



CHAIRMAN OF THE JOINT CHIEFS OF STAFF INSTRUCTION

J-3
DISTRIBUTION: C, J

CJCSI 3263.01A
1 March 2004

NUCLEAR COMMAND AND CONTROL COMMAND ASSISTANCE VISIT PROGRAM

References:

- a. CJCSI 3262.01 series, "Nuclear Command and Control Staff Assessment Visit Program"
- b. CJCSI 6810.04 series, "Nuclear Command, Control and Communications Personnel Performance Objectives and Assessment Criteria"

1. Purpose. The Joint Staff will support the training and readiness of National Military Command System (NMCS) staff or Combatant Command with Command Assistance Visits (CAVs). This instruction documents this program.

2. Cancellation. This instruction supersedes CJCSI 3263.01, 7 Dec 1998.

3. Applicability. This instruction applies to those staff receiving Staff Assessment Visits (SAVs) in accordance with reference a.

4. Policy.

a. CAVs are designed to solve specific procedural issues related to nuclear operations or nuclear command, control and communications (NC3) tasks as specified in reference b. CAVs may be requested by any NMCS staff or Command receiving JS SAVs in accordance with reference a.

b. CAVs are not to be used as preparation for SAVs. Rather, they provide requesting NMCS staffs or Commands with an option to bring in outside assistance to deliver focused training in specific operational areas to correct identified procedural problems. Additionally, CAV teams may be tasked to assist the requesting staff's training division.

1 March 2004

c. CAV teams will consist of personnel designated by the Joint Staff, J-3 Deputy Director for Global Operations (DDGO). CAV teams will consist of NC3 personnel who are proficient in instructing in specific functional areas. Accordingly, the following commands and organizations are requested to make personnel available for CAV duty:

(1) NMCS staffs eligible for SAVs under reference a.

(2) The Joint Staff including NMCC Operations Teams (OTs). OT participation will be dependent on OT manning, the current operational situation, and will be at the discretion of the Deputy Directors of Operations of the specific OT.

d. Since CAVs are designed to provide assistance, no formal reports will be made to either the Joint Staff or the requesting staff. The CAV Team Chief will present a confidential, informal out-brief to the requesting staff at the completion of the CAV, highlighting those NC3 areas trained and providing recommended improvements to the staff's training program.

e. CAVs will not normally exceed 3 working days. To minimize watchbill perturbations, every effort will be made to minimize the time personnel are detailed to a CAV team away from their home organization.

5. Definitions. None.

6. Responsibilities

a. Joint Staff responsibilities

(1) Program Manager:

(a) Evaluates CAV requests and recommends to the requestor the best course of action and team composition. For cases where augmentation is necessary, arrange appropriate support.

(b) Serves as the overall CAV Team Chief during the visit.

(c) Provides funding for CAV team members as required.

(d) Presents an in-progress review to the requesting staff's senior personnel during the CAV and out-brief upon conclusion.

(2) CAV Coordinator:

(a) Serves as the Joint Staff POC for all requested CAVs.

(b) Coordinates with the requesting command and develops an agenda to include comprehensive lists of CAV objectives to be used to generate required results.

(c) Solicits any additional specific training needs from the requesting command.

(d) Outlines CAV objectives in coordination with other team members. Coordinates the development of tasks and discussions to be used to meet CAV objectives and promulgate final CAV objectives to the team and the requesting staff. Provide accounting information to CAV team members, if applicable.

(e) Conducts a pre-CAV meeting with CAV team to review training tasks to be completed, CAV agenda, and trip arrangements. If the CAV team is augmented from other than the CAV Team Chief's command, this direction may be via correspondence until personnel are assembled at the CAV site.

(f) Conducts the CAV according to guidance received from Chief, Strategic Operations Division, DDGO, J-3.

(g) Provides an informal report of CAV lessons learned to The Joint Staff. Documents support provided to the requesting organization.

b. Responsibilities of NMCS staff or Command receiving CAVs in accordance with reference a.

(1) Request CAVs as required. Define specific problem areas within the battle staff or command center that can be successfully addressed by a CAV. Submit this information via message to the Joint Staff, J-3 DDGO. Problem areas should be identifiable from NC3 tasks of reference b. Provide desired time period for the CAV. Ensure that a minimum of several weeks from date of request to date of desired CAV period is allowed to assemble the CAV team.

(2) Provide personnel to perform CAVs as requested by the Joint Staff. When a CAV is requested, the Joint Staff may direct those commands possessing outstanding expertise in specified areas to provide assistance to the requesting command during a CAV.

(3) Coordinate with the CAV Coordinator to obtain accounting information for orders. Write temporary duty orders for selected CAV Team personnel.

1 March 2004

c. CAV Team Personnel (from either Joint Staff, NMCS node or Combatant Command staffs):

(a) When designated to serve, travel to CAV site and conduct assistance activities at the discretion of the CAV Team Chief.

(b) Conduct a review of the command's initial, recurring, and supplemental training plans, including a review of the command's computer-based training usage. Specifically address training topics that support NC3 tasks as outlined in reference b.

(c) Provide comments to requesting staff personnel as required during the CAV and as directed by the CAV Team Chief.

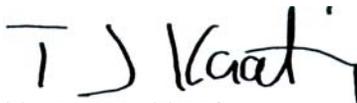
(d) Present an in-progress review to the CAV Team Chief during the CAV and out-brief the CAV Team Chief upon conclusion of the CAV.

7. Summary of Changes. This rewrite contains administrative changes and coordination with CJCSI 6810.04.

8. Releasability. This instruction is approved for public release; distribution is unlimited. DOD components (to include the combatant commands), other Federal agencies, and the public may obtain copies of this instruction through the Internet from the CJCS Directives Home Page--http://www.dtic.mil/cjcs_directives. Copies are also available through the Government Printing Office on the Joint Electronic Library CD-ROM.

9. Effective Date. This instruction is effective 1 March 2004.

For the Chairman of the Joint Chiefs of Staff:



T. J. KEATING
VADM, USN
DIRECTOR, JOINT STAFF

DISTRIBUTION

Distribution C, J

(INTENTIONALLY BLANK)