LEVEL II
FIELD SERVICES
TASK ANALYSIS

HEADQUARTERS, U.S. MARINE CORPS
OFFICE OF MANPOWER UTILIZATION
QUANTICO, VIRGINIA, 22134

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W. W. MCIVER
By direction

24 titles

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file Copy
UNITED STATES MARINE CORPS
TASK ANALYSIS PROGRAM
QUESTIONNAIRE BOOKLET

INTRODUCTION

YOU HAVE BEEN SELECTED TO PARTICIPATE IN A STUDY ON THE BASIS OF YOUR CURRENT JOB ASSIGNMENT. THE INFORMATION YOU FURNISH WILL BE OF GREAT VALUE TO THE MARINE CORPS IN FUTURE DECISIONS ON: (1) OCCUPATIONAL FIELD STRUCTURE, (2) TRAINING, (3) CLASSIFICATION, AND (4) ASSIGNMENT POLICY.

THIS QUESTIONNAIRE WAS CONSTRUCTED FROM ON-THE-JOB OBSERVATIONS AND INTERVIEWS WITH MARINES PERFORMING DUTIES AND TASKS SIMILAR TO THOSE YOU PERFORM. IT IS DESIGNED TO DETERMINE WHAT YOU DO IN YOUR PRESENT JOB.

THIS IS NOT A TEST. NEITHER YOU, YOUR COMMANDER, NOR YOUR UNIT WILL BE EVALUATED, IN ANY WAY, ON THE INFORMATION YOU PROVIDE. YOUR INDIVIDUAL RESPONSES WILL BE HELD IN THE STRICTEST CONFIDENCE.

THE RESULTS OF THE INFORMATION YOU PROVIDE IN THIS QUESTIONNAIRE WILL BE OF BENEFIT TO YOU AND OTHER MARINES IN YOUR OCCUPATIONAL FIELD. THEREFORE: PLEASE BE AS STRAIGHTFORWARD, ACCURATE AND FRANK AS POSSIBLE. ALL RESPONSES SHOULD BE BASED ON YOUR PRESENT JOB ASSIGNMENT.

THERE ARE FIVE PARTS TO THE QUESTIONNAIRE:

PART I  BACKGROUND INFORMATION SECTION
PART II  TASK SECTION
PART III  JOB SATISFACTION/DISSATISFACTION SECTION
PART IV  WRITE-IN SECTION
PART V  REMARKS SECTION.

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1
GENERAL INSTRUCTIONS

1. READ ALL INSTRUCTIONS CAREFULLY.

2. USE ONLY THE PENCIL PRESENTED TO YOU BY THE QUESTIONNAIRE ADMINISTRATOR TO MARK YOUR RESPONSE. DO NOT USE A PEN OR COLORED PENCIL.

3. MARK ONLY THE RESPONSE BOXES AND CIRCLES IN THE FIRST 3 SECTIONS OF THE RESPONSE BOOKLET.

4. IF IT IS NECESSARY TO CHANGE A RESPONSE, BE SURE TO ERASE IT COMPLETELY.

5. YOU WILL BE GIVEN AS MUCH TIME AS YOU NEED TO COMPLETE THIS TASK SURVEY QUESTIONNAIRE.

6. DO NOT FOLD OR CREASE THE RESPONSE BOOKLET.

7. ASK YOUR SURVEY ADMINISTRATOR IF YOU HAVE ANY QUESTIONS REGARDING THE TASK BOOKLET OR THE CODED ANSWER BOOKLET.

NOW TURN TO PAGE 3 OF THIS QUESTIONNAIRE BOOKLET FOR INSTRUCTIONS ON HOW TO COMPLETE PART I.
PART I - BACKGROUND INFORMATION SECTION

INSTRUCTIONS FOR COMPLETING PART I OF THE RESPONSE BOOKLET:

QUESTIONS IN THIS SECTION REQUIRE YOU TO BLACKOUT THE NUMBER OR FILL IN A CIRCLE FOR YOUR DESIRED RESPONSE.

EXAMPLES

SEX

MALE

FEMALE

YES 1

NO 0

EXAMPLE MOS 13215

PRIMARY MOS

6.

NOW, TURN TO PAGE (PART I - BACKGROUND INFORMATION SECTION) IN THE RESPONSE BOOKLET AND BEGIN FILLING IN RESPONSES TO QUESTIONS 1 TO 13. QUESTIONS 14, 15, 16, 18, AND 19 ARE LISTED ON THE FOLLOWING PAGE: PLEASE RESPOND TO EVERY QUESTION.

2

DO YOU HAVE A MILITARY DRIVERS LICENSE.

18.

0

FEMALE

YES 1

NO 0

6.

MOS 13215

0

0

0

0

0

0

0

0

0

NOW, TURN TO PAGE (PART I - BACKGROUND INFORMATION SECTION) IN THE RESPONSE BOOKLET AND BEGIN FILLING IN RESPONSES TO QUESTIONS 1 TO 13. QUESTIONS 14, 15, 16, 18, AND 19 ARE LISTED ON THE FOLLOWING PAGE: PLEASE RESPOND TO EVERY QUESTION.
NOTE: THE FOLLOWING CORRESPONDS WITH QUESTIONS 14, 15, 16, 18, AND 19 IN THE RESPONSE BOOKLET.

14. MY PRESENT BILLET TITLE IS BEST DESCRIBED AS: (SELECT ONLY ONE)
   001 ASSISTANT CHIEF ELECTRICIAN
   002 BASIC REPAIRMAN
   003 BASIC NCOIC
   004 BULK FUEL HANDLING FOREMAN
   005 BULK FUEL INSTRUCTOR
   006 BULK FUEL MAN
   007 BULK FUEL MANAGER
   008 CHIEF ELECTRICIAN
   009 CO III OPERATIONS/REQUIREMENTS MAN
   010 CO III OPERATIONS/REQUIREMENTS NCO
   011 COURSE PROGRAMMER
   012 CREW CHIEF
   013 CYCLIC CREW CHIEF
   014 DIESEL MECHANIC
   015 DISPATCHER/QUALITY CONTROL
   016 DISPENSING NCO
   017 DISPENSING OPERATOR
   018 ELECTRIC SHOP FOREMAN
   019 ELECTRICAL EQUIPMENT MECHANIC
   020 ELECTRICAL EQUIPMENT OPERATOR
   021 ELECTRICAL EQUIPMENT REPAIRMAN
   022 ELECTRICAL EQUIPMENT REPAIRMAN/OPERATOR
   023 ELECTRICAL FOREMAN
   024 ELECTRICAL SUPERVISOR
   025 ELECTRICIAN
   026 ELECTRICIAN/DRIVER
   027 ELECTRICIAN/RANGE OPERATOR
   028 EMERGENCY CREW CHIEF
   029 ENGINEER TECHNICIAN
   030 FABRIC REPAIR CHIEF
   031 FABRIC REPAIRMAN
   032 FABRIC REPAIR SPECIALIST
   033 FACILITIES INSPECTOR
   034 FUEL DISTRIBUTION SYSTEMS INSPECTOR
   035 FUEL FARM NCOIC
   036 FUEL HANDLING FOREMAN
   037 FUEL SPECIALIST
   038 FUEL SPECIALIST NCOIC
   039 GENERAL PROPERTY REPAIRMAN
   040 GENERAL PROPERTY REPAIR CHIEF
   041 GENERATOR REPAIRMAN
   042 GENERATOR REPAIRMAN/OPERATOR
   043 HEAD ELECTRICIAN
   044 HOUSING CHIEF
   045 HOUSING PROJECT NCO
046 HYGIENE CHIEF
047 HYGIENE EQUIPMENT CHIEF
048 HYGIENE EQUIPMENT CHIEF ASSISTANT
049 HYGIENE EQUIPMENT OPERATOR
050 HYGIENE EQUIPMENT REPAIRMAN
051 HYGIENE EQUIPMENT TECHNICIAN
052 HYGIENE FOREMAN
053 HYGIENE OPERATOR
054 HYGIENE TECHNICIAN
055 INSPECTION/PUBLICATIONS MAN
056 INSTRUCTOR
057 INSTRUCTOR ELECTRIC RANGES
058 INSTRUCTOR/NCOIC
059 LAUNDRY CHIEF
060 LAUNDRY MACHINE OPERATOR
061 LAUNDRY MAN
062 MAINTENANCE CHIEF
063 MAINTENANCE MAN
064 MAINTENANCE MANAGEMENT NCO
065 MAINTENANCE/OPERATIONS CHIEF
066 MAINTENANCE/POLICE NCO
067 IMMCS CLERK
068 NCOIC
069 NCOIC AIR CONDITIONING/REFRIGERATION
070 NCOIC CENTRAL CAMPS
071 NCOIC EMERGENCY SERVICE CREW
072 NCOIC EMERGENCY SERVICE WORK CENTER
073 NCOIC FUEL TESTER
074 NCOIC/Maintenance CHIEF
075 OFFICE MACHINE CHIEF
076 OFFICE MACHINE MECHANIC
077 OFFICE MACHINE REPAIRMAN
078 OFFICE MACHINE REPAIR CHIEF
079 OFFICE MACHINE REPAIR SPECIALIST
080 OPERATIONS CHIEF
081 OPERATIONS COORDINATOR
082 PLATOON COMMANDER
083 PLATOON SERGEANT
084 PLUMBER
085 PLUMBING WATER MAN
086 PLUMBING WATER SUPPLY MAN
087 PLUMBING/WATER SUPPLY NCOIC
088 POWER SUPPLY NCO
089 PUMP OPERATOR
090 QUALITY CONTROL MAN
091 QUALITY CONTROL NCOIC
092 RAPID REFUELING NCO
093 RECORDS NCO
094 RECORDS/STORAGE NCO
| 095 | REFRIGERATION/AIR CONDITIONING MECHANIC |
| 097 | REFRIGERATION FOREMAN |
| 093 | REFRIGERATION SPECIALIST |
| 099 | REFUEL SECTION SUPERVISOR |
| 100 | REPAIR CHIEF |
| 101 | REPAIR CONTROL CLERK |
| 102 | REPAIR SHCPS CHIEF |
| 103 | REQUIREMENTS NCO |
| 104 | SALVAGE MAN |
| 105 | SECTION CHIEF |
| 106 | SECTION LEADER |
| 107 | SECTION LEADER/ELECTRICAL EQUIPMENT REPAIRMAN |
| 108 | SERGEANT MAJOR |
| 109 | SHUTTLECRAFT MANLER |
| 110 | SHUTTLECRAFT HOSE MANLER |
| 111 | SQUAD LEADER |
| 112 | TAFOS CHIEF |
| 113 | TANK OPERATOR/LINE WALKER |
| 114 | TEAM LEADER |
| 115 | TEAM LEADER/REPAIRMAN |
| 116 | TRAINING NCOIC |
| 117 | TYPEWRITER REPAIRMAN |
| 118 | UNIT CHIEF |
| 119 | UTILITIES CHIEF |
| 120 | UTILITIES CHIEF/TECHNICIAN |
| 121 | UTILITIES FOREMAN |
| 122 | UTILITIES OPERATIONS NCO |
| 123 | WATER SUPPLY CHIEF |
| 124 | WATER SUPPLY MAN |
| 125 | WORK ORDER PROCESSOR |

**NOTE:** QUESTION 15 DOES NOT APPLY.

**Q16.** IN YOUR PRESENT JOB, WHAT IS THE HIGHEST ECHELON OF MAINTENANCE YOU PERFORM? (SELECT ONLY ONE)

- 01. 1ST ECHELON
- 02. 2D ECHELON
- 03. 2D ECHELON LIMITED 3RD
- 04. 3RD ECHELON
- 05. 3RD ECHELON LIMITED 4TH
06. 4TH ECHELON
07. 5TH ECHELON

NOTE: QUESTIONS 17 THROUGH 38 DO NOT APPLY. YOU NOW HAVE COMPLETED PART 1. PLEASE WAIT FOR YOUR ADMINISTRATOR TO PROVIDE FURTHER INSTRUCTIONS BEFORE CONTINUING.
PART II - TASK SECTION

INSTRUCTIONS FOR COMPLETING PART II OF THE RESPONSE BOOKLET:

READ THROUGH THE ENTIRE TASK LISTING IN THIS BOOKLET. IN THE RESPONSE BOOKLET SHADE IN ONLY THE CIRCLES NEXT TO THE TASKS YOU ACTUALLY DO IN YOUR PRESENT JOB. THE CIRCLES TO THE RIGHT LABELED 1 THROUGH 7 ARE NOT TO BE COMPLETED UNTIL YOU HAVE READ ALL TASKS IN THIS BOOKLET.

EXAMPLE

QUESTIONNAIRE BOOKLET                              RESPONSE BOOKLET

0001 TASK
0012 TASK
0033 TASK

TASK DONE

0001 01
0012 12
0033 35

THE TASKS PERFORMED IN YOUR PRESENT BILLET MGS FOLLOW:
1. INSTRUCT/TRAIN PERSONNEL IN THE TECHNIQUES OF REFRIGERATION SYSTEM INSTALLATION/MAINTENANCE
2. SUPERVISE PERSONNEL PERFORMING REFRIGERATION SYSTEM INSTALLATION/MAINTENANCE
3. CHARGE REFRIGERANT SYSTEM
4. EVACUATE REFRIGERANT SYSTEM
5. STOW REFRIGERANT CYLINDERS
6. INSPECT REFRIGERANT FRAME ASSEMBLIES FOR SERVICEABILITY
7. REPLACE REFRIGERANT FRAME ASSEMBLIES
8. REPAIR REFRIGERANT FRAME ASSEMBLIES
9. INSPECT REFRIGERANT SYSTEM CONTROLS FOR SERVICEABILITY
10. REPLACE REFRIGERANT SYSTEM CONTROLS
11. INSPECT BLOWER ASSEMBLIES FOR SERVICEABILITY
12. CLEAN/ADJUST IDLER ASSEMBLIES
13. REPLACE IDLER ASSEMBLIES
14. ADJUST/ALIGN V-BELTS
15. REPLACE V BELTS
16. REPLACE CLUTCH ASSEMBLIES
17. INSPECT FAN SHAFT ASSEMBLIES FOR SERVICEABILITY
18. REPLACE FAN SHAFT ASSEMBLIES
19. REPLACE FAN BEARINGS
20. INSPECT REFRIGERANT EVAPORATORS FOR SERVICEABILITY
21. INSPECT EVAPORATOR COILS FOR SERVICEABILITY
22. REPAIR EVAPORATOR COILS
23. REPLACE EVAPORATOR COILS
24. REPLACE EVAPORATOR HEAT EXCHANGERS
25. INSPECT REFRIGERANT CONDENSERS AND RECEIVERS FOR SERVICEABILITY
26. REPAIR AIR CONDITIONER RECEIVERS
27. REPLACE AIR CONDITIONER RECEIVERS
28. REPLACE DEHYDRATOR
29. REPLACE CONDENSOR COILS
30. REPAIR CONDENSOR COILS
31. INSPECT REFRIGERANT FUEL SYSTEM FOR SERVICEABILITY
32. REPLACE COMPONENTS OF FUEL SYSTEM SUCH AS LINES, FILTERS, AND GAUGES
33. INSPECT REFRIGERANT TUBING AND VALVES FOR SERVICEABILITY
34. REPLACE REFRIGERANT TUBING AND FITTINGS
35. INSPECT REFRIGERANT COMPRESSOR ASSEMBLIES FOR SERVICEABILITY
36. REPLACE COMPRESSOR
37. PERFORM OPERATOR CHECKS & SERVICES ON COMPRESSOR SERVICE VALVES
39. REPAIR COMPRESSORS
39. INSTRUCT/TRAIN PERSONNEL IN THE TECHNIQUES OF AIR CONDITIONING INSTALLATION
40. INSTRUCT/TRAIN PERSONNEL IN THE TECHNIQUES OF AIR CONDITIONING REPAIR
41. SUPERVISE PERSONNEL INSTALLING AIR CONDITIONING EQUIPMENT
42. SUPERVISE PERSONNEL REPAIRING AIR CONDITIONING EQUIPMENT
43. REPAIR AIR CONDITIONER ACCESS/ACCESSORY PANELS
44. REPLACE AIR CONDITIONER ACCESS/ACCESSORY PANELS
45. INSPECT AIR CONDITIONER WATER PRESSURE REGULATING VALVES FOR SERVICEABILITY
46. REPLACE/ADJUST AIR CONDITIONER WATER PRESSURE REGULATING VALVES
47. INSPECT REHEATING COILS FOR SERVICEABILITY
48. REPLACE REHEATING COILS
49. ADJUST/REPLACE AIR CONDITIONER HUMIDITY CONTROLS
50. REPAIR AIR CONDITIONER AIR DAMPER ASSEMBLY
51. REPLACE AIR CONDITIONER TIME DELAY RELAY CONTROLS
52. REPAIR AIR CONDITIONER TIME DELAY RELAY CONTROLS
53. REPLACE AIR CONDITIONER THERMOSTAT
54. REPAIR AIR CONDITIONER THERMOSTAT
55. REPLACE AIR CONDITIONER SOLENOID VALVES
56. REPLACE COOLING SYSTEM WATER DISTRIBUTOR
57. REPLACE WATER BAFFLES
58. REPLACE WATER ELIMINATORS
59. REPLACE/ADJUST WATER COLLECTION BASIN (SUMP) SUCTION STRAINERS
60. ADJUST WATER FLOAT VALVE
61. REPLACE WATER FLOAT VALVES AND COMPONENTS
62. REPLACE AUTOMATIC WATER FLUSH VALVES ON COOLERS
63. REPLACE/ADJUST VACUUM PUMPS
64. REPAIR COOLING EQUIPMENT WATER SYSTEM LEAKS
65. REPLACE COOLING EQUIPMENT WATER SPRAYS
66. REPLACE EVAPORATIVE PADS
67. REPLACE DESICCANTS OF THE DEHYDRATOR
68. ERECT PREFAB REFRIGERATED WAREHOUSE
69. REPLACE PREFAB REFRIGERATED WAREHOUSE COMPONENTS
70. INSTALL SPACE HEATERS
71. REPAIR SPACE HEATERS
72. INSTALL METAL AIR DUCTS
73. REPAIR METAL AIR DUCTS
74. INSTALL ICE MAKER
75. REPAIR ICE MAKER
76. INSTALL ICE FLAKER
77. REPAIR ICE FLAKER
78. INSTALL ICE CREAM MAKER
79. REPAIR ICE CREAM MAKER
80. INSTALL WATER COOLER
81. REPAIR WATER COOLER
82. INSTALL BLOOD BANK
83. REPAIR BLOOD BANK
84. INSTALL ROOM TEMPERATURE CONTROLS
85. CONDUCT MONTHLY & QUARTERLY LIMITED TECHNICAL INSPECTIONS (LTIS) ON REFRIGERATION SYSTEMS
86. REPLACE CONTROL DOORS
87. REPAIR CONTROL DOORS
88. PERFORM DAILY OPERATOR CHECKS & SERVICES ON REFRIGERATION EQUIPMENT
89. SCHEDULE ELECTRICAL EQUIPMENT INSTALLATION
90. DETERMINE ELECTRICAL CONSTRUCTION SUPPORT REQUIREMENTS
91. INSTRUCT/TRAIN PERSONNEL IN THE TECHNIQUES OF FIELD ELECTRICAL SYSTEMS CONSTRUCTION
92. SUPERVISE PERSONNEL PERFORMING GARRISON ELECTRICAL SYSTEM CONSTRUCTION
93. INSTRUCT/TRAIN PERSONNEL ON THE TECHNIQUES OF ELECTRICAL SYSTEMS REPAIR
94. SUPERVISE PERSONNEL PERFORMING ELECTRICAL SYSTEMS REPAIR
95. INSTRUCT/TRAIN PERSONNEL ON THE TECHNIQUES OF ELECTRICAL EQUIPMENT INSTALLATION
96. SUPERVISE PERSONNEL PERFORMING ELECTRICAL EQUIPMENT INSTALLATION
97. INSPECT QUALITY OF ELECTRICAL CONSTRUCTION/REPAIR WORK
98. INSTRUCT/TRAIN PERSONNEL IN NATIONAL ELECTRICAL CODE RULES
99. SELECT GENERATOR SITES
100. PREPARE FIELD SITES FOR INSTALLATION OF ELECTRICAL SYSTEMS
101. TROUBLESHOOT FIELD DISTRIBUTION SYSTEMS
102. INTERPRET WIRING DIAGRAMS/SCHEMATICS/BLUEPRINTS
103. INSTALL WIRES/CABLES
104. INSTALL CONDUITS
105. DRAW/REMOVE WIRE THROUGH CONDUITS
106. INSTALL ELECTRICAL OUTLET RECEPTACLES
107. INSTALL LIGHT-DUTY SWITCHES
108. INSTALL JUNCTION/OUTLET BOXES
109. FABRICATE CROSSARMS
110. ATTACH INSULATOR ON CROSSARM PINS
111. INSTALL CROSSARMS
112. INSTALL POLE STEPS
113. INSTALL CROSSARM LIGHTNING ARRESTERS
114. INSTALL CROSSARM FUSED CUTOUTS
115. INSTALL LINE POLES

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116. INSTALL LINE POLE AUTO-RECLOSER
117. FABRICATE LINE POLE TRANSFORMER RACKS
118. INSTALL TRANSFORMER RACKS
119. PULL WIRES ONTO POLES
120. REMOVE WIRES FROM POLES
121. TIE WIRES TO INSULATORS
122. INSTALL VOLTAGE SWITCHGEARS
123. INSTALL VOLTAGE REGULATORS
124. INSTALL TRANSFORMERS
125. INSTALL WEATHERHEADS
126. INSTALL SERVICE ENTRANCES
127. INSTALL SERVICE DRCPs
128. REPAIR ELECTRICAL OUTLET RECEPTACLES
129. INSPECT ELECTRICAL OUTLET RECEPTACLES FOR SERVICEABILITY
130. REPAIR LIGHT-DUTY SWITCHES
131. REPAIR JUNCTION/OUTLET BOXES
132. CALIBRATE VOLTAGE SWITCHGEARS
133. REPLACE ARCING CONTACTS ON VOLTAGE SWITCHGEARS
134. REPLACE "Y" COIL HIGH VOLTAGE SWITCHGEARS
135. TEST VOLTAGE REGULATORS FOR SERVICEABILITY
136. REPAIR VOLTAGE REGULATORS
137. REPAIR TRANSFORMERS
138. CHANGE TRANSFORMER TAP POSITION
139. TEST TRANSFORMER/BREAKING OIL FOR VOLTAGE BREAKDOWN
140. REPLACE FUSES

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141. REPLACE DEFECTIVE WIRING
142. REPLACE FUSE BOX
143. INSTALL INTERCOM SYSTEMS
144. CHANGE BALLAST
145. REPAIR LIGHT FIXTURES
146. REPLACE LIGHT FIXTURES
147. REPLACE FREQUENCY METERS
148. CALIBRATE FREQUENCY METERS
149. REPLACE WATTMETERS
150. CALIBRATE WATTMETERS
151. REPLACE AMMETERS
152. CALIBRATE AMMETERS
153. REPLACE AMMETER POINTERS
154. REPLACE VOLTMETERS
155. CALIBRATE VOLTMETERS
156. REPLACE VARIMETERS
157. CALIBRATE VARIMETERS
158. REPLACE VARIMETER VOLTAGE COILS
159. REPLACE BATTERIES
160. CHARGE BATTERIES
161. INSPECT SOLDERING IRONS FOR SERVICEABILITY
162. DRESS SOLDERING IRON TIPS
163. REPLACE SOLDERING IRON TIPS
164. INSPECT MULTIMETERS FOR SERVICEABILITY
165. REPLACE MULTIMETER LEADS
166. INSPECT LINEMAN KITS FOR SERVICEABILITY
167. CLEAN AND OIL LINEMAN STRAPS/BELTS
168. REPLACE CLIMBER GAffs
169. REPLACE ELECTRIC MCTORS
170. LUBRICATE ELECTRIC MCTORS
171. INSPECT MOTOR BEARINGS FOR WEAR
172. REPLACE MOTOR BEARINGS
173. REFACE ELECTRIC MOTOR COMMUTATORS
174. TEST ROTOR FOR GROUND/SHORTS/OPENS
175. TEST STATOR FOR GROUND/SHORTS/OPENS
176. REPLACE ELECTRIC MOTOR BRUSHES
177. SEAT ELECTRIC MOTOR BRUSHES
178. ADJUST ELECTRIC MOTOR BRUSH PRESSURE
179. TEST ELECTRIC MOTOR BRUSH PRESSURE FOR PROPER SETTING
180. TEST THERMAL DISKS FOR SERVICEABILITY
181. REPLACE THERMAL DISKS
182. REPLACE COILS ON STARTERS
183. REWIND ARMATURES
184. REWIND STATORS
185. CLEAN/DRY MCTORS
186. STATIC BALANCE ARMATURES
187. UNDERCUT COMMUTATORS
188. TEST MOTOR CAPACITORS FOR SERVICEABILITY
189. REPLACE MOTOR CAPACITORS
190. GROUND MOTORS
191. REPLACE MOTOR CONTROLLERS
192. ADJUST MOTOR CONTROLLERS
193. REPLACE MOTOR CONTROLLER OPERATING COILS
194. DRESS MOTOR CONTROLLER CONTACTS
195. REPLACE MOTOR CONTROLLER OVERLOAD ELEMENTS
196. REPLACE PLUNGER RELAY CONTROL SPRINGS
197. REPLACE HEDGED ARMATURE RELAY CONTACTS
198. REPLACE INDUCTION RELAY CAPS
199. REPLACE INDUCTION DISK RELAY SPIRAL SPRINGS
200. TEST FIELD COILS FOR GROUNDS/SHORTS/OPENS
201. TEST ARMATURE FOR GROUNDS/SHORTS/OPENS
202. ADJUST BRUSH HOLDERS
203. REPLACE BRUSH HOLDERS
204. INSTALL BRUSH ISOLATING SHIMS
205. DRESS SLIP RINGS
206. TEST RECTIFIERS FOR SERVICEABILITY
207. REPLACE RECTIFIERS
208. TEST DIODES FOR SERVICEABILITY
209. REPLACE DIODES
210. TEST RADIO NOISE SUPPRESSION CAPACITORS FOR SERVICEABILITY
211. REPLACE RADIO NOISE SUPPRESSION CAPACITORS
212. PERFORM PREVENTIVE MAINTENANCE ON MOBILE ELECTRIC POWER GENERATING SOURCES (MEPS)
213. PERFORM PREVENTIVE MAINTENANCE ON ELECTRICAL EQUIPMENT SUCH AS WELDERS AND BATTERY CHARGERS
214. TEST INDUCTION HEATER COILS FOR SERVICEABILITY
215. TROUBLESHOOT MECHANICAL ENGINES IN THE MOBILE ELECTRICAL POWER GENERATING SOURCES
216. INSPECT REFRIGERATION UNIT FOR QUALITY INFUSION
217. ADJUST GOVERNORS
218. ADJUST TRIP POINTS
219. INSPECT AEROSOL PARTS ORDER FORM FOR ACCURACY/CONTENT
220. CHANGE SPARK PLUG ON MEP-3KW GENERATOR
221. ADJUST FUEL RACKS
222. ADJUST FUEL INJECTORS ON MEP
223. REPAIR ETHER GAS LINE
224. REPLACE ETHER GAS LINE
225. COMPILÉ REQUIREMENTS FOR PLUMBING BILL OF MATERIALS (BOM)
226. CONDUCT RECONNAISSANCE TO LOCATE WATER CONSTRUCTION SITES
227. PREPARE WATER DISTRIBUTION SYSTEM PLANS
228. LAY OUT PROJECT FROM ARCHITECT DESIGN/BLUEPRINTS
229. DETERMINE CAPACITY OF SEWAGE SYSTEMS
230. CHECK SUITABILITY OF TOPOGRAPHY FOR SEWAGE SYSTEMS
231. SUPERVISE PERSONNEL INSTALLING PLUMBING FIXTURES
232. INSTRUCT/TRAIN PERSONNEL IN THE TECHNIQUES OF PLUMBING FIXTURE INSTALLATION
233. SUPERVISE PERSONNEL REPAIRING PLUMBING FIXTURES
234. INSTRUCT/TRAIN PERSONNEL IN THE TECHNIQUES OF PLUMBING FIXTURE REPAIR
235. SUPERVISE PERSONNEL INSTALLING AIR PIPES
236. SUPERVISE PERSONNEL INSTALLING WATER PIPES
237. INSTRUCT/TRAIN PERSONNEL IN THE TECHNIQUES OF AIR PIPE INSTALLATION
238. INSTRUCT/TRAIN PERSONNEL IN THE TECHNIQUES OF WATER PIPE INSTALLATION
239. SUPERVISE PERSONNEL REPAIRING AIR PIPING SYSTEM
240. INSTRUCT/TRAIN PERSONNEL IN THE TECHNIQUES OF AIR PIPING SYSTEM REPAIR
241. SUPERVISE PERSONNEL INSTALLING WATER DISPOSAL SYSTEMS SUCH AS THOSE WITH FIELD SHOWERS
242. SUPERVISE PERSONNEL REPAIRING WATER DISPOSAL SYSTEMS
243. INSTRUCT/TRAIN PERSONNEL IN THE TECHNIQUES OF WATER DISPOSAL SYSTEM INSTALLATION AND REPAIR
244. REPLACE WATER MAIN TAPS
245. INSTALL CURB STOPS
246. INSTALL WATER METERS
247. LAY MAIN WATER SUPPLY LINES
248. INSTALL DRAIN PIPES
249. INSTALL MAIN WATER SUPPLY PIPE SUPPORTS
250. INSPECT PIPE THREADING TOOLS FOR SERVICEABILITY
251. REPLACE PIPE THREADER CHUCKS
252. REPLACE PIPE THREADER CUTTERS
253. INSTALL FIXTURE SUPPLY RISERS
254. INSTALL WATER SYSTEM VALVES
255. TEST WATER SUPPLY SYSTEM FOR LEAKS
256. DISTILL WATER
257. FLUSH WATER SUPPLY SYSTEMS
258. DISINFECT COLD WATER SUPPLY SYSTEMS
259. INSPECT WATER SUPPLY SYSTEMS FOR CORROSION, SCALING AND FREEZING
260. THAW FROZEN WATER PIPING
261. REPAIR DAMAGED PIPING
262. INSPECT WATER SYSTEM VALVES FOR LEAKS
263. INSTALL HOT WATER HEATERS
264. INSTALL RANGE BOILER HEATERS
265. COMPUTE MAXIMUM HOURLY RATE FOR HOT WATER USAGE
266. COMPUTE WORKING LOAD FOR WATER HEATERS
267. CONSTRUCT FIELD SHOWERS
268. INSTALL FIRE PROTECTION SYSTEMS
269. INSTALL WATER CLOSETS
270. INSTALL WATER CLOSET TANKS
271. UNCLOG WATER CLOSETS
272. REPAIR WATER CLOSET TANK WORKING PARTS
273. REPLACE WATER CLOSET TANK WORKING PARTS
274. REPAIR COMMODE LIDS AND SEATS
275. INSTALL DIAPHRAGM TYPE FLUSHING VALVES
276. REPAIR DIAPHRAGM TYPE FLUSHING VALVES
277. INSTALL LAVATORIES (SINKS)
278. INSTALL DEEP SINKS
279. INSTALL LAVATORY DRAIN ASSEMBLIES
280. INSTALL LAVATORY FAUCETS
281. REPAIR LAVATORY DRAIN ASSEMBLY PARTS
282. REPLACE LAVATORY DRAIN ASSEMBLY PARTS
283. INSTALL URINALS
284. UNCLOG URINALS, SHOWERS, BATHTUBS, AND LAUNDRY TUBS
285. INSTALL GARRISON/PERMANENT SHOWERS
286. INSTALL BATHTUBS
287. INSTALL SINK GREASE TRAPS
288. CLEAN/CLEAR SINK GREASE TRAPS
289. INSTALL GARBAGE DISPOSALS
290. INSTALL WATER SOFTENERS
291. INSTALL DISHWASHERS
292. INSTALL WATER FOUNTAINS
293. DIG TRENCHES FOR BUILDING SEWERS
294. EMPLACE BUILDING SEWER BATTER BOARDS
295. COMPUTE VALVE REQUIREMENTS FOR SEWER SYSTEMS
296. SELECT PIPE SIZE FOR BUILDING SEWERS
297. COMPUTE SLOPE FOR BUILDING SEWERS
298. COMPUTE STACK SIZING REQUIREMENTS
299. INSTALL SOIL PIPE BRANCHES
300. COMPUTE SLOPE OF BRANCHES
301. INSTALL WASTE LINE CLEANOUTS
302. COMPUTE FIXTURE REQUIREMENTS FOR BRANCHES
303. INSTALL STACKS AND BRANCHES SUPPORTS
304. TEST WASTE SYSTEM WATER
305. TEST WASTE SYSTEM AIR
306. COMPUTE VENT SIZING REQUIREMENTS
307. INSTALL FIELD WATER PUMPS
308. REPLACE CENTRIFUGAL WATER PUMP CHECK VALVES
309. PRIME WATER PUMP TO ENSURE OPERATION
310. INSTALL PUMP PACKING
311. INSPECT PUMP FOR SERVICEABILITY
312. UNCLOG FIELD SUCTION LINES
313. REPAIR FIELD SUCTION LINE LEAKS
314. UNCLOG FIELD PRIMING HOLES
315. CONSTRUCT DEEP WELL PUMP FOUNDATIONS
316. ADJUST WATER PUMP PRESSURE RELIEF VALVE
317. PERFORM OPERATOR CHECKS & SERVICES ON FIELD WATER PUMPS
318. INSPECT STEAM DISTRIBUTION SYSTEMS FOR SERVICEABILITY
319. INSTALL HEATING RADIATORS
320. INSTALL HEATING CONVECTORS
321. REPAIR HEATING CONVECTORS
322. ADJUST HEATING CONVECTORS
323. CLEAN STEAM LINE STRAINERS
324. CLEAN STEAM LINE VACUUM PUMPS
325. ADJUST STEAM LINE REGULATORS
326. INSTALL STEAM PIPES AND FITTINGS
327. INSTALL STEAM TRAPS
328. BLEED STEAM LINES AND FIXTURES
329. INSTALL STEAM LINE CONDENSATE RETURN PUMPS
330. CLEAN STEAM LINE CONDENSATE RETURN PUMPS
331. ADJUST STEAM LINE CONDENSATE RETURN PUMPS
332. CLEAN STEAM BOILER
333. INSTALL STEAM BOILER PRESSURE VALVES
334. SET-UP DRYER BURNER FOR OPERATION
335. INSPECT DRYER BURNER FOR SERVICEABILITY
336. INSPECT DRYER BURNER PREHEATER FOR PROPER OPERATION
337. TEST DRYER BURNER PRESSURE GAUGE FOR ACCURACY
338. INSPECT DRYER BURNER FUEL TANKS FOR CRACKS AND BREAKS
339. INSTALL DRYER BURNER FUEL PRESSURE GAUGE TO FUEL TANK
340. INSTALL DRYER BURNER PREHEATER
341. INSTALL DRYER BURNER GENERATOR
342. INSPECT SPACE HEATER FOR RUST, HOLES, AND Soot
343. ASSEMBLE AND INSTALL SPACE HEATER GRATE
344. INSTALL SPACE HEATER TOP
345. INSTALL SPACE HEATER LID
346. INSTALL SPACE HEATER FLUE CAMPER
347. INSTALL SPACE HEATER SPARK ARRESTOR
348. CHECK SINGLE CYLINDER ENGINE OIL FOR PROPER LEVEL
349. INSPECT SINGLE CYLINDER ENGINE AIR CLEANER, FILTER ELEMENT, AND BREATHER LINE FOR SERVICEABILITY
350. ADJUST SINGLE CYLINDER ENGINE VALVE CLEARANCE
351. REPLACE SINGLE CYLINDER ENGINE ROCKARM COVER
352. REPLACE SINGLE CYLINDER ENGINE CONTACT ASSEMBLY COVER
353. ADJUST SINGLE CYLINDER ENGINE MAIN AND NEEDLE VALVES
354. REPLACE SINGLE CYLINDER ENGINE CARBURETOR
355. REPLACE SINGLE CYLINDER ENGINE THROTTLE LEVEL SCREWS AND GOVERNOR COVER
356. REPLACE SINGLE CYLINDER ENGINE FUEL LINES
357. REPLACE SINGLE CYLINDER ENGINE FUEL PUMP AND SEDIMENT BOWL
358. REPLACE SINGLE CYLINDER ENGINE FLYWHEEL AND COVER
359. REPLACE SINGLE CYLINDER ENGINE CYLINDER COVER
360. REPLACE SINGLE CYLINDER SPARK PLUG AND IGNITION CABLE
361. INSPECT WATER PUMP FOR SERVICEABILITY
362. INSTALL WATER PUMP MECHANICAL SEALS
363. INSTALL WATER PUMP SPACER WASHER
364. INSTALL WATER PUMP ADJUSTING SHIMS
365. INSTALL WATER PUMP IMPELLER
366. INSTALL WATER PUMP VANE PLATE
367. INSTALL WATER PUMP HOUSING
368. INSTALL WATER PUMP STRAINER ELEMENT
369. INSTALL WATER PUMP STRAINER CLAMP AND CAP
370. INSTALL WATER PUMP DUST CAPS
371. INSPECT WATER HEATER FOR SERVICEABILITY
372. CLEAN WATER HEATER ELECTRODES, BURNER NOZZLES AND SIGHT GLASSES
373. ADJUST WATER HEATER ELECTRODES
374. INSTALL WATER HEATER BURNER
375. REPLACE WASHER-EXTRACTOR BRAKE SHOES
376. INSTALL WASHER-EXTRACTOR WATER LEVEL INDICATOR AND CONTROL ASSEMBLY
377. INSTALL WASHER-EXTRACTOR BRAKE ASSEMBLY
378. INSTALL WASHER-EXTRACTOR MOTOR BASE ASSEMBLY
379. INSTALL WASHER-EXTRACTOR V-BELTS
380. INSTALL WASHER-EXTRACTOR BACKSHAFT BLOCKS AND JACKSHAFT
381. INSTALL WASHER-EXTRACTOR AIR CYLINDER
382. INSTALL WASHER-EXTRACTOR DRAIN VALVE BODY
383. INSTALL WASHER-EXTRACTOR DUMP VALVE ASSEMBLY
384. INSTALL WASHER-EXTRACTOR HEAD SHEET
385. INSTALL WASHER-EXTRACTOR DOOR
386. ADJUST WASHER-EXTRACTOR DRIVE BELTS
387. ADJUST WASHER-EXTRACTOR BUMPER
388. ADJUST WASHER-EXTRACTOR MICROSWITCH (MOTOR) (DOOR LIMIT SWITCH)
389. ADJUST WASHER-EXTRACTOR MAGNETIC VALVES (AIR VALVES)
390. ADJUST WASHER-EXTRACTOR LEVEL INDICATOR
391. INSPECT DRYING TUMBLER SHELL FOR DENTS, CRACKS, AND RUST
392. INSPECT DRYING TUMBLER CHAIN AND SPROCKETS FOR BROKEN BINDS, WEAR, AND LOOSE MOUNTS
393. INSTALL DRYING TUMBLER CONTROL BOX PANEL
394. INSTALL DRYING TUMBLER DOOR LIMIT SWITCH
395. INSTALL DRYING TUMBLER AIR INTAKE HOUSING
396. INSTALL DRYING TUMBLER FUEL PUMP
397. ADJUST DRYING TUMBLER DRIVE CHAIN
398. ADJUST DRYING TUMBLER BURNER ELECTRODES
399. INSPECT CRADLE VALVE FOR SERVICEABILITY
400. INSTALL CRADLE VALVE
401. INSPECT LOADING STANDARD TUBE & VALVE FOR LOOSE CONNECTIONS, LEAKS, DIRT AND BINDING
402. INSPECT LOADING STANDARD PREFORMED PACKING FOR SERVICEABILITY
403. REPLACE LOADING STANDARD PREFORMED PACKING
404. ADJUST LOADING STANDARD SPRING BALANCE UNIT
405. INSTALL 300 GPM PUMP INTERMEDIATE ASSEMBLY
4J6. INSTALL 55 GPM PUMP INTERMEDIATE ADAPTER
4J7. INSTALL 55 GPM PUMP CARRYING HANDLER
4J8. INSTALL BATH UNIT WATER PUMP
4J9. INSPECT BATH UNIT FOR SERVICEABILITY
4I0. INSTALL BATH UNIT WATER HEATER
4I1. INSTALL BATH UNIT SUCTION HOSE AND STRAINER
4I2. INSTALL BATH UNIT SHOWER ASSEMBLY
4I3. LEVEL BATH UNIT WATER HEATER
4I4. INSPECT DELOUSING OUTFIT ENGINE FOR SERVICEABILITY
4I5. PREPARE DUSTING GUN FOR OPERATION
4I6. DELOUSE PERSONNEL
4I7. PITCH/STRIKE TENT
4I8. SELECT PORTABLE BATH UNIT SITE
4I9. INSTALL THE WATER HEATER DUCT
420. CONNECT POWER CABLE ASSEMBLY ON BATH EQUIPMENT
421. INSPECT GENERATOR FUEL TANK ON BATH EQUIPMENT FOR LEAKS
422. INSPECT FUEL STRAINER ON BATH EQUIPMENT FOR CRACKS, WATER, OR DIRT
423. INSPECT INSTRUMENTS ON BATH EQUIPMENT FOR BROKEN GLASS OR LOOSE MOUNTINGS
424. CHECK SUCTION LIFT ON BATH EQUIPMENT
425. INSPECT SUCTION STRAINER ON BATH EQUIPMENT FOR PROPER POSITIONING
426. INSPECT POWER CABLES ON BATH EQUIPMENT FOR CONDITION AND PROPER CONNECTION
427. INSPECT HOSES ON BATH EQUIPMENT FOR TIGHT CONNECTIONS, KINKS, AND SHARP TURNS
428. Level water heater on bath equipment

429. Inspect the water heater burner on bath equipment for secure mounting and connections

430. Inspect blower shutter on bath equipment for free operation

431. Inspect fuel pump on bath equipment for proper prime and leaks

432. Inspect valves and controls on bath equipment for proper operation

433. Inspect water outlets on bath equipment for obstructions

434. Inspect delousing outfit engine for loose mounting

435. Inspect the shroud screen for clogged condition

436. Inspect the scroll screen for clogged condition

437. Select mobile laundry site

438. Emplace mobile laundry

439. Check mobile laundry control panel for damaged, loose, or missing parts

440. Clean/adjust sheaves and pulleys

441. Check air hoses for cuts, breaks, and loose mounting

442. Connect mobile laundry ducts

443. Operate the drying tumbler

444. Operate the washer

445. Prepare mobile laundry for movement

446. Verify laundry amount listed on laundry slip

447. Mark laundry using the pin tray method

448. Sort clothing according to color/type of fabric

449. Sort clothing into original bundles

450. Check laundry bundle against laundry list
451. Fold garments
452. Notify unit to pickup completed laundry
453. Mix impregnating compound
454. Prepare clothing for reimpregnation
455. Impregnate clothing
456. Decontaminate chemical, biological, and radiological (CBR) exposed clothing
457. Pin clothing
458. Prepare decontamination mixture
459. Press laundry
460. Dry clean garments
461. Inventory laundry supplies
462. Inspect stock for laundry left in excess of 60 days
463. Receive/issue unit laundry
464. Issue change funds
465. Collect daily receipts from cashier
466. Turn in money to disbursing
467. Pack clothing
468. Operate steam tunnel
469. Order laundry supplies
470. Prepare laundry claims form
471. Prepare daily cash report (CCR)
472. Submit monthly close out to disbursing
473. Clean furniture/carpets/mattresses using fixed plant equipment
474. Clean carpets/furniture/mattresses using portable equipment
475. CLEAN LAUNDRY EQUIPMENT
476. PICKUP/DELIVER LAUNDRY TO OUTLETS
477. ADJUST HEAVY DUTY SEWING MACHINE
478. PERFORM MINOR REPAIR ON HEAVY DUTY SEWING MACHINE
479. TROUBLESHOOT SEWING MACHINES TO ISOLATE MALFUNCTIONS
480. PERFORM MINOR REPAIRS/ADJUSTMENTS ON LIGHT DUTY SEWING MACHINE
481. PERFORM MINOR REPAIRS/ADJUSTMENTS ON MEDIUM DUTY SEWING MACHINE
482. REPAIR/ADJUST DARNER SEWING MACHINE
483. REPAIR/ADJUST OVEREDGING MACHINE
484. OVEREDGE MATERIAL
485. SUPERVISE PERSONNEL OPERATING OVEREDGING MACHINE
486. PERFORM OPERATORS CHECKS AND SERVICES ON SPECIAL PURPOSE DARNING MACHINES
487. PERFORM OPERATORS CHECKS AND SERVICES ON OVEREDGING MACHINES
488. INSTALL GROMMETS
489. SUPERVISE PERSONNEL INSTALLING GROMMETS
490. TREAT CANVAS/TENTAGE WITH CHEMICALS SUCH AS FIRE RESISTANT, MILDEW RESISTANT AND WATERPROOFING COMPOUNDS
491. SUPERVISE PERSONNEL TREATING CANVAS AND TENTAGE WITH CHEMICAL COMPOUNDS
492. INSPECT CANVAS AND TENTAGE FOR SERVICEABILITY
493. SUPERVISE PERSONNEL WHIPPING AND SPLICING ROPE
494. INSPECT ROPE FOR SERVICEABILITY
495. REPLACE UNSERVICEABLE ROPEs
496. PATCH CANVAS ITEMS
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521. SUPERVISE PERSONNEL REPAIRING TRUCK COVERS
522. REPAIR/REUPHOLSTER VEHICLE SEATS AND BACKREST
523. FABRICATE SEAT COVERS
524. INSPECT SEAT COVERS FOR DAMAGE
525. REPLACE SEAT COVERS
526. SUPERVISE PERSONNEL INSTALLING SEAT COVERS
527. ASSIGN CLASSIFICATION CODES TO CANVAS AND WEBBED ITEMS
528. DRAFT CANVAS AND WEBBED REPAIR SHOP STANDING OPERATING PROCEDURES (SOP)
529. REPAIR/REPLACE LAUNDRY BASKET LINERS
530. REPAIR/REPLACE LAUNDRY BASKET CASTERS
531. REPAIR/REPLACE CANVAS ITEMS ON THE RUCKSACK
532. REPAIR/REPLACE COT COVERS
533. REPAIR/REPLACE WATER PURIFICATION BAG COMPONENTS
534. REPAIR/REPLACE TENT SCREEN DCCRS
535. UNLOAD/LOAD MOBILE TEXTILE TRAILER
536. PERFORM OPERATORS CHECKS AND SERVICES ON MOBILE TRAILER
537. SET-UP MOBILE TRAILER FOR OPERATION
538. SUPERVISE PERSONNEL OPERATING MOBILE TRAILER
539. REPLACE/UNLOCK LOCKS ON SAFES
540. PERFORM HYDROSTATIC TEST ON FIRE EXTINGUISHERS
541. RECHARGE FIRE EXTINGUISHERS
542. REPAIR DEGREASER
543. REPAIR HYDRAULIC JACKS (3 TO 1? TON)
544. REPAIR PALLET JACKS/WHEELIFTS (HYDRAULIC & MANUAL)
545. FABRICATE CURTINS
546. REPAIR BLEEDER BALLS
547. DEPLATE/REPAIR BODY ARMOR
548. REPAIR FIELD MESS RANGES
549. REPAIR EMERSICN HEATERS
550. SUPERVISE PERSONNEL REPAIRING MANUAL TYPEWRITERS
551. INSTRUCT/TRAIN PERSONNEL IN REPAIRING MANUAL TYPEWRITERS
552. INSTRUCT OPERATORS ON PREVENTATIVE MAINTENANCE OF OFFICE MACHINES
553. COORDINATE COMMERCIAL REPAIR OF OFFICE MACHINES
554. SUPERVISE PERSONNEL REPAIRING ELECTRIC TYPEWRITERS
555. VERIFY ENTRIES IN EQUIPMENT RECORDS UPON COMPLETION OF MAINTENANCE
556. SUPERVISE PERSONNEL REPAIRING ADDING MACHINES
557. SUPERVISE PERSONNEL REPAIRING SELECTRIC TYPEWRITERS
558. INSTRUCT/TRAIN PERSONNEL IN REPAIRING SELECTRIC TYPEWRITERS
559. PREPARE BUDGET FOR OFFICE MACHINE REPAIR SHOP OPERATIONS
560. PREPARE EQUIPMENT IMPROVEMENT RECOMMENDATIONS
561. INSTRUCT/TRAIN PERSONNEL IN REPAIRING ADDING MACHINES
562. GROUND PETROLEUM, CIL AND LUBRICANT (PCL) PUMPS
563. INSPECT PACKAGED CIL PRODUCT CONTAINERS FOR DAMAGE/LEAKS/ILLEGIBLE INCORRECT PACKAGING/CONTAMINATION
564. CONDUCT AMERICAN PETROLEUM INSTITUTE (API) GRAVITY TEST
565. CONNECT POL PUMPS
566. GAUGE STORAGE TANKS
567. DETERMINE/LOCATE PRODUCT CUT

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568. DETERMINE VOLUME OF BOTTOM SEDIMENT AND WATER (BS&W) IN STORAGE TANKS
569. VERIFY STORAGE TANK REFERENCE DATA MARKS
570. CONVERT MEASURED QUANTITY TO NET QUANTITY OF PRODUCT AT 60 DEGREES FAHRENHEIT
571. EMPLACE COLLAPSIBLE TANKS
572. UNLOAD AND SEGREGATE PACKAGED PRODUCTS BY TYPE/SIZE OF CONTAINER/CONDITION
573. MARK POL CONTAINERS TO INDICATE NOMENCLATURE/SAFETY MARKINGS VOLUME/CONTRACTOR/LOT NUMBER
574. RECORD DAILY FILTER SEPARATOR DIFFERENTIAL PRESSURE
575. STOW LIQUIFIED PETROLEUM GAS (LPG) CYLINDERS
576. INVENTORY POL SUPPLIES
577. DRAIN BOTTOM SEDIMENT AND WATER FROM STORAGE TANKS
578. CIRCULATE POL IN STORAGE TANKS TO PREVENT DETERIORATION
579. INSPECT PIPELINE ROAD/STREAM CROSSINGS FOR SUITABILITY
580. COMPARE LAB TEST RESULTS/SPECIFICATION TO OBTAIN PRODUCT QUALITY
581. CLEAN UP OIL SPILLS
582. SUPERVISE PERSONNEL PERFORMING POL OPERATIONS
583. INSTRUCT/TRAIN PERSONNEL IN THE TECHNIQUES OF STORING/ISSUING POL PRODUCTS
584. INSTRUCT/TRAIN PERSONNEL IN THE TECHNIQUES OF BULK POL TRANSFER OPERATIONS
585. INSTRUCT/TRAIN PERSONNEL IN THE TECHNIQUES OF POL BULK REDUCTION
586. INSTRUCT/TRAIN PERSONNEL IN THE TECHNIQUES OF PIPELINE/PUMP STATION OPERATIONS
587. INSTRUCT/TRAIN PERSONNEL IN PCL CONTAINER CLEANING OPERATION
588. DETERMINE REQUIREMENTS FOR PCL SUPPORT, MAINTENANCE, AND EQUIPMENT

589. DIRECT INSTALLATION OF FUEL SYSTEM SUPPLY POINT

590. DETERMINE INTERFACE ESTIMATED TIMES OF ARRIVAL AT PUMP STATIONS AND TERMINALS

591. RELAY DAILY PUMPING ORDERS TO DISTRICT DISPATCHERS

592. COMPUTE ALLOWABLE POL LOSSES

593. INSPECT OUTGOING PCL PRODUCTS VISUALLY TO INSURE PROPER QUANTITIES/QUALITIES

594. DEFUEL AIRCRAFT

595. DISPOSE OF FUEL GATHERED FROM DEFUELING OPERATIONS

596. PREPARE/LOAD POL FOR SHIPMENT

597. DETERMINE SOURCE OF POL PRODUCT CONTAMINATION IN TANK FARMS/PIPELINES

598. REPLACE FILTER ELEMENTS IN FILTER/SEPARATORS

599. START UP/SHUT DOWN ELECTRIC PCL PUMPS

600. INSTALL/OPERATE MANUAL POL PUMPS

601. CHECK SERVICE STATION FUEL DISPENSING PUMP/NOZZLE FOR SERVICEABILITY

602. CALIBRATE SERVICE STATION FUEL DISPENSING PUMP METER

603. REFUEL VEHICLES USING TANK AND PUMP UNIT

604. REFUEL AIRCRAFT USING TANK AND PUMP UNIT

605. VENT TANK CARS

606. REMOVE/REPAIR DENTS FROM POL CONTAINERS

607. QUICK PATCH POL CONTAINERS

608. SEAL LEAKS IN POL CONTAINERS

609. REPLACE HOSE GASKETS
61). REPLACE HOSELINE GROOVE COUPLINGS
611. INSPECT POL PUMPS FOR SERVICEABILITY
612. INSPECT PUMP HOSES FOR SERVICEABILITY
613. TEST HOSES UNDER PRESSURE
614. INSPECT PIPELINE SCRAPERS FOR SERVICEABILITY
615. REPAIR PIPELINE SCRAPERS
616. LAUNCH PIPELINE SCRAPERS
617. REPAIR FLEXIBLE HOSELINE
618. INSTALL HOSELINE CLAMPS
619. SEAL STORAGE TANK ACCESS DOORS
620. REPAIR STORAGE TANK BERMS
621. VAPOR FREE INTERIOR OF 5000 GALLON SEMITRAILERS FOR AIR MOVEMENT
622. FABRICATE PIPELINE SECTIONS
623. INSTALL BLINDS IN PIPELINES
624. PRIME POL PUMPS
625. EVACUATE POL FROM HOSELINE WITH BALL
626. REPLACE GO/NO-GO FUSES ON FILTER
627. REPLACE GC/NO-GO FUSES ON FUEL MONITOR
628. LUBRICATE/REPACK RISING STEM GATE VALVES
629. CALCULATE MAXIMUM PCL Tonnage TO BE LOADED ON VESSEL
630. COMPLETE POL DRY-TANK CERTIFICATIONS
631. CONDUCT POL SITE RECONNAISSANCE
632. SELECT HOSELINE PUMP STATION SITES
633. POSITION PJMPS AT SITES
634. CONSTRUCT HOSELINE CROSSINGS
635. ERECT LOW BOLTED STEEL POL STORAGE TANKS
636. CONSTRUCT POL STORAGE PADS AND DRUM RUNS
637. CONSTRUCT BERRMS AROUND POL STORAGE TANKS
638. CONSTRUCT DITCHES OR CULVERTS IN PCL DRAINAGE PROJECTS
639. PREPARE GROUND AREA FOR COLLAPSIBLE POL TANKS
640. CONSTRUCT ROUGH ACCESS ROADS AT POL SITES
641. COORDINATE LOCAL PURCHASE OF POL PRODUCTS
642. SUPERVISE PERSONNEL PATROLLING PIPELINES
643. RECOMMEND UTILIZATION/DISPOSITION OF EXCESS POL
644. ESTABLISH VALVE SERVICING CYCLE
645. SCHEDULE MEDICAL CHECKS FOR TANK CLEANING CREWS
646. MAINTAIN DAILY LOG OF RECEIVING & ISSUE OF POL
647. PREPARE POL SHIPPING DOCUMENTS
648. PREPARE PETROLEUM SLATES
649. PREPARE INTERSERVICE SUPPLY SUPPORT ACTION REPORTS
650. CALCULATE POL CONSUMPTION RATES
651. PREPARE PUMPING SCHEDULES/ORDERS
652. PREPARE TANK FARM SOP
653. PREPARE POL SAFETY SOP
654. DETERMINE REQUIREMENTS FOR PROTECTIVE CLOTHING AND SAFETY GEAR
655. INSPECT POL AREA FOR HAZARDOUS/UNSAFE WORKING CONDITIONS
656. INSPECT POL EQUIPMENT/MACHINERY FOR UNSAFE OPERATING CONDITIONS
657. PREPARE POL FIRE PREVENTION SOP
658. FILL/REFILL PKP (PURPLE K) FIRE EXTINGUISHERS
659. CONDUCT FIRE DRILLS IN POL AREA
660. EMPLOY FIRE FIGHTING EQUIPMENT TO FIGHT PETROLEUM FIRES
661. INSPECT FIRE EXTINGUISHERS FOR SERVICEABILITY
662. RECIRCULATE FUEL
663. INSPECT HOSE REWINC SYSTEM COMPONENTS AND GROUND CABLE RETRIEVERS FOR SERVICEABILITY
664. ADJUST FUEL CCNTRL VALVES
665. INSPECT FUEL TANKERS FOR CONTAMINATION
666. INSPECT MANHOLE COVERS/FILLER PATCHES FOR SERVICEABILITY
667. SELECT UTILITIES CCNSTRUCTION SITES
668. PREPARE UTILITIES CONSTRUCTION BILLS OF MATERIAL (BOM)
669. PREPARE CCNSTRUCTION SEQUENCE
670. DETERMINE SAFE ELECTRICAL LOAC REQUIREMENTS
671. PLAN DUST CONTROL OPERATIONS
672. SUPERVISE PERSONNEL LOADING/UNLOADING CONSTRUCTION MATERIALS TOOLS, AND EQUIPMENT
673. PREPARE QUALITY RELIABILITY REPORT FOR DEFECTIVE EQUIPMENT UPON RECEIPT
674. PREPARE FIELD FACILITY MAINTENANCE SCHEDULE
675. APPLY FIRST AID MEASURES FOR EXPOSURE TO CLORINE GAS
676. STOW WATER PURIFICATION CHEMICALS
677. MAINTAIN SAFETY PUBLICATIONS
678. MAINTAIN/UPDATE EQUIPMENT MAINTENANCE RECORDS
679. PREPARE LOST/STOLEN CONSTRUCTION MATERIALS REPORTS
680. REQUISITION CONSTRUCTION SUPPLIES AND EQUIPMENT

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681. PREPARE WORK CREW ASSIGNMENTS
682. PREPARE CONSTRUCTION AND REPAIR PROGRESS REPORTS
683. INSTRUCT/TRAIN PERSONNEL IN UTILITIES CONSTRUCTION PLANNING TECHNIQUES
684. INSTRUCT/TRAIN PERSONNEL IN THE TECHNIQUES OF CONCRETE CONSTRUCTION
685. INSTRUCT/TRAIN PERSONNEL IN THE TECHNIQUES OF INSTALLING WATER TREATMENT EQUIPMENT
686. INSTRUCT/TRAIN PERSONNEL IN THE TECHNIQUES OF INSTALLING STEAM DISTRIBUTION SYSTEMS
687. COMPUTE AND RECORD FUEL CONSUMPTION OF VEHICLES OR AIRCRAFT REFUELED
688. INSTRUCT/TRAIN PERSONNEL IN THE TECHNIQUES OF INSTALLING PETROLEUM DISTRIBUTION SYSTEMS
689. INSTRUCT/TRAIN PERSONNEL IN THE TECHNIQUES OF INSTALLING AIR DISTRIBUTION SYSTEMS
690. INSTRUCT/TRAIN PERSONNEL IN THE TECHNIQUES OF INSTALLING SPACE HEATERS
691. INSTRUCT/TRAIN PERSONNEL IN THE TECHNIQUES OF INSTALLING FURNACES
692. INSTRUCT/TRAIN PERSONNEL IN THE TECHNIQUES OF INSTALLING AIR CONDITIONING SYSTEMS
693. INSTRUCT/TRAIN PERSONNEL IN THE TECHNIQUES OF INSTALLING REFRIGERATION SYSTEMS
694. INSTRUCT/TRAIN PERSONNEL IN THE TECHNIQUES OF HORIZONTAL UTILITY CONSTRUCTION
695. INSTRUCT/TRAIN PERSONNEL IN THE TECHNIQUES OF VERTICAL UTILITY CONSTRUCTION
696. INSTRUCT/TRAIN PERSONNEL IN FIRE INSPECTION AND PREVENTION TECHNIQUES
697. INSPECT WATER TREATMENT PLANT CONSTRUCTION/REPAIRS FOR COMPLIANCE TO SPECIFICATION
698. INSPECT WATER STORAGE FACILITIES CONSTRUCTION/REPAIRS FOR COMPLIANCE TO SPECIFICATION
699. INSPECT SEWAGE TREATMENT PLANT CONSTRUCTION/REPAIRS FOR COMPLIANCE TO SPECIFICATION
700. INSPECT SEWAGE COLLECTION SYSTEMS CONSTRUCTION/REPAIRS FOR COMPLIANCE TO SPECIFICATION
701. INSPECT ELECTRICAL SYSTEMS CONSTRUCTION/REPAIRS FOR COMPLIANCE TO SPECIFICATION
702. INSPECT PLUMBING SYSTEMS INSTALLATION/REPAIRS FOR COMPLIANCE TO SPECIFICATION
703. INSPECT HEATING SYSTEMS INSTALLATION/REPAIRS FOR COMPLIANCE TO SPECIFICATION
704. INSPECT AIR CONDITIONING SYSTEMS INSTALLATION/REPAIRS FOR COMPLIANCE TO SPECIFICATION
705. INSPECT REFRIGERATION SYSTEMS INSTALLATION/REPAIRS FOR COMPLIANCE TO SPECIFICATION
706. INSPECT INDUSTRIAL POWER GENERATION EQUIPMENT FOR COMPLIANCE TO SPECIFICATION
707. INSPECT INDUSTRIAL GAS DISTRIBUTION SYSTEMS CONSTRUCTION/REPAIRS FOR COMPLIANCE TO SPECIFICATION
708. INSPECT COMPRESSED AIR DISTRIBUTION SYSTEMS CONSTRUCTION/REPAIR FOR COMPLIANCE TO SPECIFICATION
709. INSPECT PETROLEUM DISTRIBUTION SYSTEMS CONSTRUCTION/REPAIR FOR COMPLIANCE TO SPECIFICATION
710. INSPECT OXYGEN DISTRIBUTION SYSTEMS CONSTRUCTION/REPAIRS FOR COMPLIANCE TO SPECIFICATION
711. INSPECT RODENT CONTROL ACTIVITIES FOR EFFECTIVENESS
712. INSPECT FIRE EXTINGUISHERS FOR SERVICEABILITY
713. TEST FIRE ALARMS FOR PROPER OPERATION
714. REMOVE/REPLACE DEFECTIVE FIRE ALARMS
715. INSPECT AUTOMATED FIRE SPRINKLER SYSTEMS FOR SERVICEABILITY
716. REMOVE/REPLACE DEFECTIVE AUTOMATED FIRE SPRINKLER SYSTEMS
717. INSPECT UTILITY FACILITIES FOR FIRE HAZARDS
718. PREPARE MAINTENANCE SOP/DIRECTIVES
719. PREPARE MAINTENANCE REQUESTS/WRK ORDERS
720. SUPERVISE PERSONNEL MAINTAINING EQUIPMENT PUBLICATIONS
721. CLOSE OUT EQUIPMENT REPAIR ORDER (ERO)
722. PREPARE UNSERVICEABLE EQUIPMENT REPORT (UER)
723. VERIFY ENTRIES IN SHOP RECORDS UPON COMPLETION OF MAINTENANCE
724. RECORD MAINTENANCE PERFORMED AND REPAIR PARTS USED ON EQUIPMENT REPAIR CRCER (ERO)
725. REVIEW ERC FOR CORRECTNESS AND COMPLETENESS
726. VERIFY COMPLETION OF EROS AND ACCOMPANYING RECORDS FOR EQUIPMENT BEING INCUCTED INTO REPAIR ACTIVITY
727. SCREEN REPAIR PARTS REQUISITIONS FOR ACCURACY
728. MANAGE QUALITY ASSURANCE AND CONTROL PROGRAMS
729. NOMINATE FOR EVACUATION, EQUIPMENT WHICH MEETS ESTABLISHED CRITERIA FOR REPLACEMENT AND EVACUATION PROGRAM (R&E)
730. PREPARE ERO SHOPPING LIST
731. ESTABLISH PROCEDURES FOR CONTROL OF TOOLS AND TEST EQUIPMENT
732. VERIFY ENTRIES IN EQUIPMENT RECORDS UPON COMPLETION OF MAINTENANCE
733. PREPARE RECOVERABLE ITEMS REPORT (R&E)
734. PREPARE REPLACEMENT AND EVACUATION REPORT (R&E)
735. MONITOR ERO FOR PROGRESSION THROUGH MAINTENANCE/SUPPLY PROCESS
736. PREPARE CORRESPONDENCE
737. MONITOR INPUT TO THE MARINE CORPS INTEGRATED MAINTENANCE MANAGEMENT SYSTEM (MIMMS)
738. CONTROL ISSUES FROM PARTS LAYETTES
739. CONTROL ISSUE OF REPAIR PARTS
740. PROCESS EQUIPMENT TO FLOAT, EVACUATION AND WASHOUT IN LIEU OF REPAIR
741. COMPLETE CONSECUTIVE MEMORANDUM RECEIPT (OMR) TO ACCOUNT FOR INVENTORY OF SHOP EQUIPMENT
742. STOCK PREEXPENDED BINS
743. INITIATE FOLLOW UP ACTION ON REPAIR PARTS REQUISITIONS
744. PREPARE FORMS NECESSARY FOR DISPOSAL OF EXCESS AND UNSERVICEABLE SHOP EQUIPMENT
745. PREPARE EQUIPMENT REPAIR ORDER (ERO)
746. SUBMIT RECOMMENDED CHANGES TO THE UNIT T/A FOR PUBLICATION
747. ESTABLISH/UPDATE STAFF SECTION WORKBOOK
748. REVIEW/UPDATE OPERATIONS POLICY FILES FOR CURRENCY
749. ASSIGN TRAINING AREAS, FACILITIES AND MATERIALS
750. DISSEMINATE OPERATIONAL REQUIREMENTS TO STAFF SECTIONS FOR CONTINGENCY PLANNING
751. REVIEW REPORTS FOR FORMAT SUCH AS OPERATIONAL, AFTER ACTION AND HISTORICAL
752. REVIEW OPERATIONS OF SUBORDINATE UNITS FOR CONTINGENCY PLANNING
753. REVIEW LOGISTIC REQUIREMENTS OF SUBORDINATE UNITS FOR CONTINGENCY PLANNING
754. PREPARE WARNING ORDERS
755. PREPARE FRAG ORDERS
756. PREPARE OPERATION PLANS/ORDERS/ANNEXES
757. ASSEMBLE OPERATION PLANS/ORDERS/ANNEXES
758. DISTRIBUTE OPERATIONAL PLANS/ORDERS/ANNEXES
759. ESTABLISH UNIT TRAINING PROGRAM
760. PREPARE ADMINISTRATIVE PLANS/ORDERS/ANNEXES
761. ASSEMBLE ADMINISTRATIVE PLANS/ORDERS/ANNEXES
762. DISTRIBUTE ADMINISTRATIVE PLANS/ORDERS/ANNEXES
763. COMPUTE BULK CARGO CUBIC FEET REQUIREMENTS FOR AMPHIBIOUS SHIPPING
764. COMPUTE VEHICLE SQUARE FOOTAGE REQUIREMENTS FOR AMPHIBIOUS SHIPPING
765. ASSIGN BILLETING SPACES ABOARD AMPHIBIOUS SHIPPING
766. SCHEDULE THE MOVEMENT OF PERSONNEL, CARGO AND VEHICLES TO THE PORT OF EMBARKATION (POE)
767. EVALUATE UNIT MAINTENANCE PROGRAM USING MIMMS REPORT
768. EVALUATE UNIT READINESS USING MARES REPORT
NOW THAT YOU HAVE FOUND ALL THE TASKS THAT YOU PERFORM IN YOUR PRESENT BILLETT AND HAVE FILLED IN THE APPROPRIATE CIRCLES, YOU ARE NOW READY TO TIME RATE EACH TASK THAT YOU HAVE MARKED THAT YOU CURRENTLY PERFORM, TO RATE THE RELATIVE TIME WITH THE AMOUNT OF TIME SPENT ON EACH OF THE OTHER TASKS THAT YOU HAVE CHECKED. READ THE FOLLOWING INSTRUCTIONS ON HOW TO TIME RATE THE TASKS YOU PERFORM.
PART II - TASK SECTION (CONTINUED)

INSTRUCTIONS FOR TIME RATING THE TASKS YOU HAVE INDICATED YOU PERFORM

YOUR JOB, AND THIS QUESTIONNAIRE IS ENCOURAGED AND GREATLY APPRECIATED.

RECORD THE RELATIVE TIME SPENT FOR EACH TASK THAT YOU HAVE MARKED USING THE "SEVEN-POINT" TIME SPENT SCALE SHOWN BELOW.

TIME SPENT

1. VERY LITTLE
2. BELOW AVERAGE
3. SLIGHTLY BELOW AVERAGE
4. AVERAGE
5. SLIGHTLY ABOVE AVERAGE
6. ABOVE AVERAGE
7. VERY MUCH

REMEMBER, IF YOU SPEND VERY MUCH TIME PERFORMING A PARTICULAR TASK IN COMPARISON TO OTHER TASKS YOU PERFORM, THE TASK SHOULD BE RATED A 7 (VERY MUCH) IN THE RESPONSE BOOKLET. THE FOLLOWING EXAMPLES WILL SHOW YOU HOW TO MARK YOUR RESPONSES. THE FIRST TASK WAS DONE VERY MUCH. THE SECOND TASK WAS NOT CHECKED OR TIME RATED BECAUSE IT WAS NOT PERFORMED. THE THIRD TASK WAS RATED AS BEING PERFORMED BELOW AVERAGE.

NOTE: THE FOLLOWING PAGE CONTAINS AN EXAMPLE OF TIME RATING TASKS.
TIME SPENT

1. VERY LITTLE
2. BELOW AVERAGE
3. SLIGHTLY BELOW AVERAGE
4. AVERAGE
5. SLIGHTLY ABOVE AVERAGE
6. ABOVE AVERAGE
7. VERY MUCH

EXAMPLES

QUESTION BOOKLET

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RESPONSE BOOKLET

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TURN BACK TO PAGE 5 OF THE RESPONSE BOOKLET AND RECORD THE RELATIVE TIME SPENT FOR EACH TASK THAT YOU HAVE MARKED.

AGAIN, DO NOT TIME RATE TASKS YOU DO NOT PERFORM. DO NOT DARKEN MORE THAN ONE NUMBER FOR ANY TASK THAT YOU RATE.

AFTER YOU HAVE COMPLETED PART II YOU MAY CONTINUE ON TO PARTS IV AND V.
PART IV & V - WRITE-IN/REMARKS SECTIONS

INSTRUCTIONS FOR SECTIONS IV AND V OF THE RESPONSE BOOKLET:

THESE SECTIONS ASK FOR HANDWRITTEN COMMENTS, RECOMMENDATIONS, AND SUGGESTIONS ABOUT YOUR TRAINING, MOS, AND JOB. YOU MUST WRITE ON THE TOP OF PAGE 15 YOUR RANK AND BILLET MOS.

HANDWRITEN COMMENTS AND RECOMMENDATIONS RECEIVED FROM MARINES WHO HAVE PARTICIPATED IN SIMILAR SURVEYS HAVE BEEN EXTREMELY VALUABLE FOR PERSONNEL AND TRAINING MANAGERS. YOUR PARTICIPATION IN PROVIDING "FEEDBACK" TO THE MARINE CORPS ABOUT YOUR TRAINING, WHEN YOU HAVE COMPLETED THESE FINAL 2 SECTIONS, RETURN YOUR QUESTIONNAIRE AND RESPONSE BOOKLET TO THE ADMINISTRATOR.

THANK YOU FOR YOUR TIME AND PARTICIPATION IN THIS SURVEY. YOU CAN BE ASSURED THAT THE INFORMATION PROVIDED BY YOU, ALONG WITH YOUR PERSONAL COMMENTS AND RECOMMENDATIONS, WILL BE KEPT CONFIDENTIAL AND WILL BE USED TO IMPROVE THE MANPOWER AND TRAINING ASPECTS OF THE MARINE CORPS.