Report Documentation Page

Public reporting burden for the collection of information is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington VA 22202-4302. Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to a penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number.

| 1. REPORT DATE | MAY 2011 |
| 2. REPORT TYPE |
| 3. DATES COVERED | 00-00-2011 to 00-00-2011 |
| 4. TITLE AND SUBTITLE | Green Procurement: Army Progress, Installation Challenges |
| 5a. CONTRACT NUMBER |
| 5b. GRANT NUMBER |
| 5c. PROGRAM ELEMENT NUMBER |
| 5d. PROJECT NUMBER |
| 5e. TASK NUMBER |
| 5f. WORK UNIT NUMBER |
| 6. AUTHOR(S) |
| 7. PERFORMING ORGANIZATION NAME(S) AND ADDRESS(ES) | U.S. Army Public Health Command ,5158 Blackhawk Road ,Aberdeen Proving Ground,MD,21010-5403 |
| 8. PERFORMING ORGANIZATION REPORT NUMBER |
| 9. SPONSORING/MONITORING AGENCY NAME(S) AND ADDRESS(ES) |
| 10. SPONSOR/MONITOR’S ACRONYM(S) |
| 11. SPONSOR/MONITOR’S REPORT NUMBER(S) |
| 12. DISTRIBUTION/AVAILABILITY STATEMENT | Approved for public release; distribution unlimited |
| 13. SUPPLEMENTARY NOTES | Presented at the NDIA Environment, Energy Security & Sustainability (E2S2) Symposium & Exhibition held 9-12 May 2011 in New Orleans, LA. |
| 14. ABSTRACT |
| 15. SUBJECT TERMS |
| 16. SECURITY CLASSIFICATION OF: | a. REPORT unclassified | b. ABSTRACT unclassified | c. THIS PAGE unclassified |
| 17. LIMITATION OF ABSTRACT | Same as Report (SAR) |
| 18. NUMBER OF PAGES | 16 |
| 19a. NAME OF RESPONSIBLE PERSON |

Standard Form 298 (Rev. 8-98)  
Prescribed by ANSI Std Z39-18
ARMY GREEN PROCUREMENT MOVING FORWARD

PURPOSE: To provide information on the status of new initiatives for the advancement of the Army Green Procurement Program (GPP).

- Army Policy Update
- Army Strategy Document
- Installation GPP Development Guide
- GPP Program Review Protocol Development
- Completion of GPP Program Reviews for two installations
- Updating training curriculum and existing audit protocols
- Developing and providing train-the-trainer classes for DAU instructors and Program Management Reviewers
Army Policy and Strategy Update

• The Army Policy (dated 22 Nov 06) will be updated to reflect recent Executive Orders and support DOD policies and plans.
• Will be issued by the Assistant Secretary of the Army (Installations and Environment) and (Acquisition, Logistics, and Technology).
• Will support and align with the Army Sustainability Campaign Plan and the DOD Strategic Sustainability Performance Plan
• The Army Green Procurement Program (GPP) Strategy will accompany the policy memo
Army Green Procurement Strategy

• The U.S. Army Public Health Command developed an Army-level strategy document
• At DASA- Procurement in review
• Sections:
  – Program Overview
  – Assignment of Responsibilities
  – Description of the Army Program
  – Training
  – Reporting and Metrics
  – Summary of Requirements with Links to Additional Resources
Strategy Objectives

- Assigns specific offices with responsibilities for managing the Army GPP
- Calls for increased coordination among Acquisition and Environmental community representatives
- Includes
  - Plans for improved communication of GPP laws, policies and guidance
  - Methods for more effective education that reaches all appropriate audiences
  - Plans for periodic GPP Program Reviews and incorporation of GP into existing Contract Program Management Reviews
  - Assignment of reporting responsibilities
  - Identification of metrics to align with DOD metrics and reporting requirements

Selected to address current program weaknesses
Army Installation Green Procurement Program Development Guide

• Published as a PARC policy alert #11-16 on 1 December 2010
• Comprehensive guidance manual on the steps to be taken to fully implement an effective Green Procurement Program
• Contents include:
  – Applicability
  – Regulatory Drivers
  – Establishing a GP Team
  – Planning
  – Implementation and Operation
  – Checking and Corrective Action
  – Management Review
  – Useful Tools and Resources
Green Procurement Program Management Reviews

• Purposes
  – Verify compliance with GP requirements
  – Assist installations in developing their GP Programs
  – Assess implementation of internal programs and plans (EMS, GP Plan)
  – Provide findings and recommendations
• Two have been conducted by U.S. Army Public Health Command in FY11
• Available to any DOD facility upon request
GP Program Review Protocol

- Developed by US Army Public Health Command
- Major sections include:
  - Objectives and Approach
  - Program Review Criteria
  - Program Review Preparation
  - Conducting the Program Review
  - Table of Personnel to be Interviewed with Assessor Actions
  - Preparing the Findings Report
  - Interview Forms and a Findings Sheet Form
Green Procurement Program Reviews

• Process will be evaluated to determine the potential future uses of GP Program Reviews
  – Gather data for annual sustainability report
  – Assist installations/facilities in assessing their GP Program
  – Extract portions for inclusion in Program Management Reviews (the acquisition community’s audit program)
  – Extract portions for inclusion in Government Purchase Card audits
Train-the-Trainer for Procurement Instructors

- U.S. Army Public Health Command plans to develop a train-the-trainer program for acquisition instructors.
- Target audience – instructors for basic and advanced 1102 courses.
- Objective – To provide procurement instructors with a deeper understanding of the Federal purchasing preference programs, and to provide course content for inclusion in mandatory training for job series 1102 employees.
- Can be included as part of their annual professional development training.

*This initiative is on hold*
Updating Existing Training Curricula

• Through information and training materials provided at the train-the-trainer sessions, gain buy-in of procurement instructors (on hold)
• Add GP information to basic contracting courses
• Update and strengthen the GP information in the basic Government Purchase Card mandatory online training (CLG001)
Installation Challenges

• Fully engaging the acquisition community – assumption of responsibility
• Misunderstanding and lack of awareness of the regulations
• Reaching the requirements generators/specification writers
• Difficult to measure, monitor, and report green purchases
• Perceptions that green products are inferior
• Fostering a culture in which all employees take responsibility for sustainable purchasing
Installation Challenges

- Contractor compliance
- Subcontractor compliance
- Non-appropriated fund activity compliance
Addressing the Challenges

• Provide training to all affected personnel – be sure to include specification writers, NAF representatives, and key contractor representatives
• Have in installation GP Team
• Ensure the GP Manager has
  – time to take necessary actions and champion the program
  – knowledge of the regulations and requirements to field questions and support GP initiatives
• Gain support of upper level managers
• Actively promote the GP Program
• Use available resources such as the Army Installation GP Program Implementation Guide, Fedcenter and other informational websites, “green” features of online ordering systems
Addressing the Challenges

• Develop and implement a formal GP Plan which will
  – Assign responsibilities
  – Establish operating procedures
  – Standardize installation-level recordkeeping and reporting procedures
  – Establish checking and corrective action procedures
  – Provide an annual management review checklist
  – Include a list of prioritized action items
Questions?

For more information or to inquire about GP training, GP Plan development, or GP Program Reviews visit:

http://phc.amedd.army.mil/topics/envirohealth/gwsw

Click on the Green Procurement link