

APPENDIX B TO ENCLOSURE F

PAJE CHARTER

1. The PAJE team performs certification, accreditation and reaffirmation functions for the CJCS for ILE and SLE colleges/schools that teach JPME.

2. In keeping with the philosophy of a peer review, team members must be well versed in JPME learning objectives, criteria and standards. Whenever possible, the team will be composed of representatives from the same educational level (intermediate or senior) as the college/school being assessed. Members of the executive committee and working group must receive PAJE training, sponsored by the Joint Staff/J-7 JEB prior to participating in a certification or accreditation review. OSD, each Service and NDU will nominate individuals to receive PAJE training and will maintain a cadre of qualified personnel to participate in PAJE accreditation or certification reviews.

3. The Joint Staff/J-7 JEB will form a team for each PAJE review by soliciting team member nominations from OSD, the Services, USJFCOM and NDU as required. Membership will be tailored to provide the appropriate balance of expertise in JPME learning areas, objectives, criteria and standards. The standard PAJE Team composition is depicted below. The Director, Joint Staff, or DDJS-ME may alter team composition as required.

a. Chairman. Director, Joint Staff.

b. Executive Committee

(1) The DDJS-ME, who also serves as Vice Chairman of the PAJE team.

(2) One prominent DOD civilian educator (preferably with military background) with a doctoral degree, experience and knowledge in civilian accreditation processes and principles.

c. Working Group

(1) Chief. One officer in the grade of O-6 from the Joint Staff/J-7 JEB.

(2) Service College and NDU Representatives. One officer or civilian (a staff or faculty member, preferably possessing a doctoral degree) from each Service college and NDU. For SLE accreditation, representatives should be in the grade of O-6 or their civilian equivalent, except when exceptional circumstances warrant nomination of qualified O-5 officers or their civilian equivalents. Qualified officers in the grade of O-5 or civilian equivalents may regularly be nominated for accreditation visits to ILEs. Representatives will be individuals directly involved in JPME at a Service or joint PME college. NDU may, at its discretion, send a representative from each of its colleges at the level of the one being assessed. None of the representatives may be from the college being assessed.

(3) OSD Representative. One civilian with educational experience, preferably in the grade of GM-15, preferably with a doctoral degree.

(4) For accreditation of non-resident programs, one officer O-5 or above or civilian equivalent with documented distance education curriculum development expertise. This individual may not be from the college being assessed.

(5) Executive Assistant. One officer from Joint Staff/J-7 JEB.

(6) Joint Doctrine Adviser. One subject matter expert from the Doctrine and Education Group, Joint Warfighting Center, USJFCOM.

(7) Librarian. One librarian, preferably in the grade of GS-13 (or equivalent rank) or above, from one of the Intermediate-Level or Senior-Level PME Institution libraries.

d. Advisory Support. The PAJE team will be augmented as required by one or more individuals from the following categories.

(1) Institution Representative. One officer in the grade of O-6 or civilian equivalent from the institution whose program is being evaluated. Participation is limited to providing technical support and the individual will not participate in deliberations regarding the institution's accreditation.

(2) Independent Technical Input. A separate and independent evaluation may be obtained by a contract with a prominent nongovernmental civilian educator or member of academia possessing a doctoral degree.

(3) Functional Experts. At the discretion of the PAJE team chairman, functional experts from within the Department of Defense may be invited to travel with and provide expertise during PAJE visits.

4. The PAJE Team normally conducts an up to 5-day on-site visit to the college/school undergoing the PAJE review (select members of the team may visit off-site elements of the college/school for non-resident certification/accreditation). A team from J-7 will also visit the college/school approximately 1 month before the full PAJE team to review the college/school's preparations and readiness for the PAJE review. This pre-visit provides the college/school the opportunity to review its program briefings, visit agenda and support plan for the PAJE visit with team representatives prior to the actual visit.

5. Following the PAJE review, the PAJE team chairman recommends to the CJCS the appropriate status of the JPME curriculum at a college/school based upon the results of the team's review. The Chairman is the approval authority for certification, accreditation, reaffirmation and conditional accreditation/reaffirmation or decertification, as required. The PAJE report will be forwarded to the Chief of the Service or President, NDU, for appropriate action.

(INTENTIONALLY BLANK)