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And Control

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A. APPROVED FOR PUBLIC RELEASE;
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This standard prescribes policies, procedures and responsibilities for documenting and maintaining ICBM equipment requirements data managed by the Program Support and Reallocation Board. It specifies the mechanisms used for timely identification of required equipment and planned allocation thereof, as well as initiation of procurement actions for equipment to support development and test, production, site activation/alteration, deployment, training, operational, and future program requirements.

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BALLISTIC SYSTEMS DIVISION STANDARD
INTERCONTINENTAL BALLISTIC MISSILE
WEAPON SYSTEM EQUIPMENT DOCUMENTATION,
ALLOCATION, MANAGEMENT, AND CONTROL

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1. SCOPE

1.1 Purpose. This standard prescribes policies, procedures and responsibilities for documenting and maintaining ICBM equipment requirements data managed by the Program Support and Reallocation Board. It specifies the mechanisms used for timely identification of required equipment and planned allocation thereof, as well as initiation of procurement actions for equipment to support development and test, production, site activation/alteration, deployment, training, operational, and future program requirements.

1.2 Applicability. This document is applicable to associate contractors (ASCONs) in accordance with their contract Statement of Work.

1.3 Tailoring of requirements. This standard contains a set of requirements designed to be tailored for each contract. The tailoring process intended for this standard is the deletion of nonapplicable requirements. The contracting agency will tailor the standard to require only what is needed for each individual acquisition or support contract. Refer to DOD Directive 5000.43 and DOD-HDBK-248 for specific criteria on the application of tailoring or requirements.

2. APPLICABLE DOCUMENTS

2.1 Government documents

2.1.1 Specifications, standards, and handbooks. The following specifications, standards, and handbooks form a part of this document to the extent specified herein. Unless otherwise specified, the issues of these documents are those listed in the issue of the Department of Defense Index of Specifications and Standards (DODISS) and supplement thereto, cited in the solicitation,

HANDBOOK

Military

DOD-HDBK-248 Guide for Application and Tailoring of Requirements for
Defense Material Acquisitions

2.1.2 Other Government documents, drawings and publications. The following other Government documents, drawings, and publications form a part of this document to the extent specified herein. Unless otherwise specified, the issues are those cited in the solicitations.

DOD Directive 5000.43 Acquisition Streamlining

BMO Regulation 800-8 Procedures for Project Officer Interface with ICBM
Program Support and Reallocation Board in Acquiring
New or Additional Equipment

2.2 Order of precedence. In the event of a conflict between the text of this document and the references cited herein, the text of this document takes precedence. Nothing in this document, however, supersedes applicable laws and regulations unless a specific exemption has been obtained.

3. DEFINITIONS

3.1 Acronyms

| | |
|--------|---|
| AFCC | Air Force Communications Command |
| AFPRO | Air Force Plant Representative Office |
| AFSC | Air Force Systems Command |
| ASCON | associate contractor |
| ATC | Air Training Command |
| BSD | Ballistic Systems Division (formerly BMO) |
| CDRL | contract data requirements list |
| CI | configuration item |
| DID | data item description |
| DIPEC | Defense Industrial Property Equipment Center |
| DOD | Department of Defense |
| FAR | Federal Acquisition Regulation |
| HDBK | handbook |
| ICBM | intercontinental ballistic missile |
| ID | identifier (numerical) |
| MESA | Master Equipment Schedules and Allocations |
| MESAD | Master Equipment Schedules and Allocations Document |
| OO-ALC | Ogden Air Logistics Center |
| PCO | Procuring Contracting Officer |
| PO | project officer |
| PSRB | Program Support and Reallocation Board |
| PSRBD | Program Support and Reallocation Board Directive |
| SAC | Strategic Air Command |
| SATAF | Site Activation Task Force |

3.2 Program Support and Reallocation Board (PSRB). A Board consisting of designated representatives from the applicable ICBM System Program Offices, Strategic Air Command (SAC), Ogden Air Logistics Center (OO-ALC), associate contractors, and other Air Force agencies as may be required. It is duly organized to ensure that equipment requirements are identified and deliveries support program schedules. The Board is responsible for input and maintenance of equipment data and publication and distribution of applicable control documents.

3.3 Chairperson, PSRB. An Air Force officer and warranted contracting officer, designated by the ICBM Program Office Commander.

3.4 PSRB Directive (PSRBD). A document issued over the signature of the Chairperson, PSRB, as Contracting Officer, to implement the recommendations of the Board as approved by the Chairperson.

3.5 Master Equipment Schedules and Allocations Document (MESAD). The consolidated source of information on all equipment required for an ICBM program, documented in the Master Equipment Schedules and Allocations (MESA) Database. It includes equipment currently on contract and equipment previously delivered and may include proposed equipment and equipment identified for planning purposes only. Depot spares, real property installed equipment, DIPEC controlled equipment and expendable items (bits and piece parts) shall not be included. The PSRB Chairperson may establish separate MESADs for each ICBM program, as required.

3.6 Technical support. That organization assigned the responsibility for assisting the PSRB in the design, operation and maintenance of a system to integrate ICBM equipment source data.

3.7 Data control. That organization assigned the responsibility for assisting in the design, operation and maintenance of a system which records equipment requirements and status information provided by members of the PSRB.

3.8 ICBM equipment identification. For purposes of this standard, ICBM equipment includes hardware required for development, test, training, production, deployment and operation of a missile weapon system at a level determined by the PSRB.

4. GENERAL REQUIREMENTS

4.1 The PSRB

4.1.1 Organization. The Board will be composed of (1) the designated Chairperson of the Board, (2) key representatives of designated associate contractors, and (3) representatives of OO-ALC, SAC and other Air Force agencies as required. Each designated associate contractor and Air Force agency shall have one representative as a member and one alternate to sit in his or her absence.

4.1.2 Authority. Each contractor shall recommend in writing to the PSRB Chairperson, a member and an alternate member to represent that contractor in Board functions. The Chairperson, upon concurrence with the recommendations, shall request special orders to be issued by the ICBM Program Office designating Board members, their authority and responsibility.

4.1.3 Responsibilities. Each member of the Board shall determine the capability of their company or agency to support proposed actions and shall have the specific authority to commit their company or agency. The PSRB Chairperson, upon approving the recommendations of the Board and receiving the concurrence of the appropriate Procuring Contracting Officer (PCO) and Project Officer (PO), shall provide direction by issuing a PSRBD. All directives are issued over the Chairperson's signature. The Board will be convened at the call of the Chairperson to address equipment allocation issues. Meeting minutes shall be distributed to each member, who in turn shall be responsive to action items specifically assigned by the Chairperson or which fall within his or her area of responsibility as a Board member.

4.1.4 Interface. Coordination and cooperation between the PSRB and affected government agencies and contractors are required in carrying out these responsibilities. Project Officers and individuals within the applicable ICBM Program Office, OO-ALC, SAC, ATC, AFCC, SATAF, contract administration offices, and affected contractor organizations shall coordinate and cooperate with the PSRB to carry out its responsibilities.

4.2 Equipment source data. Each contractor shall submit user and/or supplier ICBM equipment source data as required by their CDRL. This data will be compiled and documented to result in a current accurate and complete representation of equipment status with respect to quantity, need dates, commitments, acquisitions and allocations. (See 6.1).

4.3 Compliance. The contractor shall comply with MESAD allocations or reallocations and direction in PSREDS. AFPROs and other contract administration offices will provide guidance and assistance to contractors in complying with PSRBDs. All affected agencies shall comply with site need or suspense dates cited in the MESAD or PSRBDs.

5. DETAILED REQUIREMENTS

5.1 PSRBD. PSRBDs shall be issued to associate contractors and Air Force agencies to meet equipment delivery, quantity or destination requirements or to provide management direction for the equipment documentation system. PSRBDs which allocate, reallocate, or loan equipment shall be documented in accordance with current procedural guidelines established by the Chairperson. The PSRB Chairperson, as a contracting officer, with concurrence of the appropriate PO and PCO, may issue PSRBDs to associate contractors to direct changes (i) to the method of shipment or packing; (ii) the time or place of inspection, delivery, or acceptance; (iii) to authorize allocation or reallocation of equipment to maintain schedule integrity; or (iv) to provide disposition direction for government property in excess of contract requirements. This expeditious and highly cost effective method of fulfilling both schedule and contract requirements has been successfully employed in the Minuteman, Peacekeeper and Small ICBM programs.

5.1.1 Reallocation of equipment. The PSRB Chairperson may issue PSRBDs to reallocate equipment from OO-ALC, SAC, ATC and AFCC accounts in accordance with the Memorandum of Agreement between the ICBM PSRB, OO-ALC, SAC, ATC and AFCC.

5.1.2 Equipment status/information. The PSRB Chairperson may issue administrative PSRBDs to provide information on equipment status, to clarify previous PSRBDs, or to solicit information from associate contractors or Air Force agencies.

5.2 Master Equipment Schedules and Allocations Document (MESAD). Data Control shall assist in the maintenance of the Master Equipment Schedules and Allocations Database and publication of MESA documentation in accordance with requirements established in the contract and approved by the PSRB Chairperson.

5.3 Master Equipment Schedules and Allocations (MESA) System Operation. MESA system users shall refer to BMO 84-4, MESA System User Guide, current revision, for detailed instructions in the operation of the MESA system.

6. NOTES

6.1 Data item description (DID) references. When this standard is used in an acquisition which incorporates a DD Form 1423, Contract Data Requirements List (CDRL), the data requirements identified below shall be developed as specified by an approved Data Item Description (DD Form 1664) and delivered in accordance with the approved CDRL incorporated into the Contract. When the provisions of the DOD FAR Supplement clause on data requirements (currently DOD FAR Supplement 52.227-7031) are invoked and the DD Form 1423 is not used, the data specified below shall be delivered by the contractor in accordance with the contract or purchase order requirements. Deliverable data required by this standard is cited in the following paragraphs:

| <u>Paragraph</u> | <u>Data Requirements</u> | <u>Applicable DID</u> |
|------------------|--|-----------------------|
| 4.2 | Master Equipment Schedules and Allocations (MESA) Document | DI-MGMT-81017 |

6.2 Subject term (key word) listing.

Assets, ICBM Program, Reallocation of Equipment, Government-Furnished Equipment, ICBM Support, Reallocation of Property, Contractor-Acquired Property, Government-Furnished Support, ICBM Equipment

6.3 Supersession. This BSD standard supersedes SAMSO-STD-77-11, dated 15 Nov 78.

Custodian:

Air Force - 14

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