An Annotated Bibliography of Adult Literacy Training Materials

By

LOUIS A. D'AMICO
NICHOLAS A. FATTU
LLOYD S. STANDLEE

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AN ANNOTATED BIBLIOGRAPHY OF ADULT
LITERACY TRAINING MATERIALS

by
Louis A. D'Amico
Nicholas A. Fattu
Lloyd S. Standlee

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An Annotated Bibliography of Adult Literacy Training Materials was developed to meet the needs of the Navy's literacy training program. At the same time, however, it was felt that such an annotated bibliography would be useful to other agencies currently engaged in teaching illiterate adults to read. These two goals guided the preparation of the bibliography.

Every attempt was made to include only those materials that would be particularly applicable to adult literacy training. It is hoped that the present bibliography will make available a much wider range of materials and information on the teaching of adult illiterates.

The staff of the Institute of Educational Research who have undertaken responsibility for the bibliography wish to express thanks to the many contributors. Our gratitude is expressly extended to directors of prison educational programs for sending such excellent descriptions of their programs and materials, to publishers for sending materials, to the many persons who answered individual letters of inquiry, and to the Bureau of Naval Personnel for financial support of the research program.

L. A. D.
N. A. F.
L. S. S.
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INTRODUCTION

Though the United States has always prided itself on the quality and extent of its elementary and secondary educational programs, an astonishing number of its adult citizens are illiterate. The extent of illiteracy in the United States was dramatically evidenced by data from World War II and by the 1950 census. In World War II it was estimated (3) that by June 1, 1943, approximately 600,000 physically fit men of draft age had been rejected for military service because they were functionally illiterate. Caliver (1), Assistant to the Commissioner of Education, claims that the United States still has over 9 1/2 million functional illiterates. He further states that this is not a sectional or racial problem, but is nation-wide in scope. Illiteracy, then, is a major problem in the United States and is worthy of the attention of all educators.

The most extensive educational effort to reduce this problem of illiteracy was conducted by the Armed Forces during World War II (2). The war effort rapidly exhausted the reservoir of manpower considered to be fully qualified for military service, and it became necessary to accept marginally qualified (illiterate) personnel. This, in turn, introduced the task of training these men in the minimum essentials of literacy skills, so that they could be effectively prepared for military duties.

One of the many problems facing the Armed Forces' literacy training programs was that of finding teaching materials suitable for
adults. Prior to World War II few such teaching materials had been developed. The purpose of this bibliography is to bring together the latest teaching and reference materials. Such a descriptive locator-index should materially aid those interested in adult literacy training. (Fifteen per cent of the materials annotated herein were published before 1940; 14 per cent were published from 1940 through 1944; 36 per cent were published from 1945 through 1949; and 35 per cent were published subsequent to 1949.)

Three kinds of materials have been annotated: instructional materials considered to be particularly applicable to adult literacy training, supplementary reference materials oriented toward informing the teacher of methods and progress in alleviating adult illiteracy, and other bibliographies. Each annotation is listed alphabetically by author and includes: title, name of publisher, address of publisher, date of publication, number of pages, type of binding, dimensions of binding, price, and a summary analysis of the content. (In a few cases publication date and price were not available.) The materials are indexed under the following headings: Teaching Materials Suitable for Three Levels of Literacy Training--Beginning, Intermediate, and Advanced; Teachers' Guides; General Information on the Literacy Problem, Publishers of Literacy Training Materials.

The materials used for purpose of annotation were solicited by letters sent to many sources--state and federal prisons, various state
and federal agencies, religious missions, industrial educational programs, university and public libraries, military organizations, publishing companies, and many others. It is hoped that the present annotation of adult literacy training materials, which were so generously provided by these sources, will aid adult literacy workers to locate and select materials suitable for their particular programs.
TRAINING MATERIALS


A workbook type of text. It contains 10 lessons. Each lesson consists of a topic heading, short sentences about the topic, fill-ins, word-picture identification, sentence rewriting, and dictation exercises. The material is very well illustrated. The central characters of the text, Olga and Pete, undertake a literacy training program. The following topics are included in the contents: Peter; Going to School; Learning to Speak English; Shopping; Our Trip to the Park; and so on. The material in this text is suitable for the training of the foreign-born illiterate and can well be used in other beginning literacy training programs.


This is a continuation of Part I of the Beginning English series. It contains 10 lessons which include the following topics: A Trip to the Factory; The Bank; Our Trip to a Restaurant; The Farm; The University; Becoming a Citizen of the United States; and so on. The drills and language used in Part II become progressively more difficult. The material in the text is illustrated. This text appears to be suitable for advanced level adult literacy classes for foreign-born. It can also be used in
other adult literacy training programs.

American Education Publications. Read Magazine. American Education Publications, 400 South Front Street, Columbus 15, Ohio. Issued twice a month during the school year. Paper bound, 6 1/2 x 8 1/2 inches. $1.50 per year.

The contents of Read Magazine include a wide variety of graded material which emphasizes vocabulary development. It is illustrated. The material in this publication is designed to fulfill the following reading objectives: reading for personal understanding; reading for study; reading for better citizenship; and reading for leisure. This magazine is a youth publication which can be utilized in advanced level literacy training classes.

American Education Publications. Current Events. American Education Publications, 400 South Front Street, Columbus 15, Ohio. Issued weekly in two editions during the school year. Paper, 8 3/4 x 12 1/2 inches. $1.00 per year.

This is an illustrated weekly newspaper for the junior high school grades. Its features include: the week’s top news at home and abroad; geography in the news; United States history parallels as seen in today’s news; United Nations activities; outstanding personalities; and special features on hobbies, sports, and science. The material is carefully graded in terms of level of difficulty. There is a special edition published in Braille. A teacher’s edition is also prepared to accompany Current Events. Although it is geared at the junior high school level, this newspaper can be utilized in advanced level adult literacy training
classes.

American Education Publications. Every Week. American Education Publications, 400 South Front Street, Columbus 15, Ohio. Issued weekly during the school year. Paper, 8 3/4 x 12 1/2 inches. $1.00 per year.

The contents of Every Week emphasize world history and today's geography. It is illustrated. Included in its features are the following: biggest news events of the week; civics in the news; digest of the week's news; guidance articles to help in teen-age adjustments; and special features on sports, science and youth activities. A special edition is published in Braille. Although this publication is geared for grades 8, 9, and 10, it can be utilized in advanced level adult literacy training classes.

American Education Publications. My Weekly Reader. American Education Publications, 400 South Front Street, Columbus 15, Ohio. Issued weekly during the school year. Paper, 8 3/4 x 12 1/2 inches. $1.00 per year.

This publication has six different editions, one for each grade level from the first to the sixth. The material in editions 1, 2, and 3, for the first three grade levels is juvenile in content, but the material in editions 4, 5, and 6 is more advanced and could probably be used as supplementary reading material for adults in the intermediate level of literacy training. Each issue of this newspaper contains three pages of news reading, plus a fourth page with exercises for training in the reading skills required for that particular grade level. Diagnostic reading tests are provided three times per year to determine reading abilities. Six
teacher's editions are provided free.

American Education Publications. Our Times. American Education Publications, 400 South Front Street, Columbus 15, Ohio. Issued weekly during the school year. Paper, 8 1/2 x 12 1/2 inches. $1.00 per year.

The contents of Our Times are geared to upper secondary school level of interests. Its features include the following: top stories of the week in foreign and domestic news; practical problems in civics, economics and world geography as seen in the news; United States history parallels in current events; United Nations progress; problems of democracy in the news; and a weekly Junior Town Meeting discussion topic fully developed. A special edition is published in Braille. This newspaper is illustrated with pictures of people in the news, maps, and other pictorial presentations. The material in this publication might prove useful with advanced classes of adult literacy training.

Baltz, M. N. Read Awhile. V. The Economy Company, 529 North Capitol Avenue, Indianapolis, Indiana. 1949. 96 p., paper bound, 8 1/4 x 10 1/2 inches. List $.48; Net $.36.

This text has a high level of content interest, and a low vocabulary level. It is of the workbook type. It contains 37 selections covering a variety of subjects. Each selection consists of the following: the title; introductory remarks about the story; the story; a multiple-choice test selection covering the understanding of the story; a vocabulary section; and a section on using words found in the story. A word list of 99 difficult words is found at the end of the text. It appears that this text could
be used at the intermediate adult literacy training level.

Baltz, M. N. Read Awhile. VI. The Economy Company, 529 North Capitol Avenue, Indianapolis, Indiana. 1949. 96 p., paper bound, 8 1/4 x 10 1/2 inches. List $.48; Net $.36.

This is a workbook type text. It contains 40 selections covering a variety of subjects, 27 written by the author of the text. Each of the selections consists of the following: title; introductory remarks about the story; the story; a multiple-choice test section covering the understanding of the story; a vocabulary section; and a section on use of the dictionary. A word list of 119 difficult words is found at the end of the book. It appears that the material in this text could be useful at the intermediate adult literacy training level.


This is the first of three Highway Safety Series. The text contains a vocabulary of 67 words. It consists of 20 reading lessons with material on highway and traffic signs and traffic situations. The contents include the following topics: Stop Sign; School Zone Sign; Caution Light; Traffic Signs; Traffic Laws and Signs to Obey; and so on. Many of the lessons are illustrated. Each lesson consists of the following: topic heading; short sentences about the topic; and a section with a new words list. The material in this booklet appears to be suitable for the beginning level of adult literacy training.
This is the second pamphlet of the Highway Safety Series. It contains a vocabulary of 83 words. It consists of 20 reading lessons for adults, the material covering such topics as the following: Test Questions; Signs; Brakes; Speed Limit Law in Business Sections; Tires and Horn; Windshield Wiper; Policemen; and so on. Many of the lessons are illustrated. Each lesson consists of: topic heading; short sentences about the topic; and a section with a new words list. The material in this booklet appears to be suitable to the intermediate level of adult literacy training.

The 20 reading lessons for adult students in this booklet deal with units built around such topics as the following: Driver's License and Learner's Permit; Reporting Accidents; Some Rules for Parking, Walking in Traffic; The Pedestrian; Coasting; The Golden Rule of the Road; and so on. It contains a vocabulary of 94 words. Many of the lessons are illustrated. Each lesson consists of a topic heading, short sentences about the topic, and a new words list. The material in this booklet appears to be suitable to the advanced level of adult literacy training.

This is the first of three Home Series booklets. It contains a vocabulary of 60 words. It consists of 20 reading lessons for adults, the material covering such topics as the following: My Home; Work; Play; My Happy Family; Books; Friends; Health; A Party; and so on. Many of the lessons are illustrated. Each lesson consists of a topic heading, short sentences about the topic, and a new words list. The material in this booklet appears to be suitable to the beginning level of adult literacy training.


A self-study guide especially written for non-English speaking trade unionists. There are 21 lessons which are designed to meet the need for basic graded elementary curriculum material in English. The stress is on the oral approach. There are no pictorial illustrations. The subject matter concerns itself with union activities and citizen responsibilities of union members. Each lesson contains a story about some activity concerning a union member, a word study list, completion and true-false tests, and oral reading exercises. The material was developed specifically for the I. L. G. W. U. members. The technique employed would appear to hold promise in other areas of adult literacy training.

This text was developed by the W. P. A. Adult Education Program. The material concerns itself with the Jones family and relates in story form family activities at home, on the farm, in the community, at school, and at church. Volume I is composed of two parts: Book 1, Meet the Jones Family; and Book 2, The Jones Family Works. The material in the text is illustrated. Each lesson includes six new words and there is a gradation in the difficulty of the vocabulary. The material in this text should prove useful in beginner's classes of adult literacy training programs.


This is a continuation of Volume I of the series by the same author. This volume contains two parts: Book 3, The Jones Family Plays; and Book 4, The Jones Family Goes to School. The following topics are included in the text: Time to Play; A Day at the Creek; Swimming; Pitching Horseshoes; Grandfather and Night School; Understanding One Another; etc. The text is illustrated. The material in this text should prove useful in intermediate classes of adult literacy training programs.

This is the third and last text of this series by the same author.

This volume contains Book 5, *The Jones Family at Home and at School*; and Book 6, *Grandfather Jones Goes to Night School*. The material in the text includes the following topics: Spring Time; Understanding Our Language; Buying Food; New Furniture; Grandfather Studies English; Arts and Crafts; Things to Build; etc. The text is illustrated. This text should be useful at the advanced level of adult literacy training programs.


This is a basic reader produced by the Project for Literacy Education under the sponsorship of United States Office of Education. The material in this text is adapted to the interests and needs of adult students. The illustrations are adult in appeal. The text is divided into the following four parts: Part I introduces the Browns; Part II deals with the morning activities of the Browns; Part III deals with the afternoon activities of the Browns; and Part IV deals with the evening activities of the Browns. The vocabulary is not too extensive and the sentences are short and simple. Words and sentences are frequently repeated throughout the text. The material in this text should prove very useful.
in beginning classes of adult literacy training.


This text is a graded continuation of A Day with the Brown Family, Reader I, produced by the Project for Literacy Education under the sponsorship of the United States Office of Education. It provides reading about everyday experiences of adults through working, spending, saving, and having fun. The illustrations are appropriate to adult level interests. The text is divided into the following three parts: Part I, Working for the Family; Part II, Spending and Saving; and Part III, Good Times Together. The sentences are somewhat longer than the ones found in Reader I. Frequent repetition of words and sentences is found throughout the text. The material in this text should be useful at the concluding stages of beginning classes for adult literacy training.


This is the third text in the Home and Family Life Series, produced by the Project for Literacy Education sponsored by the United States Office of Education. It provides reading about everyday experiences of adults in educating and guiding their children, and in educating themselves. The illustrations are appropriate to adult level interests. The text is
divided into the following three parts: Part I, Nursery School; Part II, Grade School; and Part III, Night School. The words in this text are more difficult than those found in the previous two texts of the Home and Family Life Series, the sentences are longer, and paragraphs are introduced. Frequent repetition of words and phrases is found throughout the text. The material in this text should be useful at the intermediate level of adult literacy training.


This is the fourth of a series of readers produced by the Project for Literacy Education sponsored by the United States Office of Education. It provides reading about everyday experiences of adults in inter-group relationships of religious, social and civic life. The illustrations are appropriate to adult level interests. The text is divided into the following three parts: Part I, At Church; Part II, Club Work; and Part III, Community Work. The sentences are longer than those found in Readers I, II, and III of the Home and Family Life Series. Frequent repetition of words and phrases is found throughout the text. The material in this text should be useful in advanced classes of adult literacy training.

This is a workbook type text prepared for use in the Navy’s literacy training program, World War II. It contains 20 lessons aimed at teaching reading and writing. The material is well illustrated. The material in this workbook is built completely around Navy life. Frequent repetition of words, pictures, and ideas is found throughout the workbook. The oral and writing approach is stressed. At the end of each lesson there is a review section, which contains writing and reading exercises. The material in this workbook should be useful in beginning classes of adult literacy training.


This workbook type text is used with *Navy Life Reader*, Book II. It contains 20 lessons aimed at developing independence in reading outside the classroom. It is well illustrated. The material in this text is built completely around Navy life and experiences. Frequent repetition of words, pictures, and ideas is found throughout the workbook. The oral and writing approach is stressed. At the end of each lesson there is a review section, which contains writing and reading exercises. The material in this workbook should be useful in intermediate and advanced classes of adult literacy training.

This text consists of eight units dealing with Navy life. The material deals with the type of experiences that a sailor might be confronted with in wartime. It is well illustrated. The vocabulary, consisting of 375 words, is pertinent to Navy life and experiences. There is gradation in the difficulty of the material. The reader is designed to accompany and follows lesson 7 of the workbook, Navy Life, Book I. There is frequent repetition of words and phrases. Paragraphs appear as early as Unit III. The material in this text should be useful at the beginners' level and at the initial stages of the intermediate level of adult literacy training.


This text consists of 10 units dealing with Navy life and experiences. It is written with a controlled vocabulary based upon the text-workbook, Navy Life, Book II. The units in this text include the following topics: Navy Signals; A Fire Aboard Ship; Swimming Under Burning Oil; At Sea On a Raft; and others. The illustrations are well suited to the topics. The vocabulary, consisting of 235 words taught in Navy Life, Book II, and 109 words in this text, is pertinent to Navy life and experiences. The text is illustrated. The material in this text should be useful at the
the intermediate and advanced levels of adult literacy training.


This manual is intended for use with Friends in the Service, EM 143, Reading for Servicemen, EM 144, and Passes to Pleasant Reading, EM 145. The sample lessons plans in the manual facilitate the instructor's teaching of the material in the three above mentioned texts.


This is a workbook type text. It contains 10 lessons on language usage. Each lesson consists of a varying number of exercise sections aimed at building vocabulary. The text is illustrated. The last seven pages of the text contain lists of additional verbs, nouns, quality words, and other everyday expressions. Examples of the use of these words accompany the lists. The material in this text should prove useful in advanced classes of adult literacy training.


This is a text on safety education in basic English. It contains the following topics: Dangers on the Highway; Dangers of Fire; First Aid; Dangers in the House; Keep the Babies Safe; Winter Dangers; Safe Play;
How to be Safe on the Farm; and A Surprise. The material in this text should prove valuable as a supplementary aid in advanced classes of adult literacy training.


This self-helpbook was designed to help the foreign-born adult with the essential information that he will need to become a good American citizen. Its contents present material on citizenship, government, American history and famous places. It also contains a section on patriotic and famous songs. The material is illustrated. The vocabulary is simple and the type size of letters is large. Many of the reading units contain questions which could be used for class discussions. The material in this text appears to be useful for advanced classes of literacy training programs of adult foreign-born.


This text deals with the everyday problems of the Brown family. It is geared to the needs, interests and abilities of adults. It contains 18 selections which present reading material on homemaking, nutrition, consumer education, use of leisure time, and other activities. Each of the selections consist of a topic heading, a simple story made up of short paragraphs, a completion section, a word-matching section, and a section
containing a list of words which are to be used in sentences by the student. The selections are illustrated. Although this book is aimed at the training of the adult foreign-born, it appears to be useful in advanced classes of adult literacy training.


This text is geared to meet the needs of adults who are learning to read English. It contains units dealing with the everyday needs of an adult living in a community. The units are: Vocabulary Building; School; Home and Neighbors; Work; Safety; Health; Writing; Civics; and Holidays. Each unit contains a varying number of selections. Each selection contains a topic heading, short sentences about the topic, a word fill-in section, a words to study section, a questions to answer section, and a things to do section. The material is illustrated. The material should be useful at the intermediate level of adult literacy training and with the literacy training of the foreign-born.


This text consists of reading selections designed for the elementary or low intermediate adult student. The vocabulary range of the book is well within the first thousand commonly used words. The vocabulary and grammar construction is simple. The text contains 17 stories at the adult
level of interest. Each story is accompanied by vocabulary and grammar exercises. The oral approach is stressed. Each story contains pictorial illustrations. This text is designed particularly to teach English to the foreign-born. This material should be useful in adult literacy training programs at the intermediate level.


These books are very well illustrated. They consist of the following topic headings: Animal Adventures; Weather and You; Food Trails; Travel Ways; and Science Adventures. The aim of Reading Adventures, Books A, B, and C, is to develop reading skills pertinent to science and social sciences. Books A, B, and C were prepared to give teachers graded materials in science and social sciences that pupils could read. The books are written on three levels of difficulty. Book A is intended for Grades 1 and 2, Book B for Grades 3 and 4, Book C for Grades 5 and 6. The format of these books is large size so that the pictorial displays can be large. These texts should prove useful as supplementary materials in intermediate and advanced literacy training programs for adults.

These texts are graded from very easy to progressively difficult. Book I is geared for the beginner, Book II for the intermediate, and Book III for the functional literate level. The texts are topically illustrated. Each text contains 10 units. Each unit consists of illustrations, marginal headings, and written material. The material becomes progressively more difficult from unit to unit and from text to text. Both the illustrations and material content are appropriate to adult interests. Each of the three texts is accompanied by a correspondently graded workbook. The material in these texts should prove useful in beginner, intermediate and advanced literacy training programs for adults.


Each of the three workbooks is designed to provide a body of graded exercises to accompany the teaching of each unit in the 30 units covered by textbooks I, II, and III. The workbooks are also illustrated. Each workbook contains a set of 10 final tests covering the syntax and vocabulary of the entire book. The material in these workbooks should prove useful in beginner, intermediate and advanced literacy training programs.
for adults.


Each of these texts is a combination of workbook and reader. The first 43 pages of the grade 3 text presents the reading material on one page and workbook exercises on the opposite page. After page 48, and in the texts for grades 4 and 5, the reading material and workbook exercises are presented on the same page. The material is illustrated. Periodic tests are included in each of the three texts. Although these texts were designed for elementary grades, they should prove useful as supplementary material in intermediate and advanced adult literacy training programs.


This book emphasizes the conversational and pronunciation approach. It contains 52 lessons. Each lesson consists of the following three parts: Pronunciation; Grammar; and Conversation. The conversation sections include a series of easy questions designed to promote practice in simple conversation. The text is illustrated. Two general review exercises are found at the end of the book. The book is designed to teach foreign-born adults to speak English. It appears to be useful at the intermediate and
advanced levels of adult literacy training.


The materials in this series are designed to cover the following reading skills:

- Type A. Reading to appreciate the general significance of a selection
- Type B. Reading to predict the outcome of given events
- Type C. Reading to understand precise directions
- Type D. Reading to note details.

Each reading skill is presented in a separate text, and each text contains 62 reading selections. Each selection consists of a short two or three paragraph story and an objective type test section. A Manual of Directions for Teachers accompanies the book. The material in this book is geared to superior third-, average fourth-, and less than average fifth- and sixth-grade pupils.

Gray, W. L. & Kohn, E. Opening the Door to Reading. State Department of Education, Columbia, South Carolina. 1947. 43 p., paper bound, 6 x 9 inches. $.05.

This text was designed for use with slow adult learners. The contents contain 40 units, for example: The Farm; The Family; The Months; and Good Manners. The text is illustrated. The material in this text is appropriate to adult level interests. It contains a basic vocabulary of 155 words.
The material in this text should be useful at the beginning level of adult literacy training.


This workbook is a brief and informal type of reading placement test for use with adults who are functionally illiterate. It was designed for use with the Literacy Training Project sponsored by the United States Office of Education and to accompany the reading materials of the Home and Family Life Series Readers, I, II, III, and IV. It provides a means of helping teachers judge the reading level of students in literacy training classes. It is illustrated.


This is a manual of directions for use in the three other texts. Part I contains directions for the use of the workbook, Reading Placement. It contains the following direction headings: Preparation Necessary for Using the Workbook Effectively; Time Allowed; Materials Required; Special Preparation of the Teacher; Duties of the Teacher in Giving the Test; Directions for Scoring; Interpreting Results of Performance on Test Workbook; and Procedure. Part II contains directions to teachers to accompany the workbook, Learning to Read Better. Part III contains lesson plans for Readers I, II, and III of the Home and Family Life Series.
This material was designed for use with the Literacy Education Project sponsored by the United States Office of Education.


A workbook type of text. It contains 61 grammatical exercises covering rules of grammatical usage and sections on drill and practical work. The contents include exercises on capital letters, punctuation, quotations, abbreviations, pronunciation, dictionary study, synonyms, antonyms, homonyms, the sentence, nouns, possessives, contractions, verbs, pronouns, adjectives, review of correct usage, letter writing, the paragraph, and others. In addition, the workbook is supplemented with six tests and a final test. Although the text is designed to meet the need of fifth grade elementary school pupils, it might prove valuable in advanced adult literacy training programs.


A workbook type of text. It contains 71 exercises on formal English grammar. There is a section on rules governing grammatical usage, and sections on drill and practice work. The contents include exercises on principles of grammar and correct grammatical usage. The workbook is supplemented with six tests and a final test on the material it covers. This text is designed to meet the need of sixth grade elementary school
pupils but might prove useful as supplementary material for advanced adult literacy training programs.


A workbook type of text with 74 grammatical exercises. Each exercise contains a section on rules governing grammatical usage and sections on drill and practice work. The contents include exercises on principles of grammar and correct grammatical usage. The workbook is supplemented with six tests and a final test. The text is designed to meet the needs of seventh grade elementary school pupils. It might prove useful as supplemental material in advanced literacy training programs.


This workbook contains 74 grammatical exercises. Each exercise contains a section on rules governing grammatical usage and sections on drill and practice work. The contents include exercises on mastery of clauses, comparison of adjectives and adverbs, complements, nominatives of address and exclamation, nominative absolute, appositives, agreement, letter writing, synonyms, antonyms, homonyms, pronunciation, vocabulary, punctuation, outlining and diagraming, and so on. The workbook is supplemented with six tests and a final test. It is designed to meet the needs of
eighth grade pupils but it might prove useful in advanced adult literacy training programs.


This text contains nine reading units of nine exercises each. In each exercise there is one page of interesting reading material and one page of objective questions on the material read. Preceding each unit there are two pages of pictures or legends. The contents contain the following unit topics: Unusual Birds; Plants and Products; Animals of the Sea; Health and Safety; Metals; Glimpses of Science; Lands and People; Communication; and Aviation. The material is geared to meet the needs of students from the seventh to the twelfth grade. The material in this text could prove useful in advanced adult literacy training programs.


This text consists of 42 reading units. The units cover such topics as: The Store; The Train; The Friend; The Hospital; The New Library; The Bank; The Farm; and other topics which are of interest to adults. Each unit consists of a topic heading, simple statements about the topic, and a review of the new words found in the unit. Each unit presents four new words which are repeated again in later units. In all, the text contains a vocabulary of 144 words. The illustrations are adult in appeal.
The material in this text should prove valuable in beginning adult literacy training classes.


This teaching guide is intended for use with Men in the Armed Forces, EM 140; and Servicemen Learn to Read, EM 141. It contains lesson plans to guide the work of the instructor in teaching the material in EM 140 and EM 141. A Packet of 156 Study Cards accompanies EM's 140, 141, and 142. These cards are 8 1/2 x 11 inches in size and contain large print phrases that can be used in conjunction with the material of the three texts.


The text is designed to introduce the English language to Spanish-speaking people in this country. The material in the text deals with courtesy, habits of cleanliness, and standards of good moral conduct. The vocabulary used in the book is that required for day-to-day living experience. Useful words are repeated often, and are always in meaningful context. The text contains 40 units. Each of the units usually consists of the following sections: a top heading; suggestions to the teacher; practice and intonation exercises; oral presentation of the new
unit; reading selection; restatement; and assignment. The material is illustrated. The material in the text was designed for use with younger persons or children but some of the units may prove of value as supplementary material in advanced adult literacy training programs.


This text was developed for the use of candidates for naturalization who speak English but who have little or no skill in reading. It contains 31 lessons. The following are among the reading units included in the text: A Family; Our Homes; Ways to Learn; Good Food; The Employment Office; Good Neighbors; How to Become a Citizen; and others. This is a workbook type of text. The illustrations are adult in nature. The text contains a word list of 288 words. Although this text was designed with the purpose of teaching the foreign-born to read, many of the units lend themselves to beginning classes of adult literacy training.


This text is a continuation of Section I of the naturalization series. It contains 29 reading units which cover preparatory material for naturalization. The text contains a vocabulary of 382 words. Although this text was designed with the purpose of teaching the foreign-born to read, many
of the units lend themselves to intermediate and advanced classes of adult literacy training.


This workbook type text contains 43 two-page story units about interesting people and places, science, and invention. Among the features of this Reading Skilltext are: Humorous Content; Readability Analysis of Content; Development of Reading Skills (i.e., understanding, interpreting, and organizing ideas; understanding and studying words); Diagnostic Reading Tests; and Ease of Administration. The illustrations and the material are of adult interest. Each unit consists of: a topic heading; a one-page story about Pat, the pilot, or some other subject; and a page that tests the reader’s reading skill. Although this skilltext was designed for use with sixth-grade elementary school pupils, its material should prove useful in intermediate classes of adult literacy training programs.


This is another of the Reading Skilltext series. It contains 43 two-page story units which revolve around the adventures and experiences of Tom Trott. It is a workbook type text. Its features include humor, graded sentence structure, a systematic plan for training in reading and
study skills, two diagnostic reading tests, and other interesting material. The illustrations and the materials are of adult interest. Each unit consists of a topic heading, a one-page story about Tom Trott or some other subject, and a page of exercises that tests the reader's reading skill. The text was designed for use with fifth-grade elementary school pupils but could be used to advantage with intermediate classes of adult literacy training programs.


This Reading Skilltext contains 43 two-page story units about the travels and adventures of Uncle Ben. It is a workbook type text. Its contents include units on the following: Some Animal Friends I Have Met; Traveling; Talking; Walking; Some People I Have Met; Tall Tales--Good But Not True; Funny Business; Finding Out and Trying Out; and Funtime. Each unit consists of a topic heading; a story about Uncle Ben or some other subject; and a page that tests the reader's understanding, interpreting, and organizing of ideas and studying words. The illustrations and the materials are of adult interest. The text was designed for use with fourth-grade elementary school children but could be used to advantage with intermediate classes of adult literacy training programs.

This text is built on phonetic principles. The first 20 lessons concentrate on vowels and the last 10 lessons concentrate on consonents. Only one new vowel sound is introduced in each lesson. New words are repeated five times in the lesson where they are first introduced. The illustrations and the reading material are adult in nature. Each of the vowel sound lessons consist of the following: the sound; the word; sentences that make repeated usage of the sound and the word; and a word list. Each of the consonent sound lessons includes directions on how to pronounce consonent sounds and short reading units employing consonent sounds and a word list. The text contains a word list of 1134 words. There are five review lessons in the book. The material is suited for teaching English to people who can read another language, but cannot read or speak English. It should prove usable in beginning and intermediate classes of adult literacy training programs.


This is a workbook type text. The reading skills covered in its eight units are: Interpreting Facts; Analyzing Word Structure; Interpreting Sounds of Letters; Organizing Ideas in Logical Order; Improving in Dictionary Skills; Using Various Sources of information; Increasing Your
Reading Rate; and Reading Poetry for Pleasure. Each unit is composed of the following sub-units: a key word list; a topic heading; a story; and numerous practice exercises. The text contains some illustrations. The material is of adult interest. Six tests and a final test covering the reading material in the text are also provided. The material was designed for use in the sixth grade but could be used to advantage in advanced classes of adult literacy training programs.


A workbook type text. The reading skills covered by its 10 units are: Understanding What You Read; Seeing How Words are Built; Unlocking Sounds in Words; Using the Dictionary; Arranging Facts in Order; Getting and Using Main Ideas; Using Various Reading Aids; Reading to Draw Conclusions; Reading Better and Faster; and Using Your Imagination. Each unit is composed of the following sub-units: a key word list; a topic heading; a story; and numerous practice exercises. The text contains some illustrations. Six tests and a final test covering the reading material in the text are also provided. The material was designed for use in the fourth grade. Some of the units could be used in intermediate and advanced classes of adult literacy training programs.

This is a workbook type text. The reading skills covered by its nine units are: Reading with Understanding; Building New Words; Interpreting Sounds in Words; Using Dictionary Skills; Organizing Ideas and Materials; Using Many Kinds of Reading Aids; Drawing Conclusions; Growing in Speed and Word Power; and Reading Poetry for Pleasure. Each unit is composed of various sub-units which consist of the following: a key word list; a topic heading; a story; and numerous practice exercises. The text contains some illustrations. Six tests and a final test covering the material in the text are also provided. The material was designed for use in the fifth grade. Some of the units could be used in intermediate and advanced classes of adult literacy training programs.


This text is an adaptation of Victor Hugo's classic. It is used for teaching English to foreigners. The text is divided into 31 short chapters. It contains short sentences and a simple vocabulary. The text could prove useful as a supplementary aid in advanced literacy training programs.

This is a workbook type text. The material is contained in five units dealing with everyday living experiences in a normal low-income family in the South. The organization of the text includes the following units: Our Home and Our Family; Mother's Part in the Home; Father's Part in the Home; Our Family and the Community; The Story of a Family. The material in the text is illustrated. The text contains reading exercises and other checks to measure progress in identifying phrases, spelling and handwriting. The material in this text should prove useful at the beginner's level of adult literacy training.

Lynn, K. D. & Whiting, H. A. *Everyday Living*. Allen, James and Company, 756 Peachtree N. W., Atlanta, Georgia. 1949. 96 p., paper bound, 8 x 10 1/2 inches. $.45.

This is a workbook type text. It contains 40 reading and writing lessons intended for use with Negro literacy programs. The topics covered by the material include: Individual Health and Sanitation; Earning a Living; Wise Spending of Earnings; Use of Community Resources for Personal and Group Welfare; and Spiritual Well-being. There is a slow gradation in the reading material. The text includes drill exercises. It should prove useful at the beginner's level of adult literacy training programs.

A series of workbook type texts designed to be used with reading programs; Book A with grades 1 and 2, Book B with grades 2 and 3, Book C with grades 3 and 4, and Book D with grades 4, 5, or 6. The phonics skills covered by this series are: Lip Consonants; Lip-Teeth Consonants; Tongue-Point Consonants; Tongue-Blade Consonants; Other Tongue-Position Consonants; Breathed Consonants; Vowels; and Long and Short Vowels. The texts employ visual, auditory, kinesthetic, and speech techniques, and meaning activities as methods of teaching different phonics and word recognition. Choral speaking activities and poems are found throughout the texts, which place stress on the oral approach. Practice exercises are found throughout the texts. The texts are illustrated. This series of skilltexts was developed for the first five or six grades of elementary school but could prove of some use in adult literacy training programs if used as supplementary material.


A workbook type of text. It contains 80 exercises on third-grade level of language and grammar. Each exercise consists of a rules of grammar section, practice exercises, and various short stories found throughout the text illustrating rules of grammar. The text is illustrated.
There are six units, Testing What You Remember, at the end of various sections of the text. The last four units are in the nature of a general review. These units are called Checking What You Remember. The text is supplemented with a First-Semester Test and a Second-Semester Test. It stresses the writing approach. Although this text is designed for use at the elementary school level, it could prove useful as supplementary material in beginning adult literacy training programs.


This is a workbook type text. It contains 93 exercises on fourth-grade level language and grammar. Each exercise consists of a rules of grammar section, practice exercises, and numerous short stories found throughout the text to illustrate various points of grammar. The contents include the following: Capital Letters in Addresses, Using Picture Words; Reading Poems; The Subject of a Paragraph; Using the Dictionary; Rules for Forming Plurals; Using Commas; Words that Sound Alike; Reviewing Action Words; etc. The text is supplemented with two tests which cover the material in the book. The stress in the exercises is on writing.

Although this text is designed for use at the elementary school level, it could prove useful as supplementary material in adult literacy training programs.

This text consists of 44 pictures with captions underneath. Its aim is to make the adult illiterates' first steps in reading English easy and interesting. This material should prove useful with beginning classes of adult literacy training programs.


This text is planned as a drill in reading for illiterate adults who cannot read or write in any language. It contains 74 lessons. Each of the lessons is centered around a subject that would be of use to adult illiterates. The vocabulary consists of 101 simple words. The aim of the text is to enable adult illiterates to understand and answer identification questions intelligently, and for them to be able to write the answers from memory. The text is illustrated. This text should prove useful with beginning classes of adult literacy programs.


This text is a basic reader designed with the intent of presenting basic words used by the United States Marines. The eight reading units in the text consist of material written specifically to portray the experiences of the marine in recruit training. Oral reading is emphasized at
the beginning of the text and silent reading is emphasized at the end of the text. It contains a vocabulary of 725 words. It is appropriately illustrated. This reader should be used with Practice Book to Accompany Marine Corps Reader, Book I. Although this material was prepared for use with marine literacy training classes, the technique it employs could be useful if adapted to beginning classes of other adult literacy training programs.


This is a workbook type text. It is planned to give Marines beginning instruction in reading and writing. Its aim is to help Marines to read and write words they already know and employ orally, and need to use in the Marine Corps. The material in this text is very well illustrated. It contains a schedule for using the Practice Book in conjunction with The Marine Corps Reader, Book I, which advises use of the Reader after lesson VII of the Practice Book has been completed. Although this material was prepared for Marine literacy training classes, the technique it employs would be useful if adapted in other beginning classes of adult literacy training.
This text was written with the intent of meeting the needs of illiterate adults who have no knowledge of reading and writing in any language. It contains 66 lessons built around signs usually found in the community, the school area, and the employment area. The beginning lessons consist of very short simple sentences. The lessons toward the end of the text consist of longer and more difficult sentences and paragraphs. There is frequent repetition of material throughout the text. Most of the lessons contain completion type exercises. The text contains a vocabulary of 265 words. The material is illustrated. This text has been widely used as a beginning reader for adults and should be useful in adult literacy training programs.

Book II is a continuation of Book I of this series. It contains 63 lessons that deal with the following topics: Banking; Post Office; Safety; Health; Automobile; and The City of Washington. Twelve review lessons are found throughout the text. The material in this text is illustrated. In addition to the vocabulary of Book I, Book II contains a vocabulary of 225 new words. Book II contains a teacher's edition with detailed suggestions for handling the book in the classroom. The material in this
text was written for intermediate classes of illiterate adults, who have a mastery of the vocabulary in Book I of this series.


This text contains 33 chapters that deal with the growth of our country, its natural resources, American inventions, and famous Americans. Each of the chapters consists of a title, a story, and exercises. At the end of most chapters interesting additional facts are presented under the heading, Did You Know That. This material provides an opportunity for oral reading and discussion. The vocabulary of the text is simple and facilitates the reader's acquaintance with words commonly used in newspapers, magazines, and simple books. Unusual or difficult words are repeated several times in the chapter where they are introduced or in subsequent chapters. The material in the text is illustrated. Although one of the primary aims of the text is the preparation of the foreign-born for citizenship, the material should prove useful at the advanced level of adult literacy training.


A workbook in simple language arts to accompany Readers I, II, III, and IV of the Home and Family Life Series. The text contains the following sections: the first section consists of eight lessons intended to
aid the adult learner who has no knowledge of the written page; the second section consists of eight lessons intended for the adult learner who has further need for learning the simplest forms of information; the third section consists of five lessons intended to give the adult learner a wider knowledge of the use of the simple forms of communications; and the fourth section consists of seven lessons intended to give the adult learner a knowledge of the simple rules of grammar. Each of the four sections contains a review lesson. The content of the text is based upon language experiences of the home and community, along with the day-to-day language needs and interests of adult students.


This workbook was designed to accompany Reader I, *A Day with the Brown Family*, of the Home and Family Life Series. It is illustrated. The technique employed throughout the book is the frequent repetition of simple words and short sentences. The material in this text should prove useful in beginning classes of adult literacy training programs.


This text consists of 100 practice reading selections for beginning adult students. The selections are grouped according to difficulty. The material has been organized into four groups of 25 each to develop the
following skills: Reading to Understand the Main Ideas of Selection; Reading to Tell What May be Expected Next; Reading to Understand Precise Directions; and Reading to Note Details. The selections deal with such topics as fables, biographical history, adventures, geography, astronomy, the sciences, economic relationships, school topics, the fine arts, literature, and the Bible. The text is illustrated. Each reading selection is followed by brief exercises. A teacher's manual, which tells how to use the material in Adult Adventures in Reading, is also available. This material should prove useful in intermediate classes of adult literacy training programs.


This is the second text of the Home Series. It contains 20 reading lessons for adult students. The material is illustrated The topical headings in the book include: We Live in the City; Pets; Work; Clothes; and other topics. Each lesson consists of a topic heading, short sentences about the topic, and a new words list. The text contains a vocabulary of 82 words. The material in this text appears to be suitable for beginning and intermediate levels of literacy training.

This is the third text of the Home Series. It contains 20 lessons for adult students. The material is illustrated. The topical headings in the book include: We Enjoy Our Home; We Cook and We Bake; We are Secure in Our Home; We Keep Well; Working, Playing and Living Together; and other topics. Each lesson consists of a topic heading, short sentences about the topic, and a new words list. The text contains a vocabulary of 137 words. The material in this text appears to be useful at the intermediate level of adult literacy training.


A text designed to meet the need of foreign-born adults who have begun to learn the English language. The book contains 26 lessons which deal with the activities of John Gardner, a newly naturalized citizen of the U.S.A. The material concerns itself with the preparation of the non-citizen for naturalization. The text is illustrated. The material in this text can be used with value for English instruction of the foreign-born.

This text is designed to meet the need of adults who are beginning to learn the English language. The following are among the reading units included in the text: Work; Night School; I Learn; We Walk; A Car; We Stop; Mr. Day Works, The Day Family; Plans for the Family; The Needs of the Family; To the Store; Push and Pull, The Traffic Sign; Danger Signs. The text starts from the simple word level and extends to simple sentence and paragraph reading. Book I uses 119 different words. The text is illustrated. The material in this text can be of value in beginners naturalization programs and to some extent with beginning literacy training programs.


This text is the second in the Day Family series. The reading units included in the text are: Welcome to Our Home; Stay for Dinner; Learn from Friends; Friendly Talk; Welcome to Our Country; Pay Day at the Factory; Plans for School; Make Democracy Work; Freedom of Speech, The Right to Vote, Future Citizens; etc. The text contains a vocabulary of 120 words. It is illustrated. The material in this text is suitable for intermediate citizenship preparatory programs of foreign-born adults.

This is a workbook type text. It contains 64 lessons. The material in the first 21 lessons concentrates on vocabulary development. The material in lessons 22 through 31 deal with such topics as going to school, learning to read and write, starting work, going home, and so on. The material in the remaining 33 lessons deal with the activities of the Johnson family and the problems that confronted its members when they moved to a new neighborhood. The material is of a practical nature and is appropriate to adult level interests. The material is illustrated. This has been a widely used text in the field of adult literacy training. It should prove valuable at the beginner's level.


This is a series of two workbook type spellers designed to ensure written mastery of words needed by pupils. Among the features of these spellers are: (a) The material is based on research, which included a study in children's writing, scientific study of spelling difficulty, and analysis and comparison of major word lists; (b) words are presented and practiced in contextual settings, (c) constant emphasis is placed on meaning; and (d) numerous exercises, reviews and tests are included. The lessons are illustrated. These texts contain a word list of 295 basic
words. It would appear that these spellers might prove of some use as supplementary material in beginning classes of adult literacy training programs.


A workbook type text in social studies. Its material covers origins, divisions, and present day workings of our democracy. The text contains 10 chapters that include topics on the background of how government works, the relationship of government to the individual, and the individual's relationship to government. Each chapter consists of a heading; an introductory section title, These Things We Know; presentation of material; and comprehensive study guide exercises to test the reader's learning. Eight loose leaf tests on the material are included at the end of the text. This text might prove useful with advanced classes of adult literacy training programs.


The material in this text was selected and adapted from regular articles appearing in the Reader's Digest. The table of contents lists the following topics: Leaders Who Made America Great; Struggle Toward Freedom For All; America's Riches--Ours to Guard; Challenge and Reward of Citizenship; Cherishing the American Spirit, Improving the You in U S A
Each topic consists of four to six reading units. The reading units vary from three to ten pages in length. The material is illustrated. The vocabulary has been scaled down to approximately upper sixth-grade level. This text should prove useful in advanced classes of literacy training programs and for citizenship classes.

Reader's Digest Editorial Staff. Reader's Digest Reading Skill Builder. Reader's Digest Association, 353 Fourth Avenue, New York 10, New York. 1952. Paper bound, 5 1/4 x 7 1/4 inches. $.56 each; $.42 each for orders of 10 or more.

A series of readers on third-, fourth-, fifth-, and sixth-grade reading levels. Each level contains two readers, Part I for the first semester, Part II for the second. Each book contains more than 20 articles. The material is illustrated and contains various aids and exercises for improving reading skills. Teacher's editions accompany the student editions and are provided free to teachers. The material in these texts should prove useful at the various levels of adult literacy training.

Richards, I. A. & Gibson, C. M. A First Workbook of English. English Language Research, Inc., 13 Kirkland Street, Cambridge 38, Massachusetts. 1946. 80 p., paper bound, 8 1/2 x 11 inches. $.60.

This workbook is based on the material in English Through Pictures by the same authors. It provides learning opportunities and drill exercises in connection with the material in English Through Pictures. The material covers words pertaining to parts of the body, clothes, household
articles, and other items of adult interest. The material is illustrated.

There is frequent repetition of words and phrases. This workbook should prove useful in beginning classes of adult literacy training programs.


This text presents 500 basic words in sentences, with the meaning illustrated through pictures. The words used in this text pertain to parts of the body, clothes, household goods, and other items of adult interest. It is correlated with the material in *A First Workbook of English* written by the same authors. The material in this text should be useful in teaching English to foreign-born and other non-English speaking individuals.


This is a basic reading text that contains a vocabulary of 188 words. The topics covered by the material include: Parts of the Body; Clothes; Animals; Community Conveniences; Time of Day; Food; School; and Letter Writing. The material is illustrated. The material in this text should prove very useful in beginner's classes of adult literacy training programs.
Robertson, M. S. Learning and Writing English. Book I. The Steck Company, Austin 61, Texas. 1950. 125 p., paper bound, 8 1/4 x 11 inches. List $ .80; Net $.60.

This text was prepared for use as a workbook for adult classes in English. It is designed as a self-help book, which the student can use with a minimum amount of assistance from the teacher. It consists of 90 units on material usually taught in the third and fourth grades of public schools. Frequent practice exercises are found throughout the book. Reviews and test, and 111 rules of grammar are found at the end of the book. This text should prove useful in beginner's classes of adult literacy training.

Robertson, M. S. Veteran's Reader. The Steck Company, Austin 61, Texas. 1949. 127 p., paper bound, 8 1/4 x 11 inches. List $.80; Net $.60.

This is a workbook type text. It contains 70 reading units, which deal with topics that are of particular interest to young adults. The material covers items on the family, the home, veterans, church, driving, community activities, household repairs, and others. The units are illustrated. Each unit consists of a topic heading, short sentences that repeat key words and phrases, a word study list, and a work page. Review lessons and check tests are found throughout the book. The text has a vocabulary of 460 words. The stress is on the writing approach. The material in this text should prove very useful at the beginner's level of adult literacy training programs.

This text was designed to teach adults how to write all types of simple business and social letters, and how to fill out common forms such as checks, postal money orders, and telegrams. It contains many samples of various types of letters and common forms. This text should prove useful as supplementary material in advanced adult literacy training programs.


This text contains material intended for use with students who have some knowledge of English. The text emphasizes the oral approach to language. Section I, Grammar, consists of 18 lessons on grammatical usage, an appendix called Mechanics of Written English and an appendix called Deceptive Cognates. Section II, Phonetics of American Speech, consists of an Introductory Discussion section, an Analysis and Drill Material on Individual Speech Sounds section, and sections on Consonants, Vowels, and Diphthongs. The vocabulary of this text was built on the actual need of Spanish-speaking students in the English Language Institute and Orientation Center of Mills College, California.
A workbook type text. It contains eight reading units designed to meet the needs and interests of adults. Each unit is composed of a varied number of reading selections. Each selection consists of a topic heading, a story, and practice exercises. Check-ups, reviews, and tests are found throughout the book. Among the 28 reading skills covered in the book are: Recognizing and Using Sight Words; Reading for Meaning; Remembering Details; Getting the Main Idea; Making Inferences; Reading from the Context; Identifying Sound Names; Improving Auditory Skills; Making Compound Words, and others. The text is illustrated. It should prove useful in advanced classes of literacy training programs.

This is a workbook type text planned primarily for use as a language arts text for adults. The authors suggest that it accompany or follow the text, I Want to Read and Write. The material in the text covers such topics as: Reading and Writing English; Using the Right Word; Your Vocabulary; Paragraphs and Stories; Letter Writing; and Being Courteous Everyday. Practice exercises, reviews, and tests are found throughout the book. The twofold purpose of the text is (a) to build better speaking and writing habits, and (b) to develop and strengthen skills in reading.
Smith, H. A. & King, I. L. I Want to Read and Write. The Steck Company, Austin 61, Texas. 1951. 112 p., paper bound, 8 1/4 x 11 inches. List $.80; Net $.60.

A workbook type text planned for teaching adult beginners to read and write. The vocabulary of 291 words was selected from a list of words based on a study of 10 basic third-grade level readers. The text has a high repetition of words. The material is built around adult interests and problems, such as: Individual Health and Safety; The Family and the Home; Work; Leisure; Church; Banking; Manners; Letter Writing; and Citizenship. There is a gradual growth both in difficulty of vocabulary and length of stories throughout the book. Introduces 34 reading and writing skills. The text is illustrated. It contains 34 practice lessons, 14 review lessons and 15 tests.

State Superintendent of Public Instruction. Ten Reading Lessons for Adults. State Superintendent of Public Instruction, Raleigh, North Carolina. 1939. 15 p., paper bound, 6 x 9 inches. $ 05.

This booklet contains reprints from Our Home, Highway Signs, and Guidebook for Teachers published by the State Superintendent of Public Instruction, Raleigh, North Carolina. Many of the lessons are illustrated. It contains a vocabulary of 42 words. Each of the lessons consists of a topic heading, short sentences about the topic, and a new words list. The material in this booklet should be useful in beginner's classes of adult literacy training.

This text contains eight units of nine reading exercises each. The topics covered are: Progress Stories; Indians Before and After the White Men Came; Pioneers and the Frontier; Interesting Creatures of the Animal World; About Plants and Seeds; Life in the Deserts of Africa and Arabia; Life of the Lapps; and Health and Safety. Each of the reading exercises consists of one page of reading material and an opposite page of comprehension exercises. The text is illustrated. The text should prove useful at the intermediate and advanced levels of adult literacy training.


This is the second text in the Practice Readers series by the same authors. It contains nine units of nine reading exercises each. The topics covered by the reading units are: Animals; Life in Other Countries; Small Creatures; Facts about Animals and Birds; Places; Interesting Products; Physical Phenomena; Human Relations; and Ethical Stories. Each of the reading exercises consists of one page of reading material and an opposite page of comprehension exercises. The text is illustrated. The material in this text should prove useful in advanced classes of adult literacy training.

This is the third text of the Practice Readers series by the same authors. It contains nine units of nine reading exercises each. The topics covered by the reading units are: Social Studies; Interesting Animals; Safety and Health; Interesting Small Creatures; Plants and Products; Some Animals in Relation to Man; Interesting Glimpses of Science, Short Stories with Ethical Implications; and Miscellaneous.

Each of the reading exercises consists of one page of reading material and an opposite page of comprehension exercises. The text is illustrated. The material in this text could prove useful in advanced classes of adult literacy training.


This bulletin was written with the purpose of providing examples of letter writing for the average adult in South Carolina. It contains sections on: Friendly Letters, Business Letters; Telegrams; and Postal Services. There are many samples of the various types of letters in the book. The material is illustrated. The appendix contains sections on: Rules of Grammar; Using the Dictionary, Pronunciation, and Spelling. It seems that this bulletin could prove useful as supplementary material in advanced adult literacy training programs.
Tolbert, M., Withers, S. & Watkins, H. T. Good Workers All. State Department of Education, Columbia, South Carolina. 1949. 52 p., paper bound, 7 1/2 x 10 inches. $0.05.

This text was written for adults who do not know how to read. The material deals with the ways men and women earn their living, serve their community, and work together for the common good. The text is very well illustrated. The practice exercises provide a means for vocabulary mastery and serve as a measure of progress. It contains a basic vocabulary of 149 words.


The material in this text was designed with the purpose of teaching Army personnel to read. The contents are composed of four parts divided into nine chapters. The topic headings are: The Last Day in Camp; On the Way Home; At the Railroad Station; and Private Smith at Home. The story deals with the experiences of Private Pete from the time he is inducted into the Army until his return to civilian life. Much of the vocabulary concerns itself with Army terms. The material is very well illustrated throughout. The first two chapters are of the workbook type. There is a gradation in the difficulty of the material. This text has been extensively used in Army educational programs.
This text was designed for the purpose of training illiterate soldiers early in World War II. It is composed of four parts which are divided into 17 chapters. The topic headings for the four parts are: A Day with Private Pete; Private Pete Writes a Letter, The Army Pays Private Pete; and Private Pete Smith of the Army of the United States. The material is built completely around the Army life and experiences of Private Pete. It is very well illustrated. The first three parts of the text contain work exercises. The material in the text progresses in difficulty from simple word meaning through paragraph reading. This text served as the basic Reader in the Army. Its method and technique could well be used as a guide in the development of adult education literacy training materials.


This text contains 36 lessons grouped into four parts. The contents of the four parts deal with the following: The Picnic; Indian Peoples; The Scrap Drive; and The Rummage Sale. Each of the four parts contains a lesson on review words. The material in the text is concerned with the numerous relationships that exist among the factors of observing, speaking, listening, reading, writing, and spelling, with special emphasis on learning to spell. Each lesson consists of a topic heading, a short story.
of brief sentences about the topic, a section on ways to learn words, and a new words section. It contains a vocabulary of 570 words. Although designed for use with children, the material in this text could be adapted as a supplementary aid in adult literacy programs.


This text contains 36 lessons grouped into four parts. The contents of the four parts deal with the following: School Days; Work and Play; Baseball; and Spring in the South. Each of the four parts contains a lesson on review words. The material in this text attempts to stimulate further development of children's interest in words through learning the various uses of the dictionary and to help children learn common phonetic principles. Each lesson consists of a topic heading, a short story about the topic, a section on ways to learn words, and a new words section. It contains a vocabulary of 512 words. The material in this text could be adapted as a supplementary aid in adult literacy training programs.

Wright, E. L. *Read Awhile*. VII. The Economy Company, 529 North Capitol Avenue, Indianapolis, Indiana. 1947. 128 p., paper bound, 8 1/4 x 10 1/2 inches. List $.48, Net $.36.

This is a workbook type text. It contains 58 reading selections. Each of the reading selections consists of title, author, a brief descriptive introduction, the story, a multiple choice type test section on the material in the story, and a Words to Know section. It contains a
vocabulary section of 420 difficult words at the end of the book. The material in this text could prove useful as a supplementary aid in advanced adult literacy training programs.

Wright, E. L. Read Awhile. VIII. The Economy Company, 529 North Capitol Avenue, Indianapolis, Indiana. 1948. 128 p., paper bound, 8 1/4 x 10 1/2 inches. List $ .56; Net $ .42. This is a workbook type text. It contains a wide range of 53 selected reading units. Each of the reading selections consists of title, author, a brief descriptive introduction, the story, a multiple choice type test on the material in the story, and a Words to Know section. The material covers several grade levels of difficulty. It contains a vocabulary section of 208 difficult words. This text could be used as a supplementary aid in advanced adult literacy training programs.

Yelderman, P. Our Government. The Steck Company, Austin 61, Texas. 1950. 160 p., paper bound, 8 1/4 x 11 inches. List $ 80; Net $ 60. This is a high school civics worktext. It consists of the following reading units: Political Institutions; Origins of American Government; Operation of the Federal System; Citizenship; Control of Government; Organization and Powers of the Various Branches of the National Government; State Government; and Local Government. Each reading unit consists of a topic heading, a Things to Understand section, presentation of the material, and an extensive exercise section. A loose leaf objective type test on the material in each of the eight units accompanies the
worktext. This text should prove valuable as a supplementary aid in advanced classes of adult citizenship training programs.
SUPPLEMENTARY REFERENCE MATERIALS


This booklet was developed as part of the Pennsylvania program of literacy and citizenship education for immigrants. The bulletin describes the following aspects of its program of home classes for foreign-born mothers: The Purpose and Nature of Home Classes for Foreign-Born Mothers; The Organization of Home Classes for Foreign-Born Mothers; The Scope of the Home Class Program; General Suggestions for Teachers and Leaders; Legislative Provisions for Home Classes; and Citizenship Status, Naturalization Procedure, and Immigration Policies.

Canadian Citizenship Council. Helps and Hints for Teachers of Adults. Canadian Citizenship Council, 148 Laurier Avenue West, Ottawa, Ontario, Canada 8 p., paper bound, 8 1/2 x 11 inches.

This text purports to place at the teacher's disposal a summary of experiences and good principles in the teaching of adults. It contains the following topics concerning the good teacher of adults: Plan and Teach Democratically; Adapt to the Habits of the Adult; Teach Within the Concept of Adult Learning; and Evaluate Drop Outs.

This text contains practical suggestions for improving the education of slow learning and retarded inmates of correctional institutions in the state of New York. The contents of this text are indicated by the following chapter headings: The Institutional Staff and Remedial Education; Characteristics of Inmates Comprising Remedial Education Classes; The Nature and Technique of Educational Diagnosis in Correctional Institutions; Materials and Methods of Instruction for Adult Beginners, Near Illiterates and Foreign-Born Literates; Remedial Reading Problems and Procedures for Adult Prisoners; Diagnostic and Remedial Techniques in Arithmetic; Principles, Criteria, and Focal Points in Preparing Instructional Material; and Illustrative Instructional Material.

Committee on World Literacy and Christian Literature. Literacy and Literature in Many Lands. A Film Strip Series. Committee on World Literacy and Christian Literature, 156 Fifth Avenue, New York 10, New York. 1 p., paper, 8 1/2 x 11 inches.

This one page brief contains descriptions of 16 film strips on literacy training in Africa, India, Korea, New Guinea, and Afghanistan. Each strip has an accompanying script to be read while the strip is being shown. The rental fee is $2.50 per strip or $4.00 for any two strips rented at the same time.
Committee on World Literacy and Christian Literature. *World Literacy News Letter*. Committee on World Literacy and Christian Literature, Division of Foreign Missions, 156 Fifth Avenue, New York 10, New York. Published eight times per year. 4 p., paper, 8 1/2 x 11 inches. $1.00 per year.

These newsletters give an account of the work done by literacy workers of the Committee on World Literacy and Christian Literature in the underdeveloped and illiterate areas of the world.

Conrad, L. R. *Handbook of Curriculum for Elementary Grades for Native Adults*. Federal Reformatory, El Reno, Oklahoma. 1945. 52 p., paper bound, 8 x 10 1/2 inches.

This handbook contains many helpful suggestions on teaching arithmetic, writing, spelling, oral reading, and silent reading. Each unit of instruction is composed of varying numbers of job sheets, which serve as guides to the instructor in teaching. The job sheets contain the following: Job Requirement; Information; Teacher's Aids; Methods and Techniques; Drill; and Application. An 11-page appendix includes a list of textbooks and supplementary material used in the school for adult illiterates and near-illiterates at the Federal Reformatory, El Reno, Oklahoma.


This bulletin deals with the illiteracy, the non-English speaking, and the alien problems in Pennsylvania. It presents facts that show the
status of these problems up to the time the bulletin was published.

Detroit Public Schools. Suggestions for Teachers of Adult Elementary Classes. Board of Education, City of Detroit, Michigan. 1940. 104 p., paper bound, 6 x 8 1/2 inches. $ .45.

This text contains teaching suggestions based on experience with adult elementary students in Detroit schools from 1929 to 1940. The text deals with the aims, conditions, methods and material suitable to the teaching of English to foreigners and to adult illiterate beginners.

Dudley, J. Adult Education After the War. Oxford University Press, 114 Fifth Avenue, New York 11, New York. 1945. 64 p., cloth bound, 5 x 7 1/2 inches. $1.25.

This text is a report of an inquiry made for the British Institute of Adult Education. It describes the need for and the purpose of Adult Education and the possibilities of its further extension. It is based on evidence obtained from individuals representative of many different types of experience in the area of adult education. Included among its 13 chapters are: Scope and Purpose of Adult Education; Development; The Housing of Adult Education; The Staffing of Adult Education; Publicity. A summary, containing the pertinent factors of each of the 13 chapters, is found at the end of the book.

This report reviews the literature pertinent to literacy training in the Armed Forces. It is composed of four sections. The first section deals with the Navy Literacy Training Program, and includes the following headings: Development of Instructional Material; Development of Selection and Achievement Tests; Training of Instructors; and Performance of Illiterates vs. Literates. The second section deals with the Army Literacy Training Program, and includes the following headings: Development of Instructional Material; Method of Instruction; Training of Instructors; and Results of the Program. Section three deals with the Literacy Situation in Great Britain, and section four deals with the Importance of Adjustment in Military Service.


This publication contains a series of reprints of articles on literacy education that appeared previously in School Life. It consists of six articles by specialists in the adult education field. The reprints are: Illiteracy and Manpower Mobilization, Manpower Through Literacy Education; Community Responsibility for Literacy Education; Literacy and the National Welfare; The High Cost of Illiteracy, and Educational Attainment...
of the Adult Population (1950).


This is the first of a series titled "What research says to the teacher." The series is a project undertaken by the NEA Department of Classroom Teachers and the American Educational Research Association. This booklet is an effort to report to teachers the practical implications of research on reading. It contains topic headings such as: Reading Has Many Relationships in the Curriculum; Factors that Affect Learning to Read; Basic Principles Must Be Observed; Certain Basic Technics are Essential; and Instructional Procedures in Practice.


This text reports a study of the poorly educated in military and civilian life. The text is divided into three parts. In Part I, Education and Society, the material covers the major changes that have been taking place in the educational level of the American public since 1890. Part II, Military and Civilian Performance, presents case materials concerning the performance of the uneducated and poorly educated in a military organization. It also deals with the difficulties encountered by industry with the illiterate or poorly educated workers. In Part III, Human Resources Policy, the authors, on the basis of the findings of their
study, recommended that the Armed Forces accept the poorly educated persons and give them special training. They also advance the thesis that Federal assistance be given to the poorer states to improve their educational systems.

Goldberg, S. *Army Training of Illiterates During World War II*. Bureau of Publications, Teachers College, Columbia University, New York, New York. 1951. 302 p., cloth bound, 6 x 9 inches. $4.00.

This text provides a record of the literacy training activities undertaken by the U.S. Army during World War II. In addition, it reveals the extent of the illiteracy problem that confronted the Army. It analyzes the Army's program for training illiterates, and it points out some of the lessons that civilian education can learn from the Army program.

The text consists of seven chapters: The Relation Between Manpower Needs and the Army's Training of Illiterate, Non-English-Speaking, and Educationally Retarded Men; Examining Procedures Used to Select Illiterate, Non-English-Speaking, and Grade V Men for Special Training Units; Illiterate and Grade V Men in the Army; The Development of Instructional Materials for Special Training Units; Organization and Operation of Special Training Units from July 1941 through December 1945; Educational and Psychological Characteristics of the Program; and Accomplishments of the Program.

The contents of this bulletin deal with Principles, Organization and Administration, and Detailed Lessons Units on the teaching of English to the foreign born.


This manual was prepared for the Sub-Committee on Techniques of the Department of Interior, with the purpose of describing the content and methods that are appropriate in teaching adults who are illiterate or near illiterate. It consists of three parts. Part I contains chapters on the following: Organization, Administration and Supervision of Illiteracy Classes; The Qualifications and Preparation of Teachers; Enlisting the Cooperation of the Public and the Interest of Adult Illiterates; Problems of Class Organization and Management; and Specific Aims and Organization of Instruction. Part II contains three chapters that deal with the Content and Method for Native-born Illiterates--Periods I-III. Part III contains three chapters that deal with Content and Methods for Foreign-born Illiterates--Periods I-III.

This manual is a revision of *Manual for Teachers of Adult Illiterates* by the same author. It is intended primarily for teachers of adults of meager educational background. The contents of the manual are divided into three parts. Part I contains the following chapters: General Introduction; Progressive Trends in Adult Elementary Education; Organization, Administration, and Supervision of Adult Education; Qualification and Preparation of Teachers; Enlisting the Cooperation of the Public and the Interest of Adults in their Own Education; Testing and Grading of Students; and Specific Aims and Organization of Instruction. Part II contains three chapters that deal with a program of instruction for native-born illiterates. Part III contains three chapters that deal with a program of instruction for foreign-born illiterates.


This text presents a summary of suggested practices on methods of teaching reading and writing to children and adults. It contains chapters on Teaching Children to Read, Teaching Adults to Read, Teaching Children to Write, and Teaching Handwriting to Adults. This text is available in French and Spanish editions.

This manual was constructed for teachers of English courses for the foreign born. The bulletin contains many helpful aids that should prove valuable to teachers of adults. The material includes these topics: Developing a Classroom Program; Suggested Program for Classroom Activities; and Enrich Your Teaching. There are four pages of bibliographic materials for adult illiterates appropriate for use with foreign- and native-born adults.


This is a manual designed for use with the Literacy Education Project sponsored by the U.S. Office of Education. The material in this text was prepared as a means of helping to provide an overview and guide for teachers of adults, students of adult education, school administrators, and other individuals interested in teaching adults literacy skills. There are 13 chapters that include coverage of such topics as: The Why of Teaching Adults; Why Adults Want to Learn; How Adults Learn; What Adult Beginners Read; and Evaluating Readability. A bibliography listing books, pamphlets, and articles on adult literacy training is found at the end of the book.

This text gives an account of the educational programs for adults in the British Army during the second World War. The text consists of four parts, composed of 25 chapters. Part I, Origins of Army Education, includes chapters on: Early Regimental Schools; The First World War; and Education in the Peace-Time Army. Part II, Second World War, includes chapters on: Rebirth of Army Education; Developments; Consolidation; Correspondence Courses; Education Centres; Basic Education; Education Overseas; The British Liberation Army; Prisoners of War; and Criticisms and Comments. Part III, The Army Education Scheme in the Release Period, includes a chapter on the description of the scheme, and two chapters on the scheme in practice. Part IV, Army Education and the National System, includes chapters on: Discussion Groups; Information Rooms and Education Centres; Other Army Educational Activities; and Visual and Mechanical Aids. Broadcasting and Books.


This text reports a study sponsored by the Commission on Implications of Armed Forces Educational Programs of the American Council on Education. It deals with the extensive wartime program of service-
established adult educational opportunities and the implications that these
service-operated educational programs have for civilian adult education.
The text consists of 12 chapters, which deal with the following: History
and Purposes (of the Armed Forces); Personnel and Organization (of the
Armed Forces); Correspondence Study; Direct Individual and Group
Instruction; Army Post-Hostilities Schools; Orientation and Information;
Library Services; Literacy Training; Guidance Activities; Motivation and
Recruitment Effort; Investigation and Evaluation; and Implications. A
bibliography of 38 briefly annotated references is found at the end of the
text.

Superintendent of Documents, U.S. Government Printing Office,
Washington 25, D.C. 1951. 64 p., paper bound, 7 3/4 x 10 1/4
inches. $.35.

This is a report of a study designed to discover, evaluate and
describe the better practices followed by administrators of adult educa-
tion programs in community colleges and local school systems.

Kotinsky, R. Elementary Education of Adults. American Association
for Adult Education, New York, New York. 1941. 205 p., paper
bound, 5 1/2 x 7 1/2 inches.

This text deals with the literacy problem in the United States. The
following chapter headings are included in the text: Scope of the Problem;
The Students; Literacy Instruction; Literacy Materials; Naturalization
and Americanization; Teachers and Supervisors; and Effectiveness of

The author developed this Hindi reader during 1952 and 1953 to be used with the new literates in India. The technique used might give suggestions for the writing of literacy training material in the U.S.A.


This guide book is intended for new teachers and workers in the literacy training of adults in North Carolina. The material contains basic information on: Methods, Principles, and Procedures; Materials; and Management Problems dealing with the adult illiterate.


This book is an effort on the part of educators, publishers, authors, and librarians to encourage more people to read. Included in the text are materials on the following: The Pleasures of Reading; Reading Among Friends; Reading More Effectively; Reading for Citizens; Choosing and Using Books; Books for Everyone; Libraries Are for You; and other topics.
Territory of Hawaii. English Language Development for Adults. Territory of Hawaii, Department of Public Instruction, Division of Adult Education, Honolulu, Hawaii. 1951. 33 p., paper bound, 8 1/2 x 11 inches.

The aim of this text is to provide a source of reference for teachers of adult elementary classes from the first to the eighth grade. It emphasizes oral English throughout the adult elementary grades. The material deals with fundamental reading skills, basic knowledge of arithmetic for daily life, social studies for home and community life, and other information that might be of help to adult students.


A quarterly publication. This issue contains articles that deal with the problem of the use of vernacular languages in literacy campaigns. It contains seven articles on world literacy education, for example: "Combatting Illiteracy in a French West Africa Project," and "Literacy Campaigns in the U.S.S.R."

UNESCO. The Teaching of Reading. Publication No. 113. UNESCO, 19 Avenue Kleber, Paris, France. 137 p., paper bound, 6 1/4 x 9 1/2 inches. $1.50.

The book is based on a survey of the teaching of reading in 45 countries. The information for this book was obtained from the Ministries of Education of these 45 countries and includes the U.S.A. For each of the countries there is material included on the following...
Given to the Teaching of Reading; Methods Used for the Teaching of Reading; Reading Courses for Illiterate Adults; and Recent Modifications and Experiments in the Teaching of Reading.


This report gives a record of the Conference on Rural Reading held by the Extension Service of the United States Department of Agriculture at Washington, D.C. on September 24, 25, and 26, 1951. The material in the report is based on stenographic notes of the sessions of the conference. The contents include such topics as: What is Known About What and Why People Read; Availability and Distribution of Reading Materials Through Libraries and Other Organizations; The Nature of the Book Publishing Industry; and Availability of Reading Materials to Young People.
OTHER BIBLIOGRAPHIES


This bibliography was sponsored by the American Republics Section, Division of International Educational Relations. It contains annotated references to materials dealing with the teaching of English to foreigners.


This bibliography lists references pertaining to Americanization and adult elementary education. It includes sections on: Basic English Materials; Teaching Texts and Workbooks; Visual and Aural Aids for Use with Graded Elementary Courses; The Cass Series; Home and Family Life Series; Readers and Workbooks; Teaching Aids and Manuals; Laubach Materials; Allasina, McLeod and Upton Series; Dixson's English Series; Readers; Federal Citizenship Texts and Aids, Literacy Series; American Democracy Series; Teacher's Guide and Aids; Home Study Course Materials; Readers Digest Readers; and Adult Education Filmstrips.

This bibliography provides a descriptive guide to materials found useful in literacy work done in various parts of the world. There are two sections: Organization of Literacy Campaigns and Methods of Instruction; and Materials for Literacy Teaching, Textbooks and Other Teaching Aids. The materials are annotated.


This bibliography contains selected and briefly annotated references to materials dealing with adult education. Its contents include sections on: Organization, Administration, and Financing Adult Education; Philosophy and Theory of Adult Education; Instruction; University Extension and Correspondence Study; Creative Discussion, Forums, Panels, Etc.; and Library Programs and Reading Plans.


These bibliographies list instructional materials that are appropriate for use with adult prisoners in correctional institutions. The materials are annotated. The annotations include the level of difficulty of the
material, the author, the title, the publisher, the address of publisher, date of publication, price, and a descriptive summary of the material.


This bibliography is intended primarily for retarded readers of adolescent age. It includes more than 11 hundred book titles, the majority of which are of fifth-, sixth- and seventh-grade level of reading difficulty. Brief annotations indicate the nature of the book. The materials cover a wide range of interests and include the following topics: Adventure; Animal Life and Adventure; Aviation; Careers; Family Life; Health and Safety; History and Geography; Hobbies—Making and Doing Things; Humor; Music and Art; Mystery Stories; Science; Sports; World Problems; Reading Texts (Basic English Texts and Workbooks); Magazines and Newspapers; and Dictionaries and Reference Books.
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Elementary Education for Adults. p. 46.


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I Want to Read and Write. p. 53.

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