



# CHAIRMAN OF THE JOINT CHIEFS OF STAFF INSTRUCTION

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J-1  
DISTRIBUTION: A, J, S

CJCSI 1310.01C  
1 September 2004

## JOINT CHIEFS OF STAFF IDENTIFICATION BADGE

1. Purpose. This instruction establishes policy authorizing the wearing of the JCS Identification Badge (JCS ID Badge).
2. Cancellation. CJCSI 1310.01B, 8 May 2001, "Joint Chiefs of Staff Identification Badge," is canceled.
3. Applicability. This instruction applies to military personnel assigned to the Joint Staff, Services, and organizations supporting the Joint Staff.
4. Policy. See Enclosure A.
5. Definitions. None.
6. Responsibilities. The Manpower and Personnel Directorate, Personnel Services Division (PSD), is responsible for the overall management of the JCS ID Badge Program.
7. Summary of Changes. This instruction grants the Joint Requirements Office for Chemical, Biological, Radiological and Nuclear Defense (JRO-CBRN) personnel permanent award of the JCS ID Badge. Changes the Single Agency Manager/Command and Control System Service Center to Joint Staff Operations and Maintenance Directorate (JSOMD). Also, this instruction changes the requirement for permanent award of the JCS ID Badge for Defense Agency augmentees and Liaison Officers/NCOs assigned to the NMCC.
8. Releasability. This instruction is approved for public release; distribution is unlimited. DOD components (to include the combatant commands), other federal agencies, and the public may obtain copies of this instruction through the Internet from the CJCS Directives Home

Page--[http://www.dtic.mil/cjcs\\_directives](http://www.dtic.mil/cjcs_directives). Copies are also available through the Government Printing Office on the Joint Electronic Library CD-ROM.

9. Effective Date. This instruction is effective upon receipt.

For the Chairman of the Joint Chiefs of Staff:



T. J. KEATING  
VADM, USN  
DIRECTOR, JOINT STAFF

Enclosure(s):

- A -- Policy
- B -- Procedures
- C -- The Badge
- D -- List of Directorates and Organizations Eligible for the JCS ID Badge

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ENCLOSURE A

POLICY

1. Active Duty

a. Personnel are authorized to wear the JCS ID Badge during their permanent assignment to one of the organizations listed in Enclosure D. For permanent award of the badge, personnel must have been assigned to a qualifying position for at least 365 consecutive days and have been approved by their respective organization approval authorities. PSD will compute qualifying service time from the date the individual actually reports to PSD for duty with the Joint Staff to the date the individual out processes.

b. Upon assumption of duties, the following are eligible for immediate wear and permanent award of the JCS ID Badge: Joint Chiefs of Staff and Service Vice Chiefs of Staff; Operations Deputies and Deputy Operations Deputies; Service Planners; and the four Service members of the Joint Requirements Oversight Council Review Board.

2. Reserve Members. Members of Reserve Components are eligible to wear the JCS ID Badge if they are assigned to any of the organizations listed in Enclosure D. Further, recalled reservists are eligible for permanent award of the JCS ID Badge once they have served for a total of 365 days. Reservists assigned to Individual Mobilization Augmentee positions are eligible for permanent award after being assigned for 2 years and performed satisfactorily on active duty in the augmentee position for 24 or more days on or after 1 August 1991. PSD will compute qualifying service beginning with the date the individual actually reports to PSD for duty with the Joint Staff.

3. Exceptions. The Vice Director, Joint Staff (VDJS), will consider eligibility to wear and receive permanent award of the badge to personnel on an individual, case-by-case basis, as an exception to policy. Recommendations for award in these cases must be for truly extraordinary circumstances and submitted to VDJS, through J-1, by officers O-7 or above.

4. Awarding Authority. Authority to permanently award the JCS ID Badge is vested in the Chairman of the Joint Chiefs of Staff and is delegated to VDJS in accordance with paragraphs 1a or 2. Prior to permanent award, the heads of directorates of the Joint Staff and other organizations specified in Enclosure D will certify eligibility in accordance with subparagraph 1a. Additionally, VDJS and the heads of

organizations may further delegate this authority to their Executive Assistants or Executive Secretaries.

ENCLOSURE B

PROCEDURES

1. PSD will:

a. Issue one large and one miniature badge upon completion of the Joint Staff Training Program. If stolen -- not due to negligence -- or if defective, PSD will replace the badge at no expense to the individual. However, each individual must submit written justification to PSD requesting a replacement badge. If the badge is lost, the individual is responsible for its replacement.

b. Provide Joint Staff directorates and organizations with the name of individuals who are eligible for permanent award of the JCS ID Badge. Directorates or their designated representatives will approve or disapprove each individual, annotate any errors on the roster, and return the original signed report to PSD.

c. Prepare certificates for permanent award of the JCS ID Badge and forward them to the respective directorates or organizations.

2. Other organizations authorized the JCS ID Badge will provide PSD a monthly roster, by billet number, and date assigned, of personnel eligible for the permanent award of the JCS ID Badge.

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ENCLOSURE C

THE BADGE

1. Manner of Wear. Authorized military personnel may wear the JCS ID Badge (see description below) while assigned to the Joint Staff. Military personnel will wear the JCS ID Badge in accordance with Service regulations. The miniature badge may be worn interchangeably with the traditional badge as determined by individual Service uniform regulations. The badges will not be worn on the overcoat or raincoat.
2. Description of the JCS ID Badge. The JCS ID Badge (Figure 1) is contained within an oval silver-metal wreath of laurel,<sup>1</sup> 2-1/4 inches in height and 2 inches in width, overall. The shield of the United States (the Chief in blue enamel and the 13 stripes alternating in white and red enamel) is superimposed on 4 gold-metal unsheathed swords (2 in pale and 2 in saltire with points toward the chiefs). The points and pommels rest on the wreath, with the blades and grips entwined with a gold-metal continuous scroll surrounding the shield. The word JOINT is at the top, and the words CHIEFS OF STAFF are at the bottom, all in blue enamel letters. The JCS ID Badge has either a satin-like or mirror-like finish. Additionally, there is a miniature JCS ID Badge, reduced in size by one-third and with nine stripes on the shield, but otherwise identical to the traditional badge.
3. Authorization. The certificate of eligibility constitutes authority for wearing the badge as a permanent part of the uniform.



Figure 1. JCS ID Badge

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<sup>1</sup> Laurel is symbolic of achievement, courage, and victory. The four unsheathed swords represent the armed might of the Army, Navy, Air Force, and Marine Corps and their combined constant vigilance and readiness in the defense of the United States.

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ENCLOSURE D

LIST OF DIRECTORATES AND ORGANIZATIONS ELIGIBLE FOR THE  
JCS ID BADGE

The following is a list of directorates and organizations whose personnel are eligible to wear the JCS ID Badge:

Office of the Chairman of the Joint Chiefs of Staff. This includes US Air Force Reserve Lawyers assigned to Air Reserve Personnel Center and detailed to the Office of the Chairman of the Joint Chiefs of Staff/Legal Council.

2. Office of the Director, Joint Staff.
3. Manpower and Personnel Directorate, J-1.
4. Operations Directorate, J-3.
5. Logistics Directorate, J-4.
6. Strategic Plans and Policy Directorate, J-5.
7. Command, Control, Communications, and Computer Systems Directorate, J-6.
8. Operational Plans and Joint Force Development Directorate, J-7.
9. Force Structure, Resources, and Assessment Directorate, J-8.
10. Directorate of Management.
11. US Delegation, United Nations Military Staff Committee (4 billets).
12. US Representative, NATO Military Committee (32 billets).
13. US Delegation, Inter-American Defense Board (1 billet).
14. US Military Representative, Permanent Joint Board on Defense, Canada-US (1 billet).
15. DIA (limited to the Director, DIA, and personnel assigned to the Intelligence Directorate, J-2).
16. Full-time NMCC and National Military Joint Intelligence Center personnel from the following agencies:

a. Air Force Pentagon Communications Agency (AFPCA) (limited to 10 OCJCS and OVCJCS communications personnel); Joint Staff Operations and Maintenance Directorate (JSOMD) (limited to 10 Operator Console billets and 75 AFPCA personnel assigned to JSOMD).

b. DISA (59 billets, limited to 27 Communication Watch Section billets, 5 Command and Control Liaison Officer billets, 7 Visual Recording Facility billets, and 20 Operational Warning Branch billets).

c. NSA (12 billets, limited to 1 Officer in Charge, 6 crisis action analysts, and 5 ELINT analysts).

d. Other Defense Agency Augmentees and Liaison Officers/NCO assigned to the NMCC.

17. Joint Staff Interns.

18. Joint Staff Military Security Force.

19. US National Military Representatives to SHAPE (21 billets).

20. Service Joint Action Control Offices (JACOs).

21. Joint Theater Air and Missile Defense Organization (JTAMDO)

22. Joint Requirements Office for Chemical, Biological, Radiological and Nuclear Defense (JRO-CBRN).