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| Civilian Personnel  
| HOME MARKETING INCENTIVE PAYMENTS (HMIP) |

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Regulation
No. 690-I-1207

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Civilian Personnel

HOME MARKETING INCENTIVE PAYMENTS (HMIP)

1. Purpose. This regulation establishes U. S. Army Corps of Engineers (USACE) policy regarding Home Marketing Incentive Payments (HMIP).

2. Applicability. This regulation is applicable to all USACE elements and commands.


4. Reference. Joint Travel Regulations (JTR), Volume II. C15000, Part C.

5. Background. Participation in HMTP was authorized for DoD components in December 1997. The purpose of the program is to reduce the Government’s relocation costs by encouraging transferred employees who participate in the home sale program to independently and aggressively market, and find a bona fide buyer for, their residence. To be eligible for HMIP, an employee must:

   a. Be authorized Defense National Relocation Program (DNRP) services,

   b. Enter the residence in the DoD home sale program,

   c. Independently and aggressively market the residence,

   d. Find a bona fide buyer for the residence as a result of independent marketing efforts, and

   e. Transfer the residence to the relocation services company through which the buyer completes the sale.

6. Policy.

   a. Eligibility must be documented on the travel orders

   b. Within USACE, the amount of HMIP will be the lessor of

      (1) Five percent of the price the relocation service company paid for the purchase of the employee’s residence;

      (2) $10,000; or
(3) One half of the savings realized from the reduced fees/expenses paid as a result of the employee finding a bona fide buyer and the sale closing.

c. HMIP must be separately approved by the order issuing official.

d. Complete HMIP calculations, as described in the JTR, must be included with the appropriate travel voucher and reviewed by the servicing real estate office for accuracy prior to submission to the USACE Finance Center.

FOR THE COMMANDER:

SIGNATURE

RUSSELL L. FUHRMAN
Major General, USA
Chief of Staff