

EMSWeb

2010



ENVIRONMENTAL MANAGEMENT SYSTEM WEB SITE (EMSWeb)



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Report Documentation Page

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How EMSWeb Supports an Effective EMS

- Provides a tool for ISO 14001 Requirements
- Track Environmental Aspects (and related Practices, Location, Equipment and Permits)
- Create, assign, organize and manage:
 - O&Ts and POAMS
 - Internal and External Audits and Inspections
 - Findings and Observations
 - Deficiencies and CAPAs
- Documentation
- Communication
- Reports

Who can use EMSWeb?

- Hosted on EPR Portal, the Navy's environmental portal.
- User registration required.
- CAC Card is required for all users.
- Uses Internet Explorer 7.
- This major upgrade is currently being Beta Tested, rollout in August, 2010

EPR Portal Home Page

<https://eprportal.cnrnw.navy.mil/logon.aspx>



Environmental Portal Logon

Use your email address for the username.

Your CAC Card certificate has a valid account logon. [Logon with CAC Card Now](#)

Username:

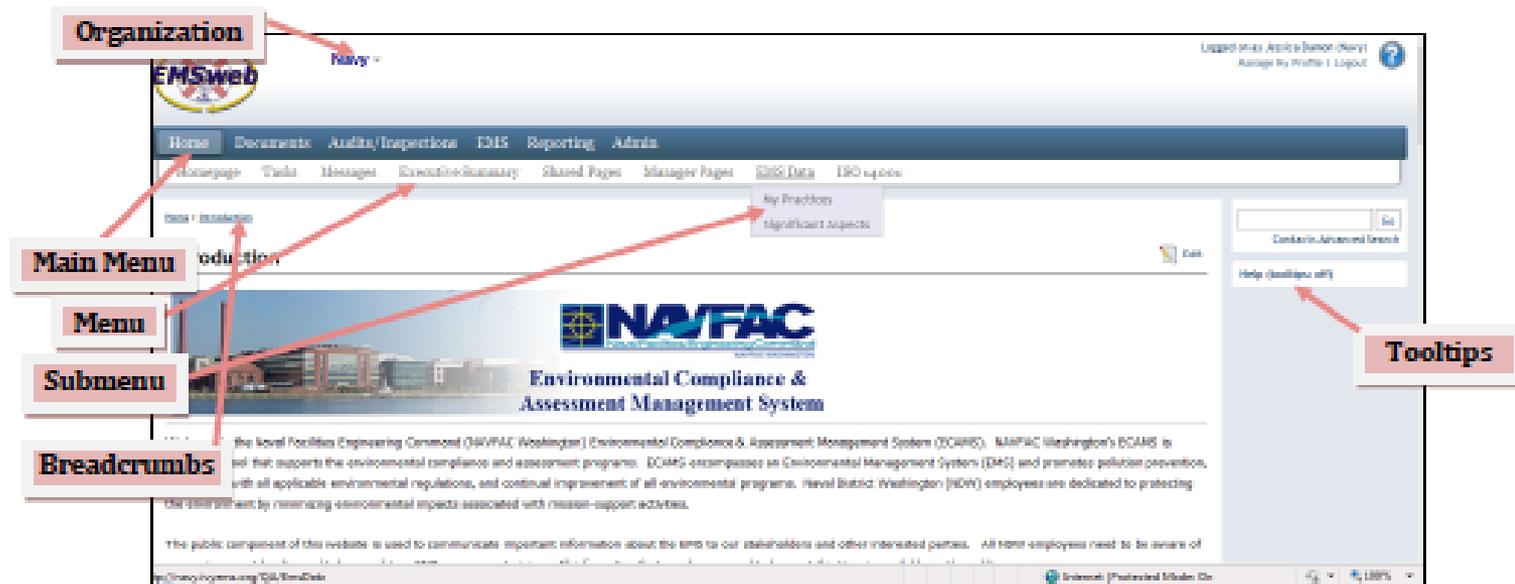
Password:

[Forgot password?](#) [New user?](#)

This is a Department of Defense Computer System. This computer system, including all related equipment, networks, and network devices (specifically including Internet access) are provided only for authorized U.S. Government use. DoD computer systems may be monitored for all lawful purposes, including to ensure that their use is authorized, for management of the system, to facilitate protection against unauthorized access, and to verify security procedures, survivability, and operational security. Monitoring includes active attacks by authorized DoD entities to test or verify the security of this system. During monitoring, information may be examined, recorded, copied and used for authorized purposes. All information, including personal information, placed or sent over this system may be monitored.

Use of this DoD computer system, authorized or unauthorized, constitutes consent to monitoring of this system. Unauthorized use may subject you to criminal prosecution. Evidence of unauthorized use collected during monitoring may be used for administrative, criminal, or other adverse action. Use of this system constitutes consent to monitoring for these purposes.

EPR Portal – EMSWeb Module Home Page



The screenshot displays the EMSWeb module home page. The page features a top navigation bar with the EMSWeb logo and a 'Navy' dropdown menu. Below this is a main menu with links for Home, Documents, Audits/Inspections, EMS, Reporting, and Admin. A secondary menu includes Home Page, Tools, Messages, Executive Summary, Shared Pages, Manager Pages, EMS Data, and ISO 14001. The main content area is titled 'Introduction' and features the NAVFAC logo and the text 'Environmental Compliance & Assessment Management System'. A breadcrumb trail is visible at the bottom of the content area. On the right side, there is a search box and a 'Help (tooltip on off)' link. Red callout boxes with arrows point to various elements: 'Organization' points to the Navy dropdown; 'Main Menu' points to the top navigation bar; 'Menu' points to the secondary menu; 'Submenu' points to the 'By Fraction' and 'Significant Aspects' links; 'Breadcrumbs' points to the breadcrumb trail; and 'Tooltips' points to the 'Help (tooltip on off)' link.

EMS Aspect Related Data

- EMS data includes Practice, Location, Equipment/Resource, Aspects (significant and non-significant) and Permits.
- EMSWeb data is relational.
- EMSWeb is Practice-centric.
- Documents (SOPs, checklists, pictures, etc) can be attached to the EMS data.

EMSWeb Aspect Table


Demonstration Installation
Logged on as Eugene Wan

Home
Documents
Audits/Inspections
EMS
Reporting
Admin

EMS Data
My Media
O&Ts
POAMs
EMS Tools

[EMS](#) > [EMS Data](#) > [Aspects](#)

Aspects

+ New Aspect




Name	Location/Building #	Practice	Media	Significant ▲	Score
Air Emissions	103	Asbestos	Air Quality		7
Hazardous Materials	103	Asbestos	Hazardous Material		7
Toxics	103	Asbestos	Hazardous Waste		7
Petroleum, Oil, Lubricants (POLs)	108	Storage Tank Management (AST)	Spill Response & Management		6
Solid Waste	108	Storage Tank Management (AST)	Solid Waste		6
Storage Tanks	108	Storage Tank Management (AST)	Above Ground Storage Tanks		6
Hazardous Waste	112	90-Day Site	Hazardous Waste		7
Solid Waste	112	90-Day Site	Solid Waste		6
Waste Water	112	Aircraft Fluid Change	Wastewater		6
Hazardous Materials	112	Aircraft Fluid Change	Hazardous Material		6

Records 1 through 10 of 1449
Page 1 of 145 Next >>

EMS Data Aspect

- Aspect: A characteristic of a practice that can interact with the environment.
- Each Aspect is tied to an individual Practice.
- Each Aspect is identified as a Significant Aspect or not.
- An Aspect has an optional ranking Worksheet that the user can fill out.

EMSWeb Aspect View

Home Documents Audits/Inspections **EMS** Reporting Admin

EMS Data My Media O&Ts POAMs EMS Tools

EMS > EMS Data > Aspects

 **Air Emissions**  Deactivate |  Delete |  Edit

Aspect Name: Air Emissions 0 Related Document(s)

Aspect Type: Air Emissions

Location/Building #: 103

Practice Name: Asbestos

Media: Air Quality

Significant:

Total Score: 7

Priority: Medium

Description/Notes:

EMSWeb Aspect Ranking Worksheet

Significance Worksheet

Ratings:

Local Impacts	Rating	Multiplier	Score
Air Emissions	2	1	2
Hazardous Materials	0	1	0
Hazardous Waste	0	1	0
Special Waste	0	1	0
Pesticides	0	1	0
Petroleum, Oil, Lubricants (POLs)	0	1	0
Solid Waste	0	1	0
Storage Tanks	0	1	0
Toxics	0	1	0
Waste Water	0	1	0
Water Quality	0	1	0
Noise / Light	0	1	0
CERCLA / Installation Restoration	0	1	0
Natural / Cultural Resources	1	1	1
Fiscal or Economic Cost	1	1	1
Public Affairs	1	1	1
Mission Importance	1	1	1
Pollution Prevention and Conservation	1	1	1

General:

Multiplier:

Total score: * Recalculate

This is significant

Worksheet notes:

EMS Data

Location, Practices, Equipment, Permits

- The other EMS data elements (Location, Practices, Equipment and Permits) are all set up in the same basic manner as Aspects.

EMSWeb Location Form Example

Home Documents Audits/Inspections **EMS** Reporting Admin

EMS Data My Media O&Ts POAMs EMS Tools

[EMS](#) > [EMS Data](#) > [Locations](#)

 **103**  Deactivate |  Delete |  Edit

Location Type:	Building	0 Equipment/Resource(s)
Building #:	103	0 Completed Checklist(s)
Location Name:	Contracts Bldg / ROICC Bldg / PW Admin	1 Related Practice(s)
RPCS:	Administrative Buildings	
Description:	Contracts Bldg / ROICC Bldg / PW Admin	
Organization:	Demonstration Installation	

EMSWeb Practice Form Example

Home Documents Audits/Inspections **EMS** Reporting Admin

EMS Data My Media O&Ts POAMs EMS Tools

EMS > EMS Data > Practices



Aircraft Deicing (Ethylene Glycol)

 Deactivate |  Delete |  Edit

Practice Type:	Aircraft Deicing (Ethylene Glycol)	0 Equipment/Resource(s)
Practice Name:	Aircraft Deicing (Ethylene Glycol)	2 Aspect(s)
Location:	995	0 Completed Checklist(s)
Location Details:		0 Permit(s)
Work Center / Shop #:		0 Other Location(s)
Practice Owner:		
BSO:	DLA	
Mission Tag:	Unit Operations While at Host Command	
Description/Notes:		
Related Media:	Wastewater, Hazardous Material	

EMSWeb Equipment Form Example

Home Documents Audits/Inspections **EMS** Reporting Admin

EMS Data My Media O&Ts POAMs EMS Tools

[EMS](#) > [EMS Data](#) > [Equipment](#)

 **Tank ID#: A112-B, 500 gal cap. Used Oil Bowser**  Deactivate |  Delete |  Edit

Equipment Name:	Tank ID#: A112-B, 500 gal cap. Used Oil Bowser	0 Permits(s)
Building#/Area:	112	0 Regulation(s)
Location Details:		0 Completed Checklist(s)
Equipment Group:		
Equipment Type:		
Owner/POC:		
Responsible Manager:		
Description/Notes:		
Related Media:		
Related Practices:	Storage Tank Management (AST)	

EMSWeb Permit Form Example

[EMS](#) > [EMS Data](#) > [Permits](#)



Air Operating Permit

 Deactivate |  Delete |  Edit

Related Equipment:	Gen. Set, Bldg. 198	1 Related Document(s)
Related Practice:	Boiler Operation	
Permit #:	008	
Permit Name:	Air Operating Permit	
Issuing Agency:	Northwest Air Pollution Authority	
Date Issued:	7/27/2009 12:00:00 AM	
Date Expires:	7/27/2014 12:00:00 AM	
Media:	Air Quality	
Description/Notes:	SIC 9711; NWAPA ID Number 158-V-I; Renewal Application Date: Jan 27, 2014.	

O&Ts and POAMs

- Create and track Objectives and Targets.
- Create POAMs and Milestones to implement O&Ts.
- These can be related to Aspects, or be free-standing and not directly related to any other EMS piece of data.

EMSWeb O&T w/ POAM

[EMS > O&Ts](#)



FY10 - Reducing Potential Spills



Deactivate



Delete



Edit POAM



Edit

Name: FY10 - Reducing Potential Spills 0 Aspect(s)
Type: 0 Documents(s)
Objective: Reducing Potential Fuel Spills
Target: Reduce by 10% by end of FY10
Target Date: 3/1/2011 12:00:00 AM
Actual Completion Date:
Manager: Eugene Wang - Demo Account
Media: Spill Response & Management
Description/Notes: Any additional description and notes.

POAM Name: POAM for Reducing Potential Spills
Plan of Action Synopsis: Target spill areas, SOPs, training.
Progress: 37.50 %

 New Milestone



Milestones			
Name	Synopsis	POC	Target Date
Training	How to actually address training.	Eugene Wang - Demo Account	6/1/2010
SOPs	Use SOPs to reduce potential spills	Eugene Wang - Demo Account	9/1/2010

Records 1 through 2 of 2

Storage of Audits, Communication Logs, and Training Records

- Organize, upload and/or link to:
 - Audits that are not directly entered into EMSWeb
 - Communication Logs
 - Training Records, and
 - Emergency Responses.

Document Functions

There are three different ways of handling documentation within EMSWeb:

- Document Folders
- Documentation for Auditors
- Documents that are directly attached to specific EMS data (Practices, Aspects, Equipment, Permits)

Document Folders

- A Document repository where files can be uploaded and shared.
- Documents have control features, including permission levels and version control.
- Files can be shared within the Appropriate Facility, across the Region, or among all Navy activities.

EMSWeb Document Table

Documents > [File Explorer](#)



Documents



Add Folder



Upload Document



Documents and Folders

Name	Folder	Size	Owner	Created ▲	Versions
 Navy_EQAGuide_AUG1999.pdf		1666 KB		2/22/2010 4:21 PM	1
 EMSWebOELFeb10.ppt		487 KB		2/22/2010 4:26 PM	1
 care_white_bg.gif		45 KB		2/22/2010 4:29 PM	1
 IAP112808 final.mt.doc		767 KB		2/22/2010 4:31 PM	1
 2010 Permits				2/22/2010 8:25 PM	
 images				2/25/2010 1:07 AM	
 xx				3/11/2010 2:15 AM	
 cynthia				3/11/2010 2:16 AM	
 Quick Start Guide		898 KB	Eugene Wang	3/23/2010 9:07 PM	2

Records 1 through 9 of 9

EMSWeb Document View

[Documents](#) > [File Explorer](#) > [Quick Start Guide](#)



Quick Start Guide



Deactivate



Delete



Edit

Document Name: Quick Start Guide
Description: This is the Quick Start Guide for the EMSWeb application.
Media: Environmental Management (EQA/EMS)
ISO14001:
Category: Manual
Labels:
Created By: Jessica Damon
Created: 3/23/2010 2:07 PM
Versions: 2
Owner: Eugene Wang



Upload New Version



Set Current



Versions

<input checked="" type="checkbox"/>	Version	Download	Uploaded By	Uploaded	Current
<input type="checkbox"/>	1 of 2	Quick_Start_Guide_draftFINAL_23Mar10.pdf	Jessica Damon	3/23/2010 9:07 PM	<input checked="" type="checkbox"/>
<input type="checkbox"/>	2 of 2	Quick_Start_Guide_draft_3Mar10.pdf	Eugene Wang	4/14/2010 5:24 PM	<input type="checkbox"/>

Records 1 through 2 of 2

Documentation for Auditors

For each 2004 ISO 14001 Element:

- Description of the ISO 14001 Element.
- Guidance on how to use EMSWeb to implement the Element.
- Placeholder for supporting documentation (files, text, links) demonstrating compliance with each Element.

EMSWeb Auditor Documentation

[Home](#) > [ISO 14001](#)

ISO 14001



- [→ 4.1 General Requirements](#)
- [→ 4.2 Environmental Policy](#)
- [→ 4.3.1 Environmental Aspects](#)
- [→ 4.3.2 Legal and Other Requirements](#)
- [→ 4.3.3 Objectives, Targets, and POAM\(s\)](#)
- [→ 4.4.1 Resources, Roles, Responsibility, and Authority](#)
- [→ 4.4.2 Competence, Training, and Awareness](#)
- [→ 4.4.3 Communication](#)
- [→ 4.4.4 Documentation](#)
- [→ 4.4.5 Control of Documents](#)
- [→ 4.4.6 Operational Control](#)
- [→ 4.4.7 Emergency Preparedness](#)
- [→ 4.5.1 Monitoring and Measurement](#)

EMSWeb Auditor Element View

[Home](#) > [4.2 Environmental Policy](#)

4.2 Environmental Policy



Top management shall define the organization's environmental policy and ensure that, within the defined scope of its environmental management system, it:

- Is appropriate to the nature, scale and environmental impacts of its activities, products and services
- Includes a commitment to continual improvement and prevention of pollution
- Includes a commitment to comply with applicable legal requirements and with other requirements to which the organization subscribes which relate to its environmental aspects
- Provides the framework for setting and reviewing environmental objectives and targets,
- Is documented, implemented and maintained
- Is communicated to all persons working for or on behalf of the organization, and
- Is available to the public.

Links:

[Environmental Policy](#)

Documents:

[care_white_bg.gif](#)

[Procedure_EMP_1_Env Policy.PDF](#)

[Communication_Records_Oct08.PDF](#)

[NASF_minutes_EMS Mgmt Review_27Oct05.PDF](#)

Comments

None

Audits and Inspections

- Group Audits and Inspections (internal and external) can be scheduled and results recorded.
- Audits and Inspections can be scheduled for a regular recurrence (e.g., monthly, yearly, etc.)
- After inspections have taken place and been recorded, any findings/observations can be noted and action items assigned to resolve the finding/observation.
- Findings/Observations can be resolved by creating POAM/CAPAs and assigning tasks.

EMSWeb Audit/Inspection Table

[Audits/Inspections](#) > [Scheduling](#)

Schedules

 New Schedule



Schedules							
Name	Lead Auditor	Start Date	End Date	Evaluation Types	Int/Ext	Draft	Recurring
Sample Inspection	Eugene Wang - Demo Account	3/27/2010	3/27/2010	Inspection	Internal		
Inspect Storage Tanks	Eugene Wang - Demo Account				Internal	✓	
Inspection for Storage Tanks	Eugene Wang - Demo Account	3/30/2010	3/30/2010	Inspection	Internal		
Weekly HW Inspection	Eugene Wang - Demo Account	3/29/2010	3/29/2020	Inspection	Internal		✓
Inspection for EMS Data	Eugene Wang - Demo Account	3/27/2010	3/27/2010	Inspection	Internal		

Records 1 through 5 of 5

EMSWeb Audit/Inspection View

[Audits/Inspections](#) > [Scheduling](#)



Weekly HW Inspection

Schedule Title:	Weekly HW Inspection	Created:	3/25/2010
Organization:	Demonstration Installation	Created By:	Eugene Wang
Internal/External:	Internal		
Lead Auditor/Inspector:	Eugene Wang - Demo Account		1 Checklist Templates
Lead POC:	Eugene Wang - Demo Account		0 Documents
Start Date:	3/29/2010		
End Date:	3/29/2020		
Recurrence:	Weekly		
Critical:			
Recurring:			

This is an inspection that is scheduled weekly.

 Add Comment



Comments

Note ▲	Author	Date
--------	--------	------

Records 0 through 0 of 0

Sample Completed Checklist

[Audits/Inspections](#)



HW 90 Days Accumulation Areas

Checklist Name: HW 90 Days Accumulation Areas **Auditor/Inspector:** Eugene Wang - Demo Account
Organization: Demonstration Installation **Submission Date:** 3/25/2010 3:54:27 AM
Media: Hazardous Waste

Start Date: 3/27/2010 12:00:00 AM **Evaluated Item:** Tank ID: 0108-1, 550 gal cap. steel double walled Diesel tank
End Date: 3/27/2010 12:00:00 AM
POC: Eugene Wang - Demo Account
Contact Info: jcozone22@hotmail.com

	Question	Yes	No	N/A	
<i>HW 90 Days Accumulation Area Inspection Items</i>					
1	Are weekly HWAF inspections being performed? WAC 173-303-630(6)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Finding
Comments:					
2	Are daily tank inspections being performed? WAC 173-303-640(6)(b)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Finding
Comments:					
3	Are copies of inspections kept for five years? WAC 173-303-210(4)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Finding
Comments:					
4	Is the integrity of the HWAF Building intact and corrosion free? WAC 173-303-3203	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Finding
Comments:					
5	Is the facility equipped with internal communications, alarm system, telephone, or two-way radio available for emergencies? WAC 173-303-340(1)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Finding
Comments:					
6	Is the facility equipped with fire extinguishers, fire control equipment? WAC 173-303-340(1)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Finding
Comments:					
7	Is the facility equipped with spill control and decontamination equipment? (eyewash/shower station) WAC 173-303-340(1)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Finding

Sample Finding



Finding for a Tank

 Close |  Deactivate |  Delete |  Edit

Linked To: HW 90 Days Accumulation Areas
Finding ID: 3-2010F-4
Finding Number: 3-2010F-4
Progress: (POAM / CAPA)

History

3/25/2010	Open (Not Assigned)	Eugene Wang
3/25/2010	Open (Assigned)	Eugene Wang
3/25/2010	Open (Resolved)	Eugene Wang

General Information Assignment Resolution

Organization: Demonstration Installation
Evaluation Title: Inspection for EMS Data
Evaluation Type:
Internal/External: Internal
POC: Eugene Wang - Demo Account
Auditor: Eugene Wang - Demo Account
General Reference:
Checklist Name: HW 90 Days Accumulation Areas
Item ID:
Citation Code:
Requirement (Checklist Item) Are weekly HWAF inspections being performed? WAC 173-303-630(6)
Description/Synopsis: Description
Suggested Solution:
Summary/Other Comments:
Date Observed: 3/25/2010 12:00:00 AM
Subject: Finding for a Tank
Finding Type:
Finding Category:
Locality: 108
Related Media:
Risk: None

Finding POAM/CAPA Form

[Audits/Inspections](#) > [Findings](#)



Finding for a Tank *POAM / CAPA*



Edit POAM



Edit CAPA

Corrective and Preventive Actions

Corrective Actions:

Preventive Actions:

Other Comments:

Plan of Action and Milestones

POAM Name: POAM for Finding

Target Date: 1/1/2012 12:00:00 AM

Completion Date:



New Milestone



Milestones

Name	Synopsis	POC	Target Date
Records 0 through 0 of 0			

Tasks

- Assign actions or tasks, and completion dates to personnel.
- Automatic emails for notification, reminders and overdue status can be generated.
- Action Owners have the tasks placed onto their “My Tasks” list.

Tasks Table

Tasks *Sent Items*

Inbox Sent Items Drafts

+ Create Task



Tasks Created By Me

Remind	To	Summary	Created	Due Date	Type	Regarding	Complete
	Eugene Wang - Demo Account	Weekly HW Inspection (Inspection)	3/25/10	4/27/10		Scheduled Item: HW 90 Day...	
	Eugene Wang - Demo Account	Weekly HW Inspection (Inspection)	3/25/10	4/20/10		Scheduled Item: HW 90 Day...	
	Eugene Wang - Demo Account	Weekly HW Inspection (Inspection)	3/25/10	4/13/10		Scheduled Item: HW 90 Day...	
	Eugene Wang - Demo Account	Weekly HW Inspection (Inspection)	3/25/10	4/6/10		Scheduled Item: HW 90 Day...	
	Eugene Wang - Demo Account	Inspection for Storage Tanks (Inspe...	3/25/10	3/30/10		Scheduled Item: HW 90 Day...	
	Eugene Wang - Demo Account	Weekly HW Inspection (Inspection)	3/25/10	3/30/10		Scheduled Item: HW 90 Day...	
	Eugene Wang - Demo Account	Sample Inspection (Inspection)	3/23/10	3/27/10			
	Eugene Wang - Demo Account	Sample Inspection (Inspection)	3/23/10	3/27/10			
	Eugene Wang - Demo Account	Task Name - Description of t...	3/25/10	3/27/10			✓
	Eugene Wang - Demo Account	Inspection for EMS Data (Inspection...	3/25/10	3/27/10		Scheduled Item: HW 90 Day...	

Records 1 through 10 of 10

Communication

- Users can create custom Web Pages, including Links, Documents and Text which can be shared.
- They can be shared across activity users, activities within a region, or Navy-wide.

Support EMS Reports

- Pre-made (canned) reports are available. Examples include:
 - View all tasks and reminders.
 - Supporting information for the IAP report.
 - List of deficiencies.
 - View scheduled inspections and audits.
- All reports can be exported into Excel, HTML, or PDF.
- Users can create customized reports which can be saved and shared.

Tracker Report

EMS Tracker

EMS Tracker Query

From: 

To: 

Tasks					
Organization	Total	Overdue	Critical	Overdue Critical	Completed
Demonstration Installation	37	33	13	11	1
Programmer Test Org	27	27	7	7	0
PTO2	0	0	0	0	0

Compliance Audits					
Organization	Scheduled	Overdue	Completed	With Negative Result/Comments	With Finding
Demonstration Installation	0	0	9	9	5
Programmer Test Org	0	0	9	9	5
PTO2	0	0	0	0	0

Tracker Report

EMS Audits					
Organization	Scheduled	Overdue	Completed	With Negative Result/Comments	With Finding
Demonstration Installation	0	0	2	2	0
Programmer Test Org	0	0	2	2	0
PTO2	0	0	0	0	0

General Checklists					
Organization	Scheduled	Overdue	Completed	With Negative Result/Comments	With Finding
Demonstration Installation	43	37	6	5	5
Programmer Test Org	34	30	3	2	2
PTO2	0	0	0	0	0

Findings						
Organization	Total	Open	Assigned	Resolved	Under Review	Closed
Demonstration Installation	<u>16</u>	14	0	3	0	2
Programmer Test Org	12	12	0	2	0	0
PTO2	0	0	0	0	0	0

O&Ts						
Organization	Total	With Poam	With Aspect	Approaching Target	Overdue	Completed
Demonstration Installation	3	3	0	0	2	3
Programmer Test Org	2	2	0	0	2	2
PTO2	0	0	0	0	0	0

Tracker Report

POAMs (Independent)				
Organization	Total	Approaching Target	Overdue	Completed
Demonstration Installation	2	0	2	2
Programmer Test Org	2	0	2	2
PTO2	0	0	0	0

EMS Data					
Organization	Locations	Practices	Aspects	Equipment/Resources	Permits
Demonstration Installation	142	459	1454	192	5
Programmer Test Org	2	2	5	3	1
PTO2	0	0	0	0	0

Tracker Report – Drilldown View Compliance Audits with Findings

EMS Tracker



Completed Checklists										
Name	Int/Ext	Lead POC	POC	Email	Phone	Due	Completed	Comments	# Negative	# Findings
relation recurrent	Internal	Test Account	Test Account	lisaenvironmental+test@gmail.com		3/25/2010	3/22/2010	1	2	1
Tuesday test	External	Test Account	Test Account	lisaenvironmental+test@gmail.com		3/23/2010	3/23/2010	1	2	1
Tuesday test	External	Test Account	Test Account	lisaenvironmental+test@gmail.com		3/23/2010		1	2	2
Tuesday test	External	Test Account	Test Account	lisaenvironmental+test@gmail.com		3/23/2010		1	2	1
CYNTHIA TUESDAY	External	Test Account	Test Account	lisaenvironmental+test@gmail.com		3/28/2010		1	2	1

Records 1 through 5 of 5

Training to use EMSWeb

User Training will be available in a variety of ways on the web site, including:

- Downloadable User's Guide and Quick Start Guide.
- Help sections on each web page.
- Pre-recorded training sessions (audio and video) that the user can view at any time.

QUESTIONS?

Contact Eugene Wang at
eugene.wang@navy.mil or 805-
982-4291