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THE JOINT STAFF  
WASHINGTON, DC

Reply ZIP Code:  
20318-7000

24 February 2012

## MEMORANDUM FOR PARTICIPANTS IN THE WORLDWIDE JOINT TRAINING AND SCHEDULING CONFERENCE

Subject: Worldwide Joint Training and Scheduling Conference 2012-1 Memorandum of Instruction Three.

1. General. The Worldwide Joint Training and Scheduling Conference 2012-1 (WJTSC 12-1) will be held at the Cheyenne Mountain Resort in Colorado Springs, Colorado, from 20-22 March 2012. Travel days are 18-19 March and 23-24 March 2012. This memorandum provides the final agenda and format for WJTSC 12-1.

2. Objectives. The objectives of the conference are to:

a. Provide a forum to present and discuss Combatant Command, Combat Support Agency (CSA), Service, Interagency and Multi-national partner joint/combined training and exercise issues, priorities and concerns, develop recommended courses of action, and obtain Joint Force Development leadership guidance.

b. Understand the concept for integration of Joint Force Development products into Joint Training in order to enhance joint operational capability and readiness within the force and with key mission partners -- present outcomes from the Joint Staff J-7 Joint Force Development 90-day plan and way-ahead.

c. Align warfighter joint force development focus areas and strategic joint force development guidance in order to synchronize and integrate lessons learned, doctrine, concept development and solution evaluation into scheduled joint training events.

3. Key Dates and Suspenses. See paragraph 1 of Attachment 1 for a list of key suspense dates for conference information.

4. Conference Attendance. Combatant Commands, Services, CSAs, Office of the Secretary of Defense, National Guard Bureau, and Multinational partners with equities in joint training and exercise issues are encouraged to attend. This conference is focused at the planner (O-6) and action officer level to develop, frame, and solve joint training and exercise issues. Executive level attendance is not encouraged. A joint training stakeholder executive level outbrief is scheduled for 28 March at the Pentagon to review and present issues for executive guidance and decisions.

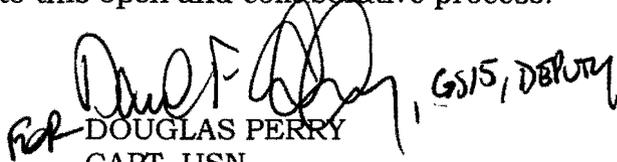
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5. Administrative. This is the final of three memorandums that provides details on WJTSC 12-1. There are four attachments to this memorandum as follows:

- a. Key Dates/Schedule/Training (Attachment 1)
- b. Working Groups (WG) (Attachment 2)
- c. Information/Guidance /Instructions (Attachment 3)
- d. Conference Concept (Attachment 4)

6. Summary. Joint training improves joint readiness for future operations. The WJTSC is the most important venue for coordination and resolution of issues that impact joint training within the joint training community. It is imperative that attendees come with an open mind and ideas to resolve issues as well as new and innovative suggestions on how to improve joint training. I encourage everyone to actively participate and contribute to this open and collaborative process.

  
DOUGLAS PERRY  
CAPT, USN  
Chief, Joint Exercise and Training Division

Attachments:

- 1. Key Dates/Schedule/Training
- 2. Working Groups (WG)
- 3. Information/Guidance/Instructions
- 4. Conference Concept

**Attachment 1 – Key Dates/Schedule/Training**

1. Key Dates/Suspenses

- 29 Feb 12 – Joint Training Council of Colonels Issue Review VTC
- 2 Mar 12 – All read-ahead's due, to include WG final agendas
- 13 Mar 12 – Conference Pre-Registration closes at midnight; all read-aheads posted to conference websites
- 14 Mar 12 – Prospective participants in the classified CTI working group have completed the three access requirements (conference registration, notification email and Visit Request, see Attachment 3, para 1c) to be entered on the appropriate Access Lists.
- 14 Mar 12 – Foreign Nationals attending the CTI session directly contact:  
[Thomas.skinner.ctr@northcom.mil](mailto:Thomas.skinner.ctr@northcom.mil) and [Ricardo.hernandez.ctr@northcom.mil](mailto:Ricardo.hernandez.ctr@northcom.mil)
- 19 Mar 12 – On-site registration and conference in-processing begins
- 19 Mar 12 – Mandatory meeting for WG leads and support staff
- 20-22 Mar 12 – WJTSC 12-1 Execution

2. Schedule/Agenda – See Attachment 4 for conference agenda concept.

Monday, 19 Mar 12

- 1300 – 1900 WJTSC 12-1 Registration/In-Processing
- 1600 – 1700 Working Group Lead and Support Personnel Orientation

Tuesday, 20 Mar 12

- 0700 – 1800 WJTSC 12-1 Registration/In-Processing
- 0800 – 1700 Focused WGs
  - 0800-1200 Universal Joint Task List (UJTL) User Advisory Group (UUAG)
  - 0800-1700 Joint Lessons Learned Program (JLLP)
  - 0800-1700 Joint Exercise Synchronization
  - 1300-1700 Joint Cyberspace Training Initiative
  - 1300-1700 Joint Training Information Management System (JTIMS) UAG
- 1730 – 1900 No-Host Social

Wednesday, 21 Mar 12

- 0700 – 1800 WJTSC 12-1 Registration/In-Processing
- 0800 – 1700 Focused WGs
  - 0800-1200 Individual and Staff Joint Training (ISJT)
  - 0800-1200 Combat Support Agency (CSA)
  - 0800-1200 Joint National Training Capability Corporate Board (JNTC CB)
  - 0800-1700 Joint Cyberspace Training Initiative (Off-site classified session)
  - 0800-1700 Joint Lessons Learned Program (JLLP)
  - 0800-1700 Joint Modeling and Simulation Capability (M&S)
  - 1300-1700 Combatant Commanders Exercise Engagement (CE2) Stakeholder Leadership Team (SLT) Quarterly Meeting
  - 1300-1700 Joint Knowledge Online (JKO) Stakeholder's Meeting
  - 1300-1700 Australia, Canada, Great Britain, and United States (ACGU) Training Integration & Interoperability

Thursday, 22 Mar 12

- 0700 – 0800 WJTSC 12-1 Registration/In-Processing
- 0800 – 1000 CE2 SLT/JNTC CB Carry Over Sessions (if necessary)
- 1030 – 1130 Council of Colonels (See Attachment 4 for attendees)
- 1130 – 1400 CE2T2 O-6 Secretariat (See Attachment 4 for attendees)

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Wednesday, 28 Mar 12

1200 – 1500 Executive Session (See Attachment 4 for attendees)

3. Training Opportunities

UJTL Task Development Tool (UTDT) – User training will be offered on Wednesday, 21 Mar, 1300-1700

POC is Mr Mitch Johnson, (703) 695-5436; [Mitchell.johnson.ctr@js.pentagon.mil](mailto:Mitchell.johnson.ctr@js.pentagon.mil)

Joint Training Information Management System (JTIMS) – User training will be offered on Tuesday, 20 Mar, 0800-1200 and Wednesday, 21 Mar, 0800-1200

POC is Ms. Jane Ward, (703) 693-4015; DSN 223-4015;

[jane.ward.ctr@js.pentagon.mil](mailto:jane.ward.ctr@js.pentagon.mil).

Joint Lessons Learned Information System (JLLIS) –

User training will be offered on Thursday, 22 Mar, two sessions, 0800-1200 and 1300-1700

POC is Ms. Jane Ward, (703) 693-4015; DSN 223-4015;

[jane.ward.ctr@js.pentagon.mil](mailto:jane.ward.ctr@js.pentagon.mil).

Room	Tuesday, 20 Mar	Wednesday, 21 Mar	Thursday, 22 Mar
TBD	Joint Exercise Synchronization	am - ISJT pm - JKO	
TBD	am - UJTL UAG pm - JTIMS UAG	M&S	
TBD	JLLP	JLLP	
TBD		am - JNTC CB pm - CE2 SLT	Council of Colonels Session
TBD	am - JTIMS Training	am - JTIMS Training pm - UTDT Training	JLLIS Training
TBD	pm - Cyber Training Initiative	am - CSA pm - ACGU	
SAIC CR (Offsite)		Cyber Training Initiative	

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**Attachment 2 – Working Groups (WG)**

The following functional WGs are scheduled for 20-21 Mar 12. Execution dates and times are indicated in attachment 1. Read-ahead information and final agendas and refined issues are due **NLT 2 Mar 12** to facilitate posting to the conference website.

Each working group lead is responsible for providing sufficient issue detail to describe the work that is intended to be accomplished during the working group session. Additional read-ahead information that will assist potential attendees to prepare for the working group is highly encouraged. All information that is provided to JS J-7 will be posted on the conference website NLT 16 Mar 12.

Following WG execution on 20 and 21 Mar, WG Chairs will provide executive level briefing slides on their working group accomplishments and **will be prepared to brief their WG activities and issues to the Council of Colonels on Thursday, 22 Mar 12**, and potentially to the Executive Session the following Wednesday, 28 Mar 12. Slides will be formatted using a standardized bullet format that will be provided to each WG lead at the **Working Group Lead Orientation Meeting on Monday, 19 Mar 12 at 1600**. Open issues from the Master Issue Deck will be updated reflecting work accomplished during the working group meeting. Proposed new issues will be formatted in the standard Master Issue Deck format that will be provided to each WG lead.

1. Australia, Canada, Great Britain, and United States (ACGU) Training Integration & Interoperability WG. The ACGU WG is composed of technical representatives from Australia, Canada, Great Britain, and the U.S. who are working to define the requirements for and establish a four eyes training enclave that connects the four nation's national training networks in a common environment.  
POCs: Mr. Gerry McGowan; 757-203-6093; [gerald.mcgowan@ifcom.mil](mailto:gerald.mcgowan@ifcom.mil) and Steve Kostoff; 703-203-6632; [John.kostoff@hr.js.mil](mailto:John.kostoff@hr.js.mil).

2. Combat Support Agency (CSA) WG. The CSA WG is intended to assist the CSAs with improving their participation in, and support for, the JTS and T2 programs. The WG will raise CSA awareness of JTS and T2 programs, address existing CSA issues, and provide an opportunity to discuss challenges and potential solutions. Intended audience: Combat Support Agencies, CSA-assigned & other JTSS, Joint Staff/CCMD/Service Training Representatives, OSD PSA (USD(I), USD(AT&L), Defense Agencies, non-DoD organizations (especially those who work with one or more CSAs).  
POC: Mr. Dave Cook, Chief, Plans and Readiness Division, National Geospatial-Intelligence Agency NGA/MRPR; (571) 557-3855; [paul.d.cook@nga.mil](mailto:paul.d.cook@nga.mil).

3. Combatant Commander's Exercise Engagement (CE2) Stakeholder Leadership Team (SLT) Quarterly Meeting. CE2 SLT is comprised of primary and alternate leadership representatives from each Combatant Command, the Services, OSD (Readiness), and the Joint Staff J-7. Primary members are decision makers for the CE2 that shape the CE2T2 Program Objective Memorandum build, annual Program Execution Plan, and prioritization and allocation of funds within the CE2 account. CE2 stakeholders are JS J-7, combatant commands, Services, and OSD. **This event is by invitation only.**  
POC: Lt Col Steve Scherzer, 703-695-5745, [stephen.scherzer@js.pentagon.mil](mailto:stephen.scherzer@js.pentagon.mil).

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4. Exercise Synchronization WG. The purpose of this WG is to review and deconflict long range schedules to optimize JCW support for all combatant commands for FY13 and FY14 Joint Staff supported events. Intended Audience: 05/06 level combatant command and Service training representatives empowered to make scheduling/ support requirement decisions for their organization.

POCs: COL Phillips; (757) 203-7282; [james.phillips@hr.js.mil](mailto:james.phillips@hr.js.mil) and Dr. Earl Eaddy; 757-203-7545; [earl.eaddy@hr.js.mil](mailto:earl.eaddy@hr.js.mil).

5. Individual and Staff Joint Training (ISJT) WG. The purpose of the ISJT WG is to provide insight into combatant command individual and staff joint training requirements, training support capability, and adopted best practices. Discussions and presentations will center on the individual and staff elements of each Combatant Command's joint training program to include the incorporation of Individual Training into collective exercises, the requirements of a newly reporting Joint Action officer, and any Functional areas of interest. Intended audience: OSD, Joint Staff, combatant commands, Services, Combat Support Agencies, Joint Forces Staff College, and National Guard Bureau.

POCs: Ms. Beth Lape; (757) 203-5507; [elizabeth.lape@hr.js.mil](mailto:elizabeth.lape@hr.js.mil), and Dr. David Fautua; (757) 203-7767; [david.fautua@hr.js.mil](mailto:david.fautua@hr.js.mil).

6. Joint Cyberspace Training Initiative (CTI) WG. The CTI WG will focus on a wide-range of operational preparation, readiness and organizational issues across the Joint Learning Continuum. Discussion will include CTI Charter, Cyber Flag 13-1, lessons learned and after action reports, intelligence and threat assessments, user awareness products, future development, and appropriately scope and frame the six sub-working groups: Cyber Force Development/ Joint Cyber Learning, Cyber Exercise Development, Cyber Range and M&S requirements and development, Red Team Support, and Metric Collection/Return On Investment efforts. Visit requests are required for access to the off-site classified portion of this working group. To attend the classified portion of the CTI working group, each participant must ensure registration, notification Email and Visit Request are sent as described in attachment 3, Paragraph 1c of this memo. Foreign Nationals attending the classified session must directly contact the USNORTHCOM POCs ([Thomas.skinner.ctr@northcom.mil](mailto:Thomas.skinner.ctr@northcom.mil) and [Ricardo.hernandez.ctr@northcom.mil](mailto:Ricardo.hernandez.ctr@northcom.mil)) prior to 14 Mar 12. See attachment 3, paragraph 1c for additional information on visit request procedures.

POCs: Tim Kemper, DAFC; [kempert@stratcom.mil](mailto:kempert@stratcom.mil); DSN: 272-5137, COMM: 402-232-5137 and Ron Moore, DAFC; [moorer@stratcom.mil](mailto:moorer@stratcom.mil); DSN: 272-6887, COMM: 402-232-6887.

7. Joint Knowledge Online (JKO) Stakeholder's Meeting. The purpose of the JKO Stakeholder Meeting is to provide a forum for Stakeholder representatives to discuss and attempt to resolve significant web-based individual training issues listed below. Intended audience is OSD, JS, CCDRs, Services, National Guard Bureau, Joint Forces Staff College, and Combat Support Agency stakeholders.

POC: Mr. Joe Camacho, [joseph.camacho@hr.js.mil](mailto:joseph.camacho@hr.js.mil), (757) 203-7266 and Mr. Marty Vozzo, [martin.vozzo@hr.js.mil](mailto:martin.vozzo@hr.js.mil), (757) 203-5839.

8. Joint Lessons Learned (JLL) WG. The purpose of the JLLWG is to enhance the United States' joint capabilities by improving lessons learned program processes; contribute to improvements in doctrine, organization, training, materiel, leadership and education, personnel, and facilities (DOTMLPF). The JLLWG provides a collaborative venue where the joint staff, combatant commands, services, combat

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support and other agencies involved in lessons learned programs can present issues, share ideas, and work together towards issue resolution.

POCs: LtCol Chris Pappas, III; [chris.pappas@js.pentagon.mil](mailto:chris.pappas@js.pentagon.mil), 571-256-1939 and Diane Lent-Tucker, [diane.lent-tucker@js.pentagon.mil](mailto:diane.lent-tucker@js.pentagon.mil) or [dlent-tucker@camber.com](mailto:dlent-tucker@camber.com); 703-614-8167.

9. Joint Modeling and Simulation (M&S) Capability WG. To work through Enterprise level requirements, activities, and shortfall issues focused on improving the Joint Training Environment. This working group will deal with Enterprise wide issues and processes focusing on M&S capabilities, joint training aids and future programs. Intended Audience: Military members in the grades O4 to O6, and Government Civilians in the grades GS-13 to GS-15 from OSD, Joint Staff, CCMDs, Services, Combat Support Agencies, and Coalition partners.

POCs: Mr. John Vinett [John.vinett@jifcom.mil](mailto:John.vinett@jifcom.mil), 757-203-7677 and LTC Chris Vaughn; [christopher.vaughn@jifcom.mil](mailto:christopher.vaughn@jifcom.mil); 757-203-7167.

10. Joint National Training Capability (JNTC) Corporate Board. Primary focus is JNTC programmatic requirements and execution, activities, and program issues focused on improving the Joint Training Environment through a collaborative business process. Audience consists of primary JNTC stakeholders (Military Services, USSOCOM, OSD, and Joint Staff J7) and CCMD representatives of JNTC-accredited training programs.

POCs: Mr. Lew Goodman, [jess.goodman.ctr@hr.js.mil](mailto:jess.goodman.ctr@hr.js.mil), (757) 203-7126 and Mr. Dave Buchy, [david.buchy.ctr@hr.js.mil](mailto:david.buchy.ctr@hr.js.mil), (757) 203-5361.

11. Joint Training Information Management System (JTIMS) User Advisory Group.

The purpose of the JTIMS UAG is to provide a functional review of JTIMS and update the status of the software development as it relates to delivering specific strategic/operational in support of the Joint Training System (JTS). The JS/J-7 will review STRATLIFT and SMEB business rules, policy, and procedures, demonstrate v7.1 capabilities, outline proposed changes scoped for inclusion in the V7.2, and provide an update of JTIMS enhanced web services. Intended Audience: Joint Staff, OSD, CCMDs, Service Components, Services, CSAs, and National Guard Bureau.

POCs: LTC Dan Ray, (703) 697-1133; DSN 227-1133; [daniel.p.ray@js.pentagon.mil](mailto:daniel.p.ray@js.pentagon.mil) and Ms. Jane Ward, (703) 693-4015; DSN 223-4015; [jane.ward@js.pentagon.mil](mailto:jane.ward@js.pentagon.mil).

12. Universal Joint Task List (UJTL) User Advisory Group (UUAG). The UUAG is a planner-level body that provides recommendations on UJTL policy, process, production and procedure. The UUAG forum convenes to discuss the future direction of the UJTL program, to include updates to CJCSI 3500.02 (UJTL Policy and Guidance). JS J-7 will provide an update on the UJTL task development process from procedural and software points of view, discuss community recommendations, initiatives and program and organizational point of contact (OPOC) roles and responsibilities. Intended audience: OSD, Joint Staff, combatant commands, Service components, Services, Combat Support Agencies, and National Guard Bureau. POCs: LTC Dan Ray, (703) 697-1133; DSN 223-2436; [daniel.ray@js.pentagon.mil](mailto:daniel.ray@js.pentagon.mil), Mr. Mitchell Johnson, (703) 693-5436; DSN 223-5436; [mitchell.johnson.ctr@js.pentagon.mil](mailto:mitchell.johnson.ctr@js.pentagon.mil), Ms. Amber Rose (757) 203-5329; DSN 668-5329; [amber.rose@hr.js.mil](mailto:amber.rose@hr.js.mil) and Mr. David Rey, (571) 256-4647, [david.rey.ctr@js.pentagon.mil](mailto:david.rey.ctr@js.pentagon.mil).

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**Attachment 3 – Information/Guidance /Instructions**

1. WJTSC 12-1 Information. WJTSC 12-1 Information Memorandums, Master Issue Deck, Visitor Information Booklet, briefings, and other administrative information will **not** be pre-printed for conference attendees. Additionally, there will be no binders prepared for senior representatives from each organization. If conference attendees wish to have printed versions of these materials, they must print them prior to attending the conference. Information will be posted as it becomes available at two sites. This URL is only accessible using CAC:

<https://jdeis.js.mil/jdeis/index.jsp?pindex=52>. The non-CAC site is:  
[http://www.dtic.mil/doctrine/training/conferences/wjtsc12\\_1.htm](http://www.dtic.mil/doctrine/training/conferences/wjtsc12_1.htm).

a. Billeting. There are a number of hotels in the local area which provide rooms at the government rate. The reservations desk for the Cheyenne Mountain Resort is at (719) 538-4003. You must identify WJTSC 12-1 to make a reservation for this time period. The link to make a reservation on line is:  
<[https://reservations.ihotelier.com/crs/g\\_reservation.cfm?groupID=750873&hotelID=15476](https://reservations.ihotelier.com/crs/g_reservation.cfm?groupID=750873&hotelID=15476)>

b. Classification. This is an unclassified conference. Visit requests are NOT required to attend the unclassified portions of the conference. Secure facilities just outside Peterson AFB's North Gate have been set aside for the Cyber Training Initiatives (CTI) working group scheduled to convene 21 Mar 12, 0800-1700 (MST), offsite from the WJTSC 12-1 conference venue. The meeting site address is SAIC, Command View Conference Center, 360 Command View, Colorado Springs, CO, 80915, 719-474-8000. Maps to this location will be available at the conference admin/ops office.

**To gain access to the CTI Working Group, prospective attendees must accomplish these three steps NLT 14 March 2012:**

- (1) Register for the Conference at <http://www.wjtsc.us/> and ensure JS/J-7 has validated your conference attendance;
- (2) Send a notification Email stating your Name, Rank, Email address, Citizenship, Phone number and that you wish to attend the CTI WG to:  
[Thomas.skinner.ctr@northcom.mil](mailto:Thomas.skinner.ctr@northcom.mil) and [Ricardo.hernandez.ctr@northcom.mil](mailto:Ricardo.hernandez.ctr@northcom.mil); and
- (3) Ensure your Organizational Security Manager accomplishes a JPAS Visit Request to SMO CODE EP2SFNBD6 (if unable to use JPAS, your Organizational Security Manager may FAX the Visit Request to 719-554-6250, ATTN: SSG Cordova and SGT James - ensure it states that the individual wants to access the CTI Working Group. Foreign Nationals attending this classified session must contact the USNORTHCOM POCs ([Thomas.skinner.ctr@northcom.mil](mailto:Thomas.skinner.ctr@northcom.mil) and [Ricardo.hernandez.ctr@northcom.mil](mailto:Ricardo.hernandez.ctr@northcom.mil)) directly prior to 14 Mar 12. Meeting room seats are strictly limited by Fire Code, so sign up early (none accepted after 14 Mar)!  
POCS: Tom Skinner 719-474-8313; Rick Hernandez 719-474-8343.

c. Registration Fee. There is no registration fee for this conference.

d. Magnetic Media Restrictions. USB "Thumb" drives will not be connected to any computers or the conference network. The only authorized means of transferring data is via CD-R Compact Disc media. This applies to any data that must be transferred to or from the conference computers or network (including computers in the Internet Caf ) such as briefings, papers, agendas, reports, etc.

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2. Conference Attendance and Pre-Registration.

a. Pre-Registration. Conference pre-registration is on-line at URL: <http://www.wjtsc.us>. **Pre-registration will close on 13 Mar 12.**

b. Organizational quotas are established for conference attendance. Quotas for stakeholder organizations are specified in Memorandum #2. Other organizations desiring to attend the conference must contact Lt Col Steve Scherzer (information below) for attendance validation.

c. Stakeholder organization requirements that exceed the quotas must be coordinated with Joint Staff J-7 (Lt Col Scherzer) for approval.

d. Conference registrants will be in a pending status until their registration is validated by Joint Staff J-7. Registrants will be notified once their attendance has been approved.

3. Pre-Conference Issues Coordination VTC. JS J-7/JETD will host a **VTC** for Joint Training Council of Colonels representatives on **29 February 12, 1100-1300 EST** to review and validate the latest Master Issue Deck for presentation during WJTSC 12-1. Issue OPRs will brief the status of their issues. The WJTSC Council of Colonels consists of O-6/GS-15 level representatives from each organization in the Joint Training Community – all are welcome to participate in this pre-conference forum either by VTC, telecon, or in the Pentagon. Organizations desiring to participate by telecon will call (703) 695-4042, DSN 225-4042, or toll free (866) 283-3879. The pass code will be available from Mr. Mitchell Johnson, (703) 695-5436.

4. Registration/In Processing. On-site registration will be conducted in the Concourse Area vicinity of the Admin/Operations Support Rooms; directional signs will be posted in the Lobby area. Your WJTSC 12-1 nametag will be provided as well as an information packet that will contain the the WJTSC Agenda, Welcome Letter, and maps. Registration will be conducted as follows:

Monday, 19 March

1300 – 1900

Tuesday, 20 March

0700 – 1800

Wednesday, 21 March

0700 – 1800

Thursday, 22 March

0700 – 0800

NOTE: We strongly recommend personnel attending Working Groups on Tuesday, 20 March in process with the Joint Staff/J-7 on Monday, 19 March.

5. Points of Contact. For more information or questions, please contact Lt Col Steve Scherzer, JS J-7/JETD, DSN 225-5745 or commercial, (703) 695-5745. Email address is [stephen.scherzer@js.pentagon.mil](mailto:stephen.scherzer@js.pentagon.mil). Alternate POC is Mr. Dave Zook, DSN 223-9791, commercial, (703) 693-9791, email address [david.zook.ctr@js.pentagon.mil](mailto:david.zook.ctr@js.pentagon.mil).

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#### Attachment 4 – Conference Concept

1. Working Groups -- Working groups are intended to develop, discuss, and resolve joint training issues. The result of a working group session should be the development of an issue – either for council of colonels or executive session decision. Some issues may not be mature enough for presentation, but may still be a focus of effort by the working group.

WG Chairs will provide executive level briefing slides on their working group accomplishments and **will be prepared to brief their WG activities and issues to the Council of Colonels on Thursday, 22 Mar 12**, and potentially to the Executive Session the following Wednesday, 28 Mar 12. Slides will be formatted using a standardized bullet format that will be provided to each WG lead at the **Working Group Lead Orientation Meeting on Monday, 19 Mar 12 at 1600**. Open issues from the Master Issue Deck will be updated reflecting work accomplished during the working group meeting. Proposed new issues will be formatted in the standard Master Issue Deck format that will be provided to each WG lead.

2. Council of Colonels (CoC) – The CoC is the O-6 level representatives of the joint training community. **The CoC will meet in closed session on Thursday, 22 Mar 12, 1030-1130, to include the O-6 representative plus two per organization, no contractors**, to discuss and debate emerging issues and resolve issues. The CoC provides the opportunity for these senior members of the joint training community to have frank and open non-attributable discussions on issues and to develop consensus on the way-ahead. Agenda includes a review of the master issue deck and brief-backs form select working groups as necessary. Members include:

Joint Staff J-7 (SP and JCW)

Combatant commands

- USAFRICOM
- USCENTCOM
- USEUCOM
- USNORTHCOM
- USPACOM
- USSOCOM
- USSOUTHCOM
- USSTRATCOM
- USTRANSCOM

Sub-unified commands

- U. S. Forces Korea
- USCYBERCOM

Combat support agencies

- Defense Intelligence Agency
- Defense Information Systems Agency
- Defense Logistics Agency
- Defense Threat Reduction Agency
- National Geospatial-Intelligence Agency
- National Security Agency
- Defense Contract Management Agency

Services (includes USCG)

NGB

OSD (TRS)

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3. CE2T2 O-6 Secretariat – The CE2T2 Secretariat consists of the CE2T2 O-6 representatives. **The Secretariat will meet Thursday, 22 Mar 12, 1130-1400**, to discuss CE2/T2 re-baselining and achieve consensus on the fence between CE2 and T2 for presentation to the Synch Board. Invitees include:

Joint Staff J-7 (SP and JCW)

Combatant commands

- USAFRICOM
- USCENTCOM
- USEUCOM
- USNORTHCOM
- USPACOM
- USSOCOM
- USSOUTHCOM
- USSTRATCOM
- USTRANSCOM

Services

- Army
- Navy
- Air Force
- Marine Corps

OSD (TRS)

4. Executive Session – The executive session is a FO/GO/SES focused wrap-up meeting to discuss and resolve executive level issues. This session is intended to provide a recap of the working group and CoC activities to the joint training senior leaders, and to present those issues that require their personal involvement for resolution. CoC representatives must articulate the issues that cannot be solved at CoC level, and what action must be taken by a FO/GO/SES to achieve the expected/desired resolution to a joint training issue. The executive session will meet at the **Pentagon on Wednesday, 28 Mar 12, 1200-1500**. Executives plus one from the following Joint Training Enterprise stakeholders are invited:

Joint Staff J-7 (SP and JCW)

Combatant commands

- USAFRICOM
- USCENTCOM
- USEUCOM
- USNORTHCOM
- USPACOM
- USSOCOM
- USSOUTHCOM
- USSTRATCOM
- USTRANSCOM

Services

- Army
- Navy
- Air Force
- Marine Corps

OSD (TRS)

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