracing and for minor reworking.

AP2.A3.1.3. The rates in paragraph AP2.A3.1.2., above, do not apply when:

AP2.A3.1.3.1. It is necessary for the depot to contract for the handling work involved. In such event, GSA will reimburse the DoD Component for the actual cost paid to the contractor and the DoD contract administration costs.

AP2.A3.1.3.2. GSA contracts directly for handling services at DoD depots.

AP2.A3.1.4. The rates in paragraphs AP2.A3.1.1. and AP2.A3.1.2., above, do not cover the costs of stockpile storage and handling at tank farms, including all tanks in which either liquid or solid (e.g., primary metals) strategic and critical materials are stored or stockpile activities other than storage and handling (receiving and shipping). These activities will be reimbursed as "special projects" on a direct cost basis, which will require prior approval by GSA program officials.

AP3. APPENDIX 3DoD DIRECTIVES/INSTRUCTIONS AND MILITARY SERVICE/AGENCY IMPLEMENTING PUBLICATIONS

<u>DOD DIRECTIVE/INSTRUCTION</u>	<u>AIR FORCE</u>	<u>ARMY</u>	<u>NAVY</u>	<u>MARINE CORPS</u>	<u>DEFENSE LOGISTICS AGENCY</u>
4000.19	AFR 400-8 400-27	AR 37-19	SECNAVINST 4000.20B	Navy Reference	DLAR 5030.3
4100.15	AFM 26-1 91-1	AR 235-5 700-90	SECNAVINST 4860.44B	Navy Reference	DLAR 4151.3
4140.25	AFR 67-14 74-3 74-14	DOD 4140.25M	OPNAVINST 4020.24	Navy Reference	DOD 4140.25M
4145.5	AFR 69-4	AR 740-1	NAVSUPINST 4450.22	MCO P4450.7C	DLAR 4145.3
4145.19	DOD 4145.19-R	DOD 4145.19-R	DOD 4145.19-R NAVSUPINST 4450.21 NAVSUP Manual Vol II, para 27015	DOD 4145.19-R Navy References	DOD 4145.19-R
4165.6	AFR 87-22	AR 405-10	NAVFAC Publication P-73	Navy Reference	To be implemented
4165.12	AFR 87-1 87-22	AR 415-20	SECNAVINST 11011.44/ NAVFAC Publication P-73	Navy References	DLAR 4165.4
4165.20	AFR 87-22	AR 415-15 420-17 735-20	SECNAVINST 11011.8A	Navy Reference	Not applicable to DLA
5030.53	AFR 69-2	AR 405-1	SECNAVINST 7000.21	Navy Reference	To be implemented
7041.3	AFR 86-1	AR 11-28	SECNAVINST 7000.14B/ NAVFAC Publication P-442	Navy References	DLAR 7041.1
7220.17	AFR 177-9	AR 700-90	NAVCOMPT Manual, Vol 2, para 024640 (2100 Series of Accounts)	Navy Reference	DLAM 7000.1
7410.4	AFR 76-11 76-28 170-10 AFM 177-101	AR 37-110	NAVCOMPT Manual, Vol 3	Navy Reference	DLAM 7000.1