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Volume I

CHAPTER 2 -- DESC FIELD REPRESENTATION

A. GENERAL

1. DERs and DEOs provide regional logistic support for DFSPs worldwide.

2. Functional responsibilities may be delegated between DESC and the Services by mutual consent for management efficiency. DERs/DEOs may initiate ISAs with military units in coordination with DESC-R IAW DoD Directive 4000.19 and DoD 4000.19-I (see reference index).

3. DESC is authorized to form a petroleum management assistance team to visit/assist DFSPs in an effort to improve logistic support, resolve supply problems, etc.; such visits to military bases will be coordinated with the base commander, Army/Navy SCP and AF MAJCOM, and DER as appropriate.

B. CONUS DER/DEOs AREAS OF RESPONSIBILITY

DER-A
Federal Building, Room 1005
America,
2320 Labranch Street
Houston TX 77004-1091

All CONUS,
Central America, South

Carribean, Azores, Iceland,
and Greenland

Phone: DSN 940-1152/3/4
COM 713-718-3883/4/5
FAX COM 713-718-1891

1. DER-HU
Federal Bldg., Room 1005
2320 LaBranch Street
Alabama,
Houston, TX 77004-1091
Carolina,

Arizona, New Mexico, Texas,
Oklahoma, Arkansas, Louisiana,
Tennessee, Mississippi,

America,

Phone: DSN 940-1152
COM 713-718-3883/4/5
FAX COM 713-718-1891

Georgia, Florida, South
North Carolina, Central
South America, and Carribean

2. DER-FD
District
5654 Cambridge Street
Ft. Dix, NJ 08640-5000

Connecticut, Delaware,

of Columbia, Maine, Maryland,
Massachusetts, New Hampshire,
New Jersey, New York,

Pennsylvania,

Phone: DSN 944-2074
Virginia,
COM 609 562-2074
Iceland, and
FAX COM 609-562-6158

Rhode Island, Vermont,

West Virginia, Azores,
Greenland

3. DER-SL
Iowa,
66 Sherman Road

Colorado, Illinois, Indiana,
Kansas, Kentucky, Michigan,

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Jefferson Barracks
St. Louis, MO 63125-4137
Dakota,

Minnesota, Missouri, Nebraska,
Ohio, North Dakota, South

Wisconsin, and Wyoming

Phone: DSN 490-86248782
COM 314-260-8624/8782
FAX COM 314-260-8797

4. DER-LA
Utah,
3171 N. Gaffey Street
Washington
San Pedro, CA 90731-1099

California, Idaho, Nevada,
Montana, Oregon, and

Phone: DSN 972-3090
COM 310-335-3090
FAX COM 310-335-3099
COM 310 335-3090 FAX 310 335-3099

C. CONUS DERs/DEOs FUNCTIONS

1. General. The CONUS DERs/DEOs provide petroleum logistics support to intermediate and base-level DFSPs and Federal Agencies. They also coordinate delivery orders with industry, assist DFSPs in resolving operational problems (including assistance with facility support and interface with transportation entities), and ensure DFSPs have a continuous and reliable source of fuel.

2. Ordering Fuel. Distribution Plans (DPs) and associated Distribution Plan Authorizations (DPAs) provide the CONUS DERs/DEOs with the source of supply for DFSPs. The CONUS DERs/DEOs:

a. Prepare and distribute Source Identification and Ordering Authorizations (SIOATHs) based on DP/ DPAs. SIOATHs document and inform base-level DFSPs of their supply sources, such as refineries or intermediate DFSPs.

b. Control and place orders for product delivered by tank truck/car, lake tankers, barges, and pipelines to DFSPs in CONUS.

c. Provide alternate or supplementary sources of supply (for base-level DFSPs) on a temporary basis, as needed; coordinate with the Contracting Officer when contractors fail to perform.

d. Prepare tanker slates in CONUS.

3. Transportation. The CONUS DERs/DEOs, as appropriate, shall:

a. Arrange for transportation support for product delivery to DFSPs by barge, pipeline, rail, and tank truck, to include ordering and scheduling of equipment in coordination with the Military Traffic Management Command (MTMC).

b. Formulate requirements and submit requests for contract barge service to HQ MTMC; control and maximize the efficient use of barges in dedicated contract service.

c. Submit requests for contract barge service to the Military Traffic Management Command Eastern Area (MTMCEA); control and maximize the efficient use of barges in dedicated contract service.

d. Recommend to DESC-F the use of commercial pipeline systems whenever economically feasible and use of Government-operated barges, small tankers or other vessels when they can be efficiently utilized in distribution of DLA-owned fuel.

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e. Validate and approve carrier invoices for detention/demurrage claims associated with tank truck/car, barge, and lake tanker shipments. Disputed claims will be forwarded to DESC-B for resolution.

4. DFSP Operation. The CONUS DERs/DEOs shall:

a. Monitor DFSP inventory levels reported in the Inventory Management Plan (IMP); coordinate with DFSP operators in maintaining stock levels; provide receipt/shipment instructions and monitor terminal conditions for quality upkeep, safety practices, etc.

b. Monitor and coordinate receipts and shipments of product at GOCO/COCO DFSPs; perform property administration for the Contracting Officer in protecting Government interest.

c. Review accountable records at contractor-operated facilities for DLA-owned products to determine if losses exceed the prescribed allowances. Contractors at contractor-operated terminals are liable for losses in cases of negligence, bad faith, or willful misconduct, unless otherwise stated in the contract. Such losses will be investigated by the CONUS DERs/DEOs property administrator who advise the Commanding Officer of the circumstances (contractor report, findings and recommendation).

5. Procurement Quality Assurance (PQA), a contract administration function, is performed by Defense Contract Management Districts (DCMD) worldwide. See volume II, chapter 3 of this manual for program guidance and functional responsibilities.

6. Quality Surveillance (QS). The CONUS DERs/DEOs, in coordination with DESC-QB, shall develop regional QS programs designed to maintain proper quality of DLA-owned petroleum products in coordination with DESC-Q. The CONUS DERs/DEOs shall:

a. Perform QS at DESC contracted GOCO and COCO DFSPs.

b. Provide advice and assistance to base-level DFSPs in maintaining proper quality of fuel to ensure it is suitable for use IAW volume II, chapter 7 of this manual. DER/DEO Quality Representative (QR) shall periodically visit individual facilities to assist with quality concerns and to ensure customer satisfaction.

c. Submit annual proposed stock rotation plans and periodic quality data (for dormant stocks at GOCO/COCO DFSPs) to DESC-B. Upon direction of DESC, the CONUS DERs/DEOs shall arrange for shipment of product. Such arrangements will require coordination with terminal operators at GOGO DFSPs.

d. Notify DESC-B immediately of quality problems that may affect supply operations (e.g., direct support tankage off-specification problems with tanker loads).

e. Assess the procedures used to receive and maintain the quality of DLA-owned product stored at military facilities, after prior notification to the military activity.

7. Emergency Support. Commercial fuel stocks, transportation resources, and certain commercial petroleum facilities are subject to control by Federal Emergency Management Agency (FEMA) during a national emergency.

a. The CONUS DERs/DEOs shall develop/coordinate emergency plans with FEMA regional offices to supply fuel during local and national crises.

b. The CONUS DERs/DEOs shall monitor/maintain war reserve stock levels at DFSPs; make arrangements with commercial carriers to provide deliveries in a national crisis as required.

D. OVERSEAS DERs/DEOs AREAS OF RESPONSIBILITY

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1. DER-E Continental Europe, United

CMR 443

APO AE 09096

Syria,

assigned

Phone:

DSN 314-438-7710/7711

COM 49 611-380-7710/7711

FAX COM 49-611-380-7406

a. DEO-CE

CMR 443

Finland,

APO AE 09096

Phone:

Slovak

DSN 314-438-7710/7711

COM 49 611-380-7710/7711

FAX COM 49-611-380-7406

b. DEO-MED

Italy

ATTN: DEO-MED, Livorno

Unit 313301, Box 44

APO AE 09613

Phone:

DSN 314-733-7085

COM 39 50-54-7085-7856

FAX COM 39-50-54-7406

(1) DEO-MED-Turkish

Residency

Unit 9040, Box 44

APO AE 09822-9040

Phone:

DSN 672-2124/2176

COM90-312-417-2176

FAX COM 90-312-417-4175

(2) DEO-MED-Spanish Residency

PSC 10, Box 2000

APO AE 09421

Phone:

COM 341-544-5921

FAX COM 341-549-7040

c. DEO-UK

Norway

PSC 821, Box 122

APO AE 094221

Kingdom, Mediterranean,
Africa, NATO Headquarters,

Israel (excluding countries

to DER-ME)

Germany, Belgium, Netherlands,
Luxembourg, France, Austria,

Croatia, Bosnia-Herzegovina,
Slovenia, Yugoslavia, Albania,
Poland, the Czech Republic,

Republic, Romania, Bulgaria,
Estonia, Latvia, Lithuania,
Belorussia, Ukraine, Moldavia,
and Hungary

Overall responsibility for

Greece, Spanish and Turkish
residencies

Turkey

Spain

United Kingdom, Sweden, and

Phone:

DSN 314-235-5449
COM 44-181-355-5449
FAX COM 44-355-5478

- d. DEO-I
Unit 31301, Box 44
APO AE 09613

Italy

Phone:

DSN 314-633-7085
COM 39-50-54-7085
FAX DSN 314-633-7406

2. DER-Middle East (DER-ME)
Djibouti,
PSC 451, Box 386
FPO AE 09834-0386

Egypt, Sudan, Eritrea,
Ethiopia, Somalia, Kenya, and
Madagascar

Phone:

DSN 318 439-4650
COM 011 973-724-650
FAX COM 011-973-724-670

3. DER-Pacific (DER-P)
the
Box 64110
Coast of
Camp H. M. Smith, HI
96861-4020

Areas beyond the West Coast of
United States to the East
Africa

Phone:

DSN 315 477-6692
COM 808 477-6792
FAX 808 477-5710

- a. DEO-MP
Box 64410
Camp H. M. Smith, HI
96861-4020

Mid-Pacific U.S. Territories,
Hawaii, and Guam

Phone:

DSN 315 477-6692
COM 808 477-6792
FAX 808 477-5710

- b. DEO-A
6920 12th Street
Elmendorf AFB, AK 99506-2570

Alaska

Phone:

DSN 317 552-5777
COM 907 552-3760
FAX 907 753-0517

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c. DEO-K Korea
Unit 15015
APO AP 96218-0171

Phone:

DSN 315 764-5204/5205
COM 011 8253-470-5204/5205
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d. DEO-J Japan
Building 714, Room 211/B-18
Unit 5266
APO AP 96328-5266

Phone:

DSN 225-2673/74
COM 011-81-311-75-5-2673/74
FAX DSN 225-3598

E. OVERSEAS DERs/DEOs FUNCTIONS

1. General. The overseas DERs and DEOs represent DESC in the Middle East, Far East, Europe, and Pacific. Overseas DERs/DEOs, as appropriate, shall:

a. Act as liaisons for DESC in support of contract administration functions, inventory management, DFAMS, coordinate supply actions with JPOs such as stock rotation plans, and assist in slate preparation in coordination with JPOs.

b. Conduct field surveys for potential suppliers and assist DESC in other contractual matters, as requested.

c. Provide guidance to CINC Component Commands in preparing reports and accountable documents.

d. Serve as the Designated Intermediate Control Point (DICP) for COCO DFSPs (and GOCO/GOGO DFSPs as needed) for reporting supply transactions to DFAMS data bank.

e. Request crime prevention surveys and report incidents of suspected fraud or other criminal activity during shipments of DLA-owned fuel IAW DLAR 5705.1 (see reference index).

f. Monitor and coordinate receipts and shipments of products at DFSPs; perform property administration for the Contracting Officer in protecting Government interest.

g. Review accountable records at contractor operated facilities for DLA-owned products to determine if losses exceed the prescribed allowances. Contractors at contractor-operated terminals are liable for losses in cases of negligence, bad faith, or willful misconduct. Incidents of loss are investigated by the DERs/DEOs (property administrators) who advise the Contracting Officer of the circumstances (contractor report, findings and recommendations).

h. Coordinate DPs with CINC-JPOs and prepare SIOATHs based on DPA data; see volume II, chapter 4 of this manual for program guidance.

i. Manage U.S. interests in overseas pipelines and negotiate with host nations.

j. Review Military Service component war plans.

k. Serve as theater central point of contact for DFAMS.

l. Assist CINC JPOs during maintenance, repair, environmental facilities project aggregation and prioritization phase; validate and

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inspect projects IAW volume II, chapter 8, paragraph L.11.d. of this manual.

2. Ordering Fuel. DPs and associated DPAs provide DERs/DEOs with the source of supply for DFSPs. DERs/DEOs shall:

a. Prepare and distribute SIOATHS based on DPs/DPAs. Prepare SIOATHS document and inform base-level DFSPs of their supply sources, such as refineries or intermediate DFSPs.

b. Control and place orders for product or delegate ordering authority to user activity. Overseas status of SIOATHs in area.

3. Quality Surveillance (QS) and Property Administration. DERs/DEOs perform QS in support of DLA-owned fuel at DFSPs. QS functions are published in MIL-HDBK-200. DERs/DEOs perform contract administration functions such as property administration. DERs and DEOs provide technical advice and assistance to military bases. Military bases perform QS in support of DLA-owned fuel in their custody on-base. After prior notification to the military activity and the SCP, DESC may assess the procedures used to receive and maintain the quality of DLA-owned product.

4. Defense Energy Offices (DEOs). DEOs are sub-regional offices of overseas DERs/DEOs. They perform transportation and traffic management functions of an overseas SAPO as directed by the CINC such as the overseas product slating report RCS: DLA (M) 1881 (DESC). Their primary function is to act as liaison for the DER/DEO in support of contract administrative functions, inventory management, DFAMS, transportation and traffic management. DEOs also perform quality surveillance in support of DLA-owned fuel received, stored and shipped in their regional area. DEOs are located in Europe and the Pacific.