



**THE JOINT STAFF
WASHINGTON, DC**

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MEMORANDUM FOR: Distribution List

Subject: Formal Military Education Coordination Council Announcement

1. On behalf of the Chairman of the Joint Chiefs of Staff, I invite you to attend the next meeting of the Military Education Coordination Council (MECC) to take place in the Pentagon, Joint Staff Conference Center, room 1E1049 on 30 November 2004. The conference will begin at 0800 and conclude no later than 1700 hours.
2. The agenda currently includes formal review and discussion on MECC Working Group proposed agenda topics to include: update on Joint Professional Military Education legislative initiatives (shortening of Joint Forces Staff College to 10 weeks and authority to teach Phase II at Service Senior Level Colleges); President National Defense University's Officer Professional Military Education Policy change proposal wherein "universities" would be allowed to be included as a faculty source in the determination of faculty numbers; Defense Leadership and Management Program issues and approval of the Chairman of the Joint Chiefs of Staff's 2005 proposed Special Areas of Emphasis.
3. Should you have additional agenda items of interest for the joint education community or additional questions, please contact Lieutenant Colonel Dave Czzowitz, USAF, J-7/Joint Education Branch, (703) 692-7279.
4. We look forward to seeing you at the meeting and to a very productive session.

A handwritten signature in black ink that reads "T J Keating".

T. J. KEATING
VADM, USN
DIRECTOR, JOINT STAFF

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