AD-A182 386

DEPARTMENT OF THE ARMY
UNITED STATES ARMY LOGISTICS CENTER
FORT LEE, VIRGINIA 23801-6000

REPLY TO
ATTENTION OF

The purpose of the

ATCL-TAL (350-7a)

MAY 1987

MEMORANDUM FOR: Commander, U.S. Army Training and Doctrine Command, ATTN: ATTG-YA, Fort Monroe, VA 23651-5000

SUBJECT: Integrated Tactical Army Combat Service Support Computer System (TACCS) and Standard Property Book System -Revised (SPBS-R) Training Test Support Package (TTSP)

1. Reference:

a. AR 700-127, Jun 83, Integrated Logistics Support.

b. TRADOC Reg 71-9 with Change 2, Oct 82, User Test and Evaluation.

c. Memorandum of Understanding Between the Project Manager, Tactical Management Information Systems (PM TACMIS), and the U.S. Army Logistics Center (LOGC), dated 30 Jan 87 (Encl 1).

2. The purpose of the SPBS-R/TACCS TTSP is to accomplish DA assigned responsibilities IAW AR 700-127 in the evaluation of the SPBS-R/TACCS training and to provide TRADOC and the Communications Electronics Board an Operational Training Readiness Statement (OTRS) in support of TACCS continuous evaluation IAW TRADOC Reg 71-9.

3. The training evaluation will be conducted at the 24th Infantry Division, Fort Stewart, GA, 1-9 Jun 87. A representative from this Center and a subject matter expert from the U.S. Army Quartermaster School will conduct the training evaluation. This Center will prepare the final evaluation report and provide TRADOC and the CE Board an OTRS statement addressing the adequacy of the training.

4. Evaluation instruments to accomplish the training evaluation are attached as enclosures:

a. Classroom Evaluation (Equipment), Encl 2,

b. Task Selection Matrix, Encl 3,

c. Program of Instruction (POI), Encl 4,

d. Lesson Plans, Encl 5, and

e. Student Progress and Performance, Encl 6.

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ATCL-TAL
SUBJECT: Integrated Tactical Army Combat Service Support Computer System (TACCS) and Standard Property Book System -Revised (SPBS-R) Training Test Support Package (TTSP)

f. Instructor Effectiveness, Encl 7.

g. Classroom Evaluation, Encl 8.

h. Student Evaluation, Encl 9.

5. Draft training documentation to support the SPBS-R/TACCS course are attached as enclosures:

a. Draft Task Selection Matrix, Encl 10. Pen and ink changes in the task selection matrix are the results of the Task Selection Board that convened on 21 Apr 87.

b. Draft POI, Encl 11.

6. Evaluation instruments for a follow-up evaluation normally conducted 3 to 6 months after the initial evaluation are not provided. The LOGC and TRADOC Analysis Command (TRAC) are conducting a Training Effectiveness Analysis (TEA) on the TACCS and the follow-up evaluation will be included in the TEA report.

7. Due to the time limitations imposed by the LOGC assuming the hardware training mission, this Center will not complete the normal staffing of the TTSP. Telephonic changes to the TTSP will be accepted.

8. This Center's point of contact for this action is Mr. Cary Thacker, AUTOVON 687-2037.

FOR THE COMMANDER:

11 Encls

JAN L. SENECAL
Colonel, IN
Director, Individual
Training and Education

For	
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CF:
Pres, CE Board (ATZH-BDE) (w/encls)
PM TACMIS (ASB-TP-L) (w/encls)
Cdr, LOGC (ATCL-S) (w/encls)

DEPARTMENT OF THE ARMY

PROJECT MANAGER
TACTICAL MANAGEMENT INFORMATION SYSTEMS
FORT BELVOIR, VIRGINIA 22060-5456

REPLY TO
ATTENTION OF

MEMORANDUM OF UNDERSTANDING
BETWEEN
PROJECT MANAGER, TACTICAL MANAGEMENT INFORMATION SYSTEMS (PM, TACMIS)
AND
U.S. ARMY LOGISTICS CENTER (LOGC)

SUBJECT: Integration of Tactical Army Combat Service Support Computer System (TACCS) Hardware and Standard Army Multicommand Management Information (STAMMIS) Functional Training.

1. This Memorandum of Understanding (MOU) establishes criteria, schedules, and responsibilities for integration of the TACCS Extension Operator Course (EOC), TACCS Administrator Course (TAC) and Logistics STAMMIS extension training and for the transfer of New Equipment Training (NET) from PM, TACMIS to LOGC.

2. Integrated Training Criteria. Tasks used in integrated training incorporate critical TACCS hardware and STAMMIS tasks. Critical TACCS hardware tasks are identified in the TACCS Task Selection Matrix. Critical STAMMIS tasks are identified by the STAMMIS proponent.

a. Integrated training will be used only for extension training in designated units until these criteria are met.

b. Critical hardware tasks may be excluded from training only after OPM, TACMIS review.

c. Non-critical hardware tasks identified in the Task Selection Matrix may be taught at the discretion of the STAMMIS proponent.

d. Critical hardware tasks selected for training will be included in the STAMMIS manual used by the TACCS operator.

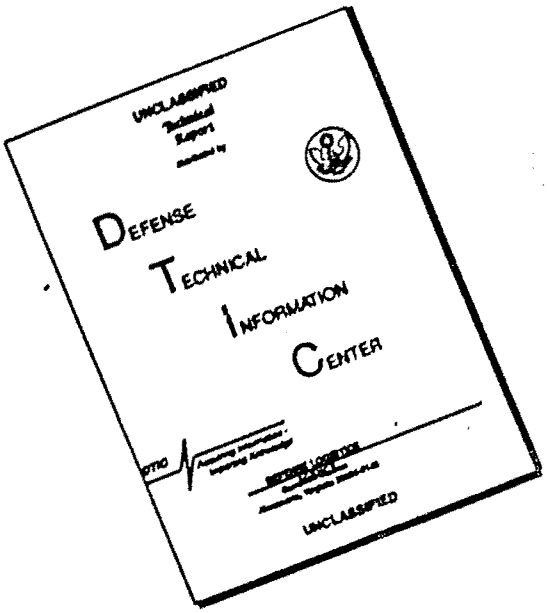
e. Changes to training will be based on hardware or software engineering changes affecting critical tasks, changes in the training Task Selection Matrix, and any changes in the hardware Technical Manual affecting critical tasks.

f. A successful evaluation of each integrated STAMMIS training and an Operational Training Readiness Statement (ORTS) issued by the TRADOC training proponent.

3. The responsibilities of each agency are as follows:

ENCL 1

DISCLAIMER NOTICE



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SUBJECT: Integration of Tactical Army Combat Service Support Computer System (TACCS) Hardware and Standard Army Multicommand Management Information (STAMMIS) Functional Training.

a. PM, TACMIS will:

(1) Schedule and fund for ten (10) classes (twenty (20) students each) of TACCS Equipment Operator Course (EOC) training at Fort Lee (2 classes/week) from 5 January through 6 February 1987 for the purpose of training STAMMIS extension (trainers) personnel, service school instructors and OPM, TACMIS fielding personnel.

(2) Provide funds for CY87 amounting to $900,451 to the LOGC upon execution of this memorandum.

(3) Provide CY88 funds for Logistics STAMMIS/hardware training integration to LOGC. Total will not exceed $2 Million.

(4) Schedule SDC-provided EOC/TAC training to the following units prior to NET transition:

(a) 3d Armored Division.

(b) 8th Infantry Division.

(c) XVIII Airborne Corps and Fort Bragg.

(d) 11th Armored Cavalry Regiment.

(5) Provide updates/changes of all SDC-provided TACCS technical manual and EOC/TAC training materials to LOGC as required.

(6) Participate in review of and provide comments on the initial and subsequent updates to Logistics STAMMIS' integrated:

(a) Functional Operators Manual.

(b) Task Selection Matrix.

(c) Program of Instruction.

(d) Lesson Plan.

(7) Participate in periodic evaluations of the integrated Logistics STAMMIS/hardware extension training.

(8) Continue to coordinate overall TACCS fielding in accordance with the TACCS Materiel Fielding Plan (MFP) and appropriate MACOM Materiel Fielding Agreements.

SUBJECT: Integration of Tactical Army Combat Service Support Computer System (TACCS) Hardware and Standard Army Multicommand Management Information (STAMMIS) Functional Training.

b. LOGC's Individual Training and Education Directorate, as the TRADOC training proponent for TACCS, will:

(1) Identify student allocations for Logistics STAMMIS extension trainers to attend the EOC classes provided by PM, TACMIS at Fort Lee.

(2) Develop a training test plan to evaluate each integrated Logistics STAMMIS/hardware extension training course.

(3) Coordinate the training evaluations and issue OTRS', and provide copies to PM, TACMIS.

(4) Coordinate with PM, TACMIS for unscheduled periodic training evaluations of the integrated Logistics STAMMIS/hardware extension training to ensure training content and quality continues to meet TRADOC standards.

c. LOGC's Logistics Automation Directorate will:

(1) Provide to PM, TACMIS an itemized justification for the additional $900,451 required to integrate TACCS hardware and Logistics STAMMIS extension training for CY87.

(2) Provide to PM, TACMIS the Logistics STAMMIS/TACCS hardware extension course data for inclusion in the TACCS Materiel Fielding Plan.

(3) Develop, update and maintain the integrated Logistics STAMMIS/hardware training material in accordance with TRADOC regulations for use by Logistics STAMMIS trainers/extenders.

(4) Develop, update and maintain a STAMMIS functional operators manual to include TACCS hardware operation, maintenance and troubleshooting for each Logistic STAMMIS.

(5) Identify students to attend the EOC classes provided by PM TACMIS at Fort Lee.

(6) Provide the Logistics STAMMIS/hardware extension course Task Selection Matrices to PM, TACMIS for review and comment; and then to the TRADOC training proponent for review and approval.

(7) Provide copies to PM, TACMIS for review and comment; and then to the TRADOC training proponent for review and approval of the Logistics STAMMIS':

(a) Draft Functional Operators Manuals.

SUBJECT: Integration of Tactical Army Combat Service Support Computer System (TACCS) Hardware and Standard Army Multicommand Management Information (STAMMIS) Functional Training.

(b) Programs of Instruction.

(c) Lesson Plans.

(8) Contingent on OPM, TACMIS review of critical TACCS hardware tasks in the Logistics STAMMIS' training materials, provide integrated NET to following units for the training evaluation period:

(a) SAAS-4 at USARJ, WESTCOM, V Corps, VII Corps, and USAREUR.

(b) SARSS at Fort Lewis, Fort Ord, Fort Stewart, 41st Infantry Brigade and 155th Armored Brigade.

(c) SAMS at Fort Irwin, 9th Infantry Division, Fort Lewis, Fort Ord, Fort Stewart, 193rd Infantry Brigade, 41st Infantry Brigade and 155th Armored Brigade.

(d) SPBS at Fort Irwin, Fort Lewis, 9th Infantry Division, Fort Ord, Fort Stewart, 193rd Infantry Brigade, 41st Infantry Brigade, 48th Infantry Brigade and 155th Armored Brigade.

(9) Provide PM, TACMIS with detailed CY88 funding requirement.

4. Milestones:

DATE	EVENT	PROPONENT
29 DEC 86	TACCS DELIVERY TO FT LEE FOR EOC TRAINING	OPM TACMIS
5 JAN - 6 FEB 87	EOC TRAINING PROVIDED TO STAMMIS INSTRUCTORS AND KEY PERSONNEL	SDC/LOGC
15 JAN 87	TRANSFER CY87 FUNDING FOR INTEGRATED LOGISTICS STAMMIS TRAINING	OPM TACMIS
30 JAN 87	INTEGRATED TRAINING COURSE DATA PROVIDED FOR MATERIEL FIELDING PLAN	LOGC
13 FEB 87	INTEGRATED TRAINING TASK SELECTION MATRICES PROVIDED TO OPM TACMIS AND TRADOC TRAINING PROPONENT	LOGC

SUBJECT: Integration of Tactical Army Combat Service Support Computer System (TACCS) Hardware and Standard Army Multicommand Management Information (STAMMIS) Functional Training.

13 - 20 FEB 87	REVIEW AND APPROVAL TO PROCEED WITH INTEGRATED TRAINING	OPM TACMIS/LOGC
20 FEB 87	INTEGRATED TRAINING EVALUATION PLAN PROVIDED TO OPM TACMIS	LOGC
1 MAR 87	INTEGRATED TRAINING MATERIALS AND OPERATOR MANUALS PROVIDED TO TRADOC TRAINING PROPONENT AND OPM TACMIS	LOGC
23 MAR 87	BEGIN SAAS-4 INTEGRATED TRAINING EVALUATION AT USARJ. BEGIN SAMS, AND SPBS INTEGRATED TRAINING AT FT IRWIN	LOGC/OPM TACMIS
27 APR 87	BEGIN SARSS, SAMS AND SPBS INTEGRATED TRAINING EVALUATION AT FT STEWART	LOGC/OPM TACMIS
13 MAY 87	EVALUATION REPORTS FORWARDED TO TRADOC	LOGC
20 MAY 87	SARSS, SPBS, SAAS-4 AND SAMS OTRS' ISSUED	LOGC
27 MAY 87	SARSS, SPBS, SAAS-4 AND SAMS INTEGRATED TRAINING APPROVED FOR NET TRAINING	OPM TACMIS
29 JUN 87	LOGC ASSUMES FULL NET TRAINING RESPONSIBILITY	LOGC
1 JUL 87	PROVIDE OPM TACMIS CY88 FUNDING REQUIREMENTS FOR TACCS NET TRAINING	LOGC
FY 88	PERIODIC REVIEW AND EVALUATION OF TACCS NET TRAINING	OPM TACMIS/LOGC

SUBJECT: Integration of Tactical Army Combat Service Support Computer System (TACCS) Hardware and Standard Army Multicommand Management Information (STAMMIS) Functional Training.

5. Effective date. 30 January 1987.

JAMES G. MOREAU
Colonel, QM
Director, Logistics Automation

2 February 1987

JAN L. SENECAL
Colonel, IN
DIRECTOR, Individual Training

2 February 1987

NEAL J. SENKUS
Colonel, SC
Project Manager, TACMIS

30 January 1987

CLASSROOM EVALUATION
(EQUIPMENT)

INSTRUCTOR: _____

LESSON TOPIC(S): _____

EVALUATOR: _____

(Explain any "NO" responses)

_____ Is sufficient equipment available for each student to have a master or remote position?

_____ Are expendable supplies available to accomplish training?

_____ Are student to instructor ratios sufficient? (25 to 1 in the theoretical phase/5 to 1 on the practical application).

_____ Are classes scheduled to allow for breaks between periods of instruction? (Lecture/demonstration/practical exercise shall normally be 50 minutes duration with a 10-minute break between periods of instruction).

Provide general comments on classroom conditions:

Encl 2

DOCUMENTATION EVALUATION
TASK SELECTION MATRIX

INSTRUCTOR: _____

LESSON TOPIC(S): _____

EVALUATOR: _____

(Explain any "NO" responses)

_____ Does the task selection matrix identify all the tasks required to perform STAMMIS operation on the TACCS and are the tasks identified as selected for instruction or not selected for instruction?

_____ Are the tasks selected for training established in sequence to allow for cross reference to the POI and lesson plans to verify the conversion of the task to enabling learning objectives?

_____ Is the task selected/rejected criteria supported by an audit trail that ensures a systems approach to training was utilized in the training course development?

_____ Does the task selection matrix identify all steps required to accomplish the task?

_____ Are all tasks identified with "personal injury likely" and "equipment damage likely" as a consideration? Where these tasks are included in the lesson plans, are the lesson plans annotated with warnings, cautions or notes?

Encl 3

DOCUMENTATION EVALUATION
PROGRAM OF INSTRUCTION/CURRICULUM OUTLINE

INSTRUCTOR: _____

LESSON TOPIC(S): _____

EVALUATOR: _____

(Explain any "NO" responses)

_____ Is the Program of Instruction (POI) a chronological listing of the major topics and subtopics to be covered in the course that can be referenced to the task selection matrix and lesson plans?

_____ Are each topic or subtopics assigned a title, annotated with academic hours, and the scope of the topic or subtopic clearly defined?

_____ Is a security classification assigned each training annex?

_____ Does the POI File Index provide a quick reference by annex, lesson plan number, and lesson plan title in a chronological listing?

_____ Is a day by day teaching plan established?

_____ Is there a Glossary developed to be provided the students as a handout at the beginning of the course?

Encl 4

DOCUMENTATION EVALUATION
LESSON PLANS

INSTRUCTOR: _____

LESSON TOPIC(S): _____

EVALUATOR: _____

(Explain any "NO" responses)

_____ Are lesson plans formats suitable for use by the TRADOC schools without major rework?

_____ Do all lesson plans identify the following:
a. The task/action clearly defined?
b. The conditions under which the task/action is to be performed?
c. The attainment standard expected of the student?

_____ Does the lesson plan contain a title for identification?

_____ Does the lesson plan identify resource requirements and references?

_____ Does the lesson plan identify the methods of instruction?

_____ Does the lesson plan identify the time the instructor is expected to complete the lesson? Time elements of the lesson plan should identify time for instructions and time for practical exercises.

_____ Does the lesson plan contain warnings, cautions or notes based on tasks identifying personal injury likely or equipment damage likely? Does the lesson plan contain notes to the instructor that identifies information the instructor requires prior to the start of class?

_____ Is the lesson plan in sufficient detail to lead the instructor smoothly and comprehensively through all portions of the presentation?

_____ Are sufficient practical exercises identified to allow the student hands on training for practical application and skill development?

_____ Is sufficient time alloted for lesson review and student questions?

_____ Are all audiovisual aids identified with the lesson plan?

Encl 5

DOCUMENTATION EVALUATION
STUDENT PROGRESS AND PERFORMANCE

INSTRUCTOR: _____

LESSON TOPIC(S): _____ _____

EVALUATION: _____

(Explain any "NO" responses)

_____ Pretests will not be used by the government to evaluate students. Students will be assigned by local commanders for the STAMMIS/TACCS extension training.

Tests for measurement of student progress.

_____ Progress Test. Are progress tests developed throughout the course to continually evaluate the student's progress? Progress tests should be developed with a primary and alternate test. The alternate test is to be utilized for students who score low/fail the primary test and the instructor desires additional information on the student's capability. Progress tests may be written (designed to measure understanding and ability to apply principles) or performance tests (designed to measure the students ability to perform certain tasks) or a combination of written and performance.

_____ Post-Test. Are there post-test (primary and alternate) developed for the course? Post-test shall be given at the end of the course to determine the final achievement of the students.

_____ Are all tests critiqued?

_____ Are instructors continuously evaluating the students progress through class discussion, interviews, practical exercises and special projects?

Encl 6

INSTRUCTOR EFFECTIVENESS

INSTRUCTOR: _____

LESSON TOPIC(S): _____

EVALUATOR: _____

LESSON INTRODUCTION

_____ PURPOSE of lesson was presented.

_____ OBJECTIVES were presented.

_____ Objectives included PERFORMANCE, CONDITIONS, and STANDARDS.

_____ OVERVIEW of lesson was presented.

CONTENT PRESENTATION

_____ More than one presentation technique was used.

_____ One or more learner-involvement techniques were used.

_____ Presentation was logically organized.

PRACTICAL EXERCISE

_____ Practical exercise supported objectives.

_____ Practical exercise was placed at regular intervals.

_____ Student progress was checked during practical exercise.

FEEDBACK

_____ Feedback on practical exercise was given promptly.

_____ Questions were encouraged and answered.

_____ Informal assessment was conducted following practical exercise.

_____ Additional practical exercise was assigned, when needed.

LESSON SUMMARY

_____ If practical exercise was in groups, group debriefing was conducted.

_____ Overall lesson summary was provided by instructor.

Encl 7

INSTRUCTOR EFFECTIVENESS (PLATFORM SKILLS)

1. Instructor was organized and prepared.

_____ All handouts were available and in sequence.
_____ All major instructional events were included in the time allowed.
_____ All audio/visual materials were available and set up.

2. Instructor kept lesson focused to meet objectives.

_____ Was not side-tracked by irrelevant questions.
_____ 95% of classtime was devoted to activities which supported objectives.

3. Instructor established a supportive classroom environment.

_____ Ice-breaker introductions were used.
_____ Expectations of students were solicited.
_____ Incorrect responses were corrected without embarrassing students.
_____ All contributions were acknowledged.
_____ Student experiences and perceptions were solicited and acknowledged.

4. Instructor projected energy and enthusiasm.

_____ Moved about the room.
_____ Changed voice tone.
_____ Displayed appropriate animation.

5. Instructor remained in contact with class and was flexible to student needs.

_____ Maintained eye contact with all students.
_____ Asked questions and solicited opinions.
_____ Made changes based on student input (e.g., called a break if class was sleepy, provided additional examples, reviewed lessons as needed).

6. Instructor involved all students.

_____ Called on all students equally.
_____ Used learner-centered strategies.

7. Instructor displayed professional standards of conduct.

_____ Exhibited assertive (rather than agressive) behavior.

8. Instructor minimized distractions.

_____ Arranged setting to avoid unnecessary interruptions.

CLASSROOM EVALUATION

Directions: Observe the behavior of the learner in the classroom and keep notes and frequency counts of what happens in each of the following categories. When the observation period has been completed, use your notes and frequency counts to complete this form.

Evaluation _____

NAME OFFICE TELEPHONE

Length of time for observation: _____

Location of observation: _____

Title of Learning Block: _____

_____

Did this observation cover the entire block? _____

If not, which part? _____

Instructor: _____

NAME OFFICE TELEPHONE

Date/Time: _____ Number of students: _____

(If not observed enter N/O, if not applicable, enter N/A)

1. How frequently did student questions indicate lack of knowledge of the objective required?

   _____ Never _____ Seldom _____ Often _____ Frequently _____ Constantly

2. How frequently did student questions/comments indicate they were aware of the objective but didn't understand it?

   _____ Never _____ Seldom _____ Often _____ Frequently _____ Constantly

3. What percent of the students failed to complete the requirements of the learning events in the time allotted?

   _____ 0% _____ 1-10% _____ 11-50% _____ 51-80% _____ 81-100%

4. How frequently did student questions/comments indicate that he did not recognize the relationship between learning events?

   _____ Never _____ Seldom _____ Often _____ Frequently _____ Constantly

5. What percent of the students completed the requirements of the learning event with too much time left over?

   _____ 0% _____ 1-10% _____ 11-50% _____ 51-80% _____ 81-100%

6. How frequently did student questions/comments indicate dissatisfaction with the learning event?

   _____ Never _____ Seldom _____ Often _____ Frequently _____ Constantly

Encl 8

7. How frequently did student questions/comments indicate lack of recognition of how the learning event related to job performance requirements?

_____	_____	_____	_____	_____
Never	Seldom	Often	Frequently	Constantly

8. How frequently did student questions/comments indicate that they were not ready to develop a new behavoir?

_____	_____	_____	_____	_____
Never	Seldom	Often	Frequently	Constantly

9. How frequently did student progress indicate that they did not possess the required entry level behaviors?

_____	_____	_____	_____	_____
Never	Seldom	Often	Frequently	Constantly

10. How frequently did student questions/comments indicate that the delivery system being employed did not make provisions for individual RATES of learning?

_____	_____	_____	_____	_____
Never	Seldom	Often	Frequently	Constantly

11. How frequently did student questions/comments indicate that the delivery system being employed did not make provision for the entry level differences of the learners?

_____	_____	_____	_____	_____
Never	Seldom	Often	Frequently	Constantly

12. How frequently did student questions/comments indicate that the delivery system being employed did not make provision for the differences in the learner's quality of learning?

_____	_____	_____	_____	_____
Never	Seldom	Often	Frequently	Constantly

13. How frequently did student questions/comments indicate that the delivery system being employed did not make provision for the learner differences in the quantity they could learn?

_____	_____	_____	_____	_____
Never	Seldom	Often	Frequently	Constantly

14. How frequently did student questions/comments indicate that the delivery system being employed did not make provision for the learner differences in being able to deal with the intensity of the learning experience?

_____	_____	_____	_____	_____
Never	Seldom	Often	Frequently	Constantly

15. What percent of the learners were deterred from fulfilling the learning objective because of the complexity of the delivery system?

_____	_____	_____	_____	_____
0%	1-10%	11-50%	51-80%	81-100%

16. How frequently did students questions/comments indicate that they found the learning materials difficult to use?

_____	_____	_____	_____	_____
Never	Seldom	Often	Frequently	Constantly

17. How frequently did student questions indicate that they were confused as to where a classroom required behavior fit into the job-at-large?

_____ Never	_____ Seldom	_____ Often	_____ Frequently	_____ Constantly

18. How frequently did student questions about a test indicate that they did not relate the classroom activity with the job performance requirement of the test?

_____ Never	_____ Seldom	_____ Often	_____ Frequently	_____ Constantly

19. What percent of student failure, on a test, indicated a lack of ability to transfer classroom learning to job-oriented requirements in the test?

_____ 0%	_____ 1-10%	_____ 11-50%	_____ 51-80%	_____ 81-100%

20. What percent of the class had a great difficulty in starting the test?

_____ 0%	_____ 1-10%	_____ 11-50%	_____ 51-80%	_____ 81-100%

21. What percent of the learners finished the test within the allotted time?

_____ 0%	_____ 1-10%	_____ 11-50%	_____ 51-80%	_____ 81-100%

22. What percent of the learners performed below the desired standard?

_____ 0%	_____ 1-10%	_____ 11-50%	_____ 51-80%	_____ 81-100%

23. How frequently did learners questions indicate that they did not know what standard would be used to enforce their behavior in the test?

_____ Never	_____ Seldom	_____ Often	_____ Frequently	_____ Constantly

STUDENT EVALUATION OF TRAINING

1. Period of Training

From: | Thru:

2. Title of Course: | 3. Location of Training:

4. Name and Grade (Optional) | 4. Signature (Optional)

5. Unit of Assignment: | 5. Home Station:

6. PMOS: | 7. DMOS (If different from PMOS)

PART I — COURSE MATERIAL

8. INFORMATION RECEIVED IN COURSE IS (Check One)
___ A great help in my job
___ Of some help in my job
___ Of no use in my job

9. TECHNICAL VALUE (Check One)
___ About right technical level
___ Too technical
___ Too elementary

10. COURSE IS (Check One)
___ Too long
___ Too Short
___ Long enought

11. COURSE MATERIAL IS CONSIDERED TO BE (Check One)
___ Outstanding
___ Adequate
___ Not adequate and can be improved (See Item 25 for recommendations)

12. COURSE OBJECTIVES AND PURPOSE WERE EXPLAINED (Check One)
___ Adequately
___ Marginally
___ Not explained

13. WERE ADEQUATE AND TIMELY ADMINISTRATIVE INSTRUCTIONS ISSUED?
___ Yes
___ No (Explain in Item 25)

PART II — COURSE PRESENTATION

14. MAJORITY OF LESSONS WERE (Check One)
___ Very well presented
___ Adequately presented
___ Poorly presented

15. INSTRUCTOR'S PRESENTATIONS WERE (Check THREE)
___ Easy to follow ___ Difficult to follow
___ Easy to understand ___ Difficult to Understand
___ Interesting ___ Uninteresting

16. THE INSTRUCTOR (Check TWO)
___ Followed the subject ___ Did not follow the subject
___ Gave opportunity to ask questions ___ Did not give opportunity to ask questions

17. THEORY (Check One)
___ Too much theory
___ Theory about right
___ Not enough theory

18. PRACTICAL EXERCISES (Check One)
___ Too many
___ About right amount
___ Not enough

Encl 9

SPBS-R/TACCS

TASK
SELECTION
MATRIX

Encl 10

21 April 1987

PREFACE

The purpose of the TASK Selection Matrix is to identify all the critical tasks necessary for a functional operator to accomplish his/her mission using the SPBS-R/TACCS.

Personnel selected to attend the course shall be functional personnel, military and civilian, of varying occupational series and MOS, with or without ADP background.

The matrix lists the tasks of the interrelated subjects in the course, and the steps needed to perform each task. All tasks are coded to provide an overview of the time consumption, difficulty, relationship to other tasks, danger to equipment, and other pertinent data involved with performance of the steps. The selection criteria for each task as part of the SPBS-R/TACCS Training Course is also shown.

21 April 1987

CRITERIA KEY

The following paragraphs explain the coding used in the Task Selection Criteria.

a. Time to Perform. The relative time a task takes, not incuding its preliminary, access, and follow-up tasks. "Large" is more than 0.3 hour; "Small" is less than 0.3 hour.

b. Frequency of Performance. The relative frequency a task is ordinarily performed. For operator tasks, "Frequent" means at least 10 times a year; "Infrequent" means less than 10 times a year.

c. Mission Critical. "Yes" in this category means the system is functionally inoperable until the task is completed; "No" means the system remains functional operable during the performance of the task.

d. Difficulty. Weighing of the number of steps in the task and its intricacy. Intricate tasks are those which are complex and/or require manual dexterity.

0 = Five or fewer steps but not intricate
1 = More than five steps but not intricate

---

2 = Five or fewer steps and intricate
3 = More than five steps and intricate

e. Requisite to Other Tasks. Applies to tasks performed in sequence. If a task is preliminary to another task or must follow another task, "Yes" is marked. If a task is incuded in another task, (for example, diagnostic task is part of a troubleshooting task), "Yes" is marked. If a task is performed independently of other tasks, "No" is marked.

f. Performed Without Training. If the task can be performed without formal training by target population, "Yes" is marked. If the task requires training, "No" is marked.

g. Similar to Other Tasks. If the task is similar to one or more other tasks, "Yes" is marked. If it's unique, "No" is marked.

h. Personal Injury Likely. Tasks which, even when performed carefully, present a danger to the repairer or operator should be marked "Yes."

i. Equipment Damage Likely. Tasks which, even when performed carefully, can result in damage to the equipment should be marked "Yes."

j. Team Coordination Required. If more than one person is required to do this task, "Yes" is marked. Weight, size, and locations are to be considered. If a person will normally accomplish this task alone, "No" is marked.

k. Selected/Rejected. Tasks selected for training are marked "S." Tasks rejected are marked "R." The reasons for selection or rejection are coded in the "NOTES" column as follows:

21 April 1987

1. Reasons for Selection

1 = Percent of personnel performing task
2 = Percent of time spent performing task
3 = Consequence of inadequate performance
4 = Task delay tolerance
5 = Frequency of performance
6 = Task learning difficulty
7 = Probability of deficient performance
8 = Skill decay

2. Reasons for Rejection

a = Easy to learn
b = Not critical
c = Very seldom performed
d = Duplicates another task in this job
e = Duplicates another task which is a prerequisite of the target population

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THT-D5	Decabling and Pack-up Insert after page THT-D5-4
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MATRIX # SPBS-R: 1

TASK: THT Course Overview

SPECIAL INSTRUCTIONS:

| TASK DESCRIPTION | TASK SELECTION CRITERIA | | |

Matrix 2: System Setup

TASK NO.	TASK DESCRIPTION	CRITERIA: TIME TO PERFORM: LARGE	SMALL	FREQUENCY OF PERFORMANCE: FREQUENT	INFREQUENT	MISSION CRITICAL: YES	NO	DIFFICULTY: 1, 2, 3	REQUISITE TO OTHER TASKS: YES	NO	PERFORMED WITHOUT TRAINING: YES	NO	SIMILAR TO OTHER TASKS: YES	NO	PERSONAL INJURY LIKELY: YES	NO	EQUIPMENT DAMAGE LIKELY: YES	NO	TEAM COORDINATION REQUIRED: YES	NO	SELECTED/REJECTED	NOTES
	System Setup Select Site for Equipment																					
2-1	Unpack equipment	X	X		X			3	X			X		X		X		X	X		S	1, 2, 3, 5
2-1.1	Press Pressure Relief Valve to release air																					
2-1.2	Place transit cases upright																					
2-1.3	Unlatch fasteners																					
2-1.4	Remove covers																					
2-1.5	Remove master and remote workstation equipment and position each within 9 feet of separate power sources in permanent place																					
2-1.6	Listen for loose parts																					
2-1.7	Allow minimum 6" space outside air flow ports																					
2-1.8	Remove floppy disk protector card from drive and store in transit case. REMOVE THE PRINTER SHIPPING BLOCK.																					
2-1.9	Store unnecessary cables in transit cases																					
2-1.10	Replace and latch transit case lids																					

TASK NO.	TASK DESCRIPTION	LARGE	SMALL	FREQUENT	INFREQUENT	TIME TO PERFORM	FREQUENCY OF PERFORMANCE	MISSION CRITICAL	DIFFICULTY	REQUISITE TO OTHER TASKS	PERFORMED WITHOUT TRAINING	SIMILAR TO OTHER TASKS	PERSONAL INJURY LIKELY	EQUIPMENT DAMAGE LIKELY	TEAM COORDINATION REQUIRED	SELECTED/REJECTED	NOTES
2-1.11	Inspect for obvious damage NOTE: If damaged, notify direct support and fill out forms (~~Refer to TM 11-7010-313-12~~) REFER TO DA PAM 738-750.																
2-1.12	Inspect air filters																
2-2	Connect cables CABLE NUMBERS DO NOT MATCH THE TM.	X		X	X		2	X		X	X	X	X	X		S	1, 2, 3, 5, 6
2-2.1	Unfasten the rear cover thumbscrews on the Logic Module (LM). Raise the rear cover on its hinge and lean it against the top of the filter assembly																
2-2.2	Connect one end of 2694-5725 cable (marked LU/PRTR) to the PRINTER connector at rear of the LM. Make sure that plug is fully seated. Close the fasteners to secure the plug																
2-2.3	Connect other end of 2694-5725 cable to the ~~J14 PAR~~ J12 connector beneath the air filter housing on the rear of the printer. Seat plug fully and press in on wire clips to secure plug																
2-2.4	There is a large cable attached to the back of the master workstation monitor. Connect this cable to the VIDEO connector at the back of the LM. Seat plug in receptacle. Turn the two screws at the back of the cable plug clockwise to secure the plug to the connector. ~~Connect cable plug ground wire to monitor ground terminal.~~																

CRITERIA

TASK NO.	TASK DESCRIPTION	LARGE / SMALL	FREQUENT / INFREQUENT	TIME TO PERFORM	FREQUENCY OF PERFORMANCE	MISSION CRITICAL	DIFFICULTY	ADJUSTABLE TO OTHER TASKS	PERFORMED WITHOUT TRAINING	SIMILAR TO OTHER TASKS	PERSONAL INJURY LIKELY	EQUIPMENT DAMAGE LIKELY	TEAM COORDINATION REQUIRED	SELECTED/REJECTED	NOTES
2-2.5	Connect the keyboard data cable (attached to the monitor) to the KEYBD connector on the rear of the LM. Close the clip fasteners														
2-2.6	Connect the coiled cable to one of the two connectors on the rear of the keyboard. Connect the other end to the connector on the bottom front of the monitor														
2-2.7	Unfasten the rear cover thumbscrews on the Remote Terminal Logic Module (RTLM). Raise the cover on its hinge and lean it against the filter assembly														
2-2.8	Connect the monitor cable (attached to the rear of the monitor) to the VIDEO connector on the rear panel of the RTLM. Turn the two screws on the back of the cable plug clockwise to secure connection														
2-2.9	Connect the keyboard data cable (attached to the monitor) to the KEYBOARD connector on the rear of the RTLM. Use clip fasteners to secure														
2-2.10	At the remote workstation, connect the coiled cable to one of the two connectors on the rear of the keyboard. Connect the other end to the monitor connector as in step 2.6														
2-2.11	At the rear of the RTLM connect the 410-foot 2694-5485 cable to either CLUSTER connector. Seat plug fully and close fasteners to secure plug. Make sure that there is a terminator plug installed in the other (unused) CLUSTER connector														

2-3.6 SHOULD READ: SECURE THE CABLE CONNECTION BY SCREWING THE PLUG COLLAR ONTO THE CONNECTOR. PLUG THE REMOTE WORKSTATION POWER CORD INTO THE AC POWER PLUG AT THE LEFT-HAND SIDE OF THE RTLM. PLUG THE AC POWER CORD INTO THE AC POWER SOURCE

CRITERIA

TASK NO.	TASK DESCRIPTION	LOOP	SHALL	FREQUENT	DIFFICULT	YES	NO	3.1	3.3	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	SELECTED/REJECTED	NOTES
		TIME TO PERFORM		FREQUENCY OF PERFORMANCE		MISSION CRITICAL				DIFFICULTY		REQUISITE TO OTHER TASKS		PERFORMED WITHOUT TRAINING		SIMILAR TO OTHER TASKS		PERSONAL INJURY LIKELY		EQUIPMENT DAMAGE LIKELY		TEAM COORDINATION REQUIRED	
2-3.3	Select the main power cord that matches the AC source voltage For 120 VAC input, use cable 2694-5105. For 220 VAC input, use cable 2694-4850																						
2-3.4	Connect the selected power cord to the AC POWER connector at the left hand side of the LM. Secure the connection by screwing the plug collar onto the connector. Plug the other end of the cable to the AC power source																						
2-3.5	For a remote workstation, select the power cord that matches the AC source voltage. Power cord 2694-5105 is used for 120 VAC source voltage; power cord 2694-4850 is used for 220 VAC source voltage																						
2-3.6	INCORRECTLY WRITTEN - SEE ABOVE Plug the remote workstation power cord into the AC POWER plug at the left-hand side of the RTLM and into the AC power source. Secure the cable connection by screwing the plug collar onto the connector																						
2-3.7	Check that all power connections have been made properly																						
2-3.8	Earth ground the system for lightning and HAEMP protection																						
2-4	Power on of LM DOES NOT MATCH INFO IN TM REWRITE USING TM	X	X		X		0		X			X		X		X		X	X		S	1, 3, 5	
2-4.1	Set mainpower switch on the LM to On																						
2-4.2	Check for CPU and LED lights																						

TASK NO.	TASK DESCRIPTION	CRITERIA: TIME TO PERFORM — LARGE	SMALL	FREQUENCY OF PERFORMANCE — FREQUENT	INFREQUENT	MISSION CRITICAL — YES	NO	DIFFICULTY — 1, 3	2, 3	ACQUISITE TO OTHER TASKS — YES	NO	PERFORMED WITHOUT TRAINING — YES	NO	SIMILAR TO OTHER TASKS — YES	NO	PERSONAL INJURY LIKELY — YES	NO	EQUIPMENT DAMAGE LIKELY — YES	NO	TEAM COORDINATION REQUIRED — SELECTED/REJECTED	NOTES
2-4.3	After APPROXIMATELY 45 seconds check for signon screen on the monitor																				
2-4.4	Set printer power switch to ON (located on the LM)																				
2-4.5	Set printer switch to ON (located on the rear of the printer)																				
2-4.6	Adjust brightness control of monitor																				
2-5	Power on of RTLM	X	X		X		O		X		X	X			X		X	X		S	1, 3, 5
2-5.1	Insure that LM is powered-on																				
2-5.2	Set main power switch on the RTLM to on																				
2-5.3	Check for CPU and LED lights																				
2-5.4	After APPROXIMATELY 45 seconds check for signon screen on the monitor																				
2-6	Handle, insert and remove floppy diskette	X	X		X			3	X		X		X		X	X			X	S	1, 3, 5
2-6.1	Remove from envelope																				
2-6.2	Open outer LM door																				
2-6.3	Push diskette drive release																				
2-6.4	Face diskette label to the right																				
2-6.5	Face write enable notch up																				

TASK NO.	TASK DESCRIPTION	CRITERIA: TIME TO PERFORM (LARGE / SMALL)	FREQUENCY OF PERFORMANCE (FREQUENT / INFREQUENT)	MISSION CRITICAL (YES / NO)	DIFFICULTY (1-5)	REQUISITE TO OTHER TASKS (YES / NO)	PERFORMED WITHOUT TRAINING (YES / NO)	SIMILAR TO OTHER TASKS (YES / NO)	PERSONAL INJURY LIKELY (YES / NO)	EQUIPMENT DAMAGE LIKELY (YES / NO)	TEAM COORDINATION REQUIRED (YES / NO)	SELECTED/REJECTED	NOTES
2-6.6	Slide diskette into drive												
2-6.7	Close inner lever												
2-6.8	Close outer dust cover door												
2-6.9	To remove, open outer dust cover door												
2-6.10	Press diskette drive release												
2-6.11	Remove diskette by sliding out of drive												
2-6.12	Close outer dust cover door												
2-6.13	Use felt tip pen to write on label												
2-6.14	Store in dry, safe place												
2-7	Handle, insert and remove cartridge	X	X	X	3	X	X	X	X	X	S		1, 3, 5
2-7.1	Remove from case												
2-7.2	Open outer LM door												
2-7.3	Open cartridge lock lever AND SLIDE CARTRIDGE TRAY TOWARD THE OPERATOR.												
2-7.4	Face aluminum side toward the right												
2-7.5	Face protective covering upward												

TASK NO.	TASK DESCRIPTION	CRITERIA: TIME TO PERFORM: LARGE	SMALL	FREQUENCY OF PERFORMANCE: FREQUENT	INFREQUENT	MISSION CRITICAL: YES	NO	DIFFICULTY: [illegible]	[illegible]	REQUISITE TO OTHER TASKS: YES	NO	PERFORMED WITHOUT TRAINING: YES	NO	SIMILAR TO OTHER TASKS: YES	NO	PERSONAL INJURY LIKELY: YES	NO	EQUIPMENT DAMAGE LIKELY: YES	NO	TEAM COORDINATION REQUIRED: SELECTED/REJECTED	NOTES
2-7.6	Slide cartridge into drive																				
2-7.7	Close cartridge lock lever																				
2-7.8	Close outer dust cover door																				
2-7.9	To remove, open outer dust cover																				
2-7.10	Open cartridge lock lever AND SLIDE THE CARTRIDGE [illegible] THE [illegible].																				
2-7.11	Remove cartridge																				
2-7.12	Close outer dust cover door																				
2-8	Power off of the system	X	X		X		0		X			X	X		X		X		X	S	1, 3, 5
2-8.1	Set RTLM power switch to OFF																				
2-8.2	Set printer power switch (rear of printer) to OFF																				
2-8.3	Set printer power switch (LM) to OFF																				
2-8.4	Set LM power switch to OFF																				

Matrix 3: System Operation

TASK NO.	TASK DESCRIPTION	CRITERIA: TIME TO PERFORM: LARGE	SMALL	FREQUENCY OF PERFORMANCE: FREQUENT	INFREQUENT	MISSION CRITICAL: YES	NO	DIFFICULTY: 1-3	3-5	REQUISITE TO OTHER TASKS: YES	NO	PERFORMED WITHOUT TRAINING: YES	NO	SIMILAR TO OTHER TASKS: YES	NO	PERSONAL INJURY LIKELY: YES	NO	EQUIPMENT DAMAGE LIKELY: YES	NO	TEAM COORDINATION REQUIRED: YES	NO	SELECTED/REJECTED	NOTES
3-1	Power on of LM	X	X		X		0		X			X		X		X		X	X		S R	~~1,3,5~~ d
3-1.1	Set mainpower switch on the LM to On																						
3-1.2	Check for CPU and LED lights																						
3-1.3	After 45 seconds check for signon screen on the monitor																						
3-1.4	Set printer power switch to ON (located on the LM)																						
3-1.5	Set printer switch to ON (located on the rear of printer)																						
3-1.6	Adjust brightness control of monitor																						
3-2	Power on of RTLM	X	X		X		0		X			X	X			X		X	X		S R	~~1,3,5~~ d
3-2.1	Insure that LM is powered-on																						
3-2.2	Set main power switch on the RTLM to on																						
3-2.3	Check for CPU and LED lights																						
3-2.4	After 45 seconds check for signon screen on the monitor																						
3-3	Handle, insert and remove floppy diskette	X	X		X			3	X			X		X		X	X			X	S R	~~1,3,5~~ d
3-3.1	Remove from envelope																						
3-3.2	Open outer LM door																						

TASK NO.	TASK DESCRIPTION	CRITERIA: TIME TO PERFORM																					NOTES
		LARGE	SMALL	FREQUENT	INFREQUENT	FREQUENCY OF PERFORMANCE		MISSION CRITICAL		DIFFICULTY		REQUISITE TO OTHER TASKS		PERFORMED WITHOUT TRAINING		SIMILAR TO OTHER TASKS		PERSONAL INJURY LIKELY		EQUIPMENT DAMAGE LIKELY		TEAM COORDINATION REQUIRED	
						YES	NO	0-1	2-3	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	SELECTED/REJECTED	
3-3.3	Push diskette drive release																						
3-3.4	Face diskette label to the right																						
3-3.5	Face write enable notch up																						
3-3.6	Slide diskette into drive																						
3-3.7	Close inner lever																						
3-3.8	Close outer dust cover door																						
3-3.9	To remove, open outer dust cover door																						
3-3.10	Press diskette drive release																						
3-3.11	Remove diskette by sliding out of drive																						
3-3.12	Close outer dust cover door																						
3-3.13	Use felt tip pen to write on label																						
3-3.14	Store in dry, safe place																						
3-4	Handle, insert and remove cartridge	X	X		X			3	X			X		X		X	X			X	~~S~~ R	~~1, 3, 5~~ d	
3-4.1	Remove from case																						
3-4.2	Open outer LM door																						

TASK NO.	TASK DESCRIPTION	CRITERIA: TIME TO PERFORM: LARGE	SMALL	FREQUENCY OF PERFORMANCE: FREQUENT	INFREQUENT	MISSION CRITICAL: YES	NO	DIFFICULTY: 2.1	2.3	REQUISITE TO OTHER TASKS: YES	NO	PERFORMED WITHOUT TRAINING: YES	NO	SIMILAR TO OTHER TASKS: YES	NO	PERSONAL INJURY LIKELY: YES	NO	EQUIPMENT DAMAGE LIKELY: YES	NO	TEAM COORDINATION REQUIRED: SELECTED/REJECTED	NOTES
3-4.3	Open cartridge lock lever																				
3-4.4	Face aluminum side toward the right																				
3-4.5	Face protective covering upward																				
3-4.6	Slide cartridge into drive																				
3-4.7	Close cartridge lock lever																				
3-4.8	Close outer dust cover door																				
3-4.9	To remove, open outer dust cover door																				
3-4.10	Open cartridge lock lever																				
3-4.11	Remove cartridge																				
3-4.12	Close outer dust cover door																				
3-5	Load Printer Paper		X	X			X		3	X			X		X		X		X		X	S	1, 3, 5
3-5.1	Move print head back by turning Impression Adjustment Control to maximum counterclockwise position																				
~~3-5.2~~	NOTE: If loading from front slot fold one corner of paper approximately 3 inches from edge, and unfold. Insert paper into front or bottom paper slot																				

TASK NO.	TASK DESCRIPTION	CRITERIA: TIME TO PERFORM: LARGE	SMALL	FREQUENCY OF PERFORMANCE: FREQUENT	INFREQUENT	MISSION CRITICAL: YES	NO	DIFFICULTY: 0-1	2-3	REQUISITE TO OTHER TASKS: YES	NO	PERFORMED WITHOUT TRAINING: YES	NO	SIMILAR TO OTHER TASKS: YES	NO	PERSONAL INJURY LIKELY: YES	NO	EQUIPMENT DAMAGE LIKELY: YES	NO	TEAM COORDINATION REQUIRED: SELECTED/REJECTED	NOTES
3-5.~~1~~2	Push paper up until visible, then pull up until it reaches the tractor sprockets																				
3-5.~~1~~3	Install paper into tractor sprockets, adjusting width as necessary for lateral tension																				
3-5.~~1~~4	Turn Impression Adjustment Control to maximum clockwise position, then back three clicks																				
3-5.~~1~~5	Set the PWR switch to ON and observe print head move to left margin																				
3-5.~~1~~6	Place printer Off-line and press the SELF TEST button																				
3-5.~~1~~7	Observe print quality while turning Impression Adjustment Control one notch at a time clockwise and/or counterclockwise																				
3-5.~~1~~8	When ribbon smear is noticed, turn Impression Adjustment Control one notch counterclockwise (this is the optimum print quality position)																				
3-5.~~10~~9	Set printer On-line (the printer will resume ~~operation~~ SELF-TEST)																				
3-5.10	[illegible]																				
3-6	Install Printer Ribbon	X	X			X		3	X			X		X		X	X			X	S	1, 3, 5
3-6.1	Set printer off-line																				
3-6.2	Lift hinged window																				

CRITERIA

TASK NO.	TASK DESCRIPTION	LARGE	SMALL	FREQUENT	INFREQUENT	TIME TO PERFORM: YES	TIME TO PERFORM: NO	FREQUENCY OF PERFORMANCE: 0-1	FREQUENCY OF PERFORMANCE: 2-3	MISSION CRITICAL: YES	MISSION CRITICAL: NO	DIFFICULTY: YES	DIFFICULTY: NO	REQUISITE TO OTHER TASKS: YES	REQUISITE TO OTHER TASKS: NO	PERFORMED WITHOUT TRAINING: YES	PERFORMED WITHOUT TRAINING: NO	SIMILAR TO OTHER TASKS: YES	SIMILAR TO OTHER TASKS: NO	PERSONAL INJURY LIKELY: YES	PERSONAL INJURY LIKELY: NO	EQUIPMENT DAMAGE LIKELY: YES	EQUIPMENT DAMAGE LIKELY: NO	TEAM COORDINATION REQUIRED: YES	TEAM COORDINATION REQUIRED: NO	NOTES
3-6.3	Move carriage to center of paper tractors																									
3-6.4	Turn the Impression Adjustment Control to its maximum counterclockwise position																									
3-6.5	Remove old ribbon: Press the cartridge retaining springs toward the center and pull the ribbon cartridge straight up																									
3-6.6	Mount new ribbon: Place cartridge on the guide pins (make sure the vsible ribbon covers the needle nose without folds)																									
3-6.7	Rotate ribbon feed capstan (extension on left of cartridge) in direction shown by arrows (to align with motor drive pin)																									
3-6.8	Make sure the large cartridge retaining spring (in center) holds cartridge firmly in place																									
3-6.9	Turn feed capstan extension until ribbon slack at needle is eliminated																									
3-6.10	Reset Impression Adjustment Control from maximum clockwise position to required detent position																									
3-7	View printer status	X	X			X		1		X		X	X		X		X		X		X	8 R		~~1,3,5~~	b,c,d
3-7.1	Type SPOOLER command																									
3-7.2	Press GO																									

TASK NO.	TASK DESCRIPTION	CRITERIA: TIME TO PERFORM: LARGE	SMALL	FREQUENCY OF PERFORMANCE: FREQUENT	INFREQUENT	MISSION CRITICAL: YES	NO	DIFFICULTY: 0.5	2.3	REQUISITE TO OTHER TASKS: YES	NO	PERFORMED WITHOUT TRAINING: YES	NO	SIMILAR TO OTHER TASKS: YES	NO	PERSONAL INJURY LIKELY: YES	NO	EQUIPMENT DAMAGE LIKELY: YES	NO	TEAM COORDINATION REQUIRED: SELECTED/REJECTED	NOTES
3-7.3	View printer and queue status																				
3-7.4	Press S (select printer)																				
3-7.5	Enter printer name																				
3-7.6	Press GO																				
3-7.7	Read printer information																				
3-7.8	Press FINISH																				
3-8	Print a file using FORMAT command	X	X			X		3		X		X	X			X		X		X	S	1, 3, 5
3-8.1	Prepare and turn on printer, load paper and install ribbon																				
3-8.2	Type FORMAT command																				
3-8.3	Press RETURN																				
3-8.4	Enter file name(s)																				
3-8.5	Press RETURN to desired optional field																				
3-8.6	Enter optional information																				
3-8.7	Press GO																				

TASK NO.	TASK DESCRIPTION																			NOTES
3-9	Print using PRINT command	X	X			X		3		X	X		X			X		X		X	S	1, 3, 5
3-9.1	Type PRINT																					
3-10	Print using SPOOLER command	X	X			X		3		X		X	X			X		X		X	~~S~~ R	~~1, 3, 5~~ b, e
3-10.1	Read subcommands at bottom screen																					
3-10.2	Press P to print file																					
3-11	Print using COPY command	X	X			X		3		X		X	X			X		X		X	S	1, 3, 5
3-11.1	Enter queue name (e.g., [SPL])																					
3-11.2	Press GO/																					
3-12	Perform printing management	X	X			X		3	X			X	X			X		X		X	S	1, 3, 5
3-12.1	Type SPOOLER command																					

TASK NO.	TASK DESCRIPTION	CRITERIA: LARGE	SMALL	EQUIPMENT	EQUIPMENT	TIME TO PERFORM	FREQUENCY OF PERFORMANCE	MISSION CRITICAL	DIFFICULTY	REQUISITE TO OTHER TASKS	PERFORMED WITHOUT TRAINING	SIMILAR TO OTHER TASKS	PERSONAL INJURY LIKELY	EQUIPMENT DAMAGE LIKELY	TEAM COORDINATION REQUIRED	NOTES
3-12.2	Press GO															
3-12.3	Press S (select printer)															
3-12.4	Enter printer name															
3-12.5	Press GO															
3-12.6	Read subcommands at bottom of screen															
3-12.7	Press correct letter for desired action															
3-12.8	Enter desired information or press appropriate keys. The subcommands: A - Align Form C - Cancel Print D - Delete Print E - Enter Password F - Free Printer H - Halt Printer M - Main Status Display N - New Printer P - Print File Q - Select Queue R - Restart Printer S - Select Printer															
3-13	Install TACCS custom utility programs	X		X		X	2		X	X	X	X	X	X	R	c

TASK NO.	TASK DESCRIPTION	CRITERIA: TIME TO PERFORM: LARGE	SMALL	FREQUENT	INFREQUENT	FREQUENCY OF PERFORMANCE: YES	NO	MISSION CRITICAL: 0-1	2-3	DIFFICULTY: YES	NO	REQUISITE TO OTHER TASKS: YES	NO	PERFORMED WITHOUT TRAINING: YES	NO	SIMILAR TO OTHER TASKS: YES	NO	PERSONAL INJURY LIKELY: YES	NO	EQUIPMENT DAMAGE LIKELY: YES	NO	TEAM COORDINATION REQUIRED: SELECTED/REJECTED	NOTES
3-13.1	Obtain B 20-C.F.U. diskette from Floppy Diskette box in the Software Transit Case																						
3-13.2	Insert the diskette in the floppy drive																						
~~3-13.3~~ 3-14.2	Type INSTALL SCREEN PRINT command																						
~~3-13.4~~ 3-14.3	Press GO																						
	NOTE: The SCREEN PRINT utility will be available until the system is rebooted or powered off																						
3-14	Print the screen display (text only)		X		X		X	0			X		X	X			X		X		X	S	1
3-14.1	Power on the printer																						
3-14.~~2~~4	Press ACTION-COPY																						
3-14.~~3~~5	Observe printout																						
	NOTE: Do not type anything on keyboard until the beeper sounds																						
3-15	Power on of LM		X	X		X		0		X			X		X		X		X	X		~~S~~ R	~~1, 3, 5~~ d
3-15.1	Set mainpower switch on the LM to On																						
3-15.2	Check for CPU and LED lights																						

CRITERIA

TASK NO.	TASK DESCRIPTION	TIME TO PERFORM: LARGE	TIME TO PERFORM: SMALL	FREQUENCY OF PERFORMANCE: FREQUENT	FREQUENCY OF PERFORMANCE: INFREQUENT	MISSION CRITICAL: YES	MISSION CRITICAL: NO	DIFFICULTY: E 1	DIFFICULTY: E 2	REQUISITE TO OTHER TASKS: YES	REQUISITE TO OTHER TASKS: NO	PERFORMED WITHOUT TRAINING: YES	PERFORMED WITHOUT TRAINING: NO	SIMILAR TO OTHER TASKS: YES	SIMILAR TO OTHER TASKS: NO	PERSONAL INJURY LIKELY: YES	PERSONAL INJURY LIKELY: NO	EQUIPMENT DAMAGE LIKELY: YES	EQUIPMENT DAMAGE LIKELY: NO	TEAM COORDINATION REQUIRED: YES	TEAM COORDINATION REQUIRED: NO	SELECTED/REJECTED	NOTES
3-15.3	After 45 seconds check for signon screen on the monitor																						
3-15.4	Set printer power switch to ON (located on the LM)																						
3-15.5	Set printer switch to ON (located on the rear of printer)																						
3-15.6	Adjust brightness control of monitor																						
3-16	Power on of RTLM		X	X		X		0		X			X	X			X		X	X		~~S~~ R	~~1,3,6~~ d
3-16.1	Insure that LM is powered-on.																						
3-16.2	Set main power switch on the RTLM to on																						
3-16.3	Check for CPU and LED lights																						
3-16.4	After 45 seconds check for signon screen on the monitor																						
3-17	TASK OUT OF SEQUENCE - Initial Program Load (IPL) and Software Installation	X			X	X			0	X			X		X		X		X		X	S	1, 2, 3, 4, 6, 7, 8
3-17.1	Power up the TACCS																						
3-17.2	Insert Disk 1																						
3-17.3	Press RESET to boot from floppy disk																						
3-17.4	Type INSTALL on the selection line																						

TASK NO.	TASK DESCRIPTION	CRITERIA: TIME TO PERFORM																					NOTES
		LARGE	SMALL	FREQUENT	INFREQUENT	FREQUENCY OF PERFORMANCE	YES	NO	0-1	2-3	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	SELECTED/REJECTED
3-17.5	Press RETURN twice to get date line																						
3-17.6	Enter current day, date, time																						
3-17.7	Press GO key																						
3-17.8	Notice message on screen, respond to their requests before proceeding with written instructions																						
3-17.9	Enter information from distributor regarding media defects																						
3-17.10	Press GO key - (this is a 25-minute initialization procedure; upon completion monitor will display: "Insert Disk 2. Press GO when ready.")																						
3-17.11	Remove Disk 1																						
3-17.12	Insert Disk 2, press GO																						
3-17.13	After this procedure, observe message: "Remove floppy disk. Press RESET."																						
3-17.14	Remove Disk 2																						
3-17.15	Press RESET (computer performs self diagnostic)																						
3-17.16	Observe the standard Signon screen																						

CRITERIA

TASK NO.	TASK DESCRIPTION	LARGE	SMALL	FREQUENT	INFREQUENT	TIME TO PERFORM	FREQUENCY OF PERFORMANCE	MISSION CRITICAL	DIFFICULTY	REQUISITE TO OTHER TASKS	PERFORMED WITHOUT TRAINING	SIMILAR TO OTHER TASKS	PERSONAL INJURY LIKELY	EQUIPMENT DAMAGE LIKELY	TEAM COORDINATION REQUIRED	SELECTED/REJECTED	NOTES
3-17.17	If you do not get a Signon screen, begin at Step 1 and complete IPL again																
3-17.18	To load other software, follow directions in the specific software package																
3-18	Print the Contents of the Error-Logging File	X		X		X		3		X	X		X		X	S	1, 3, 8
3-18.1	Type PLOG command																
3-18.2	Press RETURN																
3-18.3	Opt.: Specify the type of errors to print (default is all errors)																
3-18.4	Opt.: Press RETURN: Specify to which file or printer name to write the file (default is the video/[VID])																
3-18.5	Opt.: Press RETURN: Specify the volume that contains the desired log file (default is [sys])																
3-18.6	Opt.: Press RETURN: Specify the starting date and time of the errors to be printed																
3-18.7	Press GO																
3-19	Copy the System Exerciser software to the system disk	X		X		X		3	X		X	X		X	X	X	K ← 1, 3, 8 S
3-19.1	Insert the System Exerciser (SE) floppy diskette																

TASK NO.	TASK DESCRIPTION	CRITERIA: TIME TO PERFORM: LARGE	SMALL	FREQUENCY OF PERFORMANCE: FREQUENT	INFREQUENT	MISSION CRITICAL: YES	NO	DIFFICULTY: 2.1	2.2	REQUISITE TO OTHER TASKS: YES	NO	PERFORMED WITHOUT TRAINING: YES	NO	SIMILAR TO OTHER TASKS: YES	NO	PERSONAL INJURY LIKELY: YES	NO	EQUIPMENT DAMAGE LIKELY: YES	NO	TEAM COORDINATION REQUIRED: SELECTED/REJECTED	NOTES
3-19.2	Fill in: [f0]<*>* as the "from" path name																				
3-19.3	Press RETURN																				
3-19.4	Fill in: [sys]<*>* as the "to" path name																				
3-19.5	Press GO																				
	NOTE: Press GO as needed to overwrite any existing files																				
3-20	Start the SE program for the master and remote workstations	X	X			X		2	X			X		X		X		X		X	S	1, 3, 5
	NOTE: You must LOGOUT to the Signon screen																				
3-20.1	At the remote workstation: Type in REMOTESE as the user name AND REMOTE NUMBER WITHOUT ANY SPACES																				
3-20.2	Press GO																				
3-20.3	At the master workstation: Type in SE as the user name																				
3-20.4	Press GO																				
3-20.5	Observe the Test Selection menu appears citing the options: f1 - Duty Cycle f2 - Disk Exercise																				

TASK NO.	TASK DESCRIPTION	CRITERIA: TIME TO PERFORM: LARGE	SMALL	FREQUENCY OF PERFORMANCE: FREQUENT	INFREQUENT	MISSION CRITICAL: YES	NO	DIFFICULTY: 1	2	3	REQUISITE TO OTHER TASKS: YES	NO	PERFORMED WITHOUT TRAINING: YES	NO	SIMILAR TO OTHER TASKS: YES	NO	PERSONAL INJURY LIKELY: YES	NO	EQUIPMENT DAMAGE LIKELY: YES	NO	TEAM COORDINATION REQUIRED: YES	NO	SELECTED/REJECTED	NOTES
	f3 - Diskette Exercise (requires that an initialized floppy diskette is inserted) f4 - Printer Exercise f5 - KVDT Exercise f6 - Communications Exercise (writes records to the Channel A port on the master, for asynchronous communication) NOTE: The communications test is not included in the duty cycle f7 - Exit (SE) NOTE: Press HELP key for a description of each test. For a complete description of SE, exit (f7) the program, signon and TYPE the file: [sys]<taccs>SE.doc																							
3-21	Select test(s) to run on the hardware (one of the two following ways)	X	X			X		2	X			X	X			X		X		X	S		1, 3, 5
3-21.1	Press RETURN to the desired option(s)																							
3-21.2	Press the MARK key to highlight/select one or more tests NOTE: Deselect an option by pressing the RETURN key to the option again; press MARK-CODE; observe the highlight is removed																							

CRITERIA

TASK NO.	TASK DESCRIPTION	LARGE	SMALL	FREQUENT	INFREQUENT	TIME TO PERFORM YES	TIME TO PERFORM NO	FREQUENCY OF PERFORMANCE YES	FREQUENCY OF PERFORMANCE NO	MISSION CRITICAL YES	MISSION CRITICAL NO	DIFFICULTY YES	DIFFICULTY NO	RELEVANCE TO OTHER TASKS YES	RELEVANCE TO OTHER TASKS NO	PERFORMED WITHOUT TRAINING YES	PERFORMED WITHOUT TRAINING NO	SIMILAR TO OTHER TASKS YES	SIMILAR TO OTHER TASKS NO	PERSONAL INJURY LIKELY YES	PERSONAL INJURY LIKELY NO	EQUIPMENT DAMAGE LIKELY YES	EQUIPMENT DAMAGE LIKELY NO	TEAM COORDINATION ALLOWED SELECTED	NOTES
3-21.3	Press GO																								
	OR																								
3-21.4	Press the appropriate function key to choose an option																								
3-22	Enter Test specifications in the Device Test Information Menu (Parameter Menu) (Note the Duty Cycle has default values)	X	X		X			B		X			X	X			X		X		X		X	S	1, 3, 5
3-22.1	Opt.: Type in the desired specifications for the options:																								
	Enter number of Records (to run) (default is 9999)																								
	Enter number of minutes (for test to run) (default is 999)																								
	Enter Message Text (to be put in each record; one 80- character line -- 132 characters for the printer test)																								
	Enter Unit/Division																								
	Enter Test Rationale																								
3-22.2	Press RETURN to move between fields																								
	NOTE: Press DELETE to erase an entry, press CANCEL to return to Test Information Menu, press the ACTION and FINISH keys exit SE and to return to the Signon screen																								
3-22.3	Press GO																								

TASK NO.	TASK DESCRIPTION																					NOTES
3-22.4	If more than one test was chosen: Observe that a Test Information Menu is displayed for each test																					
3-22.5	Type Y (or N) to the "Using Printer (Y/N)" question to request a printed report after the test (or not)																					
	NOTE: Power on the printer if applicable																					
3-22.6	Observe the test(s) begin to run																					
3-22.7	At completion of test: Observe a report is displayed																					
3-22.8	If printer option was chosen: Press the COPY key to get a printout																					
3-22.9	Press RETURN to return to the Test Selection Menu																					
3-22.10	Press f7 (EXIT) to return to the Signon screen																					
3-23	Stop the test to get a partial report		X		X	X			2		X		X		X		X		X		S	1, 3, 5
3-23.1	Press the ACTION and COPY keys to get the report																					
3-23.2	Press RETURN to restart the test																					
3-24	Stop the test and return to the Test Selection Menu		X	X		X			2		X		X	X		X		X		X	S	1, 3, 4, 5
3-24.1	Press the ACTION and CANCEL keys																					

TASK NO.	TASK DESCRIPTION	CRITERIA: TIME TO PERFORM: LARGE	SMALL	FREQUENCY OF PERFORMANCE: FREQUENT	INFREQUENT	MISSION CRITICAL: YES	NO	DIFFICULTY: 0-1	2-3	REQUISITE TO OTHER TASKS: YES	NO	PERFORMED WITHOUT TRAINING: YES	NO	SIMILAR TO OTHER TASKS: YES	NO	PERSONAL INJURY LIKELY: YES	NO	EQUIPMENT DAMAGE LIKELY: YES	NO	TEAM COORDINATION REQUIRED: YES	NO	SELECTED/REJECTED	NOTES
	NOTE: A report is generated in this case																						
	NOTE: Fatal errors will stop the tests; other errors suspend the tests and give instructions for restarting																						
3-25	Initialize volume	X		X		X			3	X			X		X		X	X			X	~~X~~ R	1, ~~3,6~~ d IN STAMPUS TRAINING
3-25.1	Insert floppy diskette																						
3-25.2	Type IVOLUME command																						
3-25.3	Type device name																						
3-25.4	Type device name																						
3-25.5	Press RETURN																						
3-25.6	Fill in optional field																						
3-25.7	Press RETURN																						
3-25.8	Fill in volume name																						
3-25.9	Press RETURN																						
3-25.10	Fill in optional information																						

TASK NO.	TASK DESCRIPTION	CRITERIA: TIME TO PERFORM: LARGE	SMALL	FREQUENCY OF PERFORMANCE: FREQUENT	INFREQUENT	MISSION CRITICAL: YES	NO	DIFFICULTY: 0-1	2-3	REQUISITE TO OTHER TASKS: YES	NO	PERFORMED WITHOUT TRAINING: YES	NO	SIMILAR TO OTHER TASKS: YES	NO	PERSONAL INJURY LIKELY: YES	NO	EQUIPMENT DAMAGE LIKELY: YES	NO	TEAM COORDINATION REQUIRED: SELECTED/REJECTED	NOTES
3-25.11	Press GO																				
3-25.12	Read confirm prompt, press GO																				
3-25.13	Observe messages on screen																				
3-25.14	Press GO																				
3-25.15	Press CANCEL (or GO to initialize more)																				
3-26	Password Protect Volume		X		X		X		1	X			X		X		X	X			X	~~S~~ R	~~1,2~~ b,c
3-26.1	Fill in password																				
3-27	Password Protect Directory		X		X		X		1	X			X		X		X		X		X	~~S~~ R	~~1,2~~ b,c
3-27.1	Type SET DIRECTORY PROTECTION command																				
3-27.2	Fill in directory password																				
3-27.3	Press RETURN																				

	TASK NO.	TASK DESCRIPTION	CRITERIA: TIME TO PERFORM: LARGE	SMALL	FREQUENT	INFREQUENT	FREQUENCY OF PERFORMANCE: YES	NO	MISSION CRITICAL: 0-1	2-3	DIFFICULTY: YES	NO	REQUISITE TO OTHER TASKS: YES	NO	PERFORMED WITHOUT TRAINING: YES	NO	SIMILAR TO OTHER TASKS: YES	NO	PERSONAL INJURY LIKELY: YES	NO	EQUIPMENT DAMAGE LIKELY: YES	NO	TEAM COORDINATION REQUIRED: SELECTED/REJECTED	NOTES
3	~~C~~-27.4	Enter protection level numbr																						
3	~~C~~-27.5	Press RETURN																						
3	~~C~~-27.6	Fill in the new password																						
3	~~C~~-28	Unpack equipment	X	X		X			3	X			X		X		X		X	X		~~S~~ R	1, ~~2, 3, 6~~ d
3	~~C~~-28.1	Press Pressure Relief Valve to release air																						
3	~~C~~-28.2	Place transit cases upright																						
3	~~C~~-28.3	Unlatch fasteners																						
3	~~C~~-28.4	Remove covers																						
3	~~C~~-28.5	Remove master and remote workstation equipment and position each within 9 feet of separate power sources in permanent place																						
3	~~C~~-28.6	Listen for loose parts																						
3	~~C~~-28.7	Allow minimum 6" space outside air flow ports																						
3	~~C~~-28.8	Remove floppy disk protector card from drive and store in transit case																						
3	~~C~~-28.9	Store unne essary cables in transit cases																						

CRITERIA

TASK NO.	TASK DESCRIPTION	LARGE	SMALL	FREQUENT	INFREQUENT	TIME TO PERFORM		FREQUENCY OF PERFORMANCE		MISSION CRITICAL		DIFFICULTY		REQUISITE TO OTHER TASKS		PERFORMED WITHOUT TRAINING		SIMILAR TO OTHER TASKS		PERSONAL INJURY LIKELY		EQUIPMENT DAMAGE LIKELY		TEAM COORDINATION REQUIRED		SELECTED/REJECTED	NOTES
						YES	NO	1	2	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO		
3-28.10	Replace and latch transit case lids																										
3-28.11	Inspect for obvious damage																										
	NOTE: If damaged, notify direct support and fill out forms (Refer to TM 11-7010-213-12)																										
3-28.12	Inspect air filters																										
3-29	Connect cables	X			X	X			2	X			X		X		X		X	X			8 R			~~1, 2, 3, 5, 6~~ d	
3-29.1	Unfasten the rear cover thumbscrews on the Logic Module (LM). Raise the rear cover on its hinge and lean it against the top of the filter assembly																										
3-29.2	Connect one end of 2694-5725 cable (marked LU/PRTR) to the PRINTER connector at rear of the LM. Make sure that plug is fully seated. Close the fasteners to secure the plug																										
3-29.3	Connect other end of 2694-5725 cable to the J14-PAR connector beneath the air filter housing on the rear of the printer Seat plug fully and press in on wire clips to secure plug																										
3-29.4	There is a large cable attached to the back of the master workstation monitor. Connect this cable to the VIDEO connector at the back of the LM. Seat plug in receptacle. Turn the two screws at the back of the cable plug clockwise to secure the plug to the connector. Connect cable plug ground wire to monitor ground terminal																										

CRITERIA

TASK NO.	TASK DESCRIPTION	LARGE	SMALL	FREQUENT	INFREQUENT	TIME TO PERFORM	FREQUENCY OF PERFORMANCE	MISSION CRITICAL	DIFFICULTY	REQUISITE TO OTHER TASKS	PERFORMED WITHOUT TRAINING	SIMILAR TO OTHER TASKS	PERSONAL INJURY LIKELY	EQUIPMENT DAMAGE LIKELY	TEAM COORDINATION REQUIRED	SELECTED/REJECTED	NOTES
3-29.5	Connect the keyboard data cable (attached to the monitor) to the KEYBD connector on the rear of the LM. Close the clip fasteners																
3-29.6	Connect the coiled cable to one of the two connectors on the rear of the keyboard. Connect the other end to the connector on the bottom front of the monitor																
3-29.7	Unfasten the rear cover thumbscrews on the Remote Terminal Logic Module (RTLM). Raise the cover on its hinge and lean it against the filter assembly																
3-29.8	Connect the monitor cable (attached to the rear of the monitor) to the VIDEO connector on the rear panel of the RTLM. Turn the two screws on the back of the cable plug clockwise to secure connection																
3-29.9	Connect the keyboard data cable (attached to the monitor) to the KEYBOARD connector on the rear of the RTLM. Use clip fasteners to secure																
3-29.10	At the remote workstation, connect the coiled cable to one of the two connectors on the rear of the keyboard. Connect the other end to the monitor connector																
3-29.11	At the rear of the RTLM connect the 410-foot 2694-5485 cable to either CLUSTER connector. Seat plug fully and close fasteners to secure plug. Make sure that there is a termintor plug installed in the other (unused) CLUSTER connector																

TASK NO.	TASK DESCRIPTION	CRITERIA: TIME TO PERFORM: LARGE	SMALL	FREQUENT	INFREQUENT	INTEGRITY OF PERFORMANCE: YES	NO	MISSION CRITICAL: 0-1	1-2	DIFFICULTY: YES	NO	REQUISITE TO OTHER TASKS: YES	NO	PERFORMED WITHOUT TRAINING: YES	NO	SIMILAR TO OTHER TASKS: YES	NO	PERSONAL INJURY LIKELY: YES	NO	EQUIPMENT DAMAGE LIKELY: YES	NO	TEAM COORDINATION REQUIRED: SELECTED/REJECTED	NOTES
3-29.12	Check all cable connections at the remote workstation. Close rear cover of RTLM. Route all cables through the cable exit area in the cover. Then turn rear cover thumbscrews clockwise to secure																						
3-29.13	Unroll enough cable from 2694-5485 cluster cable to allow connections. Route the cable to master workstation. Leave excess cable wound																						
3-29.14	Connect end of 2694-5485 cable at the rear connector panel of the LM. Make the cable connection at either CLUSTER connector. Close fasteners. Make sure that there is a terminator plug installed in the other CLUSTER connector																						
3-29.15	There are ground lugs on the left-hand side of the LM and RTLM units and on the right-hand side of the LM above the FM RADIO connector. For lightning and HAEMP protection, connect a ground strap between the ground lugs and earth ground																						
3-30	Connect power cables	X			X	X			2	X			X		X		X		X	X		~~S~~ R	1, ~~2, 3, 5, 6, 6~~ d
3-30.1	Set all POWER ON/OFF switches to the Off position																						
3-30.2	Connect the printer power cable (cable 2694-4892) to the power connector at the back of the printer. Connect other end of this power cord to the PRINTER power connector on the left hand side of the LM. Secure the connections by screwing the plug collars onto the connectors																						

CRITERIA

TASK NO.	TASK DESCRIPTION	LARGE	SMALL	FREQUENT	INFREQUENT	TIME TO PERFORM	FREQUENCY OF PERFORMANCE	MISSION CRITICAL	DIFFICULTY	REQUIRES TO OTHER TASKS	PERFORMED WITHOUT TRAINING	SIMILAR TO OTHER TASKS	PERSONAL INJURY LIKELY	EQUIPMENT DAMAGE LIKELY	TEAM COORDINATION REQUIRED	INTERFERENCE EFFECTS	NOTES
3-30.3	Select the main power cord that matches the ac source voltage. For 120 VAC input, use cable 2694-5105. For 220 VAC input, use cable 2694-4850																
3-30.4	Connect the selected power cord to the AC POWER connector at the left-hand side of the LM. Secure the connection by screwing the plug collar onto the connector. Plug the other end of the cable to the ac power source																
3-30.5	For a remote workstation, select the power cord that matches the ac source voltage. Power cord 2694-5105 is used for 120 VAC source voltage; power cord 2694-4850 is used for 220 VAC source voltage																
3-30.6	Plug the remote workstation power cord into the AC POWER plug at the left-hand side of the RTLM and into the ac power source. Secure the cable connection by screwing the plug collar onto the connector																
3-30.7	Check that all power connections have been made properly																
3-30.8	Earth ground the system for lightning and HAEMP protection																
3-31	Power off of the system	X	X		X		0		X			X	X		X	X	X	~~8~~ R	~~1,3,5~~ d
3-31.1	Set RTLM power switch to OFF																
3-31.2	Set printer power switch (rear of printer) to OFF																

TASK NO.	TASK DESCRIPTION	CRITERIA: TIME TO PERFORM: LARGE	TIME TO PERFORM: SMALL	FREQUENCY OF PERFORMANCE: FREQUENT	FREQUENCY OF PERFORMANCE: INFREQUENT	MISSION CRITICAL: YES	MISSION CRITICAL: NO	DIFFICULTY: 0-1	DIFFICULTY: 2-3	REQUISITE TO OTHER TASKS: YES	REQUISITE TO OTHER TASKS: NO	PERFORMED WITHOUT TRAINING: YES	PERFORMED WITHOUT TRAINING: NO	SIMILAR TO OTHER TASKS: YES	SIMILAR TO OTHER TASKS: NO	PERSONAL INJURY LIKELY: YES	PERSONAL INJURY LIKELY: NO	EQUIPMENT DAMAGE LIKELY: YES	EQUIPMENT DAMAGE LIKELY: NO	TEAM COORDINATION REQUIRED: SELECTED/REJECTED	NOTES
3-31.3	Set printer power switch (LM) to OFF																				
3-31.4	Set LM power switch to OFF																				
3-32	Remove cables and ground wires	X			X	X			3	X			X	X		X		X		X		S	1, 3, 6, 7
3-32.1	No special order of cable removal is required, but it is suggested that power cables be removed first.																				
3-32.2	Remove all inter-unit cables and ground wires. The channel-to-channel jumper cables (2694-4868) can be left connected at the rear of the LM.																				
3-32.3	Coil the cluster cable and secure it in the transit case.																				
3-32.4	REMOVE THE PRINTER RIBBON																				
3-32.5	Move printer carriage to the ~~left~~ RIGHT and replace packing material behind printer carriage bar.																				
3-33	Pack up EQuipment	X		X	X			3		X		X	X			X		X	X			S	1, 3, 6, 7
3-33.1	Labels in the bottom of each transit case show where to pack each TACCS unit.																				
3-33.2	The monitor, the keyboard, the printer, and all cables from the master workstation are put in the transit case labeled MONITOR/KEYBOARD PRINTER GROUP. INCORRECT INFO																				
3-33.3	The LM and preloaded software diskettes are packed in the transit case labeled LOGIC MODULE GROUP																				

TASK NO.	TASK DESCRIPTION	CRITERIA: TIME TO PERFORM — LARGE	SMALL	FREQUENT	INFREQUENT	FREQUENCY OF PERFORMANCE — YES	NO	MISSION CRITICAL — 0.1	2.3	DIFFICULTY — YES	NO	REQUISITE TO OTHER TASKS — YES	NO	PERFORMED WITHOUT TRAINING — YES	NO	SIMILAR TO OTHER TASKS — YES	NO	PERSONAL INJURY LIKELY — YES	NO	EQUIPMENT DAMAGE LIKELY — YES	NO	TEAM COORDINATION REQUIRED — SELECTED/REJECTED	NOTES
3-33.4	The remote workstation units and cables are packed in the transit case labeled REMOTE TERMINAL GROUP																						
3-33.5	Copies of the manual are shipped in transit cases labeled MONITOR/KEYBOARD PRINTER GROUP and REMOTE TERMINAL GROUP																						
3-33.6	Put lids on transit cases. Tighten and secure all transit case latches.																						
	ADD SUB-TASK PRIOR TO 3-33.6 THAT PROVIDES THE STEPS TO PACK UP THE REMOTE PRINTER POWER ASSY.																						

Matrix 4: System Maintenance Decabling and Pack Up

TASK NO.	TASK DESCRIPTION																			NOTES
4-1	Inspect equipment before use		X	X		X			3	X			X		X		X		X	S	1, 3, 7
4-1.1	Ensure System is OFF																				
4-1.2	Look for and remove surface dirt from filters or replace filters. DO NOT wash.																				
4-1.3	Ensure pin contact for cable connections																				
4-1.4	Inspect the printer																				
4-2	Clean components as needed	X		X		X			3	X			X		X	X			X		X	S	1, 3, 7
4-2.1	Clean surfaces of units and transit cases																				
4-2.1a	— ERROR — Clean with soft cloth and lightly soapy water																				
4-2.1b	Wipe again using plain water																				
4-2.2	Remove and replace soiled air filters																				
4-2.3	Clean Printer																				
4-2.3a	Remove ribbon cartridge																				
4-2.3b	Remove excess dirt from inner compartment, around left margin assembly and paper tractors																				
4-2.3c	Clean the two guide shafts with a clean lint-free cloth																				

TASK NO.	TASK DESCRIPTION	CRITERIA: TIME TO PERFORM		FREQUENCY OF PERFORMANCE		MISSION CRITICAL		DIFFICULTY		REQUISITE TO OTHER TASKS		PERFORMED WITHOUT TRAINING		SIMILAR TO OTHER TASKS		PERSONAL INJURY LIKELY		EQUIPMENT DAMAGE LIKELY		TEAM COORDINATION ALLOWED		NOTES
		LARGE	SMALL	FREQUENT	INFREQUENT	YES	NO	0-1	2-3	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	
	NOTE: Do not use chemical agents on guide shafts; may damage the carriage bearings																					
4-2.3d	Clean front end of print head with a clean cloth																					
4-2.3e	Inspect guide shaft for damage																					
4-2.3f	Reinstall the ribbon cartridge																					
4-3	Refer to power on procedure to power on LM	X	X		X		0		X			X	X			X		X		X	S	1, 3, 7
4-4	Run Printer Self Test	X	X			X		3		X		X		X		X		X		X	S	1, 3, 5
4-4.1a	Power on Printer																					
4-4.1b	If printer is powered on and on-line: Press the ON LINE button to set the printer off-line																					
4-4.1c	Press the SELF TEST button and observe a line of characters is printed																					
4-4.1d	Press the ON LINE button, and observe a pattern prints																					
4-4.1e	To stop printing: press RESET or ON LINE																					
4-4.2	Check Printer Power indicators																					
4-4.2a	If power light on front of printer is not on: check for blown fuses at right rear of printer																					

TASK NO.	TASK DESCRIPTION	CRITERIA: TIME TO PERFORM: LARGE	SMALL	FREQUENCY OF PERFORMANCE: FREQUENT	INFREQUENT	MISSION CRITICAL: YES	NO	DIFFICULTY: 0-1	1-3	REQUISITE TO OTHER TASKS: YES	NO	PERFORMED WITHOUT TRAINING: YES	NO	SIMILAR TO OTHER TASKS: YES	NO	PERSONAL INJURY LIKELY: YES	NO	EQUIPMENT DAMAGE LIKELY: YES	NO	TEAM COORDINATION REQUIRED: SELECTED/REJECTED	NOTES
4-4.2b	If fuses are good, and power light is still not on: ensure power cables are properly connected to the printer and the LM																				
4-4.3	Load paper and adjust print quality																				
4-4.4	Install ribbon if needed																				
4-4.5	If faulty printer: (printr should be replaced) repack contents of Transit Case and send, with appropriately filled out forms to maintenance depot NOTE: Refer to TM 11-7010-213-12 for "Printer Self-Test Print Sample", if the illustrated and performed tests do not match, (printer should be replaced), follow the repacking instructions in the appropriate transit case																				
4-5	Troubleshoot Printer Problems After Running Error-Free Printer Self-Test	X		X		X		3	X			X	X			X		X		X	S	1, 3, 7
4-5.1	Check printer cables, if good: (replace LM) follow repacking instructions																				
4-6	Print Status Report	X		X		X		2	X			X		X		X		X		X	~~X~~ S	b,e 1,3,7
4-6.1	Set the printer off-line																				
4-6.2	Press SELF TEST button, then (within .5 second) press the EMPTY BUFF key (observe copy-right refrences printing)																				

CRITERIA

TASK NO.	TASK DESCRIPTION	LARGE	SMALL	FREQUENT	INFREQUENT	TIME TO PERFORM YES	TIME TO PERFORM NO	FREQUENCY OF PERFORMANCE 0-1	FREQUENCY OF PERFORMANCE 2-5	MISSION CRITICAL YES	MISSION CRITICAL NO	DIFFICULTY YES	DIFFICULTY NO	REQUISITE TO OTHER TASKS YES	REQUISITE TO OTHER TASKS NO	PERFORMED WITHOUT TRAINING YES	PERFORMED WITHOUT TRAINING NO	SIMILAR TO OTHER TASKS YES	SIMILAR TO OTHER TASKS NO	PERSONAL INJURY LIKELY YES	PERSONAL INJURY LIKELY NO	EQUIPMENT DAMAGE LIKELY YES	EQUIPMENT DAMAGE LIKELY NO	TEAM COORDINATION REQUIRED YES/NO/REMARKS	NOTES
4-6.3	Press ON LINE when prompted, and observe Status Report printout																								
4-6.4	Note that the Status Report indicates the combination of Escape Code and DIP switch selected parameters, and the default settings of those parameters																								
4-6.5	Determine which settings are desired to change, and make the appropriate settings																								
4-7	Replace Air Filters for the LM, RTLM, or Printer	X		X	X			3	X			X		X		X		X		X		S		1, 3, 5	
4-7.1	For LM or RTLM: Turn off power																								
4-7.2	Rotate the two 1/4 turn latches on the LM (or RLM)																								
4-7.3	Pull down the filter																								
4-7.4	Remove filter																								
4-7.5	Discard and obtain new filter																								
4-7.6	Install filter in ~~cover~~ FRAME																								
4-7.7	Close ~~cover~~ FRAME																								
4-7.8	Tighten screws/1/4 turn fasteners																								
4-7.9	Turn Power on for LM or RTLM																								

DELETE SUB-TASK DOES NOT APPLY TO FIELD SYSTEMS

TASK NO.	TASK DESCRIPTION	CRITERIA: LARGE	SMALL	FREQUENT	INFREQUENT	TIME TO PERFORM: YES	NO	FREQUENCY OF PERFORMANCE: 1.1	2.3	MISSION CRITICAL: YES	NO	DIFFICULTY: YES	NO	REQUIRES TO OTHER TASKS: YES	NO	PERFORMED WITHOUT TRAINING: YES	NO	SIMILAR TO OTHER TASKS: YES	NO	PERSONAL INJURY LIKELY: YES	NO	EQUIPMENT DAMAGE LIKELY: YES	NO	TEAM COORDINATION REQUIRED: YES	NO	NOTES
4-7.10	For Printer: Turn off power switches on LM and printer																									
4-7.11	Locate at ~~center~~ RIGHT rear of printer																									
4-7.12	REMOVE THUMB SCREWS FROM PRINTER FILTER FRAME, Remove filter screen: Pull gently until screen pops out																									
4-7.13	See D-7.5 above																									
4-7.14	Reposition filter in its support																									
4-7.15	Press filter screen into position until it pops into place																									
4-7.16	Power-On Printer and LM																									
4-8	Replace RTLM		X		X	X			3		X			X			X		X		X	R	d			
4-8.1	Power off RTLM																									
4-8.2	Unplug power source																									
4-8.3	Remove interface cable, power cord, and terminator plug, and ground strap (if connected)																									
4-8.4	Remove and pack up faulty unit and set new unit in place																									
4-8.5	Reconnect interface cables and terminator plug, and ground strap to power source																									
4-8.6	Turn on power																									

CRITERIA

TASK NO.	TASK DESCRIPTION	TIME TO PERFORM: LARGE	TIME TO PERFORM: SMALL	FREQUENCY OF PERFORMANCE: FREQUENT	FREQUENCY OF PERFORMANCE: INFREQUENT	MISSION CRITICAL: YES	MISSION CRITICAL: NO	DIFFICULTY: R.1	DIFFICULTY: R.2	REQUISITE TO OTHER TASKS: YES	REQUISITE TO OTHER TASKS: NO	PERFORMED WITHOUT TRAINING: YES	PERFORMED WITHOUT TRAINING: NO	SIMILAR TO OTHER TASKS: YES	SIMILAR TO OTHER TASKS: NO	PERSONAL INJURY LIKELY: YES	PERSONAL INJURY LIKELY: NO	EQUIPMENT DAMAGE LIKELY: YES	EQUIPMENT DAMAGE LIKELY: NO	TEAM COORDINATION REQUIRED: SELECTED/REJECTED	NOTES
4-9	Replace Monitor	X		X	X			3		X		X	X			X		X		X	R	d
4-9.1	Power off LM																				
4-9.2	Remove monitor interface cables at LM																				
4-9.3	Disconnect keyboard																				
4-9.4	Remove faulty unit and set new unit in place																				
4-9.5	Reconnect cables																				
4-9.6	Powr on at LM																				
4-10	Replace Printer	X		X		X		3		X		X	X			X		X		X	R	d
4-10.1	Power off printer																				
4-10.2	Unplug power cord and printer data cable from back of printer																				
4-10.3	Remove paper																				
4-10.4	Reconnect printer data cable power cord																				
4-10.5	Power on the printer																				
4-11	Print the Contents of the Error-Logging File	X		X		X		3		X		X		X		X		X		X	~~8~~ R	~~1, 3, 8~~ d

TASK NO.	TASK DESCRIPTION	CRITERIA: TIME TO PERFORM: LARGE	TIME TO PERFORM: SMALL	FREQUENCY OF PERFORMANCE: FREQUENT	FREQUENCY OF PERFORMANCE: INFREQUENT	MISSION CRITICAL: YES	MISSION CRITICAL: NO	DIFFICULTY: 0-1	DIFFICULTY: 2-3	REQUISITE TO OTHER TASKS: YES	REQUISITE TO OTHER TASKS: NO	PERFORMED WITHOUT TRAINING: YES	PERFORMED WITHOUT TRAINING: NO	SIMILAR TO OTHER TASKS: YES	SIMILAR TO OTHER TASKS: NO	PERSONAL INJURY LIKELY: YES	PERSONAL INJURY LIKELY: NO	EQUIPMENT DAMAGE LIKELY: YES	EQUIPMENT DAMAGE LIKELY: NO	TEAM COORDINATION REQUIRED: SELECTED/REJECTED	NOTES
4-11.1	Type PLOG command																				
4-11.2	Press RETURN																				
4-11.3	Opt.: Specify the type of errors to print (default is all errors)																				
4-11.4	Opt.: Press RETURN: Specify to which file or printer name to write the file (default is the video/[VID])																				
4-11.5	Opt.: Press RETURN: Specify the volume that contains the desired log file (default is [sys])																				
4-11.6	Opt.: Press RETURN: Specify the starting date and time of the errors to be printed																				
4-11.7	Press GO																				
4-12	Copy the System Exerciser software to the system disk	X		X		X		3	X			X	X			X		X		X	R	c
4-12.1	Insert the System Exerciser (SE) floppy diskette																				
4-12.2	Fill in: [f0]<*>* as the "from" path name																				
4-12.3	Press RETURN																				
4-12.4	Fill in: [sys]<*>* as the "to" path name																				

TASK NO.	TASK DESCRIPTION																					NOTES
4-12.5	Press GO																					
	NOTE: Press GO as needed to overwrite any existing files																					
4-13	Start the SE program for the master and remote workstations	X	X			X		2	X			X		X		X		X		X	~~8~~ R	~~1, 3, 5~~ d
	NOTE: You must LOGOUT to the Signon screen																					
4-13.1	At the remote workstation: Type in REMOTESE as the user name																					
4-13.2	Press GO																					
4-13.3	At the master workstation: Type in SE as the user name																					
4-13.4	Press GO																					
4-13.5	Observe the Test Selection menu appears citing the options: f1 - Duty Cycle f2 - Disk Exercise f3 - Diskette Exercise (requires that an initialized floppy diskette is inserted, see C-22) f4 - Printer Exercise f5 - KVDT Exercise f6 - Communications Exercise (writes records to the Channel A port on the master, for asynchronous communication)																					

TASK NO.	TASK DESCRIPTION																					NOTES
	NOTE: The communications test is not included in the duty cycle																					
	f7 - Exit (SE)																					
	NOTE: Press HELP key for a description of each test. For a complete description of SE, exit (f7) the program, signon, and TYPE the file:																					
	[sys]<taces>SE.doc																					
4-14	Select test(s) to run on the hardware (one of the two following ways)	X	X			X		2	X			X	X			X		X		X	~~8~~ R	~~1,3,5~~ d
4-14.1	Press RETURN to the desired option(s)																					
4-14.2	Press the MARK key to highlight/select one or more tests																					
	NOTE: Deselect an option by pressing the RETURN key to the option again; press MARK-CODE; observe the highlight is removed																					
4-14.3	Press GO																					
	OR																					
4-14.4	Press the appropriate function key to choose an option																					

TASK NO.	TASK DESCRIPTION	LARGE	SMALL	FREQUENT	INFREQUENT	TIME TO PERFORM: YES	NO	FREQUENCY OF PERFORMANCE: 1,2	2,3	MISSION CRITICAL: YES	NO	DIFFICULTY: YES	NO	REQUISITE TO OTHER TASKS: YES	NO	PERFORMED WITHOUT TRAINING: YES	NO	SIMILAR TO OTHER TASKS: YES	NO	PERSONAL INJURY LIKELY: YES	NO	EQUIPMENT DAMAGE LIKELY: YES	NO	TEAM COORDINATION REQUIRED: SELECTED/REJECTED	NOTES
4-15	Enter Test specifications in the Device Test Information Menu (Parameter Menu) (Note the Duty Cycle has default values)	X	X		X			3	X			X	X			X		X		X		X		~~S~~ R	~~1,3,5~~ d
4-15.1	Opt.: Type in the desired specifications for the options:																								
	Enter number of Records (to run) (default is 9999)																								
	Enter number of minutes (for test to run) (default is 999)																								
	Enter Message Text (to be put in each record; one 80-character line -- 132 characters for the printer test)																								
	Enter Unit/Division																								
	Enter Test Rationale																								
4-15.2	Press RETURN to move between fields																								
	NOTE: Press DELETE to erase an entry, press CANCEL to return to Test Information Menu, press the ACTION and FINISH keys exit SE and to return to the Signon screen																								
4-15.3	Press GO																								
4-15.4	If more than one test was chosen: Observe that a Test Information Menu is displayed for each test																								
4-15.5	Type Y (or N) to the "Using Printer (Y/N)" question to request a printed report after the test (or not)																								

TASK NO.	TASK DESCRIPTION																				NOTES
	NOTE: Power on the printer if applicable																				
4-15.6	Observe the test(s) begin to run																				
4-15.7	At completion of test: Observe a report is displayed																				
4-15.8	If printer option was chosen: Press the COPY key to get a printout																				
4-15.9	Press RETURN to the Test Selection Menu																				
4-15.10	Press f7 (EXIT) to return to the Signon screen																				
4-16	Stop the test to get a partial report		X		X	X			2		X		X		X		X		X	~~8~~ R	~~1, 3, 5~~ d
4-16.1	Press the ACTION and COPY keys to get the report																				
4-16.2	Press RETURN to restart the test																				
4-16.3	Press GO, and observe any change in the screen display																				
4-17	Interpret error messages		X	X		X			2	X			X	X		X		X	X	~~8~~ R	~~1, 3, 5~~ d
	(The following is a generic scenario)																				
4-17.1	Type a command																				
4-17.2	Press RETURN																				

TASK NO.	TASK DESCRIPTION																				NOTES
4-17.3	Enter (erroneous) data																				
4-17.4	Press GO																				
4-17.5	Read error message																				
4-17.6	Refer to TM 11-7010-213-12																				
4-17.7	Interpret error message																				
4-17.8	Reenter command or information using valid data																				
4-18	Remove cables and ground wires	X		X	X		3	X		X	X		X		X		X		~~S~~ R	1, ~~3, 6, 7~~ d	
4-18.1	No special order of cable removal is required, but it is suggested that power cables be removed first.																				
4-18.2	Remove all inter-unit cables and ground wires. The channel-to-channel jumper cables (2694-4868) can be left connected at the rear of the LM.																				
4-18.3	Coil the cluster cable and secure it in the transit case.																				
4-18.4	Move printer carriage to the left and replace packing material behind printer carriage bar.																				
4-19	Pack up Equipment	X		X	X		3		X		X	X			X		X	X		~~S~~ R	1, ~~3, 6, 7~~ d

TASK NO.	TASK DESCRIPTION	NOTES
4-19.1	Labels in the bottom of each transit case show where to pack each TACCS unit.	
4-19.2	The monitor, the keyboard, the printer, and all cables from the master workstation are put in the transit case labeled MONITOR/KEYBOARD PRINTER GROUP.	
4-19.3	The LM and preloaded software diskettes are packed in the transit case labeled LOGIC MODULE GROUP.	
4-19.4	The remote workstation units and cables are packed in the transit case labeled REMOTE TERMINAL GROUP.	
4-19.5	Copies of the manual are shipped in transit cases labeled MONITOR/KEYBOARD PRINTER GROUP and REMOTE TERMINAL GROUP.	
4-19.6	Put lids on transit cases. Tighten and secure all transit case latches.	

MATRIX # SPBS-R: 5

TASK: Course Review and Test

SPECIAL INSTRUCTIONS:

| TASK NO. | TASK DESCRIPTION | TASK SELECTION CRITERIA | | |

MATRIX # SPBS-R: 6

TASK: SPBS-R Introduction

SPECIAL INSTRUCTIONS:

TASK	TASK DESCRIPTION
	This page has been added only to have Matrix 6 correspond to Lesson 6 of the course materials. Lesson 6 provides academic knowledge only and not hands-on equipment knowledge.

TASK SELECTION CRITERIA																												
TIME TO PERFORM		FREQUENCY OF PERFORMANCE		MISSION CRITICAL		DIFFICULTY		REQUISITE TO OTHER TASKS		PERFORMED WITH-OUT TRAINING		SIMILAR TO OTHER TASKS		PERSONAL INJURY LIKELY		EQUIPMENT DAM-AGE LIKELY		TEAM COORDINA-TION REQUIRED		SELECTED/REJECTED	NOTE
LARGE	SMALL	FREQUENT	INFREQUENT	YES	NO	0-1	2-3	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO		

MATRIX # SPBS-R: 7

TASK: Menu Selection

SPECIAL INSTRUCTIONS:

TASK NO.	TASK DESCRIPTION	TIME TO PERFORM: LARGE	TIME TO PERFORM: SMALL	FREQUENCY OF PERFORMANCE: FREQUENT	FREQUENCY OF PERFORMANCE: INFREQUENT	MISSION CRITICAL: YES	MISSION CRITICAL: NO	DIFFICULTY: 0,1	DIFFICULTY: 2,3	ACQUISITE TO OTHER TASKS: YES	ACQUISITE TO OTHER TASKS: NO	PERFORMED WITH-OUT TRAINING: YES	PERFORMED WITH-OUT TRAINING: NO	SIMILAR TO OTHER TASKS: YES	SIMILAR TO OTHER TASKS: NO	PERSONAL INJURY LIKELY: YES	PERSONAL INJURY LIKELY: NO	EQUIPMENT DAMAGE LIKELY: YES	EQUIPMENT DAMAGE LIKELY: NO	TEAM COORDINATION REQUIRED: YES	TEAM COORDINATION REQUIRED: NO	SELECTED/REJECTED	NOTE
7-1	Sign on		X	X		X			2	X			X		X		X		X		X	S	3,5,7
7-1.1	Enter User ID and password and press GO key.																						
7-1.2	Enter day, date, and time and press GO key to display the TACCS Menu screen.																						
7-2	TACCS Menu Selection		X	X		X			2	X			X		X		X		X		X	S	3,5,7
7-2.1	Enter "SPBS" on command line and press GO key twice to display SPBS Master Menu.																						
7-3	SPBS Master Menu Selection		X	X		X			2	X			X		X		X		X		X	S	1,5,7
7-3.1	Enter "X" on "Property Book Transactions" option line and press GO key to display Property Book Transactions menu.																						
7-3.2	Enter "X" on "ZRN - Authorization Data" option line and press GO key to display Authorization Data menu.																						
	(Create error conditions:																						
	Press GO key without selecting an option.																						

TASK SELECTION CRITERIA

MATRIX # SPBS-R:

TASK:

SPECIAL INSTRUCTIONS:

TASK #	TASK DESCRIPTION
	Enter "X" on "Add" and "Delete Authorization Data" option lines and press GO key.
	Move cursor to "Delete Authorization Data" option line and press DELETE key.
	Press GO key to display "Add Authorization Data" (ZRN).)
-3.3	Move cursor to action line. Enter "RETURN" and press GO key to return to Authorization Data menu.
-3.4	Enter "X" on "Delete Authorization Data" option line and press GO key to display "Delete Authorization Data" (ZRN).
-3.5	Press F10 Function Key to return to SPBS Master Menu.

TASK SELECTION CRITERIA

TIME TO PERFORM		FREQUENCY OF PERFORMANCE		MISSION CRITICAL		DIFFICULTY		REQUISITE TO OTHER TASKS		PERFORMED WITH-OUT TRAINING		SIMILAR TO OTHER TASKS		PERSONAL INJURY LIKELY		EQUIPMENT DAMAGE LIKELY		TEAM COORDINATION REQUIRED		SELECTED/REJECTED	NOTE
LARGE	SMALL	FREQUENT	INFREQUENT	YES	NO	0,1	2,3	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO		

MATRIX # SPBS-R: 8

TASK: Help Selection

SPECIAL INSTRUCTIONS:

TASK NO.	TASK DESCRIPTION
8-1	Help selection
8-1.1	Screen Help. Press HELP key.
8-1.2	Press CANCEL key to return to previous screen.
8-1.3	Data Element Help. Press SHIFT and QUESTION MARK keys. AT THE SAME TIME.
8-1.4	Press CANCEL key to return to previous screen.

TASK SELECTION CRITERIA

TIME TO PERFORM		FREQUENCY OF PERFORMANCE		MISSION CRITICAL		DIFFICULTY		REQUISITE TO OTHER TASKS		PERFORMED WITH-OUT TRAINING		SIMILAR TO OTHER TASKS		PERSONAL INJURY LIKELY		EQUIPMENT DAMAGE LIKELY		TEAM COORDINATION REQUIRED		SELECTED/REJECTED	NOTE
LARGE	SMALL	FREQUENT	INFREQUENT	YES	NO	0,1	2,3	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO		
	X	X		X			2		X		X		X		X		X		X	S	3,5,7

MATRIX #: SPBS-R: 9

TASK: Users Manual

SPECIAL INSTRUCTIONS:

TASK NO.	TASK DESCRIPTION	TASK SELECTION CRITERIA: TIME TO PERFORM (LARGE)	(SMALL)	FREQUENCY OF PERFORMANCE (FREQUENT)	(INFREQUENT)	MISSION CRITICAL (YES)	(NO)	DIFFICULTY (0,1)	(2,3)	REQUISITE TO OTHER TASKS (YES)	(NO)	PERFORMED WITHOUT TRAINING (YES)	(NO)	SIMILAR TO OTHER TASKS (YES)	(NO)	PERSONAL INJURY LIKELY (YES)	(NO)	EQUIPMENT DAMAGE LIKELY (YES)	(NO)	TEAM COORDINATION REQUIRED (YES)	(NO)	SELECTED/REJECTED	NOTE
9-1	Users manual		X	X		X			2		X		X		X		X		X		X	S	3,5,7
9-1.1	Press F9 function key to display users manual. Enter "X" on option line of desired chapter and press GO key.																						
9-1.2	Move cursor to desired subselection within chapter. Press SHIFT and QUESTION MARK keys.																						
9-1.3	Press NEXT PAGE or PREVIOUS PAGE keys to scroll text.																						

MATRIX # SPBS-R: 10

TASK: Password Security

SPECIAL INSTRUCTIONS:

TASK NO.	TASK DESCRIPTION	TIME TO PERFORM: LARGE	TIME TO PERFORM: SMALL	FREQUENCY OF PERFORMANCE: FREQUENT	FREQUENCY OF PERFORMANCE: INFREQUENT	MISSION CRITICAL: YES	MISSION CRITICAL: NO	DIFFICULTY: 0,1	DIFFICULTY: 2,3	REQUISITE TO OTHER TASKS: YES	REQUISITE TO OTHER TASKS: NO	PERFORMED WITHOUT TRAINING: YES	PERFORMED WITHOUT TRAINING: NO	SIMILAR TO OTHER TASKS: YES	SIMILAR TO OTHER TASKS: NO	PERSONAL INJURY LIKELY: YES	PERSONAL INJURY LIKELY: NO	EQUIPMENT DAMAGE LIKELY: YES	EQUIPMENT DAMAGE LIKELY: NO	TEAM COORDINATION REQUIRED: YES	TEAM COORDINATION REQUIRED: NO	SELECTED/REJECTED	NOTE
	Password security		X		X	X			2		X		X		X		X		X		X	S	3,5,7
0-1	Establish password																						
0-1.1	Administrator sign on to display "SPBS Master Menu."																						
0-1.2	Enter "X" on "Administrative Process" option line and press GO key to display Password Maintenance Menu.																						
0-1.3	Enter User ID and "PA" on action line and press GO key to display Add New Password screen.																						
0-1.4	Enter "Y" on option line of TACCS processes you wish user to access and press GO key to display SPBS processes.																						
0-1.5	Enter "Y" on option line of SPBS processes you wish user to access and press GO key. This will return you to the Password Maintenance Menu.																						
0-2	Change password		X		X	X			2		X		X		X		X		X		X	S	3,5,7
0-2.1	Enter User ID and "PC" on action line and press GO key to display Password Change screen.																						

MATRIX # SPBS-R:

TASK:

SPECIAL INSTRUCTIONS:

TASK NO.	TASK DESCRIPTION	TIME TO PERFORM: LARGE	TIME TO PERFORM: SMALL	FREQUENCY OF PERFORMANCE: FREQUENT	FREQUENCY OF PERFORMANCE: INFREQUENT	MISSION CRITICAL: YES	MISSION CRITICAL: NO	DIFFICULTY: 0,1	DIFFICULTY: 2,3	REQUISITE TO OTHER TASKS: YES	REQUISITE TO OTHER TASKS: NO	PERFORMED WITH-OUT TRAINING: YES	PERFORMED WITH-OUT TRAINING: NO	SIMILAR TO OTHER TASKS: YES	SIMILAR TO OTHER TASKS: NO	PERSONAL INJURY LIKELY: YES	PERSONAL INJURY LIKELY: NO	EQUIPMENT DAMAGE LIKELY: YES	EQUIPMENT DAMAGE LIKELY: NO	TEAM COORDINATION REQUIRED: YES	TEAM COORDINATION REQUIRED: NO	SELECTED/REJECTED	NOTE
10-2.2	Change password by overtyping "old" password and pressing GO key.																						
10-2.4	List pasaword		X		X	X			2		X		X		X		X		X		X	S	3,5,7
10-3.1	Enter User ID and "PL" on action line and press GO key.																						
10-3.2	Press GO key twice to return to Password Maintenance Menu.																						
10-3.3	Enter "SO" on action line and press GO key to sign off the system.																						
10-3	DELETE PASSWORD		X		X	X			2		X		X		X		X		X		X	S	3,5,7

MATRIX # SPBS-R: 11

TASK: SPBS-R Files

SPECIAL INSTRUCTIONS: User is required to input data elements for both data bases A and B.

TASK #	TASK DESCRIPTION
11-1	Code Table Element Add
11-1.1	Press F1 Function Key and receive the Code Table Menu.
11-1.2	Enter an "X" on the option line beside "Code Table Element Update" and press GO key to receive the Code Table Update Menu.
11-1.3	Enter an "X" beside "Add Data Elements" and press GO key to receive the screen "Add Data Elements."
11-1.4	Key in data provided in Figure 11-1 and press GO key. Data will process and return to the Code Table Element Update Menu.
11-1.5	Enter an "X" beside "Add Data Elements" and press GO key to receive the screen "Add Data Elements."
11-1.6	Key in data provided in Figure 11-2 and press GO key. Data will process and return to the Code Table Element Update Menu.

TASK SELECTION CRITERIA

TIME TO PERFORM		FREQUENCY OF PERFORMANCE		MISSION CRITICAL		DIFFICULTY		REQUISITE TO OTHER TASKS		PERFORMED WITHOUT TRAINING		SIMILAR TO OTHER TASKS		PERSONAL INJURY LIKELY		EQUIPMENT DAMAGE LIKELY		TEAM COORDINATION REQUIRED		SELECTED/REJECTED	NOTE
LARGE	SMALL	FREQUENT	INFREQUENT	YES	NO	0,1	2,3	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO		
	X		X	X		0		X			X	X			X		X		X	S	3,5,7

MATRIX = SPBS-R:

TASK:

SPECIAL INSTRUCTIONS:

TASK NO.	TASK DESCRIPTION	TIME TO PERFORM: LARGE	TIME TO PERFORM: SMALL	FREQUENCY OF PERFORMANCE: FREQUENT	FREQUENCY OF PERFORMANCE: INFREQUENT	MISSION CRITICAL: YES	MISSION CRITICAL: NO	DIFFICULTY: 0,1	DIFFICULTY: 2,3	REQUISITE TO OTHER TASKS: YES	REQUISITE TO OTHER TASKS: NO	PERFORMED WITH-OUT TRAINING: YES	PERFORMED WITH-OUT TRAINING: NO	SIMILAR TO OTHER TASKS: YES	SIMILAR TO OTHER TASKS: NO	PERSONAL INJURY LIKELY: YES	PERSONAL INJURY LIKELY: NO	EQUIPMENT DAMAGE LIKELY: YES	EQUIPMENT DAMAGE LIKELY: NO	TEAM COORDINATION REQUIRED: YES	TEAM COORDINATION REQUIRED: NO	SELECTED/REJECTED	NOTE
	NOTE: The procedures to delete a Code Table element are the same as adding an element except, enter an "X" c the option line next to "Delete a Data Element." A delete will not be processed at this time.																						
11-2	Code Table Inquiry		X		X	X		0		X			X	X			X		X		X	S	3,5,7
11-2.1	Press the F1 Function Key to receive the Code Table Menu.																						
11-2.2	Place an "X" on the option line next to "Code Table Inquiry" and press GO key to receive the Code Table Inquiry screen.																						
11-2.3	Key in Table Name "TOCCDTBL" and press GO key to receive the Code Table Display screen.																						
11-2.4	Type "RETURN" on the action line and you will return to the Code Table Menu screen.																						
	NOTE: The remainder of this lesson provides academic knowledge only and not hands-on equipment knowledge.																						

ADD DATA ELEMENTS TO A CODE TABLE

	Data Base "A"	Data Base "B"
TABLE NAME	TOCCDTBL	MEDIARIC
NR OF ELEMENTS TO ADD	ØØ1	ØØ1
DATA ELEMENTS NR 001	2@	AW2SM T@

Figure 11-1

ADD DATA ELEMENTS TO A CODE TABLE

	Data Base "A"	Data Base "B"
TABLE NAME	ECSCDTBL	Will do nothing
NR OF ELEMENTS TO ADD	ØØ1	at this time.
DATA ELEMENTS NR 001	AN@	

Figure 11-2

MATRIX # SFBS-R: 12

TASK: Catalog File Maintenance

SPECIAL INSTRUCTIONS: User is required to input data elements for both data bases A and B.

TASK NO.	TASK DESCRIPTION	TASK SELECTION CRITERIA: TIME TO PERFORM (LARGE / SMALL)	FREQUENCY OF PERFORMANCE (FREQUENT / INFREQUENT)	MISSION CRITICAL (YES / NO)	DIFFICULTY (0.1 / 2.3)	REQUISITE TO OTHER TASKS (YES / NO)	PERFORMED WITH-OUT TRAINING (YES / NO)	SIMILAR TO OTHER TASKS (YES / NO)	PERSONAL INJURY LIKELY (YES / NO)	EQUIPMENT DAMAGE LIKELY (YES / NO)	TEAM COORDINATION REQUIRED (YES / NO)	SELECTED/REJECTED	NOTE
2-1	Press the F4 Function Key to receive the Catalog Processing Menu screen .	X	X	X	0	X	X	X	X	X	X	S	3,5,7
2-1.1	ZRB Add: Place an "X" on the option line next to "ZRB - NSLIN Catalog Header (Add)" and press GO key to receive the NSLIN Catalog Header (Add) screen.												
2-1.2	Key in data provided in Figure 12-1. Press GO key and data will process.												
2-1.3	Press the F4 Function Key to receive the Catalog Processing Menu screen.												
2-2	ZRB Change: Enter an "X" on the option line next to "ZRB - NSLIN Catalog Header (Change)" and press GO key to receive the NSLIN Catalog Header (Change) screen.	X	X	X	0	X	X	X	X	X	X	S	3,5,7
2-2.1	Key in data provided in Figure 12-2. Press GO key and data will process.												
2-2.2	Press the F4 Function Key to receive the Catalog Processing Menu screen.												

MATRIX # SPBS-R:

TASK:

SPECIAL INSTRUCTIONS:

TASK NO.	TASK DESCRIPTION	TASK SELECTION CRITERIA: TIME TO PERFORM (LARGE / SMALL)	FREQUENCY OF PERFORMANCE (FREQUENT / INFREQUENT)	MISSION CRITICAL (YES / NO)	DIFFICULTY (0,1 / 2,3)	REQUISITE TO OTHER TASKS (YES / NO)	PERFORMED WITHOUT TRAINING (YES / NO)	SIMILAR TO OTHER TASKS (YES / NO)	PERSONAL INJURY LIKELY (YES / NO)	EQUIPMENT DAMAGE LIKELY (YES / NO)	TEAM COORDINATION REQUIRED (YES / NO)	SELECTED/REJECTED	NOTE
2-3	ZRB Delete: Enter an "X" on the option line next to "ZRB - NSLIN Catalog Header (Delete)" and press GO key to receive the NSLIN Catalog Header (Delete) screen.	X	X	X	0	X	X	X	X	X	X	S	3,5,7
2-3.1	Key in data provided in Figure 12-3. Press GO key and data will process.												
2-3.2	Press the F4 Function Key to receive the Catalog Processing Menu screen.												
2-4	ZRC Add: Enter an "X" on the option line next to "ZRC - NSN/MCN Catalog (Add)" and press GO key to receive the MCN/NSN Catalog Action (Add) screen.	X	X	X	0	X	X	X	X	X	X	S	3,5,7
2-4.1	Key in data provided in Figure 12-4. Press GO key and data will process.												
2-4.2	Press the F4 Function Key to receive the Catalog Processing Menu screen.												
2-5	ZRC Change: Enter an "X" on the option line next to "ZRC - NSN/MCN Catalog (Change)" and press GO key to receive the MCN/NSN Catalog Action (Change) screen.	X	X	X	0	X	X	X	X	X	X	S	3,5,7

MATRIX # SPBS-R:

TASK:

SPECIAL INSTRUCTIONS:

TASK NO.	TASK DESCRIPTION	TASK SELECTION CRITERIA: TIME TO PERFORM (LARGE / SMALL)	FREQUENCY OF PERFORMANCE (FREQUENT / INFREQUENT)	MISSION CRITICAL (YES / NO)	DIFFICULTY (0.1 / 2.3)	REQUISITE TO OTHER TASKS (YES / NO)	PERFORMED WITH-OUT TRAINING (YES / NO)	SIMILAR TO OTHER TASKS (YES / NO)	PERSONAL INJURY LIKELY (YES / NO)	EQUIPMENT DAM-AGE LIKELY (YES / NO)	TEAM COORDINA-TION REQUIRED (YES / NO)	SELECTED/REJECTED	NOTE
2-5.1	Key in data provided in first part of Figure 12-5. Press GO key and you will receive the ZRC Catalog Action (Change) screen.												
2-5.2	Key in (overlay) data provided in second part of Figure 12-5 (Unit Price and SRRC fields). Press GO key and new data will process.												
2-5.3	Press the F4 Function Key to receive the Catalog Processing Menu screen.												
2-6	ZRD Change: Enter an "X" on the option line next to "ZRD - MCN/NSN Change (Change)" and press GO key to receive the MCN/NSN Catalog Action (Change) screen.	X	X	X	0	X	X	X	X	X	X	S	3,5,7
2-6.1	Key in data provided in Figure 12-6. Press GO key and data will process.												
2-6.2	Press the F4 Function Key to receive the Catalog Processing Menu screen.												
2-7	ZRD Delete: Enter an "X" on the option line next to "ZRD - MCN/NSN Change (Delete)" and press GO key to receive the MCN/NSN Catalog Action (Delete) screen.	X	X	X	0	X	X	X	X	X	X	S	3,5,7

MATRIX # SPBS-R:

TASK:

SPECIAL INSTRUCTIONS:

TASK NO.	TASK DESCRIPTION	TIME TO PERFORM: LARGE	TIME TO PERFORM: SMALL	FREQUENCY OF PERFORMANCE: FREQUENT	FREQUENCY OF PERFORMANCE: INFREQUENT	MISSION CRITICAL: YES	MISSION CRITICAL: NO	DIFFICULTY: 0,1	DIFFICULTY: 2,3	REQUISITE TO OTHER TASKS: YES	REQUISITE TO OTHER TASKS: NO	PERFORMED WITHOUT TRAINING: YES	PERFORMED WITHOUT TRAINING: NO	SIMILAR TO OTHER TASKS: YES	SIMILAR TO OTHER TASKS: NO	PERSONAL INJURY LIKELY: YES	PERSONAL INJURY LIKELY: NO	EQUIPMENT DAMAGE LIKELY: YES	EQUIPMENT DAMAGE LIKELY: NO	TEAM COORDINATION REQUIRED: YES	TEAM COORDINATION REQUIRED: NO	SELECTED/REJECTED	NOTE
2-7.1	Key in data provided in Figure 12-7. Press GO key and data will process.																						
2-7.2	Press the F4 Function Key to receive the Catalog Processing Menu screen.																						
2-8	Nonstandard Catalog Listing: Enter an "X" on the option line next to "Non-Standard Catalog Listing" and press GO key to receive a screen which informs the user that the Nonstandard Catalog Listing is ready to process.		X		X	X		0		X			X	X			X		X		X	S	3,5,7
2-8.1	Press GO key and the process will begin. This process will automatically generate a printout.																						
2-8.2	Press the F4 Function Key to receive the Catalog Processing Menu screen.																						
2-9	Catalog Update (B06ALJ) Complete: Enter an "X" on the option line next to "Catalog Update (B06ALJ - Complete)" and press GO key to receive a screen that instructs the user to insert the first (B06ALJ) floppy into the diskette drive.		X		X	X		0		X			X	X			X		X		X	S	3,5,7
2-9.1	Insert diskette, press GO key, and the update process will begin. Follow the screen prompts until the process is completed.																						

MATRIX = SPBS-R:

TASK:

SPECIAL INSTRUCTIONS:

TASK NO.	TASK DESCRIPTION	TIME TO PERFORM: LARGE	TIME TO PERFORM: SMALL	FREQUENCY OF PERFORMANCE: FREQUENT	FREQUENCY OF PERFORMANCE: INFREQUENT	MISSION CRITICAL: YES	MISSION CRITICAL: NO	DIFFICULTY: 0-1	DIFFICULTY: 2-3	REQUISITE TO OTHER TASKS: YES	REQUISITE TO OTHER TASKS: NO	PERFORMED WITHOUT TRAINING: YES	PERFORMED WITHOUT TRAINING: NO	SIMILAR TO OTHER TASKS: YES	SIMILAR TO OTHER TASKS: NO	PERSONAL INJURY LIKELY: YES	PERSONAL INJURY LIKELY: NO	EQUIPMENT DAMAGE LIKELY: YES	EQUIPMENT DAMAGE LIKELY: NO	TEAM COORDINATION REQUIRED: SELECTED/REJECTED	NOTE
2-9.2	Press the F4 Function Key to receive the Catalog Processing Menu screen.																				
2-10	Catalog Update (B06ALJ) Changes Only: Enter an "X" on the option line next to "Catalog Update (B06ALJ - Changes Only)" and press GO key to receive screen that instructs the user to insert the first B06ALJ floppy into the diskette drive.		X		X	X		0		X			X	X			X		X		X	S	3,5,7
2-10.1	Insert diskette, press GO key, and the update process will begin. Follow the screen prompts until the process is completed.																				
2-10.2	Press the F4 Function Key to receive the Catalog Processing Menu screen.																				

NSLIN CATALOG HEADER ADD (ZRB)

Data Base "A"			Data Base "B"		
	NSLIN	NOMENCLATURE		NSLIN	NOMENCLATURE
Item 1	AA9261	TENT COMMAND	Item 1	BB9261	TENT COMMAND
Item 2	AA9262	TENT COMMAND	Item 2	BB9262	TENT COMMAND
Item 3	AA9263	TENT HATCH	Item 3	BB9263	TENT HATCH
Item 4	AA9264	TENT HATCH	Item 4	BB9264	TENT HATCH
Item 5	AA9256	TRUCK, LIFT, FORK	Item 5	BB9256	TRUCK, LIFT, FORK

Figure 12-1

NSLIN CATALOG HEADER CHANGE (ZRB)

	Data Base "A"	Data Base "B"
NSLIN (OLD)	AA9264	BB9264
NSLIN (NEW)	AA9265	BB9265
GENERIC NOMENCLATURE	TENT HATCH	TENT HATCH

Figure 12-2

NSLIN CATALOG HEADER DELETE (ZRB)

	Data Base "A"	Data Base "B"
NSLIN	AA9265	BB9265

Figure 12-3

MCN/NSN CATALOG ADD (ZRC)

	Data Base "A"		Data Base "B"
LIN/NSLIN - NSN/MCN	AA9262/8340002620764		BB9262/8340002620771
	AA9263/8340002620765		BB9263/8340002620772
	AA9256/3930010950448		BB9256/3930010950449
COMMODITY MGT CD	F		F
APPR BUDGET ACT CD	2		2
LOG CONTROL CD	A		A
EQP CATEGORY CD	GQ		GQ
SUPPLY CLASS	7B		7B
UNIT OF ISSUE	EA		EA
UNIT PRICE (EXPRESS IN DOLLARS AND CENTS)	73000		73000
SRRC	N		N
SEC	U		U
NOMENCLATURE (LEAVE SPACES BETWEEN ENTRIES)	Item 1	TENT COMMAND	TENT COMMAND
	Item 2	TENT HATCH	TENT HATCH
	Item 3	TRUCK, LIFT, FORK	TRUCK, LIFT, FORK
PUBLICATION DATA	Item 1	TM 8340-202-12	TM 8340-202-12
	Item 2	TM 8340-202-12	TM 8340-202-12
	Item 3	TM 10-11-12	TM 10-11-12

Figure 12-4

NSN/MCN CATALOG CHANGE (ZRC)

MCN/NSN CATALOG ACTION (CHANGE) SCREEN:

	Data Base "A"	Data Base "B"
NSLIN	AA9256	BB9256
NSN/MCN	3930010950448	3930010950449

ZRC CATALOG ACTION (CHANGE) SCREEN:

	Data Base "A"	Data Base "B"
UNIT PRICE	75000	75000
SRRC	S	S

Figure 12-5

MCN/NSN CHANGE (ZRD)

	Data Base "A"	Data Base "B"
NSLIN	AA9262	BB9262
NSN/MCN (OLD)	8340002620764	8340002620771
NSN/MCN (NEW)	7340002620764	7340002620771

Figure 12-6

MCN/NSN DELETE (ZRD)

	Data Base "A"	Data Base "B"
NSLIN	AA9262	BB9262
NSN/MCN	7340002620764	7340002620771

Figure 12-7

MATRIX # SPBS-R: 13

TASK: Unit Header Update

SPECIAL INSTRUCTIONS: Task No. 13-1.3: Bn data base must be entered first.

TASK NO.	TASK DESCRIPTION	TIME TO PERFORM: LARGE	TIME TO PERFORM: SMALL	FREQUENCY OF PERFORMANCE: FREQUENT	FREQUENCY OF PERFORMANCE: INFREQUENT	MISSION CRITICAL: YES	MISSION CRITICAL: NO	DIFFICULTY: 0,1	DIFFICULTY: 2,3	REQUISITE TO OTHER TASKS: YES	REQUISITE TO OTHER TASKS: NO	PERFORMED WITH-OUT TRAINING: YES	PERFORMED WITH-OUT TRAINING: NO	SIMILAR TO OTHER TASKS: YES	SIMILAR TO OTHER TASKS: NO	PERSONAL INJURY LIKELY: YES	PERSONAL INJURY LIKELY: NO	EQUIPMENT DAMAGE LIKELY: YES	EQUIPMENT DAMAGE LIKELY: NO	TEAM COORDINATION REQUIRED: YES	TEAM COORDINATION REQUIRED: NO	SELECTED/REJECTED	NOTE
	Sign on.																						
13-1	Press F3 Function Key to display Property Book Transactions Menu.		X	X		X			2	X			X		X		X		X		X	S	3,5,7
13-1.1	Press RETURN or DOWN ARROW key to move cursor to "ZRE - Unit Header Update" selection, enter "X" on option line, and press GO key to display Unit Header Menu.																						
13-1.2	Enter "X" on "Add a Unit Header" option line and press GO key to display Unit Header (Add) screen.																						
13-1.3	Enter data at Figure 13-1 and press GO key to update ABF and Unit File.																						
13-1.4	Enter "RETURN" on action line and press GO key to return to Unit Header Menu.																						
13-2	Move cursor to "Change a Unit Header" and enter "X" on option line to display Request for Change to Unit Header screen.		X	X		X			2	X			X		X		X		X		X	S	3,5,7
13-2.1	Enter UIC "WAA9A1" and TOC "2" for data base A and UIC "WAA9B1" and TOC "2" for data base B. Press GO key to display Unit Header (Change) screen.																						

MATRIX = SPBS-R:

TASK:

SPECIAL INSTRUCTIONS:

TASK NO.	TASK DESCRIPTION	TIME TO PERFORM: LARGE	TIME TO PERFORM: SMALL	FREQUENCY OF PERFORMANCE: FREQUENT	FREQUENCY OF PERFORMANCE: INFREQUENT	MISSION CRITICAL: YES	MISSION CRITICAL: NO	DIFFICULTY: 0,1	DIFFICULTY: 2,3	REQUISITE TO OTHER TASKS: YES	REQUISITE TO OTHER TASKS: NO	PERFORMED WITH-OUT TRAINING: YES	PERFORMED WITH-OUT TRAINING: NO	SIMILAR TO OTHER TASKS: YES	SIMILAR TO OTHER TASKS: NO	PERSONAL INJURY LIKELY: YES	PERSONAL INJURY LIKELY: NO	EQUIPMENT DAMAGE LIKELY: YES	EQUIPMENT DAMAGE LIKELY: NO	TEAM COORDINATION REQUIRED: YES	TEAM COORDINATION REQUIRED: NO	SELECTED/REJECTED	NOTE
13-2.2	Press RETURN or DOWN ARROW key to move cursor to "Date Last Inventory" field. Enter current Julian Date and press GO key to update Unit File																						
13-2.3	Enter "RETURN" on action line and press GO key to return to Unit Header Menu.																						
13-3	Move cursor to "Delete a Unit Header" and enter "X" on option line to display Unit Header (Delete) screen. We will not perform this option at this time.		X	X		X			2	X			X		X		X		X		X	S	
13.3.1	Press F3 Function Key to display Property Book Transactions Menu.																						

ZRE UNIT HEADER DATA INFORMATION

	Bn Data Base	Data Base "A" (A-Co)	Data Base "B" (B-Co)
UIC	WAA9	WAA9A1	WAA9B1
UNIT DESCRIPTION	37TH ENGR BN	A CO 37TH ENGR BN	B CO 37TH ENGR BN
STATION NAME	FT LEE VA	FT LEE VA	FT LEE VA
DSSC		D	D
TYPE ORG CD	2	2	2
TOE/TDA NR	HFCØ122Ø2T	HFCØ122Ø2T	HFCØ122Ø2T
AUTH LEVEL ORG CO	2	2	2
UNIT ASSIGN CD	Ø	Ø	Ø
DODAAC OF UIC		WH4EA2	WH4EB1
DATE LAST INVENTORY		86147 (5 pos. current date)	86147 (5 pos. current date)
CMD ASSIGN CD	1T	1T	1T
SHIP TO/BILL TO ADDR		W36NOW	W36NOW
TYPE ACTION CD	A	A	A

Figure 13-1

MATRIX # SPBS-R: 14

TASK: SUBUIC Assignment Update

SPECIAL INSTRUCTIONS: User is required to input data elements for both data bases A and B.

TASK NO.	TASK DESCRIPTION	TIME TO PERFORM: LARGE	TIME TO PERFORM: SMALL	FREQUENCY OF PERFORMANCE: FREQUENT	FREQUENCY OF PERFORMANCE: INFREQUENT	MISSION CRITICAL: YES	MISSION CRITICAL: NO	DIFFICULTY: 0,1	DIFFICULTY: 2,3	REQUISITE TO OTHER TASKS: YES	REQUISITE TO OTHER TASKS: NO	PERFORMED WITH-OUT TRAINING: YES	PERFORMED WITH-OUT TRAINING: NO	SIMILAR TO OTHER TASKS: YES	SIMILAR TO OTHER TASKS: NO	PERSONAL INJURY LIKELY: YES	PERSONAL INJURY LIKELY: NO	EQUIPMENT DAMAGE LIKELY: YES	EQUIPMENT DAMAGE LIKELY: NO	TEAM COORDINATION REQUIRED: YES	TEAM COORDINATION REQUIRED: NO	SELECTED/REJECTED	NOTE
4-1	Press RETURN or DOWN ARROW key to move cursor to "2RV - SUBUIC Assignment Update" selection.		X	X		X			2	X			X	X			X		X		X	S	3,5,7
4-1.1	Enter "X" on option line and press GO key to display SUBUIC Assignment Menu.																						
4-1.2	Enter "X" on "Add a SUBUIC" option line and press GO key to display SUBUIC Assignment (Add) screen.																						
4-1.3	Enter data at Figure 14-1 and press GO key to update SUBUIC Assignment File.																						
4-1.4	Enter "RETURN" on action line and press GO key to return to SUBUIC Assignment Menu.																						
4-2	Enter "X" on "Change a SUBUIC" option line and press GO key to display Request for Change to SUBUIC Assignment screen.		X	X		X			2	X			X	X			X		X		X	S	3,5,7
14-2.1	Enter UIC "WAA9A1" for data base A and UIC "WAA9B1" for data base B and press GO key to display SUBUIC Assignment (Change) screen.																						
14-2.2	Enter data at Figure 14-2 and press GO key to update SUBUIC Assignment File.																						
14-2.3	Press F3 Function Key to display Property Book Transactions Menu.																						

SUBUIC ASSIGNMENT (ADD)

	Data Base "A"	Data Base "B"
UIC	WAA9A1	WAA9B1
PARAGRAPH NR (FROM)	115	115
PARAGRAPH NR (TO)	118	118

Figure 14-1

SUBUIC ASSIGNMENT (CHANGE)

	Data Base "A"	Data Base "B"
UIC	WAA9A1	WAA9B1
PARAGRAPH NR (FROM)	115	118
PARAGRAPH NR (TO)	117	119

Figure 14-2

IX # SPBS-R: 15

: Authorization Data Update

AL User is required to input data elements
UCTIONS: for both data bases A and B.

	TASK DESCRIPTION	TASK SELECTION CRITERIA: TIME TO PERFORM (LARGE / SMALL)	FREQUENCY OF PERFORMANCE (FREQUENT / INFREQUENT)	MISSION CRITICAL (YES / NO)	DIFFICULTY (0.1 / 2.3)	REQUISITE TO OTHER TASKS (YES / NO)	PERFORMED WITHOUT TRAINING (YES / NO)	SIMILAR TO OTHER TASKS (YES / NO)	PERSONAL INJURY LIKELY (YES / NO)	EQUIPMENT DAMAGE LIKELY (YES / NO)	TEAM COORDINATION REQUIRED (YES / NO)	SELECTED/REJECTED	NOTE
	Press RETURN or DOWN ARROW key to move cursor to "ZRN - Authorization Data Update" selection.	X	X	X	2	X	X	X	X	X	X	S	3,5,7
1	Enter "X" on option line and press GO key to display Authorization Data Menu.												
2	Enter "X" on "Add Authorization Data" option line and press GO key to display Add Authorization Data screen.												
3	Enter data at Figure 15-1 and press GO key to update ABF.												
4	Enter "RETURN" on action line and press GO key to return to Authorization Data Menu.												
	Move cursor to "Change Authorization Data" selection, enter "X" on option line, and press GO key to display Request for Change to Authorization Data screen.	X	X	X	2	X	X	X	X	X	X	S	3,5,7
1	Enter data at Figure 15-2 and press GO key to display Change Authorization Data screen.												
2	Enter data at Figure 15-3 and press GO key to update ABF.												

RIX # SPBS-R:

K:

CIAL
TRUCTIONS:

	TASK DESCRIPTION	TASK SELECTION CRITERIA: TIME TO PERFORM (LARGE / SMALL)	FREQUENCY OF PERFORMANCE (FREQUENT / INFREQUENT)	MISSION CRITICAL (YES / NO)	DIFFICULTY (0.1 / 2.2)	REQUISITE TO OTHER TASKS (YES / NO)	PERFORMED WITH-OUT TRAINING (YES / NO)	SIMILAR TO OTHER TASKS (YES / NO)	PERSONAL INJURY LIKELY (YES / NO)	EQUIPMENT DAMAGE LIKELY (YES / NO)	TEAM COORDINATION REQUIRED (YES / NO)	SELECTED/REJECTED	NOTE
3	Enter "RETURN" on action line and press GO key to display Authorization Data Menu.												
	Enter "X" on "Delete Authorization Data" option line and press GO key to display Delete Authorization Data screen. We will not perform this option at this time.	X	X	X	2	X	X	X	X	X	X	S	5,5,7
	Press F3 Function Key to display Property Book Transaction Menu.	X	X	X	2	X	X	X	X	X	X	S	3,5,7

ADD AUTHORIZATION DATA

	Data Base "A"	Data Base "B"
UIC	WAA9A1	WAA9B1
PBIC	8	8
LIN/NSLIN	AA9256	BB9256
AUTH DOCUMENT NR	WOVNAØ	WOVNAØ
REQUIRED QUANTITY	1	1
AUTHORIZED QUANTITY	1	1
SPEC REP ITEM CD	BLANK	BLANK
EQP READINESS CD	BLANK	BLANK
TYPE AUTH CD	2	2

Figure 15-1

REQUEST FOR CHANGE TO AUTHORIZATION DATA

	Data Base "A"	Data Base "B"
UIC	WAA9A1	WAA9B1
PBIC	8	8
LIN	AA9256	BB9256

Figure 15-2

CHANGE AUTHORIZATION DATA

	Data Base "A"	Data Base "B"
AUTH DOCUMENT NR	CTA 5Ø-9Ø9	CTA 5Ø-9Ø9
REQUIRED QUANTITY	Ø	Ø
AUTHORIZED QUANTITY	2	2
SPEC REP ITEM CD	BLANK	BLANK
EQP READINESS CD	BLANK	BLANK
TYPE AUTH CD	3	3

Figure 15-3

RIZ = SPBS-R: 16

K: Asset Adjustment

CIAL INSTRUCTIONS: User is required to input data elements for both data bases A and B.

	TASK DESCRIPTION	TASK SELECTION CRITERIA: TIME TO PERFORM		FREQUENCY OF PERFORMANCE		MISSION CRITICAL		DIFFICULTY		REQUISITE TO OTHER TASKS		PERFORMED WITH-OUT TRAINING		SIMILAR TO OTHER TASKS		PERSONAL INJURY LIKELY		EQUIPMENT DAM-AGE LIKELY		TEAM COORDINA-TION REQUIRED			
		LARGE	SMALL	FREQUENT	INFREQUENT	YES	NO	0,1	2,3	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	SELECTED/REJECTED	NOTE
	Press RETURN or DOWN ARROW key to move cursor to "ZRI - Asset Adjustment" selection.		X	X		X			2	X			X	X			X		X		X	S	3,5,7
.1	Enter "X" on option line. Press GO key to display Asset Adjustment screen.																						
.2	Enter data at Figure 16-1 and press GO key to update the ABF and THF.																						
.3	After you press GO key, a Serial Number Query screen will appear. Enter "Y" and press GO key to display Serial/Registration (Add) screen.																						
.4	Enter data at Figure 16-2 and press GO key to add Serial Number to ABF.																						
	Press F3 Function Key to display Property Book Transactions Menu.		X	X		X			2	X			X	X			X		X		X	S	3,5,7

ASSET ADJUSTMENT INCREASE

	Data Base "A"	Data Base "B"
UIC	WAA9A1	WAA9B1
PBIC	8	8
LIN/NSLIN	AA9256	BB9256
NSN/MCN	3930010950448	3930010950449
EQUIPMENT CONC SITE	AN	AN
DOCUMENT NUMBER	51470050	51470060
FORM NUMBER	3161	3161
TYPE CHANGE CD		
QUANTITY	2	2
TYPE ACTION CD	I	I

Figure 16-1

SERIAL/REGISTRATION NUMBER ADD

	Data Base "A"	Data Base "B"
SERIAL NO.	222AB	222AC

Figure 16-2

TRIX * SPBS-R: 17

SK: Serial/Registration/Lot Nr Update

ECIAL STRUCTIONS: User is required to input data elements for both data bases A and B.

N	TASK DESCRIPTION	TIME TO PERFORM: LARGE	TIME TO PERFORM: SMALL	FREQUENCY OF PERFORMANCE: FREQUENT	FREQUENCY OF PERFORMANCE: INFREQUENT	MISSION CRITICAL: YES	MISSION CRITICAL: NO	DIFFICULTY: 0,1	DIFFICULTY: 2,3	REQUISITE TO OTHER TASKS: YES	REQUISITE TO OTHER TASKS: NO	PERFORMED WITH-OUT TRAINING: YES	PERFORMED WITH-OUT TRAINING: NO	SIMILAR TO OTHER TASKS: YES	SIMILAR TO OTHER TASKS: NO	PERSONAL INJURY LIKELY: YES	PERSONAL INJURY LIKELY: NO	EQUIPMENT DAMAGE LIKELY: YES	EQUIPMENT DAMAGE LIKELY: NO	TEAM COORDINATION REQUIRED: SELECTED/REJECTED	NOTE
	Press RETURN or DOWN ARROW key to move cursor to "ZRG - Serial/Registration/Lot Nr Update" selection and enter "X" on option line. Press GO key to display Serial/Registration/Lot Nr Menu.		X	X		X			2	X			X	X			X		X		X	S	3,5,7
1.1	Enter "X" on "Add Serial/Registration/Lot Nr" option line and press GO key to display Serial/Registration/Lot Nr (Add) screen.																						
1.2	Enter data at Figure 17-1 and press GO key to update ABF.																						
1.3	Enter "RETURN" on action line and press GO key to return to Serial/Registration/Lot Nr Menu.																						
2	Enter "X" on "Delete Serial/Registration/Lot Nr" option line and press GO key to display Serial/Registration/Lot Nr (Delete) screen.		X	X		X			2	X			X	X			X		X		X	S	3,5,7
2.1	Enter data at Figure 17-2 and press GO key to update ABF.																						
3	Press F3 Function Key to display Property Book Transactions Menu.		X	X		X			2	X			X	X			X		X		X	S	3,5,7

SERIAL/REGISTRATION/LOT NR (ADD)

	Data Base "A"	Data Base "B"
UIC	WAA9A1	WAA9B1
PBIC	8	8
LIN/NSLIN	AA9256	BB9256
NSN/MCN	3930010950448	3930010950449
EQUIPMENT CONC SITE	AN	AN
DOCUMENT NUMBER	51470050	51470060
SERIAL NUMBER	342SF19	342SF20

Figure 17-1

DELETE A SERIAL/REGISTRATION NO.

	Data Base "A"	Data Base "B"
UIC	WAA9A1	WAA9B1
PBIC	8	8
LIN/NSLIN	AA9256	BB9256
NSN/MCN	3930010950448	3930010950449
EQUIPMENT CONC SITE	AN	AN
DOCUMENT NUMBER	51470050	51470060
SERIAL NUMBER	342SF19	342SF20

Figure 17-2

TRIX = SPBS-R: 18

SK: Lateral Transfer

ECIAL STRUCTIONS: User is required to input data elements for both data bases A and B.

	TASK DESCRIPTION	TASK SELECTION CRITERIA: TIME TO PERFORM (LARGE / SMALL)	FREQUENCY OF PERFORMANCE (FREQUENT / INFREQUENT)	MISSION CRITICAL (YES / NO)	DIFFICULTY (0,1 / 2,3)	REQUISITE TO OTHER TASKS (YES / NO)	PERFORMED WITH-OUT TRAINING (YES / NO)	SIMILAR TO OTHER TASKS (YES / NO)	PERSONAL INJURY LIKELY (YES / NO)	EQUIPMENT DAMAGE LIKELY (YES / NO)	TEAM COORDINATION REQUIRED (YES / NO)	SELECTED/REJECTED	NOTE
	Press RETURN or DOWN ARROW key to move cursor to "ZRL - Lateral Transfer" selection and enter "X" on option line. Press GO key to display Lateral Transfer DIC ZRL (Form Number LT) screen.	X	X	X	2	X	X	X	X	X	X	S	3,5,7
.1	Enter data at Figure 18-1 and press GO key to transfer assets from one UIC/PBIC to another UIC/PBIC and update the ABF and THF.												
.2	If a Serial Number is required for assets being transferred, a Serial Number Process screen will appear.												
.3	Enter Serial Number at Figure 18-2 on Serial Number Process screen and press GO key.												
1	Move cursor to action line, enter "RETURN", and press GO key to display Property Book Transactions Menu.	X	X	X	0	X	X	X	X	X	X	S	3,5,7

LATERAL TRANSFER

	Data Base "A"	Data Base "B"
UIC	WAA9A1	WAA9B1
PBIC	8	8
LIN/NSLIN	AA9256	BB9256
SUBLIN/SUBNSLIN	BLANK	BLANK
NSN/MCN	3930010950448	3930010950449
EQUIPMENT CONC SITE	AN	AN
DOCUMENT NUMBER	51470081	51470082
QUANTITY	1	1
EQUIPMENT CONC SITE	NV	NV
PBIC	8	8
UIC	WAA9B1	WAA9A1
LIN/NSLIN	BB9256	AA9256
SUBLIN/SUBNSLIN	AA9256	BB9256

Figure 18-1

SERIAL NUMBER PROCESS

	Data Base "A"	Data Base "B"
SERIAL NUMBER	222AB	222AC

Figure 18-2

TRIX = SPBS-R: 19

SK: UIC Change

ECIAL INSTRUCTIONS: User is required to input data elements for both data bases A and B.

	TASK DESCRIPTION	TASK SELECTION CRITERIA: TIME TO PERFORM (LARGE)	TIME TO PERFORM (SMALL)	FREQUENCY OF PERFORMANCE (FREQUENT)	FREQUENCY OF PERFORMANCE (INFREQUENT)	MISSION CRITICAL (YES)	MISSION CRITICAL (NO)	DIFFICULTY (0,1)	DIFFICULTY (2,3)	REQUISITE TO OTHER TASKS (YES)	REQUISITE TO OTHER TASKS (NO)	PERFORMED WITH-OUT TRAINING (YES)	PERFORMED WITH-OUT TRAINING (NO)	SIMILAR TO OTHER TASKS (YES)	SIMILAR TO OTHER TASKS (NO)	PERSONAL INJURY LIKELY (YES)	PERSONAL INJURY LIKELY (NO)	EQUIPMENT DAMAGE LIKELY (YES)	EQUIPMENT DAMAGE LIKELY (NO)	TEAM COORDINATION REQUIRED (YES)	TEAM COORDINATION REQUIRED (NO)	SELECTED/REJECTED	NOTE
	Press RETURN or DOWN ARROW key to move cursor to "ZRW - UIC Change" selection.		X	X		X			2		X		X	X			X		X		X	S	3,5,7
.1	Enter "X" on option line and press GO key to display UIC Change screen.																						
.2	Enter data at Figure 19-1 and press GO key to update ABF, THF, MEF, and Unit File.																						
	Enter "RETURN" on action line and press GO key to return to Property Book Transactions Menu.		X	X			X	0			X		X	X			X		X		X	S	3,5,7

UIC CHANGE

	Data Base "A"	Data Base "B"
TYPE ORG CD	2	2
UIC (OLD)	WAA9A1	WAA9B1
UIC (NEW)	WAA9E1	WAA9F1
UNIT DESC (NEW)	E CO 47TH ENGR BN	F TROOP 74TH ENGR GP
DOCUMENT NR	51470083	51470084
TOE/TDA NR	WOVNBØ	WOVNCØ

Figure 19-1

MATRIX # SPBS-R: 20

TASK: ABF & THF Update

SPECIAL INSTRUCTIONS:

TASK NO.	TASK DESCRIPTION	TIME TO PERFORM: LARGE	TIME TO PERFORM: SMALL	FREQUENCY OF PERFORMANCE: FREQUENT	FREQUENCY OF PERFORMANCE: INFREQUENT	MISSION CRITICAL: YES	MISSION CRITICAL: NO	DIFFICULTY: 0,1	DIFFICULTY: 2,3	REQUISITE TO OTHER TASKS: YES	REQUISITE TO OTHER TASKS: NO	PERFORMED WITH-OUT TRAINING: YES	PERFORMED WITH-OUT TRAINING: NO	SIMILAR TO OTHER TASKS: YES	SIMILAR TO OTHER TASKS: NO	PERSONAL INJURY LIKELY: YES	PERSONAL INJURY LIKELY: NO	EQUIPMENT DAMAGE LIKELY: YES	EQUIPMENT DAMAGE LIKELY: NO	TEAM COORDINATION REQUIRED	SELECTED/REJECTED	NOTE
20-1	Press RETURN or DOWN ARROW key to move cursor to "ZRZ - ABF & THF Update" selection.		X	X		X			2	X			X	X			X		X		X	S	3,5,7
20-1.1	Enter "X" on option line and press GO key to display ABF & THF Update Menu. We will not perform this option at this time.																					
20-2	Press F3 Function Key to display Property Book Transactions Menu.		X	X			X	0		X			X		X		X		X		X	S	3,5,7

MATRIX # SPBS-R: 21

TASK: Request for Hand Receipt

SPECIAL INSTRUCTIONS:

TASK NO.	TASK DESCRIPTION	TIME TO PERFORM: LARGE	TIME TO PERFORM: SMALL	FREQUENCY OF PERFORMANCE: FREQUENT	FREQUENCY OF PERFORMANCE: INFREQUENT	MISSION CRITICAL: YES	MISSION CRITICAL: NO	DIFFICULTY: 0.1	DIFFICULTY: 2.3	REQUISITE TO OTHER TASKS: YES	REQUISITE TO OTHER TASKS: NO	PERFORMED WITH-OUT TRAINING: YES	PERFORMED WITH-OUT TRAINING: NO	SIMILAR TO OTHER TASKS: YES	SIMILAR TO OTHER TASKS: NO	PERSONAL INJURY LIKELY: YES	PERSONAL INJURY LIKELY: NO	EQUIPMENT DAMAGE LIKELY: YES	EQUIPMENT DAMAGE LIKELY: NO	TEAM COORDINATION REQUIRED: YES	TEAM COORDINATION REQUIRED: NO	SELECTED/REJECTED	NOTE
11-1	Press RETURN or DOWN ARROW key to move cursor to "ZRH - Request for Hand Receipt" selection.		X	X		X			2		X		X	X			X		X		X	S	3,5,7
11-1.1	Enter "X" on option line and press GO key to display Request for Hand Receipt screen. We will not perform this option at this time.																						
11-2	Move cursor to action line and enter "RETURN" to return to Property Book Transactions Menu.		X	X			X	0			X		X	X			X		X		X	S	3,5,7

MATRIX = SPBS-R: 22

TASK: Unit Transfer

SPECIAL INSTRUCTIONS:

TASK NO.	TASK DESCRIPTION	TIME TO PERFORM: LARGE	TIME TO PERFORM: SMALL	FREQUENCY OF PERFORMANCE: FREQUENT	FREQUENCY OF PERFORMANCE: INFREQUENT	MISSION CRITICAL: YES	MISSION CRITICAL: NO	DIFFICULTY: 0,1	DIFFICULTY: 2,3	REQUISITE TO OTHER TASKS: YES	REQUISITE TO OTHER TASKS: NO	PERFORMED WITHOUT TRAINING: YES	PERFORMED WITHOUT TRAINING: NO	SIMILAR TO OTHER TASKS: YES	SIMILAR TO OTHER TASKS: NO	PERSONAL INJURY LIKELY: YES	PERSONAL INJURY LIKELY: NO	EQUIPMENT DAMAGE LIKELY: YES	EQUIPMENT DAMAGE LIKELY: NO	TEAM COORDINATION REQUIRED: YES	TEAM COORDINATION REQUIRED: NO	SELECTED/REJECTED	NOTE
2-1	Press RETURN or DOWN ARROW key to move cursor to "ZRF - Unit Transfer" selection.		X		X	X			2		X		X		X		X		X		X	S	3,5,7
2-1.1	Enter "X" on option line and press GO key to display Unit Transfer screen. We will not perform this option at this time.																						
2-2	Move cursor to action line and enter "RETURN". Press GO key to return to Property Book Transactions Menu.		X	X			X	0			X		X		X		X		X		X	S	3,5,

MATRIX # SPBS-R: 23

TASK: Multiple ERC File Update

SPECIAL INSTRUCTIONS:

TASK NO.	TASK DESCRIPTION	TASK SELECTION CRITERIA: TIME TO PERFORM (LARGE / SMALL)	FREQUENCY OF PERFORMANCE (FREQUENT / INFREQUENT)	MISSION CRITICAL (YES / NO)	DIFFICULTY (0,1 / 2,3)	REQUISITE TO OTHER TASKS (YES / NO)	PERFORMED WITH-OUT TRAINING (YES / NO)	SIMILAR TO OTHER TASKS (YES / NO)	PERSONAL INJURY LIKELY (YES / NO)	EQUIPMENT DAMAGE LIKELY (YES / NO)	TEAM COORDINATION REQUIRED (YES / NO)	SELECTED/REJECTED	NOTE
23-1	Press RETURN or DOWN ARROW key to move cursor to "ZRA - Multiple ERC Update" selection.	X	X	X	2	X	X	X	X	X	X	S	3,5,7
23-1.1	Enter "X" on option line and press GO key to display Multiple ERC Data Menu.												
23-1.2	Enter "X" in desired option and press GO key to display selected screen.												
23-1.3	Enter necessary data and press GO key. We will not perform this option at this time.												
23-2	Move cursor to action line, enter "SO", and press GO key to sign off system.	X	X	X	0	X	X	X	X	X	X	S	3,5,7

MATRIX # SPBS-R: 24

TASK: MILSTRIP Requisitioning

SPECIAL INSTRUCTIONS: User is required to input data for both data bases A and B.

TASK NO.	TASK DESCRIPTION	TASK SELECTION CRITERIA: TIME TO PERFORM (LARGE / SMALL)	FREQUENCY OF PERFORMANCE (FREQUENT / INFREQUENT)	MISSION CRITICAL (YES / NO)	DIFFICULTY (0.1 / 2.3)	REQUISITE TO OTHER TASKS (YES / NO)	PERFORMED WITH-OUT TRAINING (YES / NO)	SIMILAR TO OTHER TASKS (YES / NO)	PERSONAL INJURY LIKELY (YES / NO)	EQUIPMENT DAMAGE LIKELY (YES / NO)	TEAM COORDINATION REQUIRED (YES / NO)	SELECTED/REJECTED	NOTE
	Sign on.												
4-1	Press F2 Function Key to receive the MILSTRIP Transactions Menu.	X	X	X	1	X	X	X	X	X	X	S	3,5,7
4-1.1	Press RETURN or DOWN ARROW key to move cursor to "A0_ - Property Book Request (ALIN)" selection.												
4-1.2	Enter "X" on option line and press GO key to receive the Property Book Request (ALIN) screen.												
4-1.3	Enter data elements provided in Figure 24-1. Press Go key and the AØ_ will process.												
	NOTE: After processing, the system will remain on the AØ_ screen, ready for the next transaction.												
24-1.4	When processing is complete, press F2 Function Key to return to the MILSTRIP Transactions Menu.												
24-2	Press RETURN or DOWN ARROW key to move cursor to "A0_ - Property Book Request (SUBLIN)" selection.	X	X	X	1	X	X	X	X	X	X	S	3,5,7
24-2.1	Enter "X" on option line and press GO key to receive Property Book Request (SUBLIN) screen. We will not perform this option at this time.												

MATRIX # SPBS-R:

TASK:

SPECIAL INSTRUCTIONS:

TASK NO.	TASK DESCRIPTION	TASK SELECTION CRITERIA																								
		TIME TO PERFORM		FREQUENCY OF PERFORMANCE		MISSION CRITICAL		DIFFICULTY		REQUISITE TO OTHER TASKS		PERFORMED WITH-OUT TRAINING		SIMILAR TO OTHER TASKS		PERSONAL INJURY LIKELY		EQUIPMENT DAM-AGE LIKELY		TEAM COORDINA-TION REQUIRED			
		LARGE	SMALL	FREQUENT	INFREQUENT	YES	NO	0.1	2.3	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	SELECTED/REJECTED	NOTE
4-2.2	Press F2 Function Key to return to the MILSTRIP Transactions Menu.																									
4-3	Press RETURN or DOWN ARROW key to move cursor to "A0_ - Non-Property Book Request (w/wo ALIN)" selection.	X		X		X		1		X			X	X			X		X		X		X	S	3.5.7
4-3.1	Enter "X" on option line and press GO key to receive Nonproperty Book Request screen. We will not perform this option at this time.																									
4-3.2	Press F2 Function Key to return to the MILSTRIP Transactions Menu.																									

PROPERTY BOOK REQUEST (ALIN)

	Data Base "A"	Data Base "B"
DIC	AØA	AØA
RIC	AW2	AW2
MEDIA/STATUS CD	A	A
NSN/MCN	393ØØ1Ø95Ø448	393ØØ1Ø95Ø449
UNIT OF ISSUE	EA	EA
QUANTITY	1	1
DODAAC	WH4EA2	WH4EB1
DOCUMENT NR	5148ØØØ1	5148ØØØ2
DEMAND CD	N	N
UIC	WAA9E1	WAA9F1
SIGNAL CD	D	D
FUND CD	G4	G4
END ITEM/TYPE REQ CD	AA	AA
PROJECT CD		
PRIORITY CD	Ø6	Ø6
REQ DELIV DTE	18Ø	18Ø
ADVICE CD	2B	2B
ALIN	AA9256	BB9256
APC		
PBIC	8	8
EQP CONC SITE	AN	AN

Figure 24-1

MATRIX # SPBS-R: 25

TASK: MILSTRIP Status Transactions

SPECIAL INSTRUCTIONS: User is required to enter data for both data bases A and B.

TASK NO.	TASK DESCRIPTION	TIME TO PERFORM: LARGE	TIME TO PERFORM: SMALL	FREQUENCY OF PERFORMANCE: FREQUENT	FREQUENCY OF PERFORMANCE: INFREQUENT	MISSION CRITICAL: YES	MISSION CRITICAL: NO	DIFFICULTY: 0,1	DIFFICULTY: 2,3	REQUISITE TO OTHER TASKS: YES	REQUISITE TO OTHER TASKS: NO	PERFORMED WITH-OUT TRAINING: YES	PERFORMED WITH-OUT TRAINING: NO	SIMILAR TO OTHER TASKS: YES	SIMILAR TO OTHER TASKS: NO	PERSONAL INJURY LIKELY: YES	PERSONAL INJURY LIKELY: NO	EQUIPMENT DAMAGE LIKELY: YES	EQUIPMENT DAMAGE LIKELY: NO	TEAM COORDINATION REQUIRED: YES	TEAM COORDINATION REQUIRED: NO	SELECTED/REJECTED	NOTE
5-1	Press RETURN or DOWN ARROW key to move cursor to "AE_ - Supply Status" selection.	X		X		X		1		X			X	X			X		X		X	S	3,5,7
5-1.1	Enter "X" on option line and press GO key to receive Supply Status screen.																						
5-1.2	Enter data elements provided in Figure 25-1, press GO key, and the AE_ will process. NOTE: After processing, the system will remain on the AE_ screen, ready for the next transaction.																						
5-1.3	Press F2 Function Key to return to the MILSTRIP Transactions Menu.																						
5-2	Press RETURN or DOWN ARROW key to move cursor to "AF_ - Request for Followup" selection.		X		X	X		0		X			X	X			X		X		X		3,5,7
5-2.1	Enter "X" on option line and press GO key to receive Request for Followup screen.																						
5-2.2	Enter data elements provided in Figure 25-2, press GO key, and the AF_ will process. NOTE: After processing, the system will remain on the AF_ screen.																						

MATRIX # SPBS-R:

TASK:

SPECIAL INSTRUCTIONS:

TASK NO.	TASK DESCRIPTION	TIME TO PERFORM: LARGE	TIME TO PERFORM: SMALL	FREQUENCY OF PERFORMANCE: FREQUENT	FREQUENCY OF PERFORMANCE: INFREQUENT	MISSION CRITICAL: YES	MISSION CRITICAL: NO	DIFFICULTY: 0,1	DIFFICULTY: 2,3	REQUISITE TO OTHER TASKS: YES	REQUISITE TO OTHER TASKS: NO	PERFORMED WITH-OUT TRAINING: YES	PERFORMED WITH-OUT TRAINING: NO	SIMILAR TO OTHER TASKS: YES	SIMILAR TO OTHER TASKS: NO	PERSONAL INJURY LIKELY: YES	PERSONAL INJURY LIKELY: NO	EQUIPMENT DAMAGE LIKELY: YES	EQUIPMENT DAMAGE LIKELY: NO	TEAM COORDINATION REQUIRED: YES	TEAM COORDINATION REQUIRED: NO	SELECTED/REJECTED	NOTE
25-2.3	Press F2 Function Key to return to the MILSTRIP Transactions Menu.																						
25-3	Press RETURN or DOWN ARROW key to move cursor to "APC - Request for Followup (Improved ESD)" selection.		X		X	X		0		X			X	X			X		X		X	S	2,5,7
25-3.1	Enter "X" on option line and press GO key to receive Request for Followup (Improved Estimated Shipping Date) screen. We will not perform this option at this time.																						
25-3.2	Press F2 Function Key to return to the MILSTRIP Transactions Menu.																						
25-4	Press RETURN or DOWN ARROW key to move cursor to "ATA - Followup" selection.		X		X	X		0		X			X	X			X		X		X	S	2,5,7
25-4.1	Enter "X" on option line and press GO key to receive Followup screen.																						
25-4.2	Enter data elements provided in Figure 25-3, press GO key, and the ATA will process.																						
	NOTE: After processing, the system will remain on the ATA screen, ready for the next transaction.																						

MATRIX # SPBS-R:

TASK:

SPECIAL INSTRUCTIONS:

TASK #	TASK DESCRIPTION	TIME TO PERFORM: LARGE	TIME TO PERFORM: SMALL	FREQUENCY OF PERFORMANCE: FREQUENT	FREQUENCY OF PERFORMANCE: INFREQUENT	MISSION CRITICAL: YES	MISSION CRITICAL: NO	DIFFICULTY: 0,1	DIFFICULTY: 2,3	REQUISITE TO OTHER TASKS: YES	REQUISITE TO OTHER TASKS: NO	PERFORMED WITH-OUT TRAINING: YES	PERFORMED WITH-OUT TRAINING: NO	SIMILAR TO OTHER TASKS: YES	SIMILAR TO OTHER TASKS: NO	PERSONAL INJURY LIKELY: YES	PERSONAL INJURY LIKELY: NO	EQUIPMENT DAMAGE LIKELY: YES	EQUIPMENT DAMAGE LIKELY: NO	TEAM COORDINATION REQUIRED: YES	TEAM COORDINATION REQUIRED: NO	SELECTED/REJECTED	NOTE
5-4.3	Press F2 Function Key to return to the MILSTRIP Transactions Menu.																						
5-5	Press RETURN or DOWN ARROW key to move cursor to "ATR - Adverse Status Reversal" selection.		X		X	X		0		X			X	X			X		X		X	S	3,5,7
5-5.1	Enter "X" on option line and press GO key to receive Adverse Status Reversal screen. We will not perform this option at this time.																						
5-5.2	Press F2 Function Key to return to the MILSTRIP Transactions Menu.																						
5-6	Press RETURN or DOWN ARROW key to move cursor to "AM_ - Document Modifier" selection.		X		X	X		0		X			X	X			X		X		X	S	3,5,7
5-6.1	Enter "X" on option line and press GO key to receive Request for Document Modification screen.																						
5-6.2	Enter data elements provided in Figure 25-4, press GO key, and the Document Modifier screen will appear for the DODAAC and Document Number that was just input. We will not modify the document at this time.																						
5-6.3	Press F2 Function Key to return to the MILSTRIP Transactions Menu.																						

MATRIX # SPBS-R:

TASK:

SPECIAL INSTRUCTIONS:

TASK NO.	TASK DESCRIPTION	TIME TO PERFORM: LARGE	TIME TO PERFORM: SMALL	FREQUENCY OF PERFORMANCE: FREQUENT	FREQUENCY OF PERFORMANCE: INFREQUENT	MISSION CRITICAL: YES	MISSION CRITICAL: NO	DIFFICULTY: 0,1	DIFFICULTY: 2,3	REQUISITE TO OTHER TASKS: YES	REQUISITE TO OTHER TASKS: NO	PERFORMED WITHOUT TRAINING: YES	PERFORMED WITHOUT TRAINING: NO	SIMILAR TO OTHER TASKS: YES	SIMILAR TO OTHER TASKS: NO	PERSONAL INJURY LIKELY: YES	PERSONAL INJURY LIKELY: NO	EQUIPMENT DAMAGE LIKELY: YES	EQUIPMENT DAMAGE LIKELY: NO	TEAM COORDINATION REQUIRED: YES	TEAM COORDINATION REQUIRED: NO	SELECTED/REJECTED	NOTE
25-7	Press RETURN or DOWN ARROW key to move cursor to "AC_ - Request for Cancellation" selection.		X		X	X		0		X			X	X			X		X		X	S	3,5,7
25-7.1	Enter "X" on option line and press GO key to receive Request for Cancellation screen.																						
25-7.2	Enter data elements provided in Figure 25-5, press GO key, and the AC_ will process. NOTE: After processing, the system will remain on the AC_ screen, ready for the next transaction.																						
25-7.3	Press F2 Function Key to return to the MILSTRIP Transactions Menu.																						
25-8	Press RETURN or DOWN ARROW key to move cursor to "AK_ - Followup to Request for Cancellation" selection.		X		X	X		0		X			X	X			X		X		X	S	3,5,7
25-8.1	Enter "X" on option line and press GO key to receive Followup to Request for Cancellation screen. We will not perform this option at this time.																						
25-8.2	Press F2 Function Key to return to the MILSTRIP Transactions Menu.																						

MATRIX = SPBS-R:

TASK:

SPECIAL INSTRUCTIONS:

TASK NO.	TASK DESCRIPTION	TIME TO PERFORM: LARGE	TIME TO PERFORM: SMALL	FREQUENCY OF PERFORMANCE: FREQUENT	FREQUENCY OF PERFORMANCE: INFREQUENT	MISSION CRITICAL: YES	MISSION CRITICAL: NO	DIFFICULTY: 0,1	DIFFICULTY: 2,3	REQUISITE TO OTHER TASKS: YES	REQUISITE TO OTHER TASKS: NO	PERFORMED WITH-OUT TRAINING: YES	PERFORMED WITH-OUT TRAINING: NO	SIMILAR TO OTHER TASKS: YES	SIMILAR TO OTHER TASKS: NO	PERSONAL INJURY LIKELY: YES	PERSONAL INJURY LIKELY: NO	EQUIPMENT DAMAGE LIKELY: YES	EQUIPMENT DAMAGE LIKELY: NO	TEAM COORDINATION REQUIRED: YES	TEAM COORDINATION REQUIRED: NO	SELECTED/REJECTED	NOTE
25-9	Press RETURN or DOWN ARROW key to move cursor to "AS_ - Shipment Status" selection.		X		X	X		0		X			X	X			X		X		X	S	3,2,1
25-9.1	Enter "X" on option line and press GO key to receive Shipment Status screen.																						
25-9.2	Enter data elements provided in Figure 25-6, press GO key, and the AS_ will process. NOTE: After processing, the system will remain on the AS_ screen, ready for the next transaction.																						
25-9.3	Press F2 Function Key to return to the MILSTRIP Transactions Menu.																						
25-10	Press RETURN or DOWN ARROW key to move cursor to "AU_ - Shipment Status Reply to Cancellation" selection.		X		X	X		0		X			X	X			X		X		X	S	3,5,1
25-10.1	Enter "X" on option line and press GO key to receive Shipment Status Reply to Cancellation screen. We will not perform this option at this time.																						
25-10.2	Press F2 Function Key to return to the MILSTRIP Transactions Menu.																						

MATRIX = SPBS-R:

TASK:

SPECIAL INSTRUCTIONS:

TASK NO.	TASK DESCRIPTION
	NOTE: The AN_ - Material Obligation Validation Request process has not been fully defined or programed Process is not available.

TASK SELECTION CRITERIA

TIME TO PERFORM		FREQUENCY OF PERFORMANCE		MISSION CRITICAL		DIFFICULTY		REQUISITE TO OTHER TASKS		PERFORMED WITH-OUT TRAINING		SIMILAR TO OTHER TASKS		PERSONAL INJURY LIKELY		EQUIPMENT DAM-AGE LIKELY		TEAM COORDINA-TION REQUIRED		SELECTED/REJECTED	NOTE
LARGE	SMALL	FREQUENT	INFREQUENT	YES	NO	0,1	2,3	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO		

SUPPLY STATUS
DIC AE (1) (2)

	Data Base "A"	Data Base "B"
DIC	AE1	AE1
RIC (FROM)	AW2	AW2
MEDIA/STATUS	A	A
NSN	3930010950448	3930010950449
UI	EA	EA
QUANTITY	1	1
DODAAC	WH4EA2	WH4EB1
DOCUMENT NR	51480001	51480002
SUFFIX CD	A	A
SUPPL ADDRESS	W36NOW	W36NOW
SIGNAL CD	D	D
FUND CD	G4	G4
DISTRIB CD	A	A
TYPE REQ CD	AA	AA
PROJECT CD	BLANK	BLANK
PRIORITY CD	06	06
TRANS DATE	148	148
STATUS CD	BB	BB
RIC	AW2	AW2
EST SHIP DATE	6180	6180
UNIT PRICE	525	525

Figure 25-1

REQUEST FOR FOLLOWUP
DIC AF (1) (2)

	Data Base "A"	Data Base "B"
DIC	AF1	AF1
DODAAC	WH4EA2	WH4EB1
DOCUMENT NR	51480001	51480002

Figure 25-2

FOLLOWUP

	Data Base "A"	Data Base "B"
DODAAC	WH4EA2	WH4EB1
DOCUMENT NR	51480001	51480002

Figure 25-3

REQUEST FOR DOCUMENT MODIFICATION

	Data Base "A"	Data Base "B"
DODAAC	WH4EA2	WH4EB1
DOCUMENT NR	51480001	51480002

Figure 25-4

REQUEST FOR CANCELLATION
DIC AC (1) (2)

	Data Base "A"	Data Base "B"
DIC	AC1	AC1
QUANTITY	1	1
DODAAC	WH4EA2	WH4EB1
DOCUMENT NR	51480001	51480002

Figure 25-5

SHIPMENT STATUS
DIC AS (1) (2)

	Data Base "A"	Data Base "B"
DIC	AS1	AS1
NSN	3930010950448	3930010950449
QUANTITY	1	1
DODAAC	WH4EA2	WH4EB1
DOCUMENT NR	51480001	51480002
EST SHIP DTE	180	180
SHIPMENT NR	TCNGBL1234567	TCNGBL7654321
SHIPMENT MODE	J	J
DATE AVAIL SHIP	140	140

Figure 25-6

MATRIX # SPBS-R: 26

TASK: MILSTRIP Receipt Processing

SPECIAL INSTRUCTIONS: User is required to enter data for both data bases A and B.

TASK NO.	TASK DESCRIPTION	TASK-SELECTION CRITERIA: TIME TO PERFORM (LARGE)	TIME TO PERFORM (SMALL)	FREQUENCY OF PERFORMANCE (FREQUENT)	FREQUENCY OF PERFORMANCE (INFREQUENT)	MISSION CRITICAL (YES)	MISSION CRITICAL (NO)	DIFFICULTY (0-1)	DIFFICULTY (2-3)	REQUISITE TO OTHER TASKS (YES)	REQUISITE TO OTHER TASKS (NO)	PERFORMED WITH-OUT TRAINING (YES)	PERFORMED WITH-OUT TRAINING (NO)	PERFORMED WITH-OUT TRAINING (YES)	PERFORMED WITH-OUT TRAINING (NO)	SIMILAR TO OTHER TASKS (YES)	SIMILAR TO OTHER TASKS (NO)	PERSONAL INJURY LIKELY (YES)	PERSONAL INJURY LIKELY (NO)	EQUIPMENT DAMAGE LIKELY (YES)	EQUIPMENT DAMAGE LIKELY (NO)	TEAM COORDINATION REQUIRED (YES)	TEAM COORDINATION REQUIRED (NO)	SELECTED/REJECTED	NOTE
6-1	Press RETURN or DOWN ARROW key to move cursor to "D6S - Materiel Receipt Acknowledgment" selection.	X		X		X		1		X			X	X			X		X		X		X	S	3,5,7
6-1.1	Enter "X" on option line and press GO key to receive Materiel Receipt Acknowledgment screen.																								
6-1.2	Enter data elements provided in Figure 26-1, press GO key, and the D65 will process.																								
6-1.3	If Serial Number accountability is required, a screen will appear asking "DO YOU HAVE SERIAL NUMBERS?" Enter "Y" on screen and Serial Number provided in Figure 26-2. Press GO key.																								
6-1.4	Enter "RETURN" on action line to return to the D6S screen.																								
6-1.5	Press F10 Function Key to return to the SPBS Master Menu.																								

MATERIEL RECEIPT ACKNOWLEDGMENT

	Data Base "A"	Data Base "B"
RIC (TO)	AW2	AW2
REC STATUS CD	Z	Z
NSN/MCN	3930010950448	3930010950449
UNIT OF ISSUE	EA	EA
QUANTITY	1	1
DODAAC	WH4EA2	WH4EB1
DOCUMENT NR	51480001	51480002
SUFFIX CD	A	A
SUPPL ADD	W36NOW	W36NOW
SIGNAL CD	D	D
FUND CD	G4	G4
DISTRIB CD	A	A
TYPE REQ CD	AA	AA
PROJECT CD	Leave blank	Leave blank
RIC (FROM)	AW2	AW2
CONDITION CD	A	A
MGR ENTRY CD	Leave blank	Leave blank
RECEIPT DTE	195	195

Figure 26-1

D6S SERIAL NUMBER ENTRY

	Data Base "A"	Data Base "B"
SERIAL NUMBER	RICK7965	RICK1984

Figure 26-2

MATRIX # SPBS-R: 27

TASK: Authorization and Balance File Inquiry

SPECIAL INSTRUCTIONS: User is required to enter data for both data bases A and B.

TASK NO.	TASK DESCRIPTION	TIME TO PERFORM: LARGE	TIME TO PERFORM: SMALL	FREQUENCY OF PERFORMANCE: FREQUENT	FREQUENCY OF PERFORMANCE: INFREQUENT	MISSION CRITICAL: YES	MISSION CRITICAL: NO	DIFFICULTY: 0,1	DIFFICULTY: 2,3	REQUISITE TO OTHER TASKS: YES	REQUISITE TO OTHER TASKS: NO	PERFORMED WITHOUT TRAINING: YES	PERFORMED WITHOUT TRAINING: NO	SIMILAR TO OTHER TASKS: YES	SIMILAR TO OTHER TASKS: NO	PERSONAL INJURY LIKELY: YES	PERSONAL INJURY LIKELY: NO	EQUIPMENT DAMAGE LIKELY: YES	EQUIPMENT DAMAGE LIKELY: NO	TEAM COORDINATION REQUIRED: YES	TEAM COORDINATION REQUIRED: NO	SELECTED/REJECTED	NOTE
27-1	Press F5 Function Key to display Inquiry Processing Menu.		X	X			X		2	X			X		X		X		X		X	S	3,5,7
27-1.1	Enter "X" on "Authorization and Balance File Inquiry" option line and press GO key to display Authorization and Balance File Inquiry screen.																						
27-1.2	Enter "X" on "Serial Number Inquiry for one Specific Number" option line and press GO key to display Serial Number Inquiry for one Specific Number screen.																						
27-1.3	Enter Serial Number data at Figure 27-1 and press GO key to display pertinent data.																						
27-1.4	Enter "RETURN" on action line and press GO key to return to ABF Inquiry screen.																						
27-2	Enter "X" on "Serial Number Inquiry for a Range of Numbers" option line and press GO key to display Serial Number Inquiry for a Range of Numbers screen.																						
27-2.1	Enter "NSN," "First" and "Last" Serial Numbers and press GO key to display pertinent data. We will not perform this option at this time.																						

MATRIX # SPBS-R:

TASK:

SPECIAL INSTRUCTIONS:

TASK NO.	TASK DESCRIPTION	TASK SELECTION CRITERIA: TIME TO PERFORM (LARGE / SMALL)	FREQUENCY OF PERFORMANCE (FREQUENT / INFREQUENT)	MISSION CRITICAL (YES / NO)	DIFFICULTY (0,1 / 2,3)	REQUISITE TO OTHER TASKS (YES / NO)	PERFORMED WITHOUT TRAINING (YES / NO)	SIMILAR TO OTHER TASKS (YES / NO)	PERSONAL INJURY LIKELY (YES / NO)	EQUIPMENT DAMAGE LIKELY (YES / NO)	TEAM COORDINATION REQUIRED (YES / NO)	SELECTED/REJECTED	NOTE
27-2.2	Enter "RETURN" on action line and press GO key to return to ABF Inquiry screen.												
27-3	Enter "X" on "Serial Number Inquiry by LIN/NSLIN" option line and press GO key to display Serial Number Inquiry by LIN screen. We will not perform this option at this time.	X	X	X	2	X	X	X	X	X	X	S	3,5,7
27-3.1	Enter "RETURN" on action line and press GO key to return to ABF Inquiry screen.												
27-4	Enter "X" on "Serial Number Inquiry by NSN/MCN" option line and press GO key to display Serial Number Inquiry by NSN/MCN screen. We will not perform this option at this time.	X	X	X	2	X	X	X	X	X	X	S	3,5,7
27-4.1	Enter "RETURN" on action line and press GO key to return to ABF Inquiry screen.												
27-5	Enter "X" on "Authorization Inquiry" option line and press GO key to display Authorization Inquiry screen.	X	X	X	2	X	X	X	X	X	X	S	3,5,7
27-5.1	Enter data at Figure 27-2 and press GO key to display pertinent data.												

MATRIX # SPBS-R:

TASK:

SPECIAL INSTRUCTIONS:

TASK NO.	TASK DESCRIPTION	TASK SELECTION CRITERIA: LEAD	CONT	CONTINENT	INTERCONT	TIME TO PERFORM: YES	NO	FREQUENCY OF PERFORMANCE: 0.1	2.1	MISSION CRITICAL: YES	NO	DIFFICULTY: YES	NO	REQUISITE TO OTHER TASKS: YES	NO	PERFORMED WITH-OUT TRAINING: YES	NO	SIMILAR TO OTHER TASKS: YES	NO	PERSONAL INJURY LIKELY: YES	NO	EQUIPMENT DAM-AGE LIKELY: YES	NO	TEAM COORDINA-TION REQUIRED: SELECTED/REJECTED	NOTE
7-5.2	Enter "RETURN" on action line and press GO key to return to ABF Inquiry screen.																								
7-6	Enter "X" on "LIN Inquiry for On-Hand and Due-In" option line and press GO key to display LIN Inquiry for On-Hand and Due-In screen.		X	X			X		2	X			X		X		X		X		X		S	3,5,7	
7-6.1	Enter data at Figure 27-3 and press GO key to display pertinent data.																								
7-6.2	Enter "RETURN" on action line and press GO key to return to ABF Inquiry screen.																								
7-7	Enter "X" on "NSN/MCN Inquiry for On-Hand and Due-In" option line and press GO key to display NSN/MCN Inquiry for On-Hand screen.		X	X			X		2	X			X		X		X		X		X		S	3,5,7	
7-7.1	Enter data at Figure 27-4 and press GO key to display pertinent data.																								
7-7.2	Enter "RETURN" on action line and press GO key to return to ABF Inquiry screen.																								
7-8	Enter "X" on "Equipment Concentration Site Inquiry" option line and press GO key to display ECS Code Inquiry screen.		X	X			X		2	X			X		X		X		X		X		S	3,5,7	

MATRIX = SPBS-R:

TASK:

SPECIAL INSTRUCTIONS:

TASK NO.	TASK DESCRIPTION
7-8.1	Enter data at Figure 27-5 and press GO key to display pertinent data.
7-8.2	Press F5 Function Key to return to Inquiry Processing Menu and enter "X" on "Transaction History File Inquiry" option line and press GO key to display Transaction History File Inquiry Menu.

TASK SELECTION CRITERIA

TIME TO PERFORM		FREQUENCY OF PERFORMANCE		MISSION CRITICAL		DIFFICULTY		REQUISITE TO OTHER TASKS		PERFORMED WITHOUT TRAINING		SIMILAR TO OTHER TASKS		PERSONAL INJURY LIKELY		EQUIPMENT DAMAGE LIKELY		TEAM COORDINATION REQUIRED		SELECTED/REJECTED	NOTE
LARGE	SMALL	FREQUENT	INFREQUENT	YES	NO	0-1	2-3	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO		

SERIAL NUMBER INQUIRY
FOR ONE SPECIFIC NUMBER

	Data Base "A"	Data Base "B"
SERIAL NR	222AB	222AC

Figure 27-1

AUTHORIZATION INQUIRY

	Data Base "A"	Data Base "B"
UIC	WAA9E1	WAA9F1
LIN/NSLIN	AA9256	BB9256

Figure 27-2

LIN INQUIRY
FOR ON-HAND AND DUE-IN

	Data Base "A"	Data Base "B"
LIN	AA9256	BB9256

Figure 27-3

NSN/MCN INQUIRY
FOR ON-HAND

	Data Base "A"	Data Base "B"
NSN/MCN	393ØØ1Ø95Ø448	393ØØ1Ø95Ø449

Figure 27-4

ECS CODE INQUIRY

	Data Base "A"	Data Base "B"
ECS CODE	AN	AN

Figure 27-5

MATRIX # SPBS-R: 28

TASK: Transaction History File Inquiry

SPECIAL INSTRUCTIONS: User is required to enter data for both data bases A and B.

TASK NO.	TASK DESCRIPTION	TIME TO PERFORM: LARGE	TIME TO PERFORM: SMALL	FREQUENCY OF PERFORMANCE: FREQUENT	FREQUENCY OF PERFORMANCE: INFREQUENT	MISSION CRITICAL: YES	MISSION CRITICAL: NO	DIFFICULTY: 0,1	DIFFICULTY: 2,3	PREREQUISITE TO OTHER TASKS: YES	PREREQUISITE TO OTHER TASKS: NO	PERFORMED WITH-INIT TRAINING: YES	PERFORMED WITH-INIT TRAINING: NO	SIMILAR TO OTHER TASKS: YES	SIMILAR TO OTHER TASKS: NO	PERSONAL INJURY LIKELY: YES	PERSONAL INJURY LIKELY: NO	EQUIPMENT DAMAGE LIKELY: YES	EQUIPMENT DAMAGE LIKELY: NO	TEAM COORDINATION REQUIRED: YES	TEAM COORDINATION REQUIRED: NO	SELECTED/REJECTED	NOTE
28-1	Enter "X" on "Document Nr Inquiry" option line and press GO key to display Document Nr Inquiry screen.		X	X			X		2		X		X	X			X		X		X	S	3,5,7
28-1.1	Enter data at Figure 28-1 and press GO key to display pertinent data.																						
28-1.2	Enter "RETURN" on action line and press GO key to return to THF Inquiry Menu.																						
28-1.3	We will not perform the remaining THF inquiries at this time. Press F5 Function Key to display Inquiry Processing Menu and enter "X" on "Catalog File Inquiry" option line. Press GO key to display Catalog Inquiry Menu.																						

TASK SELECTION CRITERIA

TRANSACTION HISTORY FILE INQUIRY

DOCUMENT NR INQUIRY

	Data Base "A"	Data Base "B"
DOCUMENT NR	WH3EA251480001	WH4EB151480002

Figure 28-1

MATRIX = SPBS-R: 29

TASK: Catalog File Inquiry

SPECIAL INSTRUCTIONS: User is required to enter data for both data bases A and B.

TASK NO.	TASK DESCRIPTION	TIME TO PERFORM: LARGE	TIME TO PERFORM: SMALL	FREQUENCY OF PERFORMANCE: FREQUENT	FREQUENCY OF PERFORMANCE: INFREQUENT	MISSION CRITICAL: YES	MISSION CRITICAL: NO	DIFFICULTY: 0,1	DIFFICULTY: 2,3	REQUISITE TO OTHER TASKS: YES	REQUISITE TO OTHER TASKS: NO	PERFORMED WITHOUT TRAINING: YES	PERFORMED WITHOUT TRAINING: NO	SIMILAR TO OTHER TASKS: YES	SIMILAR TO OTHER TASKS: NO	PERSONAL INJURY LIKELY: YES	PERSONAL INJURY LIKELY: NO	EQUIPMENT DAMAGE LIKELY: YES	EQUIPMENT DAMAGE LIKELY: NO	TEAM COORDINATION REQUIRED: YES	TEAM COORDINATION REQUIRED: NO	SELECTED/REJECTED	NOTE
29-1	Enter "X" on "Catalog Inquiry by LIN" option line and press GO key to display Catalog Inquiry LIN/NSLIN screen.		X	X			X		2		X		X	X			X		X		X	S	3,5,7
29-1.1	Enter data at Figure 29-1 and press GO key to display pertinent data.																						
29-1.2	We will not perform the remaining Catalog File Inquiry at this time. Press F5 Function Key to return to Inquiry Processing Menu. Enter "X" on "Unit File Inquiry" option line and press GO key to display Unit Inquiry screen.																						

CATALOG FILE INQUIRY

	Data Base "A"	Data Base "B"
LIN/NSLIN	AA9256	BB9256

Figure 29-1

MATRIX # SPBS-R: 30

TASK: Unit File Inquiry

SPECIAL INSTRUCTIONS: User is required to enter data for both data bases A and B.

TASK NO.	TASK DESCRIPTION	TIME TO PERFORM: LARGE	TIME TO PERFORM: SMALL	FREQUENCY OF PERFORMANCE: FREQUENT	FREQUENCY OF PERFORMANCE: INFREQUENT	MISSION CRITICAL: YES	MISSION CRITICAL: NO	DIFFICULTY: 0,1	DIFFICULTY: 2,3	REQUISITE TO OTHER TASKS: YES	REQUISITE TO OTHER TASKS: NO	PERFORMED WITHOUT TRAINING: YES	PERFORMED WITHOUT TRAINING: NO	SIMILAR TO OTHER TASKS: YES	SIMILAR TO OTHER TASKS: NO	PERSONAL INJURY LIKELY: YES	PERSONAL INJURY LIKELY: NO	EQUIPMENT DAMAGE LIKELY: YES	EQUIPMENT DAMAGE LIKELY: NO	TEAM COORDINATION REQUIRED: YES	TEAM COORDINATION REQUIRED: NO	SELECTED/REJECTED	NOTE
30-1	Enter data at Figure 30-1 and press GO key to display pertinent data.		X	X			X		2		X		X	X			X		X		X	S	3,5,7
30-1.1	Press F5 Function Key to return to Inquiry Processing Menu. Enter "X" on "SUBUIC Assignment File Inquiry" option line and press GO key to display SUBUIC Assignment Inquiry screen.																						

UNIT FILE INQUIRY

	Data Base "A"	Data Base "B"
TYPE ORG CD	2	2
UIC	WAA9E1	WAA9F1

Figure 30-1

SUBUIC ASSIGNMENT INQUIRY

	Data Base "A"	Data Base "B"
UIC	WAA9E1	WAA9F1

Figure 31-1

MATRIX # SPES-R: 32

TASK: Multiple ERC Inquiry

SPECIAL INSTRUCTIONS:

TASK NO.	TASK DESCRIPTION	TIME TO PERFORM: LARGE	TIME TO PERFORM: SMALL	FREQUENCY OF PERFORMANCE: FREQUENT	FREQUENCY OF PERFORMANCE: INFREQUENT	MISSION CRITICAL: YES	MISSION CRITICAL: NO	DIFFICULTY: 0,1	DIFFICULTY: 2,3	REQUISITE TO OTHER TASKS: YES	REQUISITE TO OTHER TASKS: NO	PERFORMED WITH-OUT TRAINING: YES	PERFORMED WITH-OUT TRAINING: NO	SIMILAR TO OTHER TASKS: YES	SIMILAR TO OTHER TASKS: NO	PERSONAL INJURY LIKELY: YES	PERSONAL INJURY LIKELY: NO	EQUIPMENT DAMAGE LIKELY: YES	EQUIPMENT DAMAGE LIKELY: NO	TEAM COORDINATION REQUIRED: YES	TEAM COORDINATION REQUIRED: NO	SELECTED/REJECTED	NOTE
12-1	We will not perform this option at this time.		X		X				2		X		X	X			X		X		X	2	3,5,7
12-1.1	~~Enter "00" on action line and press (0) key to sign off the system.~~ PRESS F6 FUNCTION KEY TO RECALL DAILY PROCESSING MENU																						

MATRIX # SPBS-R: 33

TASK: Daily Process

SPECIAL INSTRUCTIONS: User must follow screen instructions given during each process.

TASK NO.	TASK DESCRIPTION	TIME TO PERFORM: LARGE	TIME TO PERFORM: SMALL	FREQUENCY OF PERFORMANCE: FREQUENT	FREQUENCY OF PERFORMANCE: INFREQUENT	MISSION CRITICAL: YES	MISSION CRITICAL: NO	DIFFICULTY: 0.1	DIFFICULTY: 2.3	REQUISITE TO OTHER TASKS: YES	REQUISITE TO OTHER TASKS: NO	PERFORMED WITH-OUT TRAINING: YES	PERFORMED WITH-OUT TRAINING: NO	SIMILAR TO OTHER TASKS: YES	SIMILAR TO OTHER TASKS: NO	PERSONAL INJURY LIKELY: YES	PERSONAL INJURY LIKELY: NO	EQUIPMENT DAMAGE LIKELY: YES	EQUIPMENT DAMAGE LIKELY: NO	TEAM COORDINATION REQUIRED	SELECTED/REJECTED	NOTE
13-1	~~Press F6 Function Key to receive the~~ Daily Processing Menu.		X		X	X		0		X			X	X			X		X		X	5	3,5,7
13-1.1	Enter "X" next to "Daily Reporting" option, press GO key, and the process will begin. A message will appear asking the user to load a diskette.																					
13-1.2	Insert an initialized floppy into the diskette drive, press GO key, and the process will continue until complete.																					
	NOTE: Selection of "Restore/Print Daily Reports" option allows user to load and print the daily report diskette(s) just created.																					
13-1.2	Press the F6 Function Key to receive the Daily Processing Menu.																					
13-2	Enter "X" next to "Supply Support Activities" option and press GO key. You will receive a message which reads "Moving of SSA to Diskette Process".		X		X	X		0		X			X	X			X		X		X	5	3,5,7
13-2.1	Press GO key and a message will appear instructing the user to label an initialized floppy and insert into the diskette drive. INSERT FLOPPY DISK.																					

MATRIX = SFBS-R:

TASK:

SPECIAL INSTRUCTIONS: SSA output is generated by selecting one of two options: 1. Diskette
2. Communications-MAP

TASK NO.	TASK DESCRIPTION	TIME TO PERFORM: LARGE	TIME TO PERFORM: SMALL	FREQUENCY OF PERFORMANCE: FREQUENT	FREQUENCY OF PERFORMANCE: INFREQUENT	MISSION CRITICAL: YES	MISSION CRITICAL: NO	DIFFICULTY: 1	DIFFICULTY: 2	REQUISITE TO OTHER TASKS: YES	REQUISITE TO OTHER TASKS: NO	PERFORMED WITHOUT TRAINING: YES	PERFORMED WITHOUT TRAINING: NO	SIMILAR TO OTHER TASKS: YES	SIMILAR TO OTHER TASKS: NO	PERSONAL INJURY LIKELY: YES	PERSONAL INJURY LIKELY: NO	EQUIPMENT DAMAGE LIKELY: YES	EQUIPMENT DAMAGE LIKELY: NO	TEAM COORDINATION REQUIRED: YES	TEAM COORDINATION REQUIRED: NO	SELECTED/REJECTED	NOTE
3-2.2	Press GO key and the process will continue until complete.																						
	NOTE 1: Communications - MAP will be covered in Matrix 36. This process allows the user to transmit files from one TACCS device to another.																						
	NOTE 2: Selection of "Rewrite SSA Output" allows user to rewrite the data originally provided to SSA onto a diskette.																						
3-2.3	Press F6 Function Key to receive the Daily Processing Menu.																						
3-3	Enter "X" next to "TUPMIS Activity" option and press GO key. You will receive a message which reads "Moving of TUPMIS Data to Diskette Process."		X		X	X		0		X			X	X			X		X		X		447
3-3.1	Press GO key and another message will appear instructing the user to insert an initialized floppy into the diskette drive.																						
3-3.2	Press GO key and the process will continue until complete.																						

MATRIX # SPBS-R:

TASK:

SPECIAL INSTRUCTIONS: TUFMIS output is generated by selecting one of two options: 1. Diskette; 2. Communications - MAP

TASK NO.	TASK DESCRIPTION	TIME TO PERFORM (LARGE / SMALL)	FREQUENCY OF PERFORMANCE (FREQUENT / INFREQUENT)	MISSION CRITICAL (YES / NO)	DIFFICULTY (0-1 / 2-3)	REQUISITE TO OTHER TASKS (YES / NO)	PERFORMED WITH-OUT TRAINING (YES / NO)	SIMILAR TO OTHER TASKS (YES / NO)	PERSONAL INJURY LIKELY (YES / NO)	EQUIPMENT DAMAGE LIKELY (YES / NO)	TEAM COORDINATION REQUIRED (YES / NO)	SELECTED/REJECTED	NOTE
	NOTE 1: Communications - MAP will be covered in Matrix 36. This process allows the user to transmit files from one TACCS device to another.												
	NOTE 2: Selection of "Rewrite TUFMIS Output" option allows the user to rewrite the TUFMIS data to diskette.												
3-3.3	Press F6 Function Key to receive the Daily Processing Menu.												
3-4	Enter "X" next to "Asset Visibility" option and press GO key. You will receive a message which reads "Moving of Asset Visibility to Diskette."	X	X	X	0	X		X	X	X	X	X	S
3-4.1	Press GO key and another message will appear instructing the user to insert an initialized floppy into the diskette drive. INSERT FLOPPY DISK.												
3-4.2	Press GO key and the process will continue until complete.												
	NOTE 1: Communications - MAP will be covered in Matrix 36. This process allows the user to transmit files from one TACCS device to another.												

MATRIX = SPBS-R:

TASK:

SPECIAL INSTRUCTIONS: Asset Visibility output is generated by selecting one of two options: 1. Diskette; 2. Communications - MAP

TASK NO.	TASK DESCRIPTION
	NOTE 2: Selection of "Rewrite Asset Visibility" option allows user to rewrite Asset Visibility data to diskette.
13-4.3	Press F6 Function Key to receive the Daily Processing Menu.

TASK SELECTION CRITERIA																								
TIME TO PERFORM		FREQUENCY OF PERFORMANCE		MISSION CRITICAL		DIFFICULTY		REQUISITE TO OTHER TASKS		PERFORMED WITH-OUT TRAINING		SIMILAR TO OTHER TASKS		PERSONAL INJURY LIKELY		EQUIPMENT DAM-AGE LIKELY		TEAM COORDINA-TION REQUIRED		SELECTED/REJECTED	NOTE
LARGE	SMALL	FREQUENT	INFREQUENT	YES	NO	0,1	2,3	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO		

MATRIX # SPBS-R: 34

TASK: Periodic Process

SPECIAL INSTRUCTIONS:

TASK NO.	TASK DESCRIPTION	TIME TO PERFORM: LARGE	TIME TO PERFORM: SMALL	FREQUENCY OF PERFORMANCE: FREQUENT	FREQUENCY OF PERFORMANCE: INFREQUENT	MISSION CRITICAL: YES	MISSION CRITICAL: NO	DIFFICULTY: 0,1	DIFFICULTY: 2,3	REQUISITE TO OTHER TASKS: YES	REQUISITE TO OTHER TASKS: NO	PERFORMED WITH-OUT TRAINING: YES	PERFORMED WITH-OUT TRAINING: NO	SIMILAR TO OTHER TASKS: YES	SIMILAR TO OTHER TASKS: NO	PERSONAL INJURY LIKELY: YES	PERSONAL INJURY LIKELY: NO	EQUIPMENT DAMAGE LIKELY: YES	EQUIPMENT DAMAGE LIKELY: NO	TEAM COORDINATION REQUIRED: YES	TEAM COORDINATION REQUIRED: NO	SELECTED/REJECTED	NOTE
34-1	Press F7 Function Key to receive the Periodic Processing Menu.	X			X	X		0		X			X	X			X		X		X		3,4,7
34-1.1	Enter "X" on "Excess/Shortage Listing" option line and press GO key. After entering the applicable PBIC, TAC, and pressing GO key, a listing will be generated. Upon completion, the system will return to the Periodic Processing Menu. We will not perform this option at this time.																						
34-1.2	Press F7 Function Key to return to the Periodic Processing Menu.																						
34-2	Enter "X" on "I25ALJ Authorization" option line and press GO key. A screen will appear which will ask the user to press GO key when ready for process to begin.	X			X	X			3	X			X		X		X		X		X	5	3,5,7

NOTE 1: Depending on the type of errors, the process will either return to the Periodic Processing Menu (which means all errors must be corrected and the entire I25ALJ process restarted from the beginning) or the process will continue to process.

MATRIX = SPBS-R:

TASK:

SPECIAL INSTRUCTIONS: User must follow all screen prompts to complete these processes.

TASK NO.	TASK DESCRIPTION	TIME TO PERFORM: LARGE	TIME TO PERFORM: SMALL	FREQUENCY OF PERFORMANCE: FREQUENT	FREQUENCY OF PERFORMANCE: INFREQUENT	MISSION CRITICAL: YES	MISSION CRITICAL: NO	DIFFICULTY: 0,1	DIFFICULTY: 2,3	REQUISITE TO OTHER TASKS: YES	REQUISITE TO OTHER TASKS: NO	PERFORMED WITH-OUT TRAINING: YES	PERFORMED WITH-OUT TRAINING: NO	SIMILAR TO OTHER TASKS: YES	SIMILAR TO OTHER TASKS: NO	PERSONAL INJURY LIKELY: YES	PERSONAL INJURY LIKELY: NO	EQUIPMENT DAMAGE LIKELY: YES	EQUIPMENT DAMAGE LIKELY: NO	TEAM COORDINATION REQUIRED: YES	TEAM COORDINATION REQUIRED: NO	SELECTED/REJECTED	NOTE
	NOTE 2: The I25ALJ Authorization process consists of receipt, validation, and processing of VTAADS authorization data received from ACS/MACOM on a monthly basis. We will not perform this option at this time.																						
34-2.1	Press F7 Function Key to return to the Periodic Processing Menu.																						
34-3	Enter "X" on "System Interfaces" option line and press GO key to receive the Systems Interfaces Menu. We will not perform any options on this menu at this time.	X			X	X			2	X			X	X			X		X		X	5	3,5,7
	NOTE: These processes create output data for passing to HQS DESCOM, the SAMS system, and the SSA. These processes will also automatically create applicable listings. The SAMS Transaction Update, Tops Down Reconciliation, and DODSASP Annual Validation options are to be developed later.																						
34-3.1	Enter "RETURN" on the action line and you will return to the Period Processing Menu.																						

TASK SELECTION CRITERIA

MATRIX # SPBS-R:

TASK:

SPECIAL INSTRUCTIONS: User must follow all screen prompts to complete these processes.

TASK NO.	TASK DESCRIPTION	TIME TO PERFORM: LARGE	TIME TO PERFORM: SMALL	FREQUENCY OF PERFORMANCE: FREQUENT	FREQUENCY OF PERFORMANCE: INFREQUENT	MISSION CRITICAL: YES	MISSION CRITICAL: NO	DIFFICULTY: 0-1	DIFFICULTY: 2-3	REQUISITE TO OTHER TASKS: YES	REQUISITE TO OTHER TASKS: NO	PERFORMED WITH-OUT INHIBITS: YES	PERFORMED WITH-OUT INHIBITS: NO	SIMILAR TO OTHER TASKS: YES	SIMILAR TO OTHER TASKS: NO	PERSONAL INJURY LIKELY: YES	PERSONAL INJURY LIKELY: NO	EQUIPMENT DAMAGE LIKELY: YES	EQUIPMENT DAMAGE LIKELY: NO	TEAM COORDINATION REQUIRED: YES	TEAM COORDINATION REQUIRED: NO	SELECTED/REJECTED	NOTE
14-4	Enter "X" on "Unit Equipment Readiness Listing" option line, press GO key, and receive a screen informing the user that the output is ready to be created for Unit Readiness. We will not perform this option at this time.	X			X	X		0		X			X	X			X		X		X	S	3,5,7
	NOTE: When the process is complete, PCN: AUU-830, Unit Equipment Readiness Listing, will be printed and the system will return to the Periodic Processing Menu.																						
14-4.1	Press F7 Function Key to return to the Periodic Processing Menu.																						
14-5	Enter "X" on "Sensitive Item Listing" option line and press GO key to receive a screen informing the user that output is ready to be created for Sensitive Item Process. We will not perform this option at this time.	X			X	X		0		X			X	X			X		X		X	S	3,5,7
	NOTE: When the process is complete, PCN: AUU-441, Sensitive Items Inventory Listing, will be printed and the system will return to the Periodic Processing Menu.																						
14-5.1	Enter "RETURN" on the action line to return to the Periodic Processing Menu.																						

TASK SELECTION CRITERIA

MATRIX # SPBS-R:

TASK:

SPECIAL INSTRUCTIONS: User must follow all screen prompts to complete these processes.

TASK NO.	TASK DESCRIPTION	TASK SELECTION CRITERIA: TIME TO PERFORM — LARGE	SMALL	FREQUENCY OF PERFORMANCE — FREQUENT	INFREQUENT	MISSION CRITICAL — YES	NO	DIFFICULTY — 0-1	2-3	REQUISITE TO OTHER TASKS — YES	NO	PERFORMED WITHOUT TRAINING — YES	NO	SIMILAR TO OTHER TASKS — YES	NO	PERSONAL INJURY LIKELY — YES	NO	EQUIPMENT DAMAGE LIKELY — YES	NO	TEAM COORDINATION REQUIRED — YES	NO	SELECTED/REJECTED	NOTE
4-6	Enter "X" on "Closed Transaction History" option line and press GO key to receive a screen that informs the user that output is ready to be created for Closed Transaction History, and that output will be created on diskette. We will not perform this option at this time. ~~NOTE: During this process, the closed documents data will be transferred to diskette, a printout will be produced, and the system will return to the Periodic Processing Menu.~~	X			X	X		0		X			X	X			X		X		X	S	3,5,7
4-6.1	Enter "RETURN" on action line to return to Periodic Processing Menu.																						
4-7	Enter "X" on "Consolidated Property Listing" option line and press GO key to receive a screen that requires the user to enter a PBIC, a beginning and an ending LIN. We will not perform this option at this time. ~~NOTE: This process will produce the Consolidated Property Listing, PCN: AUH-431, and the system will return to the Periodic Processing Menu.~~	X			X	X		0		X			X	X			X		X		X	S	3,4,7
4-7.1	Enter "RETURN" on action line to return to Periodic Processing Menu.																						

MATRIX # SPBS-R:

TASK:

SPECIAL INSTRUCTIONS: User must follow all screen prompts to complete these processes.

TASK NO.	TASK DESCRIPTION	TIME TO PERFORM: LARGE COST	TIME TO PERFORM: FREQUENT	FREQUENCY OF PERFORMANCE: FREQUENT	FREQUENCY OF PERFORMANCE: YES	MISSION CRITICAL: NO	MISSION CRITICAL: 0,1	MISSION CRITICAL: 2,3	DIFFICULTY: YES	REQUISITE TO OTHER TASKS: NO	REQUISITE TO OTHER TASKS: YES	PERFORMED WITH-OUT TRAINING: NO	SIMILAR TO OTHER TASKS: YES	SIMILAR TO OTHER TASKS: NO	PERSONAL INJURY LIKELY: YES	PERSONAL INJURY LIKELY: NO	EQUIPMENT DAMAGE LIKELY: YES	EQUIPMENT DAMAGE LIKELY: NO	TEAM COORDINATION REQUIRED: YES	SELECTED/REJECTED	NOTE
4-8	Enter "X" on "Due-In Listing" option line and press GO key to receive a screen informing the user that the Due-In Listing is ready to process.	X			X	X		0		X			X	X			X		X		X	S	3,5,7
	NOTE: This process generates the Due-In Listing, PCN: AIH-880, and the system will return to the Periodic Processing Menu.																						
4-8.1	Press F7 Function Key to return to Periodic Processing Menu.																						
4-9	Enter "X" on "Cyclic Inventory Listing" option line and press GO key to receive a screen which allows the user to enter the Beginning LIN, Ending LIN, and UIC (optional). We will not perform this option at this time.	X			X	X		0		X			X	X			X		X		X	S	3,5,7
	NOTE: The Cyclic Inventory Listing, PCN: AIH-885, will be produced from this process and the system will return to the Periodic Processing Menu.																						
4-9.1	Press F7 Function Key to return to Periodic Processing Menu.																						
4-10	Enter "X" on "Asset Visibility Reconciliation" option line and press GO key to receive the	X		X		X			2	X			X	X			X		X	X		S	3,5,7

TASK SELECTION CRITERIA

MATRIX # SPBS-R:

TASK:

SPECIAL INSTRUCTIONS: User must follow all screen prompts to complete these processes.

TASK NO.	TASK DESCRIPTION	TASK SELECTION CRITERIA: TIME TO PERFORM: LARGE	TIME TO PERFORM: SMALL	FREQUENCY OF PERFORMANCE: FREQUENT	FREQUENCY OF PERFORMANCE: INFREQUENT	MISSION CRITICAL: YES	MISSION CRITICAL: NO	DIFFICULTY: 0.1	DIFFICULTY: 2.3	REQUISITE TO OTHER TASKS: YES	REQUISITE TO OTHER TASKS: NO	PERFORMED WITHOUT TRAINING: YES	PERFORMED WITHOUT TRAINING: NO	SIMILAR TO OTHER TASKS: YES	SIMILAR TO OTHER TASKS: NO	PERSONAL INJURY LIKELY: YES	PERSONAL INJURY LIKELY: NO	EQUIPMENT DAMAGE LIKELY: YES	EQUIPMENT DAMAGE LIKELY: NO	TEAM COORDINATION REQUIRED: YES	TEAM COORDINATION REQUIRED: NO	SELECTED/REJECTED	NOTE
4-12	Enter "X" on "Unit Transfer (Receiving)" option line and press GO key to receive a screen which instructs the user to mount the Unit Transfer diskette. We will not perform this option at this time. NOTE: This process builds the records for a unit which has been transferred upon arrival at the new station. After the process is complete, the system will return to the Periodic Processing Menu.	X			X	X		0		X			X	X			X		X		X		S	3,5,7
4-12.1	Press F7 Function Key to return to Periodic Processing Menu.																						
4-13	Enter "X" on "$ Value/Capital Equipment Listing" option line and press GO key to receive the screen which allows the user to enter desired data to obtain required listing. NOTE: Process will produce a PCN: ALH-710, Capital Equipment Listing, and return to the Periodic Processing Menu.		X		X	X		0		X			X	X			X		X		X		S	3,5,7
4-13.1	Press F8 Function Key to display Support Utilities Menu.																						

MATRIX = SPBS-R: 35

TASK: Support Utilities Processes

SPECIAL INSTRUCTIONS: User must follow all screen prompts to complete these processes.

TASK NO.	TASK DESCRIPTION	TIME TO PERFORM: LARGE	TIME TO PERFORM: SMALL	FREQUENCY OF PERFORMANCE: FREQUENT	FREQUENCY OF PERFORMANCE: INFREQUENT	MISSION CRITICAL: YES	MISSION CRITICAL: NO	DIFFICULTY: 0,1	DIFFICULTY: 2,3	REQUISITE TO OTHER TASKS: YES	REQUISITE TO OTHER TASKS: NO	PERFORMED WITH-OUT TRAINING: YES	PERFORMED WITH-OUT TRAINING: NO	SIMILAR TO OTHER TASKS: YES	SIMILAR TO OTHER TASKS: NO	PERSONAL INJURY LIKELY: YES	PERSONAL INJURY LIKELY: NO	EQUIPMENT DAMAGE LIKELY: YES	EQUIPMENT DAMAGE LIKELY: NO	TEAM COORDINATION REQUIRED: SELECTED/REJECTED	NOTE
	NOTE: Support Utilities are designed to allow the user to perform specific functions by making menu selections and following screen prompts. We will perform the first selection only.																				
35-1	Enter "X" on "Initialize Floppy" option line and press GO key to display Floppy Diskette Initialization Process screen and follow screen prompts. At the completion of this process, ~~enter "GO" on the action line and press GO key.~~ PRESS F8 FUNCTION KEY TO DISPLAY SUPPORT UTILITIES SCREEN		X	X		X			2		X		X		X		X		X		X	5	3,5,1

TASK SELECTION CRITERIA

MATRIX # SPBS-R: 36

TASK: Communication - MAP

SPECIAL INSTRUCTIONS:

TASK NO.	TASK DESCRIPTION	TASK SELECTION CRITERIA: TIME TO PERFORM: LARGE	TIME TO PERFORM: SMALL	FREQUENCY OF PERFORMANCE: FREQUENT	FREQUENCY OF PERFORMANCE: INFREQUENT	MISSION CRITICAL: YES	MISSION CRITICAL: NO	DIFFICULTY: 0.1	DIFFICULTY: 0.2	REQUISITE TO OTHER TASKS: YES	REQUISITE TO OTHER TASKS: NO	PERFORMED WITHOUT TRAINING: YES	PERFORMED WITHOUT TRAINING: NO	SIMILAR TO OTHER TASKS: YES	SIMILAR TO OTHER TASKS: NO	PERSONAL INJURY LIKELY: YES	PERSONAL INJURY LIKELY: NO	EQUIPMENT DAMAGE LIKELY: YES	EQUIPMENT DAMAGE LIKELY: NO	TEAM COORDINATION REQUIRED: YES	TEAM COORDINATION REQUIRED: NO	SELECTED/REJECTED	NOTE
6-1	~~Press F8 Function Key to display~~ Support Utilities screen.	X			X	X			2	X			X	X			X		X	X		5	3,5,7
6-1.1	Move cursor to "Communication - MAP" option line enter "X", and press GO key.																						
6-1.2	The screen "LESS of Display Queue" will appear. This screen will not be used to input data. Therefore, it will not be used at this time. NOTE: The function keys have a different use while the user is in Communication - MAP as displayed at the bottom of the screen.																						
6-1.3	Press F10 Function Key to display LESS of Update CCF 5.Ø screen. This screen will be used to input data to the queue.																						
6-1.4	Enter data provided in Figure 36-1. Press F4 Function Key to add information to the CCF. You will se the Record-Added screen adding this information to the CCF. This is the only way to get information into the queue.																						
6-1.5	Press F1 Function Key and this file will be added to the queue.																						

MATRIX = SPBS-R:

TASK:

SPECIAL INSTRUCTIONS:

TASK NO.	TASK DESCRIPTION
6-1.6	Press F10 Function Key to display LESS of Display Queue 5.0 screen.
6-1.7	Press F8 Function Key until you get the screen with your SIC. You now see an entry next to "Last Activity" which states "Dialing" which means that the machine is dialing the telephone number of the receiving unit. Once a connection is made, the system will automatically transmit the information in the queue. When finished, the word "Sent" will appear next to "Entry Status."

TASK SELECTION CRITERIA

TIME TO PERFORM		FREQUENCY OF PERFORMANCE		MISSION CRITICAL		DIFFICULTY		REQUISITE TO OTHER TASKS		PERFORMED WITHOUT TRAINING		SIMILAR TO OTHER TASKS		PERSONAL INJURY LIKELY		EQUIPMENT DAMAGE LIKELY		TEAM COORDINATION REQUIRED		SELECTED/REJECTED	NOTE
LARGE	SMALL	FREQUENT	INFREQUENT	YES	NO	0,1	2,3	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO		

LESS OF UPDATE CCF 5.0

```
Key:            SIC: mag
             FileID: poney
Destination DODAAC: w36bxr
     Source DODAAC: w36sjb

   Source File Spec: <spbs> files > alh04pdp

Destination File Spec: <spbs> files > alh04pdp

        Phone Number: 734-3681,734-5818

        Max Attempts: 00002

   LastChanceDateTime: tuesday,14 april 1987,15:00
```

Add to Queue _____ Quit Add Change Delete Locate Scan _____ Display Queue

Figure 36-1

PROGRAM OF INSTRUCTION

COURSE TITLE: Tactical Army Combat Service Support Computer System (TACCS)/ Standard Property Book System-Redesign (SPBS-R) Training Course

COURSE LENGTH: PEACETIME: 56 Hours
MOBILIZATION: 56 Hours

DATE APPROVAL:

APPROVING AUTHORITY: Commander, U.S. Army Logistics Center

SUPERSESSION INFORMATION:

PROPONENT: U.S. Army Logistics Center
Ft. Lee, Virginia 23801-6000

Encl 11

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AMMUNITION SUMMARY	N/A

PREFACE

TITLE: Tactical Army Combat Service Support Computer System (TACCS)/Standard Property Book System-Redesign (SPBS-R) Training Course.

PURPOSE: a. To teach property book personnel TACCS basic operations.

b. To teach property book personnel SPBS-R property accounting differences between their current system and TACCS.

PREREQUISITES: Persons attending this course shall be military personnel, MOSC 76Y and/or civilian personnel working property book level.

SCOPE: The instructor will provide detailed information on the TACCS hardware and SPBS-R functional operations to property book office personnel.

COURSE LENGTH:

PEACETIME	MOBILIZATION
56 Hours	N/A

TRAINING LOCATION: To be selected by the MACOM.

TRAINING START DATE: To be determined by System Extension Team (SET).

COURSE SUMMARY

COURSE: Tactical Army Combat Service Support Computer System (TACCS)/Standard Property Book System-Redesign (SPBS-R) Training Course.

HOURS: PEACETIME	MOBILIZATION
56	N/A

ACADEMIC TIME	HOURS PEACETIME	HOURS MOBILIZATION
Lesson 1 - TACCS/SPBS-R Course Overview	.6	N/A
Lesson 2 - TACCS Overview	.9	N/A
Lesson 3 - TACCS Description	1	N/A
Lesson 4 - System Unpacking and Cabling	2	N/A
Lesson 5 - Power-Up and Power-Down Procedures	.6	N/A
Lesson 6 - Signon and Logout Procedures	.6	N/A
Lesson 7 - Keyboard and Displays	1	N/A
Lesson 8 - Volume Control Structure and Commands	2	[illegible]
Lesson 9 - Diskette and Tape Handling	1	[illegible]
Lesson 10 - Printing	2	[illegible]
Lesson 11 - System Maintenance	1.[illegible]	[illegible]
Lesson 12 - Bootstrap ROM and Initializing Diagnostics	1	[illegible]
Lesson 13 - Error and Status Messages	1	[illegible]
Lesson 14 - System Exerciser	1.6	[illegible]
Lesson 15 - TACCS Review	2	N/A
Lesson 16 - Mid-course Examination	2	N/A
Lesson 17 - Software Installation	3	N/A
Lesson 18 - SPBS-R Introduction	2.6	N/A
Lesson 19 - Menu Selection	1	N/A
Lesson 20 - Password Security	1	N/A
Lesson 21 - SPBS-R Files	2	N/A
Lesson 22 - Catalog Files Maintenance	2	N/A
Lesson 23 - Unit Header Update (ZRE)	.9	N/A
Lesson 24 - SUBUIC Assignment Update (ZRV)	.9	N/A
Lesson 25 - Authorization Update (ZRN)	.9	N/A
Lesson 26 - Asset Adjustment (ZRI)	.9	[illegible]
Lesson 27 - Serial/Registration/Lot Nr Update (ZRG)	.9	N/A
Lesson 28 - Lateral Transfer (ZRL)	.9	N/A
Lesson 29 - UIC Change (ZRW)	.9	N/A
Lesson 30 - ABF and THF Update (ZRZ)	.9	N/A
Lesson 31 - Request for Hand Receipt (ZRH)	.9	N/A
Lesson 32 - Unit Transfer (ZRF)	.9	N/A
Lesson 33 - Multiple ERC File Update (ZRA)	.9	N/A
Lesson 34 - MILSTRIP Requisitioning (AØ_)	.8	N/A
Lesson 35 - MILSTRIP Status Transactions	.8	N/A
Lesson 36 - MILSTRIP Receipt Processing (DGS)	.8	N/A
Lesson 37 - Authorization and Balance File Inquiry	.4	N/A
Lesson 38 - Transaction History File Inquiry	.4	N/A
Lesson 39 - Catalog File Inquiry	.4	N/A
Lesson 40 - Unit File Inquiry	.4	N/A
Lesson 41 - SUBUIC Assignment File Inquiry	.4	N/A
Lesson 42 - Multiple ERC File Inquiry	.4	N/A

ACADEMIC TIME	HOURS PEACETIME	HOURS MOBILIZATION
Lesson 43 - Daily Processes	2	N/A
Lesson 44 - Periodic Processes	2.9	N/A
Lesson 45 - Support Utilities	2	N/A
Lesson 46 - Communication - MAP	1.6	N/A
Lesson 47 - Manual - MAP	1.6	N/A
Lesson 48 - Communication Man Machine Interface (CMMI)	1.6	N/A
Lesson 49 - End-of-Course Examination	4	N/A
Lesson 50 - Decabling and Packup	3	N/A
TOTAL COURSE HOURS:	56	N/A

SECURITY CLASSIFICATION: All material contained in this POI is unclassified.

CLASS SIZE	PEACETIME	MOBILIZATION
Maximum	2 students per V2	N/A
Optimum	2 students per V2	N/A
Minimum	2 students per V2	N/A

COURSE: Tactical Army Combat Service Support Computer System (TACCS)/Standard Property Book System-Redesign (SPBS-R) Training Course.

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TACCS/SPBS-R 8	Volume Control Structures and Commands	8	11
TACCS/SPBS-R 9	Diskette and Tape Handling	9	12
TACCS/SPBS-R 10	Printing	10	13
TACCS/SPBS-R 11	System Maintenance	11	14
TACCS/SPBS-R 12	Bootstrap ROM and Initializing Diagnostics	12	15
TACCS/SPBS-R 13	Error and Status Messages	13	16
TACCS/SPBS-R 14	System Exerciser	14	17
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TACCS/SPBS-R 17	Software Installation	17	20
TACCS/SPBS-R 18	SPBS-R Introduction	18	21
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TACCS/SPBS-R 20	Password Security	20	23
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TACCS/SPBS-R 22	Catalog File Maintenance	22	25
TACCS/SPBS-R 23	Unit Header Update (ZRE)	23	26
TACCS/SPBS-R 24	SUBUIC Assignment Update (ZRV)	24	27
TACCS/SPBS-R 25	Authorization Update (ZRN)	25	28
TACCS/SPBS-R 26	Asset Adjustment (ZRI)	26	29
TACCS/SPBS-R 27	Serial/Registration/Lot Nr Update (ZRG)	27	30
TACCS/SPBS-R 28	Lateral Transfer (ZRL)	28	31
TACCS/SPBS-R 29	UIC Change (ZRW)	29	32
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COURSE: TACCS/SPBS-R Training Course

TRAINING LESSON: 1 - Course Overview

PURPOSE: To provide the student with information concerning the TACCS/SPBS-R training and familiarize him with systems terminology.

TOTAL HOURS:	PEACETIME	MOBILIZATION
	.6	N/A

POI FILE NO: TACCS/SPBS-R 1

POI FILE TITLE: Course Overview

ACADEMIC HOURS:	PEACETIME HOURS/TYPE	MOBILIZATION HOURS/TYPE
	.6C	N/A

SCOPE: The instructor will present the course objectives and outline the academic and administrative procedures.

COURSE: TACCS/SPBS-R Training Course

TRAINING LESSON: 2 - TACCS Overview

PURPOSE: To provide the student with the knowledge to become familiar with basic computer operations, types of computers, and system components.

TOTAL HOURS:	PEACETIME	MOBILIZATION
	.9	N/A

POI FILE NO: TACCS/SPBS-R 2

POI FILE TITLE: TACCS Overview

ACADEMIC HOURS:	PEACETIME HOURS/TYPE	MOBILIZATION HOURS/TYPE
	.9C	N/A

SCOPE: The instructor will present a lecture on the types of computers, basic computer operations, and system components.

COURSE: TACCS/SPBS-R Training Course

TRAINING LESSON: 3 - TACCS System Description

PURPOSE: To provide the students with the knowledge required to identify the components of the TACCS device.

TOTAL HOURS:	PEACETIME	MOBILIZATION
	1	N/A

POI FILE NO: TACCS/SPBS-R 3

POI FILE TITLE: TACCS Description

ACADEMIC HOURS:	PEACETIME HOURS/TYPE	MOBILIZATION HOURS/TYPE
	1C	N/A

SCOPE: The instructor will present a lecture describing the basic components of the TACCS device and their functions.

COURSE: TACCS/SPBS-R Training Course

TRAINING LESSON: 4 - System Unpacking and Cabling

PURPOSE: To provide the student with the knowledge necessary to unpack, setup, and connect the components of the TACCS device.

TOTAL HOURS:

PEACETIME	MOBILIZATION
2	N/A

POI FILE NO: TACCS/SPBS-R 4

POI FILE TITLE: Unpacking and Cabling

ACADEMIC HOURS:

PEACETIME HOURS/TYPE	MOBILIZATION HOURS/TYPE
2 D	N/A

SCOPE: The student will unpack, setup, inspect, and connect the components of the TACCS device.

COURSE: TACCS/SPBS-R Training Course

TRAINING LESSON: 5 - Power-Up and Power-Down Procedures

PURPOSE: To provide the student with the knowledge required to power-up and power-down the system in the proper sequence.

TOTAL HOURS:

PEACETIME	MOBILIZATION
.6	N/A

POI FILE NO: TACCS/SPBS-R 5

POI FILE TITLE: Power-Up and Power-Down Procedures

ACADEMIC HOURS:

PEACETIME HOURS/TYPE	MOBILIZATION HOURS/TYPE
.6 C	N/A

SCOPE: The instructor will lecture on power-up and power-down procedures. The student will follow the power-up/power-down sequence.

COURSE: TACCS/SPBS-R Training Course

TRAINING LESSON: 6 - Signon and Logout Procedures

PURPOSE: To provide the student with the knowledge required to signon and logout on the TACCS device.

TOTAL HOURS:

PEACETIME	MOBILIZATION
.6	N/A

POI FILE NO: TACCS/SPBS-R 6

POI FILE TITLE: Signon and Logout Procedures

ACADEMIC HOURS:

PEACETIME HOURS/TYPE	MOBILIZATION HOURS/TYPE
.6 C.	N/A

SCOPE: The instructor will lecture on signon and logout procedures.

COURSE: TACCS/SPBS-R Training Course

TRAINING LESSON: 7 - Keyboard and Displays

PURPOSE: To provide the student with the knowledge [illegible] use the keyboard, adjust the video, and identify the LED lights.

TOTAL HOURS:

PEACETIME	MOBILIZATION
1	N/A

POI FILE NO: TACCS/SPBS-R /

POI FILE TITLE: Keyboard and Displays

ACADEMIC HOURS:

PEACETIME HOURS/TYPE	MOBILIZATION HOURS/TYPE
1C	N/A

SCOPE: The instructor will lecture on the [illegible] the six keyboard groups, adjustment of [illegible] video, and function of the LED light

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COURSE: TACCS/SPBS-R Training Course

TRAINING LESSON: 8 - Volume Control Structures and Command

PURPOSE: To provide the student with the knowledge on executive commands and volume control structures.

TOTAL HOURS:

PEACETIME	MOBILIZATION
[illegible]	N/A

POI FILE NO: TACCS/SPBS-R 8

POI FILE TITLE: Volume Control Structures and Commands

ACADEMIC HOURS:

PEACETIME HOURS/TYPE	MOBILIZATION HOURS/TYPE
2 C	N/A

SCOPE: The instructor will discuss the use of [illegible] mand and volume control structures.

COURSE: TACCS/SPBS-R Training Course

TRAINING LESSON: 9 - Tape and Diskette Handling

PURPOSE: To provide the student with the knowledge required to properly handle tapes and diskettes.

TOTAL HOURS:

PEACETIME	MOBILIZATION
1	N/A

POI FILE NO: TACCS/SPBS-R 9

POI FILE TITLE: Tape and Diskette Handling

ACADEMIC HOURS:

PEACETIME HOURS/TYPE	MOBILIZATION HOURS/TYPE
1C	N/A

SCOPE: The instructor will lecture on the proper handling of tapes and diskettes.

COURSE: TACCS/SPBS-R Training Course

TRAINING LESSON: 10 - Printing

PURPOSE: To give the student the practical [illegible] needed to learn how to properly [illegible] printer paper and printer ribbon, operate the printer, and use commands that [illegible] the printer.

TOTAL HOURS:	PEACETIME	MOBILIZATION
	2	N/A

POI FILE NO: TACCS/SPBS-R 10

POI FILE TITLE: Printing

ACADEMIC HOURS:	PEACETIME HOURS/TYPE	MOBILIZATION HOURS/TYPE
	2D	N/A

SCOPE: The instructor will discuss and [illegible] how to operate the printer, [illegible] clear the spooler queue, and [illegible] operations.

COURSE: TACCS/SPBS-R Training Course

TRAINING LESSON: 11 - System Maintenance

PURPOSE: To teach the student how to use flow diagrams and provide the knowledge requi[illegible] for the maintenance concepts, general inspection, cleaning, circuit breaker [illegible], and filter and fuse replacement.

TOTAL HOURS:

PEACETIME	MOBILIZATION
1.6	N/A

POI FILE NO: TACCS/SPBS-R 11

POI FILE TITLE: Printing

ACADEMIC HOURS:

PEACETIME HOURS/TYPE	MOBILIZATION HOURS/TYPE
1.6 D	N/A

SCOPE: The instructor will discuss the TACC[illegible] tor maintenance concepts, how [illegible] per[illegible] operator maintenance, and how the powe[illegible] system is circuit breaker and fuse pro[illegible] tected.

COURSE: TACCS/SPBS-R Training Course

TRAINING LESSON: 12 - Boot ROM and Initializing Diagno[illegible]

PURPOSE: To teach the student about boot ROM [illegible] tions, how to read LED indicator pat[illegible] and how to use audio- and keyboard-di[illegible] errors to diagnose system hardware prob[illegible] To also teach the student initialization functions and error codes.

TOTAL HOURS:

PEACETIME	MOBILIZATION
1	N/A

POI FILE NO: TACCS/SPBS-R 12

POI FILE TITLE: Bootstrap ROM and Initializing Diagno[illegible]

ACADEMIC HOURS:

PEACETIME HOURS/TYPE	MOBILIZATION HOURS/TYPE
1 C	N/A

SCOPE: The instructor will discuss [illegible] the power on/system reset (boo[illegible] diagnostic functions, LED indi[illegible] terns, and initialization diagnostic [illegible] tions.

COURSE: TACCS/SPBS-R Training Course

TRAINING LESSON: 13 - Error and Status Messages

PURPOSE: To teach the student to name and define the three general types of screen error and status codes. To also teach the student to apply recovery procedures and reboot when required.

TOTAL HOURS:

PEACETIME	MOBILIZATION
1	N/A

POI FILE NO: TACCS/SPBS-R 13

POI FILE TITLE: Error and Status Messages

ACADEMIC HOURS:

PEACETIME HOURS/TYPE	MOBILIZATION HOURS/TYPE
1C	N/A

SCOPE: The instructor will discuss and demonstrate how to identify the three general types system error and status codes and how to reboot and apply recovery procedures.

COURSE: TACCS/SPBS-R Training Course

TRAINING LESSON: 14 - System Exerciser

PURPOSE: To teach the student how to load, [illegible] run, and interpret a System Exerciser.

TOTAL HOURS:

PEACETIME	MOBILIZATION
[illegible]	N/A

POI FILE NO: TACCS/SPBS-R 14

POI FILE TITLE: System Exerciser

ACADEMIC HOURS:

PEACETIME HOURS/TYPE	MOBILIZATION HOURS/TYPE
[illegible]	N/A

SCOPE: The instructor will discuss and demonstrate the function of the System Exerciser.

COURSE: TACCS/SPBS-R Training Course

TRAINING LESSON: 15 - TACCS Review

PURPOSE: The student will receive a review of the TACCS system and its description, to include components, diskette and tape handling, system diagnostics, power-up and power-down procedures, cabling and decabling, system maintenance, preparation for movement, and some very important safety precautions.

TOTAL HOURS:	PEACETIME	MOBILIZATION
	2	N/A

POI FILE NO: TACCS/SPBS-R 15

POI FILE TITLE: TACCS Review

ACADEMIC HOURS:	PEACETIME HOURS/TYPE	MOBILIZATION HOURS/TYPE
	2 C	N/A

SCOPE: The instructor will review and discuss all previous instructions on the TACCS device.

COURSE: TACCS/SPBS-R Training Course

TRAINING LESSON: 16 - Mid-course Examination

PURPOSE: The student will be tested on all previous instructions in lessons 1 through 14.

TOTAL HOURS:

PEACETIME	MOBILIZATION
2	N/A

POI FILE NO: TACCS/SPBS-R 16

POI FILE TITLE: Mid-course Examination

ACADEMIC HOURS:

PEACETIME HOURS/TYPE	MOBILIZATION HOURS/TYPE
2 E1	N/A

SCOPE: The instructor will test and evaluate the student on all previous instructions on the TACCS device.

COURSE: TACCS/SPBS-R Training Course

TRAINING LESSON: 17 - Software Installation

PURPOSE: The student will learn the steps required to properly install the SPBS-R software.

TOTAL HOURS:	PEACETIME	MOBILIZATION
	3	N/A

POI FILE NO: TACCS/SPBS-R 17

POI FILE TITLE: Software Installation

ACADEMIC HOURS:	PEACETIME HOURS/TYPE	MOBILIZATION HOURS/TYPE
	3D	N/A

SCOPE: The instructor will discuss and demonstrate the procedures used to perform the Software Installation Process for SPBS-R.

COURSE: TACCS/SPBS-R Training Course

TRAINING LESSON: 18 - SPBS-R Introduction

PURPOSE: To provide the student with an overview of the system. This includes information on the background, applications, capabilities, functions, characteristics, and files of SPBS-R.

TOTAL HOURS:	PEACETIME	MOBILIZATION
	2.6	N/A

POI FILE NO: TACCS/SPBS-R 18

POI FILE TITLE: SPBS-R Introduction

ACADEMIC HOURS:	PEACETIME HOURS/TYPE	MOBILIZATION HOURS/TYPE
	2.6 C	N/A

SCOPE: The instructor will present the system background, applications, capabilities, functions, characteristics, and files.

COURSE: TACCS/SPBS-R Training Course

TRAINING LESSON: 19 - Menu Selection

PURPOSE: To provide the student with the knowledge required to sign on to the TACCS as well as information about the Users Manual and Help procedures.

TOTAL HOURS:	PEACETIME	MOBILIZATION
	1	N/A

POI FILE NO: TACCS/SPBS-R 19

POI FILE TITLE: Menu Selection

ACADEMIC HOURS:	PEACETIME HOURS/TYPE	MOBILIZATION HOURS/TYPE
	1C	N/A

SCOPE: The instructor will lecture on Menu Selection, Users Manual, and Help procedures.

COURSE: TACCS/SPBS-R Training Course

TRAINING LESSON: 20 - Password Security

PURPOSE: To provide the student with the knowledge required to add, change, list, and delete passwords.

TOTAL HOURS:

PEACETIME	MOBILIZATION
1	N/A

POI FILE NO: TACCS/SPBS-R 20

POI FILE TITLE: Password Security

ACADEMIC HOURS:

PEACETIME HOURS/TYPE	MOBILIZATION HOURS/TYPE
1 C	N/A

SCOPE: The instructor will lecture on the procedures used to add, change, list, and delete passwords.

COURSE: TACCS/SPBS-R Training Course

TRAINING LESSON: 21 - SPBS-R Files

PURPOSE: To provide the student with the knowledge required to update the Code Table File and familarize him with the remaining SPBS-R files.

TOTAL HOURS:	PEACETIME	MOBILIZATION
	2	N/A

POI FILE NO: TACCS/SPBS-R 21

POI FILE TITLE: SPBS-R Files

ACADEMIC HOURS:	PEACETIME HOURS/TYPE	MOBILIZATION HOURS/TYPE
	2 C	N/A

SCOPE: The instructor will lecture on the Code Table File and the remaining SPBS-R files.

COURSE: TACCS/SPBS-R Training Course

TRAINING LESSON: 22 - Catalog File Maintenance

PURPOSE: To provide the student with the knowledge required to update the SPBS-R Catalog File.

TOTAL HOURS:	PEACETIME	MOBILIZATION
	2	N/A

POI FILE NO: TACCS/SPBS-R 22

POI FILE TITLE: Catalog File Maintenance

ACADEMIC HOURS:	PEACETIME HOURS/TYPE	MOBILIZATION HOURS/TYPE
	2C	N/A

SCOPE: The instructor will lecture on the procedures required to add, change, and delete items from the SPBS-R Catalog File.

COURSE: TACCS/SPBS-R Training Course

TRAINING LESSON: 23 - Unit Header Update (ZRE)

PURPOSE: To provide the student with the knowledge required to establish, change, and delete a unit header record.

TOTAL HOURS:

PEACETIME	MOBILIZATION
.9	N/A

POI FILE NO: TACCS/SPBS-R 23

POI FILE TITLE: Unit Header Update (ZRE)

ACADEMIC HOURS:

PEACETIME HOURS/TYPE	MOBILIZATION HOURS/TYPE
.9C	N/A

SCOPE: The instructor will lecture on the procedures used to establish, change, and delete a unit header record.

COURSE: TACCS/SPBS-R Training Course

TRAINING LESSON: 24 - SUBUIC Assignment Update (ZRV)

PURPOSE: To provide the student with the knowledge required to perform a SUBUIC Assignment Update.

TOTAL HOURS:

PEACETIME	MOBILIZATION
.9	N/A

POI FILE NO: TACCS/SPBS-R 24

POI FILE TITLE: SUBUIC Assignment Update (ZRV)

ACADEMIC HOURS:

PEACETIME HOURS/TYPE	MOBILIZATION HOURS/TYPE
.9C	N/A

SCOPE: The instructor will lecture on the procedures required to perform a SUBUIC Assignment Update.

COURSE: TACCS/SPBS-R Training Course

TRAINING LESSON: 25 - Authorization Update (ZRN)

PURPOSE: To provide the student with the knowledge required to prepare the Authorization Update.

TOTAL HOURS:

PEACETIME	MOBILIZATION
.9	N/A

POI FILE NO: TACCS/SPBS-R 25

POI FILE TITLE: Authorization Update (ZRN)

ACADEMIC HOURS:

PEACETIME HOURS/TYPE	MOBILIZATION HOURS/TYPE
.9 C.	N/A

SCOPE: The instructor will lecture on the procedures required to prepare the Authorization add, change, and delete.

COURSE: TACCS/SPBS-R Training Course

TRAINING LESSON: 26 - Asset Adjustment (ZRI)

PURPOSE: To provide the student with the knowledge required to prepare an Asset Adjustment transaction.

TOTAL HOURS:

PEACETIME	MOBILIZATION
.9	N/A

POI FILE NO: TACCS/SPBS-R 26

POI FILE TITLE: Asset Adjustment (ZRI)

ACADEMIC HOURS:

PEACETIME HOURS/TYPE	MOBILIZATION HOURS/TYPE
.9C	N/A

SCOPE: The instructor will lecture on the procedures required to prepare an Asset Adjustment increase and decrease.

COURSE: TACCS/SPBS-R Training Course

TRAINING LESSON: 27 - Serial/Registration/Lot Nr Update (ZRG)

PURPOSE: To provide the student with the knowledge required to prepare a Serial/Registration/Lot Nr Update transaction.

TOTAL HOURS:

PEACETIME	MOBILIZATION
.9	N/A

POI FILE NO: TACCS/SPBS-R 27

POI FILE TITLE: Serial/Registration/Lot Nr Update (ZRG)

ACADEMIC HOURS:

PEACETIME HOURS/TYPE	MOBILIZATION HOURS/TYPE
.9C	N/A

SCOPE: The instructor will lecture on the procedures required to prepare Serial/Registration/Lot Nr Update add and delete.

COURSE: TACCS/SPBS-R Training Course

TRAINING LESSON: 28 - Lateral Transfer (ZRL)

PURPOSE: To provide the student with the knowledge required to process a Lateral Transfer.

TOTAL HOURS:

PEACETIME	MOBILIZATION
.9	N/A

POI FILE NO: TACCS/SPBS-R 28

POI FILE TITLE: Lateral Transfer (ZRL)

ACADEMIC HOURS:

PEACETIME HOURS/TYPE	MOBILIZATION HOURS/TYPE
.9C	N/A

SCOPE: The instructor will lecture on the procedure required to prepare a Lateral Transfer.

COURSE: TACCS/SPBS-R Training Course

TRAINING LESSON: 29 - UIC Change (ZRW)

PURPOSE: To provide the student with the knowledge required to prepare a UIC Change transaction.

TOTAL HOURS:	PEACETIME	MOBILIZATION
	.9	N/A

POI FILE NO: TACCS/SPBS-R 29

POI FILE TITLE: UIC Change (ZRW)

ACADEMIC HOURS:	PEACETIME HOURS/TYPE	MOBILIZATION HOURS/TYPE
	.9C	N/A

SCOPE: The instructor will lecture on the procedure required to prepare a UIC Change transaction.

COURSE: TACCS/SPBS-R Training Course

TRAINING LESSON: 30 - Authorization and Balance File and Transaction History File Update (ZRZ)

PURPOSE: To provide the student with the knowledge required to prepare an Authorization and Balance File and Transaction History File Update (ZRZ).

TOTAL HOURS:

PEACETIME	MOBILIZATION
.9	N/A

POI FILE NO: TACCS/SPBS-R 30

POI FILE TITLE: Authorization and Balance File and Transaction History File Update (ZRZ)

ACADEMIC HOURS:

PEACETIME HOURS/TYPE	MOBILIZATION HOURS/TYPE
.9c	N/A

SCOPE: The instructor will lecture on the procedures required to prepare an Authorization and Balance File and Transaction History File Update transaction.

COURSE: TACCS/SPBS-R Training Course

TRAINING LESSON: 31 - Request for Hand Receipt (ZRH)

PURPOSE: To provide the student with the knowledge required to prepare a Request for Hand Receipt (ZRH) transaction.

TOTAL HOURS:	PEACETIME	MOBILIZATION
	.9	N/A

POI FILE NO: TACCS/SPBS-R 31

POI FILE TITLE: Request for Hand Receipt (ZRH)

ACADEMIC HOURS:	PEACETIME HOURS/TYPE	MOBILIZATION HOURS/TYPE
	.9c	N/A

SCOPE: The instructor will lecture on the procedures required to prepare a Request for Hand Receipt transaction.

COURSE: TACCS/SPBS-R Training Course

TRAINING LESSON: 32 - Unit Transfer (ZRF)

PURPOSE: To provide the student with the knowledge required to prepare a Unit Transfer (ZRF) transaction.

TOTAL HOURS:	PEACETIME	MOBILIZATION
	.9	N/A

POI FILE NO: TACCS/SPBS-R 32

POI FILE TITLE: Unit Transfer (ZRF)

ACADEMIC HOURS:	PEACETIME HOURS/TYPE	MOBILIZATION HOURS/TYPE
	.9C	N/A

SCOPE: The instructor will lecture on the procedures required to prepare a Unit Transfer transaction.

COURSE: TACCS/SPBS-R Training Course

TRAINING LESSON: 33 - Multiple ERC File Update (ZRA)

PURPOSE: To provide the student with the knowledge required to prepare a Multiple ERC File Update (ZRA) transaction.

TOTAL HOURS:	PEACETIME	MOBILIZATION
	.9	N/A

POI FILE NO: TACCS/SPBS-R 33

POI FILE TITLE: Multiple ERC File Update (ZRA)

ACADEMIC HOURS:	PEACETIME HOURS/TYPE	MOBILIZATION HOURS/TYPE
	.9C	N/A

SCOPE: The instructor will lecture on the procedures required to prepare a Multiple ERC File Update transaction.

COURSE: TACCS/SPBS-R Training Course

TRAINING LESSON: 34 - MILSTRIP Requisitioning (AØ_)

PURPOSE: To provide the student with the knowledge required to prepare a MILSTRIP Requisition (AØ_) transaction.

TOTAL HOURS:	PEACETIME	MOBILIZATION
	.8	N/A

POI FILE NO: TACCS/SPBS-R 34

POI FILE TITLE: MILSTRIP Requisitioning (AØ_)

ACADEMIC HOURS:	PEACETIME HOURS/TYPE	MOBILIZATION HOURS/TYPE
	.8C	N/A

SCOPE: The instructor will lecture on the procedures required to prepare a MILSTRIP Requisition.

COURSE: TACCS/SPBS-R Training Course

TRAINING LESSON: 35 - MILSTRIP Status

PURPOSE: To provide the student with the knowledge required to process MILSTRIP Status transactions.

TOTAL HOURS:	PEACETIME	MOBILIZATION
	.8	N/A

POI FILE NO: TACCS/SPBS-R 35

POI FILE TITLE: MILSTRIP Status

ACADEMIC HOURS:	PEACETIME HOURS/TYPE	MOBILIZATION HOURS/TYPE
	.8 C	N/A

SCOPE: The instructor will lecture on the procedures required to process a MILSTRIP Status transaction.

COURSE: TACCS/SPBS-R Training Course

TRAINING LESSON: 36 - MILSTRIP Receipt Processing (D6S)

PURPOSE: To provide the student with the knowledge required to process a MILSTRIP Receipt.

TOTAL HOURS:	PEACETIME	MOBILIZATION
	.8	N/A

POI FILE NO: TACCS/SPBS-R 36

POI FILE TITLE: MILSTRIP Receipt Processing

ACADEMIC HOURS:	PEACETIME HOURS/TYPE	MOBILIZATION HOURS/TYPE
	.8 C	N/A

SCOPE: The instructor will lecture on the procedures required to process a MILSTRIP Receipt transaction.

COURSE: TACCS/SPBS-R Training Course

TRAINING LESSON: 37 - Authorization and Balance File Inquiry

PURPOSE: To provide the student with the knowledge required to perform Authorization and Balance File Inquiries.

TOTAL HOURS:	PEACETIME	MOBILIZATION
	.4	N/A

POI FILE NO: TACCS/SPBS-R 37

POI FILE TITLE: Authorization and Balance File Inquiry

ACADEMIC HOURS:	PEACETIME HOURS/TYPE	MOBILIZATION HOURS/TYPE
	.4C	N/A

SCOPE: The instructor will lecture on the procedures required to perform the different Authorization and Balance File Inquiries.

COURSE: TACCS/SPBS-R Training Course

TRAINING LESSON: 38 - Transaction History File Inquiry

PURPOSE: To provide the student with the knowledge required to perform Transaction History File Inquiries.

TOTAL HOURS:

PEACETIME	MOBILIZATION
.4	N/A

POI FILE NO: TACCS/SPBS-R 38

POI FILE TITLE: Transaction History File Inquiry

ACADEMIC HOURS:

PEACETIME HOURS/TYPE	MOBILIZATION HOURS/TYPE
.4C	N/A

SCOPE: The instructor will lecture on the procedures required to perform Transaction History File Inquiries.

COURSE: TACCS/SPBS-R Training Course

TRAINING LESSON: 39 - Catalog File Inquiry

PURPOSE: To provide the student with the knowledge required to perform Catalog File Inquiries.

TOTAL HOURS:	PEACETIME	MOBILIZATION
	.4	N/A

POI FILE NO: TACCS/SPBS-R 39

POI FILE TITLE: Catalog File Inquiry

ACADEMIC HOURS:	PEACETIME HOURS/TYPE	MOBILIZATION HOURS/TYPE
	.4C	N/A

SCOPE: The instructor will lecture on the procedures required to perform Catalog File Inquiries.

COURSE: TACCS/SPBS-R Training Course

TRAINING LESSON: 40 - Unit File Inquiry

PURPOSE: To provide the student with the knowledge required to perform Unit File Inquiries.

TOTAL HOURS:	PEACETIME	MOBILIZATION
	.4	N/A

POI FILE NO: TACCS/SPBS-R 40

POI FILE TITLE: Unit File Inquiry

ACADEMIC HOURS:	PEACETIME HOURS/TYPE	MOBILIZATION HOURS/TYPE
	.4C	N/A

SCOPE: The instructor will lecture on the procedures required to perform Unit File Inquiries.

COURSE: TACCS/SPBS-R Training Course

TRAINING LESSON: 41 - SUBUIC Assignment File Inquiry

PURPOSE: To provide the student with the knowledge required to perform SUBUIC Assignment File Inquiries.

TOTAL HOURS:	PEACETIME	MOBILIZATION
	.4	N/A

POI FILE NO: TACCS/SPBS-R 41

POI FILE TITLE: SUBUIC Assginment Inquiry

ACADEMIC HOURS:	PEACETIME HOURS/TYPE	MOBILIZATION HOURS/TYPE
	.4C	N/A

SCOPE: The instructor will lecture on the procedures required to perform SUBUIC Assignment File Inquiries.

COURSE: TACCS/SPBS-R Training Course

TRAINING LESSON: 42 - Multiple ERC File Inquiry

PURPOSE: To provide the student with the knowledge required to perform Multiple ERC File Inquiries.

TOTAL HOURS:

PEACETIME	MOBILIZATION
.4	N/A

POI FILE NO: TACCS/SPBS-R 42

POI FILE TITLE: Multiple ERC File Inquiry

ACADEMIC HOURS:

PEACETIME HOURS/TYPE	MOBILIZATION HOURS/TYPE
.4C	N/A

SCOPE: The instructor will lecture on the procedures required to perform Multiple ERC File Inquiries.

COURSE: TACCS/SPBS-R Training Course

TRAINING LESSON:	43 - Daily Processes	
PURPOSE:	To provide the student with the knowledge required to perform Daily Processes functions.	
TOTAL HOURS:	PEACETIME 2	MOBILIZATION N/A

POI FILE NO:	TACCS/SPBS-R 43	
POI FILE TITLE:	Daily Processes	
ACADEMIC HOURS:	PEACETIME HOURS/TYPE 2 C	MOBILIZATION HOURS/TYPE N/A
SCOPE:	The instructor will lecture on the procedures required to perform Daily Processes functions.	

COURSE: TACCS/SPBS-R Training Course

TRAINING LESSON: 44 - Periodic Processes

PURPOSE: To provide the student with the knowledge required to perform the Periodic Processes functions.

TOTAL HOURS:

PEACETIME	MOBILIZATION
2.9	N/A

POI FILE NO: TACCS/SPBS-R 44

POI FILE TITLE: Periodic Processes

ACADEMIC HOURS:

PEACETIME HOURS/TYPE	MOBILIZATION HOURS/TYPE
2.9C	N/A

SCOPE: The instructor will lecture on the procedures required to perform the Daily Processes functions.

COURSE: TACCS/SPBS-R Training Course

TRAINING LESSON: 45 - Support Utilities

PURPOSE: To provide the student with the knowledge required to perform Support Utilities functions.

TOTAL HOURS:	PEACETIME	MOBILIZATION
	2	N/A

POI FILE NO: TACCS/SPBS-R 45

POI FILE TITLE: Support Utilities

ACADEMIC HOURS:	PEACETIME HOURS/TYPE	MOBILIZATION HOURS/TYPE
	2C	N/A

SCOPE: The instructor will lecture on the procedures required to perform the Support Utilities functions.

COURSE: TACCS/SPBS-R Training Course

TRAINING LESSON: 46 - Communication - MAP

PURPOSE: To provide the student with the knowledge required to perform Communication - MAP functions.

TOTAL HOURS:	PEACETIME	MOBILIZATION
	1.6	N/A

POI FILE NO: TACCS/SPBS-R 46

POI FILE TITLE: Communication - MAP

ACADEMIC HOURS:	PEACETIME HOURS/TYPE	MOBILIZATION HOURS/TYPE
	1.6 C	N/A

SCOPE: The instructor will lecture on the procedures required to perform Communication - MAP functions.

COURSE: TACCS/SPBS-R Training Course

TRAINING LESSON:	47 - Manual - MAP	
PURPOSE:	To provide the student with the knowledge required to perform Manual - MAP functions.	
TOTAL HOURS:	PEACETIME 1.6	MOBILIZATION N/A

POI FILE NO:	TACCS/SPBS-R 47	
POI FILE TITLE:	Manual - MAP	
ACADEMIC HOURS:	PEACETIME HOURS/TYPE 1.6 C	MOBILIZATION HOURS/TYPE N/A
SCOPE:	The instructor will lecture on the procedures required to perform Manual - MAP functions.	

COURSE: TACCS/SPBS-R Training Course

TRAINING LESSON: 48 - Communication Man Machine Interface (CMMI)

PURPOSE: To provide the student with the knowledge required to perform Communication Man Machine Interface (CMMI) functions.

TOTAL HOURS:

PEACETIME	MOBILIZATION
1.6	N/A

POI FILE NO: TACCS/SPBS-R 48

POI FILE TITLE: Communication Man Machine Interface (CMMI)

ACADEMIC HOURS:

PEACETIME HOURS/TYPE	MOBILIZATION HOURS/TYPE
1.6 C	N/A

SCOPE: The instructor will lecture on the procedures required to perform Communication Man Machine Interface (CMMI) functions.

COURSE: TACCS/SPBS-R Training Course

TRAINING LESSON:	49 - End-of-Course Examination	
PURPOSE:	To test the student on selected objectives discussed in previous lessons.	
TOTAL HOURS:	PEACETIME 4	MOBILIZATION N/A

POI FILE NO:	TACCS/SPBS-R 49	
POI FILE TITLE:	End-of-Course Examination	
ACADEMIC HOURS:	PEACETIME HOURS/TYPE 4 EL	MOBILIZATION HOURS/TYPE N/A
SCOPE:	The instructor will test the student's knowledge of selected objectives discussed in previous lessons.	

COURSE: TACCS/SPBS-R Training Course

TRAINING LESSON: 50 - Decabling and Packup

PURPOSE: To teach the student how to decable the TACCS device and to pack up the TACCS system in the correct transit cases.

TOTAL HOURS:

PEACETIME	MOBILIZATION
3	N/A

POI FILE NO: TACCS/SPBS-R 50

POI FILE TITLE: Decabling and Packup

ACADEMIC HOURS:

PEACETIME HOURS/TYPE	MOBILIZATION HOURS/TYPE
3 D	N/A

SCOPE: The instructor will discuss and demonstrate how to decable and pack up the TACCS device in accordance with the System Operators Manual.

TASK AND SUBJECT SUMMARY

COURSE: TACCS/SPBS-R Training Course

TASK NO.	TITLE	POI FILE NUMBER	TRAINED TO JOB PERFORMANCE STANDARD PLACE/TOUCH		REMARKS
	TACCS/SPBS-R Course Overview	TACCS/SPBS-R 1	Yes	N/A	
	TACCS Overview	TACCS/SPBS-R 2	Yes	N/A	
	TACCS Description	TACCS/SPBS-R 3	Yes	N/A	
	System Unpacking and Cabling	TACCS/SPBS-R 4	Yes	N/A	
	Power-Up and Power-Down Procedures	TACCS/SPBS-R 5	Yes	N/A	
	Signon and Logout Procedures	TACCS/SPBS-R 6	Yes	N/A	
	Keyboard and Displays	TACCS/SPBS-R 7	Yes	N/A	
	Volume Control Structures and Commands	TACCS/SPBS-R 8	Yes	N/A	
	Diskette and Tape Handling	TACCS/SPBS-R 9	Yes	N/A	
	Printing	TACCS/SPBS-R 10	Yes	N/A	
	System Maintenance	TACCS/SPBS-R 11	Yes	N/A	
	Bootstrap ROM and Initializing Diagnostics	TACCS/SPBS-R 12	Yes	N/A	
	Error and Status Messages	TACCS/SPBS-R 13	Yes	N/A	
	System Exerciser	TACCS/SPBS-R 14	Yes	N/A	
	TACCS Review	TACCS/SPBS-R 15	Yes	N/A	
	Mid-course Examination	TACCS/SPBS-R 16	Yes	N/A	
	Software Installation	TACCS/SPBS-R 17	Yes	N/A	
	SPBS-R Introduction	TACCS/SPBS-R 18	Yes	N/A	
	Menu Selection	TACCS/SPBS-R 19	Yes	N/A	
	Password Security	TACCS/SPBS-R 20	Yes	N/A	
	SPBS-R Files	TACCS/SPBS-R 21	Yes	N/A	
	Catalog File Maintenance	TACCS/SPBS-R 22	Yes	N/A	
	Unit Header Update (ZRE)	TACCS/SPBS-R 23	Yes	N/A	
	SUBUIC Assignment Update (ZRV)	TACCS/SPBS-R 24	Yes	N/A	
	Authorization Update (ZRN)	TACCS/SPBS-R 25	Yes	N/A	
	Asset Adjustment (ZRI)	TACCS/SPBS-R 26	Yes	N/A	
	Serial/Registration/Lot Nr Update (ZRG)	TACCS/SPBS-R 27	Yes	N/A	
	Lateral Transfer (ZRL)	TACCS/SPBS-R 28	Yes	N/A	
	UIC Change (ZRW)	TACCS/SPBS-R 29	Yes	N/A	
	ABF and THF Update (ZRZ)	TACCS/SPBS-R 30	Yes	N/A	
	Request for Hand Receipt (ZRH)	TACCS/SPBS-R 31	Yes	N/A	
	Unit Transfer (ZRE)	TACCS/SPBS-R 32	Yes	N/A	
	Multiple ERC File Update (ZRA)	TACCS/SPBS-R 33	Yes	N/A	
	MILSTRIP Requisitioning (AØ_)	TACCS/SPBS-R 34	Yes	N/A	
	MILSTRIP Status Transactions	TACCS/SPBS-R 35	Yes	N/A	
	MILSTRIP Receipt Processing (DGS)	TACCS/SPBS-R 36	Yes	N/A	
	Authorization and Balance File Inquiry	TACCS/SPBS-R 37	Yes	N/A	
	Transaction History File Inquiry	TACCS/SPBS-R 38	Yes	N/A	

TASK NO.	TITLE	POI FILE NUMBER	TRAINED TO JOB PERFORMANCE STANDARD PEACE/MOBIL.		REMARKS
	Catalog File Inquiry	TACCS/SPBS-R 39	Yes	N/A	
	Unit File Inquiry	TACCS/SPBS-R 40	Yes	N/A	
	SUBUIC Assignment File Inquiry	TACCS/SPBS-R 41	Yes	N/A	
	Multiple ERC File Inquiry	TACCS/SPBS-R 42	Yes	N/A	
	Daily Processes	TACCS/SPBS-R 43	Yes	N/A	
	Periodic Processes	TACCS/SPBS-R 44	Yes	N/A	
	Support Utilities	TACCS/SPBS-R 45	Yes	N/A	
	Communication - MAP	TACCS/SPBS-R 46	Yes	N/A	
	Manual - MAP	TACCS/SPBS-R 47	Yes	N/A	
	Communication Man Machine Interface (CMMI)	TACCS/SPBS-R 48	Yes	N/A	
	End-of-Course Examination	TACCS/SPBS-R 49	Yes	N/A	
	Decabling and Packup	TACCS/SPBS-R 50	Yes	N/A	

COURSE LESSON SEQUENCE SUMMARY (PEACETIME)

COURSE: TACCS/SPBS-R Training Course

DAY/	POI FILE NO/	HOURS
	TACCS/SPBS-R 1	.6
	TACCS/SPBS-R 2	.9
	TACCS/SPBS-R 3	1
	TACCS/SPBS-R 4	2
	TACCS/SPBS-R 5	.6
	TACCS/SPBS-R 6	.6
	TACCS/SPBS-R 7	1
	TACCS/SPBS-R 8	2
	TACCS/SPBS-R 9	1
	TACCS/SPBS-R 10	2
	TACCS/SPBS-R 11	1.6
	TACCS/SPBS-R 12	1
	TACCS/SPBS-R 13	1
	TACCS/SPBS-R 14	1.6
	TACCS/SPBS-R 15	2
	TACCS/SPBS-R 16	2
	TACCS/SPBS-R 17	3
	TACCS/SPBS-R 18	2.6
	TACCS/SPBS-R 19	1
	TACCS/SPBS-R 20	1
	TACCS/SPBS-R 21	2
	TACCS/SPBS-R 22	2
	TACCS/SPBS-R 23	.9
	TACCS/SPBS-R 24	.9
	TACCS/SPBS-R 25	.9

DAY/	POI FILE NO/	HOURS
	TACCS/SPBS-R 26	[illegible]
	TACCS/SPBS-R 27	[illegible]
	TACCS/SPBS-R 28	.9
	TACCS/SPBS-R 29	.9
	TACCS/SPBS-R 30	.9
	TACCS/SPBS-R 31	.9
	TACCS/SPBS-R 32	.9
	TACCS/SPBS-R 33	.9
	TACCS/SPBS-R 34	.8
	TACCS/SPBS-R 35	.8
	TACCS/SPBS-R 36	.8
	TACCS/SPBS-R 37	.4
	TACCS/SPBS-R 38	.4
	TACCS/SPBS-R 39	.4
	TACCS/SPBS-R 40	.4
	TACCS/SPBS-R 41	.4
	TACCS/SPBS-R 42	[illegible]
	TACCS/SPBS-R 43	
	TACCS/SPBS-R 44	[illegible]
	TACCS/SPBS-R 45	2
	TACCS/SPBS-R 46	1.6
	TACCS/SPBS-R 47	1.6
	TACCS/SPBS-R 48	1.6
	TACCS/SPBS-R 49	4
	TACCS/SPBS-R 50	3

TOTAL ACADEMIC HOURS: 56

COURSE LENGTH: 56 Hours

EXAMINATION

COURSE: TACCS/SPBS-R Training Course

EVALUATION IDENTIFICATION	ACADEMIC LESSON	SCOPE/POI FILE NO.	TYPE OF EXAMINATION	HOURS
	16	The instructor will test and evaluate the student on all previous instructions in lessons 2 - 13. TACCS/SPBS-R 16.	Mid-course	[illegible]
	49	The instructor will test and evaluate the student on selected previous instructions in lessons 2 - 48. TACCS/SPBS-R 49.	End-of-Course	[illegible]