COMMUNICATIVE ARTS
READING • WRITING • LISTENING • SPEAKING

A SELECTED BIBLIOGRAPHY

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PREFACE

The U.S. Army War College Library presents Communicative Arts: A Selected Bibliography, now in its eighth revised edition, as an invitation for you to enjoy the wealth of resources available in our library that will help you improve your ability to communicate.

Like the earlier versions, this annual bibliography continues to list references for materials that will provide skills, techniques, and approaches you may need to effectively express your ideas.

The bibliography is divided into four categories that reflect the major communication behaviors: reading, writing, listening, and speaking. Although we urge you to take advantage of the entire bibliography, notice that we have highlighted a few entries under each category so that you can quickly focus on the area you would most like to strengthen. Designed specifically for self-instruction, these materials will help you develop your communicative skills at your own pace.

All the items included in this bibliography are readily available in the U.S. Army War College Library. For your convenience, we have added our call numbers at the end of each entry (keep in mind that call numbers may vary from library to library).

For additional information, please contact the Research and Information Services Branch, U.S. Army War College Library by sending an e-mail message to awcsl@carlisle-emh2.army.mil, or by phoning DSN 242-4280 or Commercial (717) 245-4280.

Virginia C. Shope, compiler
COMMUNICATIVE ARTS

A Selected Bibliography

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READING


WRITING


Smith, Frank E. "Does Your Writing Send the Wrong Signals?" *Personnel Journal,* Vol. 64, December 1985, pp. 28-30. (Periodical)


The Write Course. Dallas: Dallas County Community College District, 1984. Includes: 30 half-hour programs on 8 videocassettes. (VIDEO PE1408 .W74 1984)


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LISTENING


*The Jones-Mohr Listening Test*, by John E. Jones and Lawrence Mohr. LaJolla: University Associates, 1976. Includes: 1 audiocassette, 1 facilitator's guide, and 2 test forms. (CASSETTE BF323 .L5J64)


**SPEAKING**


**Executive Writing, Speaking, and Listening Skills, by Brook Taliroferro.** New York: AMACOM, 1975. Includes: 6 audiocassettes and 1 workbook. (CASSETTE HF5718 .T3)


