

APPENDIX B1

BILLING FOR ISSUE FROM STOCK

| <u>Field Legend</u> | <u>Position(s)</u> | <u>Entry and Instructions</u> |
|----------------------------|--------------------|--|
| 01 Code | 1-3 | Enter FA1 (charge) or FA2 (credit). |
| RI Code | 4-6 | For DoD shipments, enter RI code of the billing office. For GSA, enter the RI code of the GSA office which made or directed the shipment. |
| Sales Price Condition Code | 7 | Enter applicable code or leave blank. |
| Stock Number | 8-22 | Enter the NSN or Part Number of the item shipped. |
| U/I Code | 23-24 | Enter U/I . |
| Quantity ¹ | 25-29 | Enter the quantity billed or credited. |
| Document Number | 30-43 | Perpetuate from the MILSTRIP requisition. |
| suffi x | 44 | Perpetuate from the MILSTRIP shipment status or equivalent document. |
| Suppl ementary Address | 45-50 | Perpetuate from the MILSTRIP requisition. |
| Si gnal Code | 51 | Perpetuate from the MILSTRIP requisition. |
| Fund Code | 52-53 | Perpetuate from the MILSTRIP requisition. |
| Bi ll Number | 54-58 | Enter bill number from SBR. |

When both the billed and billing offices or their higher headquarters agree, billing offices may process billings for Federal Supply-Group 13 ammunition items using an "M" modifier in Dos. 29 to express the quantity for a single shipment in thousands. "

| <u>Field Legend</u> | <u>Position(s)</u> | <u>Entry and Instructions</u> |
|---------------------|--------------------|--|
| Mode/Method Code | 59 | Enter the mode/method code when the billing is for an FMS or MAP shipment. Otherwise, leave blank. |
| Type of Bill Code | 60-61 | Enter a type of bill code or leave blank. |
| Day of Year | 62-64 | For shipments to DoD enter the day item dropped from inventory. For FMS, MAP and shipments to non-DoD activities, enter the day item is constructively delivered. |
| Amount | 65-73 | Enter the extended amount, e.g., unit price times quantity. 65-71 Dollars 72-73 Cents |
| Unit Price | 74-80 | <u>For other than FMS.</u> Enter the standard unit price of item. If standard pricing does not apply , enter other appropriate billing price. 74-78 Dollars 79-80 Cents <u>For FMS.</u> Enter the following: 74-76 Record Serial Number 77 Transportation Bill Code 78-79 Delivery Source Code 80 Stock Fund/ Nonstock Fund Code |

2Enter pos. 55-56 of Army and Air Force Requisitions (leave **pos.** 76 blank). Enter pos. 57-59 of Marine Corps Requisitions. Leave blank for Navy requisitions.

APPENDIX 62

BILLING FOR DIRECT DELIVERY OF STOCKED ITEMS

| <u>Field</u> | <u>Legend</u> | <u>Position(s)</u> | <u>Entry and Instructions</u> |
|------------------------------|---------------|--------------------|--|
| DI | Code | 1-3 | Enter FBI (charge) or FB2 (credit). |
| RI | Code | 4-6 | For DoD shipments, enter RI code of the billing office. For GSA, enter the RI code of the GSA office which made or directed the shipment. |
| Sales Price Code | Condition | 7 | Enter applicable code or leave blank. |
| Stock | Number | 8-22 | Enter the NSN or Part Number of the item shipped. |
| U/I | Code | 23-24 | Enter U/I . |
| Quantity ¹ | | 25-29 | Enter the quantity billed or credited. |
| Document | Number | 30-43 | Perpetuate from the MILSTRIP requisition. |
| Suffi x | | 44 | Perpetuate from the MILSTRIP shipment status or equivalent document. |
| Suppl ementary | Address | 45-50 | Perpetuate from the MILSTRIP requisition. |
| Signal | Code | 51 | Perpetuate from the MILSTRIP requisition. |
| Fund | Code | 52-53 | Perpetuate from the MILSTRIP requisition. |
| Bill | Number | 54-58 | Enter bill number from the SBR. |
| Mode/Method | Code | 59 | Enter the mode/method code when the billing is for an FMS or MAP shipment. Otherwise, leave blank. |

¹See note 1 to appendix B1

| <u>Field Legend</u> | <u>Position(s)</u> | <u>Entry and Instructions</u> |
|---------------------|--------------------|---|
| Type of Bill Code | 60-61 | Enter a type of bill code or leave blank. |
| Day of Year | 62-64 | For shipments to DoD, enter the day item dropped from inventory. For FMS, MAP and shipments to non-Do D activities, enter the day item is constructively delivered. |
| Amount | 65-73 | Enter the extended amount, e.g. , unit price times quantity. 65-71 Dollars 72-73 Cents |
| Unit Price | 74-80 | <u>For other than FMS.</u> Enter the standard unit price of item. If standard pricing does not apply, enter other appropriate billing price. 74-78 Dollars 79-80 Cents <u>For FMS.</u> Enter the following: 74-76 Record Serial Number ² 77 Transportation Bill Code 78-79 Delivery Source Code 80 Stock Fund/ Nonstock Fund Code |

²See note 2 to appendix B1

APPENDIX B14

SUMMARY BILLING RECORD

| <u>Field Legend</u> | <u>Position (s)</u> | <u>Entry and Instructions</u> |
|-------------------------------------|---------------------|--|
| DI Code | 1-3 | Enter FS1 (net charge) or FS2 (net credit). |
| Internal Service Use | 4 | Reserved for internal billed service use. Billing office; leave blank. |
| Record Count | 5-7 | Enter the number of detail billing records which support this summary billing record (may not exceed 494). |
| Appropriation/Fund Account (Credit) | 8-18 | Enter the appropriation/fund account of the billing office. |
| Billing Office (RI Code) | 19-21 | Enter RI code of the billing office. |
| Internal Use | 22-27 | Except as noted below ¹ this field is reserved for internal DoD Component use. |
| FMS Country Code | 28-29 | If FMS, enter the FMS country code; otherwise, leave blank . |
| Billed Office (Do DAAC) | 30-35 | Enter Do DAAC of the billed office. |
| Year Within Decade and Month Billed | 36-38 | Enter the year within decade and the month in which the billing was prepared; e. g., Jan 88 will be entered as 801. |
| Information Indicator | 39 | Enter applicable code or leave blank. |
| Bill Number | 40-44 | Enter bill number. |
| Billing Office (Do DAAC) | 45-50 | Enter Do DAAC of the billing office. |

¹For DLA FF&V bills to Air Force, enter the requisitioning Do **DAAC** from the document number field of the requisition.

| <u>Field</u> | <u>Legend</u> | <u>Position(s)</u> | <u>Entry and Instructions</u> |
|----------------------------|---------------|--------------------|--|
| Blank | | 51 | Leave blank. |
| Fund Code | | 52-53 | Perpetuate from supporting detail billing records. |
| Appropriation/Fund Account | (Charge) | 54-64 | Enter the appropriation/fund account of the billed office. |
| Amount | | 65-73 | Enter the net charge or credit amount of the detail billing records supporting this summary billing record. |
| Year/Month | Reported | 74-76 | Billing offices leave blank. When the summary billing record is used to support extracts of departmental inter fund reports, central accounts offices will enter the year within decade and month the reimbursement/disbursement was reported to Treasury on the Statement of Inter fund Transactions. |
| Blank | | 77-79 | Leave blank. |
| Billed Office Indicator | | 80 | Enter "X" to indicate SBR submitted by a billed office. Otherwise, leave blank. |